

CONGLETON TOWN COUNCIL

COMMITTEE REPORTS AND UPDATES

COMMITTEE:	Finance and Policy		
MEETING DATE AND TIME	23 rd March 2022 7.00pm	LOCATION	Congleton Town Hall
REPORT FROM	Serena Van Schepdael – Responsible Financial Officer		
AGENDA ITEM REPORT TITLE	16 Amendments to the Grant and Funding Policy		
Background	In recent meetings it was discussed that the Grants and Funding Policy was due for a review and possible update. See Appendix 16.1.		
Updates	<p>Item 5 added:</p> <p style="text-align: center;">1. A Charity or Group based outside of Congleton as long as the project benefits resident of Congleton.</p> <p>Item 9 updated to:</p> <p style="text-align: center;">The Council will normally require details of the structure and funding of the organisation, and will probably request copies of budget/accounts and business plans for applications over £250.</p> <p>Other suggestions inserted into the draft document for discussion:</p> <ul style="list-style-type: none">• 17 - The Council will accept retrospective applications up to a maximum period of 3 month of the event/project completion.• 24 - Per Group/Charity there may be only two successful applications per financial year.• 25 - There is a 10 working days deadline prior to a meeting for all information to be submitted in order for an application to be presented.• 26 - Grants awarded by Congleton Town Council should only be used for the original project in the application.• 27 - Organisations are required by law to have taken out appropriate public liability insurance. Congleton Town Council expects all applicants to have complied with this legal requirement.• 28 - Congleton Town Council would encourage the applicants to attend the meeting to support the application to enable any queries /presentation.		
Decision Requested	To discuss and approve updates to the Grants and Funding Policy and recommend to Council for adoption into the Constitution.		