CONGLETON TOWN COUNCIL

COMMITTEE REPORTS AND UPDATES

COMMITTEE:	Town Hall, Assets and Services							
MEETING DATE AND TIME	7 th April 2022 7.00pm	LOCATION	Congleton Town Hall					
REPORT FROM	Serena Van Schepdael- Responsible Financial Officer							
AGENDA ITEM	7							
REPORT TITLE	Town Hall Trading Account							
Background	Variance analysis of the Trading Account to 28 th February 2022 to accompany the spreadsheet show as Appendix 7.1							
Updates	This trading account is for 11 months of 2021/22 – 91.6% of the budget would be used if expenditure were regular monthly.							
	 54% of income received as of 28th February 2022. The Grand Hall income is at 109% of the budget due to the NHS vaccine bookings/ Swab Squad bookings on Tuesdays. There continue to be private room bookings. Other room hire has increased due to a number of private bookings. Internal room hire is due to be accounted for in month 12. Expenditure Overall, 79% of budget used Most budget codes as expected. Insurance is at 107%, this is due to a revaluation that took place which incurred further costs. 							
Decision Requested	To receive the Town Hall	l Trading Account fo	or Month 11 to 28 th February 2022.					

Congleton Town Council
Town Hall Monthly Accounts
Feb-22
Expected spending for M111 91.6%

Appendix 7.1

Part	Feb-22							
Town Hall To Date Annual Bud Annual Bud Annual Bud Annual Bud Annual Pote Vector V	Expected spending for M111 91.6%		2021/22					
Town Hall			Actual Year	Current	Variance	% of		
F			To Date	Annual Bud	Annual Total	Budget		
A000 Staff Costs (re-allocated) 60,499 66,784 6,285 91% 4008 Training 0 1,000 1,000 0% 4009 Protective Clothing\H & Safety 44 500 456 9% 4010 Cleaners 5,706 8,000 2,294 71%	Town Hall			_		Used		
A008			£	£	£			
A008								
A009		Staff Costs (re-allocated)	60,499	66,784	6,285			
4010 Cleaners 5,706 8,000 2,294 71% 4011 Rates 25,384 27,692 2,308 92% 4012 Water 1,859 6,000 4,141 31% 4014 Electricity 14,057 20,125 6,068 70% 4015 Gas 10,080 13,750 3,670 73% 4016 Cleaning materials 1,095 2,000 905 55% 4017 Refuse Disposal 2,329 3,100 771 75% 4020 Miscellaneous Office Costs 1,190 1,300 110 92% 4025 Insurance 8,591 8,000 591 107% 4024 4025 Insurance 8,591 8,000 591 107% 4024 4025 Insurance 8,591 8,000 591 107% 4024 4025 4025 4025 4025 4025 4025 4025 4025 4025 4026	4008	Training	0	1,000	1,000	0%		
A011 Rates	4009	Protective Clothing\H & Safety	44	500	456	9%		
4012 Water	4010	Cleaners	5,706	8,000	2,294	71%		
Harmonia	4011	Rates	25,384	,	2,308	92%		
4015 Gas 10,080 13,750 3,670 73% 4016 Cleaning materials 1,095 2,000 905 55% 4017 Refuse Disposal 2,329 3,100 771 75% 4020 Miscellaneous Office Costs 1,190 1,300 110 92% 4025 Insurance 8,591 8,000 591 107% 4033 Marketing/Promotions 534 3,500 2,966 15% 4040 Maintenance Contracts 7,148 7,400 252 97% 4041 Property Maintenance 13,122 15,000 1,878 87% 4064 Legal & Professional fees 340 100 240 340% 4068 Licences (incl PRS) 3,092 3,500 408 88% 4064 Legal & Professional fees 340 100 240 340% 4068 Licences (incl PRS) 3,092 3,500 408 88% 4066 2,500 2,353 2,500	4012	Water	1,859	6,000	4,141	31%		
A016 Cleaning materials 1,095 2,000 905 55% 4017 Refuse Disposal 2,329 3,100 771 75% 4020 Miscellaneous Office Costs 1,190 1,300 710 72% 4025 Insurance 8,591 8,000 591 107% 4033 Marketing/Promotions 534 3,500 2,966 15% 4040 Maintenance Contracts 7,148 7,400 252 97% 4041 Property Maintenance 13,122 15,000 1,878 87% 4064 Legal & Professional fees 340 100 240 340% 4068 Licences (incl PRS) 3,092 3,500 408 88% 4064 Legal & Professional fees 340 100 240 340% 4068 Licences (incl PRS) 3,092 3,500 408 88% 4060 200	4014	Electricity	14,057	20,125	6,068	70%		
Refuse Disposal 2,329 3,100 771 75% 4020 Miscellaneous Office Costs 1,190 1,300 110 92% 4025 Insurance 8,591 8,000 591 107% 4033 Marketing/Promotions 534 3,500 2,966 15% 4040 Maintenance Contracts 7,148 7,400 252 97% 4041 Property Maintenance 13,122 15,000 1,878 87% 4064 Legal & Professional fees 340 100 240 340% 4068 Licences (incl PRS) 3,092 3,500 408 88% 4064 Legal & Professional fees 1,324 10,000 10,000 13% 4000	4015	Gas	10,080	13,750	3,670	73%		
Miscellaneous Office Costs 1,190 1,300 110 92% 4025 Insurance 8,591 8,000 591 107% 4033 Marketing/Promotions 534 3,500 2,966 15% 4040 Maintenance Contracts 7,148 7,400 252 97% 4041 Property Maintenance 13,122 15,000 1,878 87% 4064 Legal & Professional fees 340 100 240 340% 4068 Licences (incl PRS) 3,092 3,500 408 88% 3020 Catering costs (rechargable) 1,324 10,000 10,000 13% 6000 Central Overheads Reallocated 5,060 5,699 639 89% 6000 Congleton Town Hall:-Expenditure 161,455 203,450 43,319 79% 70% 7	4016	Cleaning materials	1,095	2,000	905	55%		
1009 Rent Reci'd - Museum Notional 4,125 4,500 375 32% 200	4017	Refuse Disposal	2,329	3,100	771	75%		
Marketing/Promotions 534 3,500 2,966 15% 4040 Maintenance Contracts 7,148 7,400 252 97% 4041 Property Maintenance 13,122 15,000 1,878 87% 4064 Legal & Professional fees 340 100 240 340% 4068 Licences (incl PRS) 3,092 3,500 408 88% 3020 Catering costs (rechargable) 1,324 10,000 10,000 13% 6000 Central Overheads Reallocated 5,060 5,699 639 89% 6000 Central Overheads Reallocated 5,060 5,699 639 89% 6000	4020	Miscellaneous Office Costs	1,190	1,300	110	92%		
Maintenance Contracts 7,148 7,400 252 97% 4041 Property Maintenance 13,122 15,000 1,878 87% 4064 Legal & Professional fees 340 100 240 340% 4068 Licences (incl PRS) 3,092 3,500 408 88% 3020 Catering costs (rechargable) 1,324 10,000 10,000 13% 6000 Central Overheads Reallocated 5,060 5,699 639 89% 6000 Congleton Town Hall:-Expenditure 161,455 203,450 43,319 79% 70%	4025	Insurance	8,591	8,000	591	107%		
Property Maintenance 13,122 15,000 1,878 87% 4064 Legal & Professional fees 340 100 240 340% 4068 Licences (incl PRS) 3,992 3,500 408 88% 3020 Catering costs (rechargable) 1,324 10,000 10,000 13% 6000 Central Overheads Reallocated 5,060 5,699 639 89% 639 89% 639 639 89% 639 639 89% 639 639 639 89% 639 6	4033	Marketing/Promotions	534	3,500	2,966	15%		
August A	4040	Maintenance Contracts	7,148	7,400	252	97%		
Licences (incl PRS) 3,092 3,500 408 88% 3020 Catering costs (rechargable) 1,324 10,000 10,000 13% 6000 Central Overheads Reallocated 5,060 5,699 639 89% 639 89% 639 639 89% 639 639 639 89% 639	4041	Property Maintenance	13,122	15,000	1,878	87%		
1,324 10,000 10,000 13%	4064	Legal & Professional fees	340	100	240	340%		
6000 Central Overheads Reallocated Congleton Town Hall:-Expenditure 5,060 5,699 639 89% 1009 Rent Rec'd - Museum Notional 4,125 4,500 375 92% 1010 Rent Received - 3rd Party Partnership 1,405 1,533 128 92% 1011 Rent Received - Internal CTC 24,307 26,517 2,210 92% 1013 Letting Income - Grand Hall 27,753 25,400 2,353 109% 1014 Letting Income - Bridestones 1,280 13,200 11,920 10% 1015 Letting Income - Spencer Suite 0 0 0 0 0 1018 Letting Income - Brasserie, Kitchen and Bar 0 15,000 15,000 0% 1021 Letting Income - Internal 3,237 9,000 5,763 36% 1022 Letting income - F&F 167 3,000 2,833 6% 1035 Service Charges - Brasserie 0 4,500 4,500 0% 1051 Catering Sal	4068	Licences (incl PRS)	3,092	3,500	408	88%		
Congleton Town Hall:-Expenditure 161,455 203,450 43,319 79%	3020	Catering costs (rechargable)	1,324	10,000	10,000	13%		
1009 Rent Rec'd - Museum Notional 4,125 4,500 375 92% 1010 Rent Received - 3rd Party Partnership 1,405 1,533 128 92% 1011 Rent Received - Internal CTC 24,307 26,517 2,210 92% 1013 Letting Income - Grand Hall 27,753 25,400 2,353 109% 1014 Letting Income - Bridestones 1,280 13,200 11,920 10% 1015 Letting Income - Spencer Suite 275 4,950 4,675 6% 1018 Letting Income - Campbell Suite 0 0 0 0 0% 1016 Letting Income - Brasserie, Kitchen and Bar 0 15,000 15,000 0% 1021 Letting Income - Internal 3,237 9,000 5,763 36% 1022 Letting income - F&F 167 3,000 2,833 6% 1035 Service Charges - Brasserie 0 4,500 4,500 0% 1051 Catering Sales (recharges) 1,000 10,000 9,000 10% 1199 Misc Income 367 0 367 #DIV/Ol Congleton Town Hall :- Income 63,916 117,600 53,684 54%	6000	Central Overheads Reallocated	5,060	5,699	639	89%		
1010 Rent Received - 3rd Party Partnership 1,405 1,533 128 92% 1011 Rent Received - Internal CTC 24,307 26,517 2,210 92% 1013 Letting Income - Grand Hall 27,753 25,400 2,353 109% 1014 Letting Income - Bridestones 1,280 13,200 11,920 10% 105 Letting Income - Spencer Suite 275 4,950 4,675 6% 1018 Letting Income - Campbell Suite 0 0 0 0 0 0% 106 Letting Income - Brasserie, Kitchen and Bar 0 15,000 15,000 0% 106 Letting Income - Internal 3,237 9,000 5,763 36% 1022 Letting income - F&F 167 3,000 2,833 6% 1035 Service Charges - Brasserie 0 4,500 4,500 0% 1051 Catering Sales (recharges) 1,000 10,000 9,000 10% 1199 Misc Income Congleton Town Hall :- Income 63,916 117,600 53,684 54% 54% 54% 107,000 10,000 1		Congleton Town Hall:-Expenditure	161,455	203,450	43,319	79%		
1010 Rent Received - 3rd Party Partnership 1,405 1,533 128 92% 1011 Rent Received - Internal CTC 24,307 26,517 2,210 92% 1013 Letting Income - Grand Hall 27,753 25,400 2,353 109% 1014 Letting Income - Bridestones 1,280 13,200 11,920 10% 105 Letting Income - Spencer Suite 275 4,950 4,675 6% 1018 Letting Income - Campbell Suite 0 0 0 0 0 0% 106 Letting Income - Brasserie, Kitchen and Bar 0 15,000 15,000 0% 106 Letting Income - Internal 3,237 9,000 5,763 36% 1022 Letting income - F&F 167 3,000 2,833 6% 1035 Service Charges - Brasserie 0 4,500 4,500 0% 1051 Catering Sales (recharges) 1,000 10,000 9,000 10% 1199 Misc Income Congleton Town Hall :- Income 63,916 117,600 53,684 54% 54% 54% 107,000 10,000 1								
1011 Rent Received - Internal CTC 24,307 26,517 2,210 92% 1013 Letting Income - Grand Hall 27,753 25,400 2,353 109% 1014 Letting Income - Bridestones 1,280 13,200 11,920 10% 1015 Letting Income - Spencer Suite 275 4,950 4,675 6% 1018 Letting Income - Campbell Suite 0 0 0 0 0 0 0 0 0	1009	Rent Rec'd - Museum Notional	4,125	4,500	375	92%		
1013 Letting Income - Grand Hall 27,753 25,400 2,353 109% 1014 Letting Income - Bridestones 1,280 13,200 11,920 10% 1015 Letting Income - Spencer Suite 275 4,950 4,675 6% 1018 Letting Income - Campbell Suite 0 0 0 0 0 0 0 0 0	1010	Rent Received - 3rd Party Partnership	1,405	1,533	128	92%		
1013 Letting Income - Grand Hall 27,753 25,400 2,353 109% 1014 Letting Income - Bridestones 1,280 13,200 11,920 10% 1015 Letting Income - Spencer Suite 275 4,950 4,675 6% 1018 Letting Income - Campbell Suite 0 0 0 0 0 0 0 0 0	1011	Rent Received - Internal CTC	24,307	26,517	2,210	92%		
1015 Letting Income -Spencer Suite 275 4,950 4,675 6% 1018 Letting Income - Campbell Suite 0 0 0 0% 1016 Letting Income - Brasserie, Kitchen and Bar 0 15,000 15,000 0% 1021 Letting Income - Internal 3,237 9,000 5,763 36% 1022 Letting income - F&F 167 3,000 2,833 6% 1035 Service Charges - Brasserie 0 4,500 4,500 0% 1051 Catering Sales (recharges) 1,000 10,000 9,000 10% 1199 Misc Income 367 0 367 #DIV/OI Congleton Town Hall :- Income 63,916 117,600 53,684 54%	1013	Letting Income - Grand Hall	27,753	25,400	2,353	109%		
1018 Letting Income - Campbell Suite 0 0 0 0 0 0 0 0 0	1014	Letting Income - Bridestones	1,280	13,200	11,920	10%		
1016 Letting Income - Brasserie, Kitchen and Bar 0 15,000 15,000 0%	1015	Letting Income -Spencer Suite	275	4,950	4,675	6%		
1021 Letting Income - Internal 3,237 9,000 5,763 36% 1022 Letting income - F&F 167 3,000 2,833 6% 1035 Service Charges - Brasserie 0 4,500 4,500 0% 1051 Catering Sales (recharges) 1,000 1,000 9,000 10% 1199 Misc Income 367 0 367 #DIV/0I Congleton Town Hall:- Income 63,916 117,600 53,684 54%	1018	Letting Income - Campbell Suite	0	0	0	0%		
1022 Letting income - F&F 167 3,000 2,833 6% 1035 Service Charges - Brasserie 0 4,500 4,500 0% 1051 Catering Sales (recharges) 1,000 10,000 9,000 10% 1199 Misc Income 367 0 367 #DIV/0I Congleton Town Hall :- Income 63,916 117,600 53,684 54%	1016	Letting Income - Brasserie, Kitchen and Bar	0	15,000	15,000	0%		
1035 Service Charges - Brasserie 0 4,500 4,500 0% 1051 Catering Sales (recharges) 1,000 10,000 9,000 10% 1199 Misc Income 367 0 367 #DIV/0I Congleton Town Hall :- Income 63,916 117,600 53,684 54%	1021	Letting Income - Internal	3,237	9,000	5,763	36%		
1051 Catering Sales (recharges) 1,000 10,000 9,000 10% 1199 Misc Income 367 0 367 #DIV/0I Congleton Town Hall:- Income 63,916 117,600 53,684 54%	1022	Letting income - F&F	167	3,000	2,833	6%		
1051 Catering Sales (recharges) 1,000 10,000 9,000 10% 1199 Misc Income 367 0 367 #DIV/0I Congleton Town Hall:- Income 63,916 117,600 53,684 54%	1035	· · · · · · · · · · · · · · · · · · ·	0			0%		
Misc Income 367 0 367 #DIV/0I Congleton Town Hall:- Income 63,916 117,600 53,684 54%		**						
Congleton Town Hall:- Income 63,916 117,600 53,684 54%	1199					#DIV/0!		
Net Expenditure over Income £97,539 £85,850 £10,365 114%	•							
	Net Expenditure over Income		£97,539	£85,850	£10,365	114%		