CONGLETON TOWN COUNCIL

COMMITTEE REPORTS AND UPDATES

COMMITTEE:	Council		
MEETING DATE AND TIME	28th April 2022 7.00 pm	LOCATION	Congleton Town Hall
REPORT FROM	Serena Van Schepdael (Responsible Financial Officer)		
AGENDA ITEM	15		
REPORT TITLE	**Congleton Community Projects Grant**		
Background	During Budget setting for 2022-2023 a budget of £16,000 was approved within the Grant Cost centre for Congleton Community Projects Grants.		
Updates	Congleton Community Projects have submitted an invoice to request release of the Grant for the financial year 2022-2023, see Appendix 15.1. In accordance with our Financial Regulations, *see below*, as the payment is over £10,000 approval is required from Council to release the funds. *4. BUDGETARY CONTROL AND AUTHORITY TO SPEND* *4.1. Expenditure on revenue items may be authorised up to the amounts included for that class of expenditure in the approved budget. This authority is to be determined by:* *• the council for all items over £10,000;* *• a duly delegated committee of the council for items over £5,000; or* *• the Chief Officer for any items below £5,000.* *• Such authority is to be evidenced by a minute or by an authorisation slip duly signed by the Chief Officer, and where necessary also by the appropriate Chair.*		
Decision Requested	Council to approve the payment of the Congleton Community Project invoice of £16,000 from Nominal budget line 107-4709 CCP Grant. Payment of the invoice to be delegated to the Responsible Financial Officer (RFO).		

Congleton Community Projects *……. making events happen*
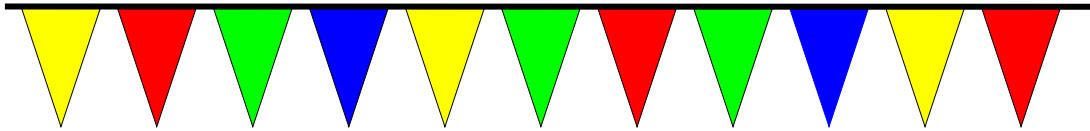
Date: 12TH April 2022

Invoice to:
Congleton Town Council
Order number:

Delivery of Community events and projects as contracted by the Town Council and laid out in the Service Level Agreement Annual grant - April 2022 – April 2023			*16,000.00*
Total			**16,000.00**

Please make cheque payable to: *Congleton Community Project Ltd*

Or BACS details

Bank: Nat West, account name: Congleton Community Project Ltd, sort code:▮▮▮▮▮▮ account no:▮▮▮▮▮▮▮ Please add ref: CTC funding

I would be grateful if you could confirm when payment has been made.

With thanks for your continued support

Congleton Community Projects, The Resource Centre, Town Hall, Congleton, CW12 1BH
Tel: 01260 270 908   e-mail: jo@congletoncommunityprojects.org
Registered Charity no: 1056660