



Congleton Town Council

Historic market town

Chief Officer: David McGifford

27th January 2022

Dear Councillor,

Community & Environment Committee – Thursday 3rd February 2022

You are summoned to attend a meeting of the Community & Environment Committee to be held at Congleton Town Hall on **Thursday 3rd February 2022 at 7.00pm.**

- The Public and Press are welcome to attend the meeting, please note that due to COVID 19, the numbers in the room will be limited to 25 with priority given to voting members and presenters. If you wish to attend this meeting as an observer, please can you email info@congleton-tc.gov.uk or tel 01260 270350 ext 1 as places will be limited. When
- There will be 15 minutes at each meeting to receive any questions from Members of the Public, either verbally or at the meeting, including those which have been received in writing 7 days prior to the meeting.
- There may be confidential items towards the end of the meeting which the law requires the Council to make a resolution to exclude the public and press in accordance with Section 100 (B) (2) of the Local Government Act 1972.

Yours sincerely,

David McGifford
CHIEF OFFICER

AGENDA

1. Apologies for Absence

Members are reminded of the necessity to give apologies in advance of the meeting and to give reasons for absence.

2. Minutes of Previous Meetings (Enclosed)

To approve and sign the [minutes of the Community and Environment Committee held on 11th November 2021](#) as a correct record.

3. Declarations of Interest

Members are requested to declare both “pecuniary” and “non-pecuniary” interests as early in the meeting as they become known.

4. Outstanding Actions

These are dealt with in Agenda item 9.

5. Questions from Members of the Public

There will be 15 minutes at each meeting to receive any questions from Members of the Public, either verbally at the meeting, including those which have been received in writing 7 days prior to the meeting.

6. Urgent Items

Members may raise urgent items related to this Committee, but no discussion or decisions may be taken at the meeting.

7. Cheshire Police Crime Commissioner (Verbal Update)

John Dwyer, the recently elected Police and Crime Commissioner for Cheshire will give a short presentation on his role, aims and ambitions for the Cheshire Police Service.

8. Cheshire Police (Verbal Update)

To receive and consider a verbal report from Cheshire Police on Policing matters affecting Congleton.

9. Updates Paper from previous Community and Environment Committee (Enclosed)

To receive an updates paper from the Community and Environment Committee held on 11th November 2021.

10. Anti-Social Behaviour Working Group (Enclosed)

To receive the notes of the Anti-Social Behaviour Working Group held on the 6th January 2022 and receive an update from the Chair.

11. Congleton In Bloom Working Group

To receive a verbal update from the Chair of the Congleton in Bloom Working Group from the meeting held on 28th January 2022.

12. Congleton Green Working Group (Enclosed)

To receive the notes of the Congleton Green Working Group held on 25th November 2021 and 21st January 2022 and to receive an update from Chair.

13. 750 Year Celebration Working Group (Enclosed)

To receive the notes of the 750 Year Celebration Working Group held on 4th November and 9th December 2021 and 6th January 2022.

14. White Ribbon Working Group (Enclosed)

To receive the notes of the White Ribbon Working Group held on 9th November and to receive an update from the Chair.

15. Creating a Site-Specific Biodiversity Action Plan for Congleton (Enclosed)

To approve the proposal for creating a Biodiversity Plan for Congleton as recommended by the Congleton Green Working Group and to approve a request to Council for funding.

16. Planting 70 Cherry Trees for the Platinum Jubilee (Enclosed)

To approve an outline plan for additional planting of cherry trees for the Queen's Platinum Jubilee and delegate responsibility to the Congleton Green Working Group to progress.

17. Key Performance Indicators for Streetscape Services (Enclosed)

To note the report from the Streetscape Development Manager on the KPIs for Streetscape Services.

To: Members of the Community & Environment Committee

Cllrs: Kay Wesley (Chair), Sally Ann Holland (Vice Chair)

Dawn Allen, Paul Duffy, Suzy Firkin, Robert Hemsley, Amanda Martin, Rob Moreton, Jean Parry and Mark Rogan

Ex Officio: Cllr Denis Murphy (Town Mayor), Cllr Margaret Gartside (Deputy Mayor)

Ccs: Appointed Members - Mr G Baxendale (Honorary Burgess)

Mr E Clarke (Honorary Burgess)

Other members of the Council for Information, Police, Honorary Burgess (1), Press (3), Congleton Library, Congleton Information Centre.

CONGLETON TOWN COUNCIL

MINUTES OF THE MEETING OF THE COMMUNITY AND ENVIRONMENT COMMITTEE HELD ON 11th November 2021

Please note – These are draft minutes and will not be ratified until the next meeting of this Committee

For the papers discussed at the meeting, please see the [Meeting Agenda of the Community & Environment Committee 11th November 2021](#)

PRESENT:

Committee members:

Cllr Kay Wesley (Chair)

Cllr Sally Ann Holland (Vice Chair)

Cllr Suzy Firkin

Cllr Amanda Martin

Cllr Robert Moreton

Ex Officio member: Cllr Margaret Gartside (Deputy Mayor)

Non-Committee Members: Cllrs Robert Douglas and David Brown

Also present: Congleton Town Council Officers: David McGifford and Jackie MacArthur,
One member of the press, one Cheshire Police Officers and three members of
the public, one of whom spoke at Public Questions.

1. Apologies for absence

Apologies for absence were received from:

Committee Members: Cllrs Dawn Allen, Paul Duffy, Jean Parry and Mark Rogan

Ex Officio Member: Cllr Denis Murphy (Mayor)

2. Minutes of Previous Meetings

CE/31/2122 Resolved to approve the [minutes of the Community & Environment Committee held on 23rd September](#) as a correct record.

3. Declarations of Interest

Councillors Sally Holland and Robert Moreton declared a non-pecuniary interest on any matters relating to Cheshire East Council.

4. Outstanding Actions

See Agenda item 8 for any outstanding actions for the Community and Environment Committee.

5. Questions from Members of the Public

Questions were raised by Jackie Kay who was present at the meeting and Olga Whitmore who was unable to attend and has been sent answers. The questions related to the Congleton Tree Group and how and where trees are planted, what consultation takes place, what happens when people object, who leads the Congleton Tree group and where people can find out more about it. [The full set of questions and answers can be viewed in Appendix 1.](#)

There is also more information about the Congleton Tree Group on the Climate and Nature Emergency page on the Town Council website.

6. Urgent Items

Cllr Kay Wesley raised a concern that there is inadequate provision for people in Congleton to get a COVID booster and that travelling out of town to get a booster is a big deterrent to many of our elderly residents. The Clinical Commissioning Group has been contacted by the Town Council and Congleton Partnership's Senior Forum requesting that booster sessions are held in our town.

7. Cheshire Police

Sergeant Paul Brunton from Cheshire Police gave a [verbal update on Policing matters affecting Congleton, please see Appendix 2.](#)

8. Updates Paper from previous Community and Environment Committee

CE/32/2122 Resolved to note the updates paper with items from the Community and Environment Committee held on 23rd September 2021. Items included Elizabeth Statue (closed), Civic Awards 2021 (closed) Launch of e-learning, Green Tree House Social Supermarket (closed) Bath Vale entrance, Action against Inconsiderate Parking (closed), Bus Survey Feedback(closed).

Action: E-learning needs more promotion.

9. Anti-Social Behaviour Working Group

CE/33/2122 Resolved to receive the [notes of the Anti-Social Behaviour Working Group held on the 16th September 2021.](#)

10. Integrated Transport Working Group

CE/34/2122 Resolved to receive the [notes of the Integrated Transport Working Group held on the 8th October 2021.](#)

11. Congleton In Bloom Working Group

Received a verbal update from the Congleton in Bloom Working Group regards the 2021 results and the Volunteer thank you evening. Committee wanted to thank the In Bloom team, all the volunteers and the Town Council Streetscape team for all their work. Fantastic that Congleton received gold and was the Best Large Town in the North West.

12. Congleton Green Working Group

CE/35/2122 Resolved to receive the [notes of the Congleton Green Working Group held on the 20th October 2021.](#)

13. 750 Year Celebration Working Group

CE/36/2122 Resolved to receive the [notes of the 750 Year Celebration Working Group held on the 7th October 2021.](#)

14. White Ribbon Working Group

Received a verbal update from the White Ribbon Working Group on future plans including plans for the 16 Days of Action following the official White Ribbon Day on the 25th November. More help required for the stall at the Makers Market on the 27th November. Councillors can contact Cllr Hemsley to volunteer.

15. Christmas in Congleton 2021

CE/37/2122 Resolved to note the report on activities planned for Christmas 2021. Committee gave a formal thank you to Martha Hayes, the Town Centre and Events Officer for her tremendous work on Congleton events over the past few years.

16. Green Fayre and Climate Week

CE/38/2122 Resolved to receive the report on the Green Fayre and Climate Week.

Action to explore initiating a *'Citizen's Assembly for Climate'* to engage more people.

17. Presentation on Climate Emergency Measures

CE/39/2122 Resolved to receive and discuss the presentation on measures and actions taken since Congleton Town Council signed a Climate Emergency in October 2019.

[The report and presentation on Climate Emergency Measures can be located as an additional agenda item on the Town Council's website.](#)

**Cllr Kay Wesley
(Chair)**

APPENDIX 1

Agenda Item 4. Questions from Members of the Public.

We have received two sets of questions. One set from Jackie Kay, from the Congleton Climate Action Group and one set from Olga Whitmore. The questions relate to the activities of the Congleton Tree Group.

Paraphrased questions from Jackie Kay

- 1. Who decides where trees will be planted and is this in full agreement with CTC?**
- 2. Who decides which residents will be consulted and if for example it is on CTC owned land why all Congleton residents are not consulted?**
- 3. What is the policy when residents object. Is there a CTC policy to fully commit to the proposed tree planting or is it just a statement of support, if tree planting is stopped due to objections what is the policy for other Congleton residents to object to this decision and possibly reverse it?**

And two paraphrased questions from Olga Whitmore

- 4. Who is responsible for the trees once planted?**
- 5. Who leads the Congleton Tree group and how can people find out more about their actions?**

BACKGROUND:

As part of the Climate Emergency, Congleton Town Council agreed to support a tree planting project in Congleton and the surrounding area, with an ambitious project of 30,000 trees (one for each resident)

A Tree group was formed under the umbrella of the Congleton Sustainability Group (CSG) with the support of Cheshire Wildlife Trust (Adam Linnet) and the advice of an experienced landscape architect Ruth Benson. The plans are drawn up by Ruth Benson (as a landscape architect) she researches the soil in the areas and how the area is used and then chooses appropriate native trees and a suitable planting density to reflect the nature of the site. Glen Williams and Margaret Gartside usually deliver the leaflets. Congleton Town Council's Streetscape Development Manager, Ruth Burgess, supports the group helping to establish land ownership and obtaining site plan approvals from Cheshire East Council.

1. Deciding where planted

Locations for trees have come about through local knowledge and approaches from local people. To date, the majority of tree planting has been on Cheshire East land and plans need to be approved by CEC and supported by the majority of people in the locality before planting happens. Some locations that look ideal to the public are not suitable for planting due to underground services – you cannot plant within 6m of a mains gas pipe.

2. Deciding on Consultation

Although we understand in most of Cheshire East trees are just planted, in Congleton Cheshire East Council has asked that the tree group gains support from the majority of people in a locality before planting trees. The tree group supports this principle. Before any consultation is carried out the plans are shared with Cheshire East Council. CTC does not own any land. We have taken locality to mean people in the immediate vicinity, as you would with a planning application – but plans are also placed on the Partnership and Town Council website. The group is keen to work in areas where the neighbours support the project and the trees.

3. What happens when we receive objections?

When objections are received, the first thing is to ask why and what can be done to mitigate the issue. Sometimes it has been a different type of tree, changing the amount of trees to be planted or slightly varying the location. Where there have been a large number of objections, or no support received then the scheme will not go ahead. It is important that the people living in the immediate area are happy with the planting and in many cases willing to help care for the trees.

4. Who is responsible for maintaining the trees once planted?

As Cheshire East's agents for the area Streetscape will be responsible for the maintenance of trees which are agreed and planted by the Tree Group. As part of the agreement between CTC and CEC, the Town Council is responsible for minor tree works on trees on Cheshire East land until they are more than 380mm in diameter – then they become the responsibility of Cheshire East Council. When working with volunteers who live near-by to planting it is great when neighbourhood volunteer groups are formed to keep an eye on the trees.

5. Who is the leader of the Tree Planting Group and what is the main website for the group? Where can residents see about planting events in November and December?

There is no overall leader of the Tree Planting Group. Different members lead on different aspects of the project and form a team. There is a Facebook page which is regularly updated with helpful tips and volunteer dates, there is no group leader, but team members lead in different aspects of the group. Planting events in November and December have been issued on the tree groups Facebook page, are on the Partnership Website and will be placed in a more prominent location on the Town Council's website.

Additional questions from Olga

1. Is it correct that the plans to plant trees at Thirlmere Court were shelved?

If they did, why? Can I ask what arguments residents presented against trees being planted?

Plans for planting at Thirlmere Court were not supported and will not be going ahead as planned as the team concentrates efforts on supported schemes. The scheme may be revisited next year with an alternative scheme based more around hedge planting.

2. Is CTC going to spend £2K or similar amount of money on a felled Christmas tree which will last 2 weeks and be discarded after the festive season?

When the redevelopment of the pedestrian area took place, the idea of a permanent living Christmas tree was explored but found not to be feasible. Purchasing, installing, decorating, and removing the Town's Christmas tree costs around £1500 per year and this is either fully or partially sponsored. The tree comes from sustainably managed forests, the branches are used to for mulch afterwards and the larger wood chopped, dried, and used for fuel. The tree is in place for approximately 6 weeks. Decorating the town for Christmas is part of promoting and supporting our local businesses and attracting people into town at Christmas.

APPENDIX 2 - UPDATE FROM CHESHIRE POLICE - ITEM 7

Changes to areas of responsibility and priority period reflected in data – so year on year comparisons no longer compare like with like. From next meeting will just bring figures for Congleton East and Congleton West. These figures are for Congleton East/West, Alsager and Odd Rode. Note that the new Chief Superintendent for the Policing Unit is Claire Jesson.

Drugs and Alcohol

WEST – Drink Spiking Series (4 in period, 8 incidents total). No associated sexual assaults or other crime and no reports of injections to date.

- Continue to work with PubWatch and our licensees
- Force Funding for testing kits + Town Councils
- Prevention/Education campaign (online and sixth forms)
- Signage up in the clubs/pubs – what to do.
- Regular VLP (Visiting Licenced Premises) and Night Time Economy patrols. .
- Op Empower begins 03/12 – safety bus (IDVA/Nurse/Police) plain clothes officers in premises.

Anti-Social Behaviour: 54 incidents

ASB Congleton hotspots:

- Reduction at Bromley community centre (1) still on our patrol plan.
- Support for Testers (swab squad) who report being abused in Congleton.
- Violence Against Women and Girls (VAWG) - Plain clothes officers outside the high schools following 1 Incident of girl being followed – 3 arrested.

Op Treacle - force response to bonfire night and Halloween

- PCSOs either given safety/ASB prevention presentation at primaries or given resources to school to do their own.
- Additional staff on duty
- Low Demand for Congleton: 3 Anti-Social Behaviour incident including a fire in woods
- Busy Night-time Economy saw no incidents

Domestic Abuse Incidents: 48

Total Sexual Offences: 14

Hate

Four Incidents reported (Learning difficulties/Race/Gender/Nationality)

Congleton Priorities

1. Drug Enforcement EAST
2. Reports of Spiking WEST
3. Violence against women and young girls ALL

AOB

Q. Bath Vale

- No incident since 02/11 then 27/09 - request to report crimes to 101.

CONGLETON TOWN COUNCIL
COMMITTEE REPORTS AND UPDATES

COMMITTEE:	Community & Environment		
MEETING DATE AND TIME	3rd February 2022 7.00pm	LOCATION	Town Hall
REPORT FROM	J MacArthur - Communities and Marketing Manager and Deputy Chief Officer		
AGENDA ITEM	9		
REPORT TITLE	Updates Paper from previous Community and Environment Committee		
Background	<p>This paper gives Members an update on actions from reports discussed at the previous Community and Environment Committee and are on-going matters which are on the agenda. These items do not need a full paper and are either ongoing issues or confirmation of completion or resolution.</p> <p>The paper is for noting and is an opportunity to feedback on issues from this committee.</p>		
Updates	<p>CE/12/2122: Launch of E-learning Course –this course is available to view on the Town Council’s website by clicking on the learn button on the front page. Google analytics have shown that in the 30 days until the 21st January (last Congleton Green Working Group Meeting) 1285 people had opened the course, but only 10 had fully registered. More work is taking place on promoting the course and understanding the analytics. All councillors and officers are encouraged to complete the course.</p> <p>CE/37/2122: Christmas in Congleton – a successful light switch on was held on the 26th November. A further report on improvements and recommendations for 2022 will come to a future Community and Environment Committee meeting.</p> <p>CE/38/2122:– Congleton Green Fayre and Climate Festival mentioned bringing a paper on a Citizens’ Assembly for Climate Change – further research is being carried out and it is hoped that a proposal can be brought to the next Community and Environment Committee meeting.</p>		
PROPOSALS	To note the update report.		

Minutes Anti-Social Behaviour Working Group

Virtual Meeting – Thursday 6th January 2022

Present: Cllr Kay Wesley (Chair), Cllr Amanda Martin, Cllr Rob Moreton, Cllr Denis Murphy, Glen Williams, PCSO Amy Heath, (CEC), Paul Bestwick (CEC), Jackie MacArthur (CTC)

1. Apologies: Ruth Burgess (CTC), Cllr Dawn Allen, Stg Paul Brunton

	Agenda Item	Issue/Action	By Whom	When
2.	Notes of 16/9/21	accepted by group		
3.	Action Log a) Completed b) Ongoing but not on agenda	Camera for Lawton Street Police talk with pubs on drugs and distribution of drug kits to pubs Report on Domestic Abuse Clinic 1 st year to CE Committee Police meeting with Pride Spiking actions Publicity around young offending having consequences Publicity around drink and drug aware Re-establish a youth event at Bamboogy	Regular check Completed Police/ CTC CTC/ Police in schools CTC Cllr Rob Moreton	Closed

	Agenda Item	Issue/Action	By Whom	When
4.	Drug and Alcohol Abuse	<p>Police had positive drug warrant in Havannah Street, 1 arrest with intent to supply and 8 Night Time Economy issues around assault, suspected spiking, damage to vehicles or property.</p> <p>4 more reports of potential Spiking, waiting for forensics for two incidents, no associated sexual assault. Police have presented to schools to warn about the dangers. None of the reported victims' sort medical advice. Some premises have added spiking prevention kits. Group told about actions that Rumba and BAMBOOGY are taking to help prevent occurrences and how they can support any potential victims</p> <p>Group told about Operation Empower held 3rd /4th December – visited all licensed premises, vulnerable people taken home, Safety bus was staffed by My Cheshire Without Abuse, the Police and IDVA (Independent professional working with Victims of Abuse). Successful weekend and one that would be good to repeat when resources allow.</p> <p>Hotspot: - Concerns raised about the memorial garden area of the Community Gardens – CHECK CCTV WORKING</p>	<p>Congleton Police</p> <p>Police/ CTC publicity around preventing spiking</p> <p>Police</p> <p>Repeat if possible.</p> <p>JMacA to contact CCTV</p>	Ongoing
5.	Anti-Social Behaviour	<p>28 incidents in past 6 weeks - decrease of 15 on last time and 19 down Year on Year. No recorded repeat demands although that youths are gathering in the market area and by Morrisons intermittently,</p> <p>Further discussion around the warnings issued via the Police and Cheshire East Council working together and how these can progress and have a real impact on the youth and their family. CTC to look to add details about the consequences of ASB to their Web site</p> <p>Explore CCTV Camera for West Street</p>	<p>Police Report</p> <p>Jackie Mac</p> <p>Jackie Mac / Denis/ CCTV</p>	Feb

	Agenda Item	Issue/Action	By Whom	When
6.	Domestic Violence and Sexual Offences	50 Domestic Violence cases – down 7 since last period. Up 1 year on year. 6 Sexual Offences cases – down 1 on last time and up 1 Year on Year. Domestic Abuse clinics in Congleton are looking to add a Peer Support Group soon and seeking funding to maintain service in the future.	Kay -to report to next meeting	
7.	Youth Related Issues	Nothing to report since last meeting		
8.	Police Priorities	Spiking in the Town Centre Dealing with people causing harassment to services and support agencies Two people who likely to get behaviour orders for unnecessary repeat demands. Team thanked the Congleton Beat team for their great work in the town.	Police	
9.	Update on CCTV	See reporting sheet below - to invite Stuart to the next meeting	Jackie Mac	
10.	Hate Crime	Nothing to report – no incidents		
11.	Speeding and Traffic	No repeats from the Police. 2 x static checkpoints set up – Leek Road and Holmes Chapel Road Tru Cam Patrols continuing	For next agenda	
12.	AOB	Friday 18 th March -7pm -Community Conversation – invitations going out. Did the group want John Dwyer, Police Commissioner to come to Council or Community and Environment Committee – invite to next meeting Paul Brunton will be leaving on the 15 th March 2022 Police Help Desk – look out of a consultation in March. Cllr Kay Wesley has been invited onto the Cheshire Police Equality and Inclusivity Board	Cllr Kay Wesley to invite KW to add to list of declared interest	Feb meeting ASAP
13.	Date of Next Meeting	Thursday 3 rd March 2022 3.30pm – 5pm via ZOOM		

Virtual Congleton Green Working Group Meeting –

NOTES OF MEETING

Date: Thursday 25th November 2021

Location: Zoom

Time: 9am– 10.30am

Present: Cllr Margaret Gartside (Chair) Cllr Suzy Firkin, Cllr Kay Wesley, Cllr Amanda Martin, Peter Aston, Barry Speed, Heather Seddon, Martin Aimes, Ruth Burgess, Jackie MacArthur

Item	What was discussed / description	Actions	By whom	By when
1	Apologies	Cllr Mark Rogan, Cllr Duncan Amies, Adam Linnet		
2	Minutes of meeting on the 26 th October 2021	Accepted as a true record - add to Working Group Page	Jackie	December
3	<p>Biodiversity Plan</p> <p>Working on a site- specific biodiversity plan. Ruth Burgess, Margaret Gartside and Suzy Firkin meeting with Ruth Benson to discuss.</p> <p>Barry Speed would like plan for ALL green spaces – agreed that the Biodiversity plan will only cover areas that CTC has some influence over, but would be good</p>	<p>Scoping work. Will need some budget to pay as professional skills needed. From the plans can then assess areas where we can make the biggest difference. – could be adding hedges, bird boxes, ponds, bat boxes etc. Linking with conservation volunteers.</p> <p>Note work needed to update the Neighbourhood Plan on the website. Ruth Benson needs help with OS Maps</p> <p>Green spaces and green issues need a space on the Website – Tree Group added as a separate page. Also see Climate Emergency</p> <p>Find a simple biodiversity plan for your garden that we could promote to local residents</p>	<p>SF/RB/ MG</p> <p>JMacA JMacA JMacA</p> <p>SF/HS</p>	<p>December</p> <p>DEC Dec Dec</p>
4.	<p>Rewilding - Streetscape Update by Ruth Burgess</p> <p>10 sites fully consulted on, 3 out for consultation and 3 still to go out. Shrub work being carried out – chopped down and used for weed supressing. Hedge cutting being reduced to every 3-5 years. More community orchards. Another public allotment likely. Battery operated tools being used rather than petrol operated.</p>	<p>Wild flowers to be added in January – Feb depending on soil</p> <p>Hedge cutting from Mid October until end of February - create more publicity around the good work being carried out by the Town Council's Streetscape Team.</p> <p>Additional training: more training to be organised for Streetscape team in Conservation and environmental management issues.</p>	<p>RB</p> <p>RB / JMacA</p> <p>RB</p>	<p>Jan/Feb</p> <p>Jan</p> <p>2022</p>

	Issue raised about the Tree Group needing help turf clearing -	Communications issue. Ruth to meet Tree Group team 2 days before any works to understand any role needed by Streetscape in advance. In the issue on social media Ruth's team had been told NOT to remove the turf.	RB	On going
5.	CTC Targets – updates and plans .	Report given at Community and Environment Committee Report published with committee papers but add to Climate Emergency Page. Barry to work with Serena on the 2020/21 figures and start on the 2021/22 so this becomes part of the general monitoring. Updates and actions to be published on the CTC website under Climate Emergency.	JMac JMac BS / SVS JMacA	December
6.	Energy Efficiency in the Town Hall We need professional advice. Complicated, listed building, consulting a couple of companies on the road map to net zero. Huge area of work – the company working with CEC who prepared the plans for Macclesfield Town Hall is very busy with large councils. Need to get to the next step	Start a conversation with another company Going to have to be prepared to pay for a report BS suggested that CTC needs to check that its electric energy supplier is as green as they can be. – JMacA to ask Serena to check the energy supplier – but also to be mindful of the current issues with suppliers going out of business.	JMacA	Jan
7.	Off-setting Following on from discussion with Martin Varley at previous meeting some concern about the carbon capture by trees. Peat bogs – not easy to find areas. Basic message to keep on planting and not don't get hung up on double accounting of trees as doing the right thing. BS and SF said that currently tree planting will not achieve required carbon offset needed for the Council.	Look to create ring-fenced projects that wouldn't have happened without CTC involvement. HS said we should consider projects outside of the town area More research needed on accredited schemes Create a table to show the Carbon offsetting being achieved through tree, hedge and wildflower meadows added in Congleton	HS/SF KW/RB	Next meeting Next Meeting
8.	Green Fayre Need to reflect on this year. Was successful in raising awareness and good footfall. Climate emergency not gone away – need to keep up the messages. Series of constructive messages and advice.	Make use of the left-over booklets – new cover create new book Regular clinics and columns in Chronicle and Bear Necssities Create a plan for 2022 with messages and actions Let people know how they can off-set their own carbon footprint Series of talks on things of interest – electric cars, home heating, food etc Create interest and easy steps to follow.	ALL	Jan

	Separate discussion on Green Marketing and need to look at audience, channels, messages, tactics. Etc	Agreed to sort a separate meeting to look into creating a Green Marketing Plan	KW/JM	Next meeting
9	E-learning – update	Needs lots more publicity and pushing. Check user analytics – saturation of the messages needed and lots more leg work to get people to be aware of the course.	KW/JMacA	Jan
10	<p>AOB</p> <p>Green Citizen’s Assembly - idea from SF – to get interested parties together – at least once a year for a creative talk about what we can all do together.</p> <p>Air Quality</p> <p>Climate Change Exhibition - needs a new home to go to after the library</p>	<p>Paper to go to CE Committee on the 3rd Feb – SF to provide notes, JMac to draft the paper.</p> <p>Barry to write a report for the next meeting</p> <p>Ideas to Barry of suitable venues.</p>		
10.	Date of Next Meetings	<p>Friday 21st January 10am – 11.30am</p> <p>Thursday 17th February 10am – 11.30am</p> <p>Wednesday 16th March 5.30pm – 7pm</p>		

Virtual Congleton Green Working Group Meeting –

NOTES OF MEETING

Date: Thursday 21th January 2022

Location: Zoom

Time: 10am– 11.30am

Present: Cllr Margaret Gartside (Chair) Cllr Suzy Firkin, Cllr Kay Wesley, Cllr Amanda Martin, Adam Linnet (CWT), Barry Speed, Heather Seddon, Ruth Burgess, Jackie MacArthur

Item	What was discussed / description	Actions	By whom	By when
1	Apologies	Cllr Mark Rogan, Cllr Duncan Amies, Cllr Martin Amies		
2	Minutes of meeting on the 25th November 2021	Accepted as a true record – with the addition of two actions Green Marketing Plan and tree/hedge spreadsheet missed off mins of 25/11/ Jackie to add and update on Working Group Page	Jackie	January
3.	Outstanding and Complete actions not on agenda	<ul style="list-style-type: none"> Energy Supply question – Congleton Town Council uses West Mercia and is on a wholly green tariff in a consortium with many other local authorities. CTC has approved a budget for an Energy Efficiency Carbon Net Zero Roadmap for the Town Hall – carrying out due diligence on preferred supplier. Training of Streetscape Staff -many already completed online training course on Woodland management and Planting. Streetscape Manager signed up to other online courses. Green Fayre booked for 24th September – to pick back up Developing 2020/21 and 2021/22 carbon footprint spreadsheets will be worked on by Serena and Barry in November 	<p>CLOSED</p> <p>MW/SF</p> <p>CLOSED</p> <p>JMacA KW/RB</p>	<p></p> <p>Next meeting</p> <p>March February</p>
4.	Biodiversity Plan Working on a site- specific biodiversity plan. Ruth Burgess, Margaret Gartside and Suzy Firkin put together ideas with Ruth Benson.	Group supported the proposal for the work from Ruth Benson. As Working Groups are not a decision-makers a paper will go to Community and Environment to support this work and to Council to request the funding. If successful can commission after 10 th Feb	SF/RB/ MG/	February

	Barry Speed would like a plan for ALL green spaces – agreed that the Biodiversity plan will only cover areas that CTC has some influence over.	Cllr Suzy Firkin found a CWT calendar for making your garden more wildlife friendly. Adam to find out if CTC can either distribute for the CWT or can badge up and print additional copies with CTC supports...	Adam/ Jackie	January
5.	Rewilding - Streetscape Update by Ruth Burgess Another 6 sites in consultation for rewilding. Successful consultation on the pre-Christmas sites and waiting for the ground to thaw to add wildflower seeds.	Streetscape to add Wild flowers when soil at appropriate temperature – late Jan/Feb (not frozen) Team consulting on more sites. Report on Streetscape targets was taken to Town Hall and Assets Committee	RB RB RB	Jan/Feb Jan/ Feb Done
6.	CTC Targets – updates and plans Needs to be a major focus for the group - how CTC is fulfilling its Climate Change Emergency and the Town Council's work to reduce its carbon footprint across all aspects of its work. Committees now report on Environmental, Equality and Diversity impact of decisions.	Since last meeting CTC has approved funds for a partner to work with us on a route map to zero carbon emissions for the Town Hall. Due Diligence work ongoing into preferred supplier. To create a visible dashboard on the website showing CTC carbon footprint and work and projects being carried out to reduce our environmental footprint. This should be discussed at every meeting.	JMacA	Jan/Feb
7 .	Off Setting Report from Heather Seddon – Chair of Congleton Sustainability Group outlining the various options, benefits and pitfalls. A developing field. Clear that to be able to claim the carbon it must be a new scheme that wouldn't have taken place without your input. Cost of off-setting likely to increase over the years. CTC working on assumption of £50 – 370 per tonne.	Discussion around the subject and various benefits. Agreed for now priority needs to be on the Council doing what it can to reduce its carbon footprint and to continue to work on creating more space for wildlife and supporting the planting and protection of trees and hedges. Speak to Finance Manager re implications for off setting and any additional considerations the Council would need to make. Should CTC donate to the Woodland Trust to help them protect current UK woodlands? Add the tree and hedge planting to the CTC dash board.	All JMacA	Ongoing
7.	Green Marketing and Messaging Cllr Kay Wesley reported back on a workshop held with Jackie Mac, Debbie Coxon and Celeste Smith	Group supported the work already carried out around the aspiration to normalise Green behaviours and the objective of getting Congleton to be	Kay/ Jackie	Feb

	into Green Marketing – part two of which would be held later on that day.	recognised as a Green Town. Green Marketing Team to complete workshop and report back. Update on Eco-learning – 1285 people have visited the course in the past 30 days but only 10 have registered their details. More work needed on the google analytics and on the marketing of this course. To report to the next meeting	Jackie	Feb
8.	Green Citizen's Assembly Cllr Suzy Firkin spoke about the different ways of delivering a Green Assembly.	Agreed more thought and consultation with others involved in this field needed before making a recommendation to CTC on how Congleton may deliver an assembly. To report back	Suzy	Feb
9	Update on Air Quality	Ran out of time – agreed this would be best tackled in a meeting just on the subject to be organised ahead of the next Green Group meeting	Barry/ Jackie	Jan
10	AOB	Nothing raised		
10.	Date of Next Meetings	Thursday 17 th February 10am – 11.30am Wednesday 16 th March 5.30pm – 7pm		

Minutes

CTC 750 Working Group

Thursday 4th November 2021; 11am-12.30pm

1. **Apologies:** Cllr Rob Moreton
2. **Approve minutes of this meeting:** Approved (MGartside 1st, DBrown 2nd)
3. **Merchandise Update:** Jess, Celeste, Jackie and Debbie had a meeting Friday 22nd October to discuss stock. Samples had been ordered in the weeks prior and were considered at the meeting and it was decided we would order the following:
 - Pens – Arrow Shaped
 - Pencils - Arrow Shaped
 - Tea Towels – With the artwork from the BHF window
 - Magnets – Parts of the BHF window artwork (possibly look to have these done after Christmas due to longer lead times and sorting out getting copyright on different images etc)
 - Bears – Bow with Congleton on the ribbon
 - Pin badges – 750 Logo
 - Keyrings – 750 Logo or Parts of the BHF window artwork (possibly look to have these done after Christmas due to longer lead times and sorting out getting copyright on different images etc).
 - Possibly also – Mugs as Wristbands plus (Congleton Based) could do 24 as a minimum order.

Daz at AD Profile has sorted the artwork and it has been sent to the various supplier companies and we are awaiting approval of 'Mock-Up's' before putting through the final orders. Lead times have been checked and some of the items will be available and on sale for Christmas. It's an ongoing project and lots of back and forth getting the artwork correctly sized etc. MG suggested t-shirts, could look at DP Sportswear, it was also suggested to explore purchasing online for example using Spreadshirt.

4. **Update & issues on below CTC events:**
 - a.) **Mountbatten Way Flags-** JMac displayed potential designs, like the bold colours to stand out along MBW. KW has put a letter together for this project to go out to potential sponsors.
 - b.) **Ale Taster & Catchpole-** SF has created a job description for the Ale Taster. SAS to speak to Joe Manning to get a meeting confirmed for SF.
 - c.) **Beating of the Boundaries-** 10 mile walk with a possibility of splitting into smaller walks so that more people can take part.
 - d.) **Platinum Jubilee-** Park booked for 3rd June- need to think about entertainment for the Bandstand Stage.
 - e.) **Town Hall Exhibition-** Town Hall booked for the week, Jenny continues to work on content for this. Suggested that there could be some talks incorporated in the evenings. Medieval Court scene to be hired. Discussion of Jill Young to take a themed workshop into schools to get them ready for this, as a taster session.
 - f.) **Medieval Festival Event at Congleton Park-** 13th August, Park and jousts booked, need to work on a layout with members of the group and the past Carnival Committee. Look to book activities such as; falconry, archery, food and drink tents- possible seating area for

the main jousting arena. KW to send contacts of Morris Dancer group. Decoration needs to be looked into for the Park.

g.) **Medieval Banquet at Town Hall-** Town Hall booked for 23rd September, date now moved and confirmed for 30th September. Look into booking a Ceilidh band and Piva for arrival music.

5. **Meeting with the Schools:** Jo Money to lead on this. MG to help get schools engaged. Discussed about school children each creating bunting to help decorate the park for the event in August.

6. **AOB:**

- Send out a 'save the date' list for 2022 to Cllrs.

7. **Date of the next meeting:** Thursday 9th December 2021, 11am-12.30pm

Minutes

CTC 750 Working Group

Thursday 9 Dec 2021; 11am-12.00pm on Zoom

Attendees: Cllr Margaret Gartside, Cllr Suzy Firkin, Cllr Kay Wesley, Jackie MacArthur, Jess Imber, Debbie Coxon

1. **Apologies:** Cllr Susie Akers-Smith, Cllr Rob Moreton, Jo Money
2. **Approve minutes of this meeting:** Approved by Cllr Suzy Firkin
3. **Merchandise Update:**

Arrived in stock: pens, pencils, keyrings & mugs

 - Mugs x24 delivered, cost £3.50-£3.75. RRP £5.50
 - Fridge magnets – Jess will circulate the design
 - Pin badges – 750 Logo
 - Tea Towels – With the artwork from the BHF window

Explore purchasing online for example using Spreadshirt. Potential to use for CIC merch not just 750.
4. **Update & issues on below CTC events:**
 - a.) **Mountbatten Way Flags-** JMac confirmed the four designs. The 'joustier' design has been dropped but will be used for other purposes. KW has put a letter together for this project to go out to potential sponsors.
 - b.) **Ale Taster & Catchpole-** SF has created a job description & application form for the Ale Taster. Recruit Ale Taster in January to allow time for JU to make costume to unveil the Ale Taster at the Ale Fest. JU has completed Doug's costume and fitted R.Moreton.

Ale Fest – SF had a productive meeting with Joe Manning. Beartown Brewery have agreed to support the festival. The date has been set for Sat 5 March in the town hall. The same weekend as 'Unplugged' which will add value to both events, Vince is keen to include the Town Hall as an unplugged venue and could find bands. Looking at best way to move ahead with food and drink. (note Vince was never going to do Food and Drink – Joe Manning sounded interested)

JU agreed to supplying her materials to decorate the town hall. Practice run early Feb. CAMRA are supportive and suggested an 'Ale Taster Pub Trail'.

KW pointed out The Elizabeth statue will be in situ on 5/3 to be unveiled on 8/3. Consider added security/risk assessment due to the added footfall in town.
 - c.) **Beating of the Boundaries-** 10.6 mile walk on 10 April. Everything in place for the main day. A page is included in the Schools Booklet. MG exploring QR codes and starting work on a map so the route can be used as a fixed trail in the future.
 - d.) **Platinum Jubilee-** JMAC and DB meeting with A.Latham, CEC, Friends of the Park and Jo Money next week. Silk FM stage provisionally booked. One band booked, music will be through the genres from the 50s-present day. It was suggested this event be removed from the 750 programme, to be reviewed at the next meeting.

- e.) **Town Hall Exhibition-** Jenny continues to work on content. Insertion into the Schools Booklet, 3 schools have already booked. JU has contacted Bob Douglas to incorporate a Medieval Court scene. **ACTION: JMAC to contact Bob to confirm** Discussion over the 'Manuscript' John Gauld will take photos. David Roth working on the translation. Refer the original manuscript kept in the Strong room to Town Hall Assets Committee.
- f.) **Medieval Festival Event at Congleton Park-** 13 August
JMAC meeting with D.Brown, R.Burgess, A.Latham and Friends of Congleton Park next week to discuss the layout & logistics of the park.
- Jousts booked
 - Falconry display -Cheshire Falconry available for a stationary display. JMAC looking for a company that can offer a flying display
 - Longbow archery – hoping to book Greenbank or a company that can demonstrate
 - ACT -approached by SF, they have agreed to support. The 750 group need to decide where and when we want them to perform. At the park event or alternative venue. KW suggested an immersive experience at the festival.
- Other entertainers – approach Jo Money for contacts
- g.) **Medieval Banquet at Town Hall-** Town Hall booked for 30th September. Look into booking a Ceilidh band and Piva for arrival music. SF suggested M.Worthington use the banquet as a scenario to put to the new commercial partner at interview.
5. **Meeting with the Schools:** Jo Money leading on this with MG. The schools booklet has been circulated, positive response so far. JMAC has sent the group a copy of the schools booklet.
6. **AOB:**
7. **Date of the next meeting:** Thursday 6 January 2022, 11am BY ZOOM

DRAFT NOTES OF MEETING

CTC 750 Working Group

Thursday 6 January; 11am-12.30pm on Zoom

Attendees: Cllr David Brown, Cllr Suzie Akers-Smith, Cllr Suzy Firkin, Cllr Margaret Gartside, Cllr Kay Wesley, Jo Money, Jenny Unwin, Jackie MacArthur, Jess Imber, Debbie Coxon

1. **Apologies:** Cllr Rob Moreton
2. **Notes of the 9th December meeting were approved**
3. **Merchandise Update:**
Confirmed items stocked in the Congleton Information Centre : Mugs, Keyrings, Pens, and Pencils.
Pin Badges and Magnets due soon. Orders placed for the 'Emma's painting' sample tea towel
Exploring Spreadshirt to set up an online shop.

4. **Update & issues on below CTC events:**

a.) **Mountbatten Way Flags**

JMac submitted a planning application for x28 banners on MBW and x8 banners on West Street Roundabout area. Banners to be in situ 1 March 2022. No objections are envisaged as CE Highways have previously approved two similar project applications.

The letter will be issued to potential sponsors soon after the meeting.

UPDATE: letters have been issued to approx. 240 businesses. We have had 14 confirmed responses (3 x Banner & Event Sponsors / 11 x Banner only sponsors) all of which have been invoiced for the sponsorship.

KW & SF distributed the letter to businesses present at the Chamber of Commerce meeting. 750 webpage updated with sponsorship packages and registration form available to download. Sponsorship drive underway and work in progress.

b.) **Ale Taster & Catchpole**

Ale Fest – Following advice and guidance from CAMRA, SF confirmed the decision to postpone the event due to Covid uncertainty. The group discussed allocating resources to produce a 'Ale Taster Pub Trail' to promote local businesses, which CAMRA have given their support to.

UPDATE: Recruitment has commenced for the Ale Taster! Press release printed in the Chronicle (20.1). Job description and application form online on the 750 webpage. The Ale Taster will be unveiled at a low-key event in one of the town's pubs. DC to run social media posts to increase awareness and entries.

- c.) **Beating of the Boundaries-** MG & SAS have walked the first half of the route. QR code locations identified. To feature information such as: key facts, points of interest, historical stories. MG looking into audio guides, completion certificate and route map (see walking flier example in CIC). Working out the best way to register participants. MG in talks with Astbury Church about the prospect of the church holding an open day on 10 April. An

opportunity for participants to tour the church and discover its history with refreshments available.

- d.) **Platinum Jubilee-** No updates to report. The event is WIP.
JMAC to contact CEC to see if they have available funds for street parties and guidance/advice for residents.

Following the meeting JMAC contacted the group to review the date of the event to fit better with the bank holiday weekend and staffing logistics. The revised and agreed date is Thursday 2 June.

- e.) **Town Hall Exhibition-** Jenny requires specialist assistance with the model buildings for the diorama. JU to contact the rail enthusiast at Congleton Museum.
Bob Douglas committed to the leading the medieval court seen in return for expenses. Discussion centered around the practicalities of set-up and break down. The Town Hall will be booked out from Sunday 3- Monday 11 July inclusive. Other items for consideration: hiring a van to transport equipment from Jenny's to the Town Hall, long term storage as Jenny's home is becoming consumed! Staffing rota.

- f.) **Medieval Festival Event at Congleton Park-** 13 August
Further to the meeting involving JMAC, D.Brown, R.Burgess, A.Latham and Friends of Congleton Park, the event space has been planned out. There are plans for:
X8 charity stalls, community tent (x12 groups), bar (need someone to run the concession), food zone (Jo Money to approach food and drink contacts).

Entertainment:

- Knights of Nottingham booked
- Falconry display booked
- Longbow archery – looking to book
- ACT -approached by SF, they have agreed to support.

- g.) **Medieval Banquet at Town Hall-** Town Hall booked for 30th September. Agreed to book a Ceilidh band

5. **Meeting with the Schools:** Jo Money leading on this with MG. The school's booklet has been circulated and positive response from the heads meeting. x4 schools booked on the sessions with more tbc.

6. AOB:

Jo Money update: Community banner site available for 750 banners from 6 – 20 Feb.
45 Heraldic flags painted to date. Mike Tingle is working on a flag trial
Suggestion to approach the Chronicle to run an exclusive preview on the flags

DC to arrange a meeting with the Marketing Group.

7. **Date of the next meeting:** Thursday 3 February 2022, 11am

White Ribbon Working Group Meeting

Notes 9th November 2021

Meeting held in the Bridestones Suite Congleton Town Hall

In Attendance Cllrs R Hemsley Chair, K Wesley, R Douglas, residents R Walton
P Munro, J Dakin

1. Apologies

No apologies received

2. Minutes from the last meeting

Minutes of the meeting held on the 25th March 2021 were approved

3. Review of Action Plan

[Action Plan and status can be seen here](#)

Update to toolkit with additional resources:

[White Ribbon Toolkit including documents and Ambassador's Toolkit is here](#)

4. Items related to outreach from the Action Plan

4.1 Reaching into local organisations/businesses to raise awareness

4.2 Streetscape staff awareness

4.3 Update on schools

Items (3) and review and items related (4) Updates included within Action Plan

5. Next Makers Market day

Agreed that this would be on the 27th November 2021 and we will have a stall.

6 White Ribbon Day (25th November) planning and manning

Cllr K Wesley to develop plan and circulate

7 White Ribbon Conference

Date of conference was noted as the 25th November 2021. Some of team to attend.

8 Cheshire Police and misogyny (see recent news on [Police misogyny](#) and the [lack of rape units](#))

This information was noted

9 Ambassador Videos

Agreed that Ambassadors would make themselves available for videos to be organised by Cllr K Wesley

10 Professional help/support

To be discussed at a future meeting

11 International Men's Day

Ambassadors R Walton and Y Cagee presented at an event hosted by WEP on how sexism affects men and men's role in combatting it.

12 Date of next meeting

3rd February 2022

CONGLETON TOWN COUNCIL
COMMITTEE REPORTS AND UPDATES

COMMITTEE:	Community & Environment		
MEETING DATE AND TIME	3rd February 2022 7.00pm	LOCATION	Town Hall
REPORT FROM	J MacArthur - Communities and Marketing Manager and Deputy Chief Officer On behalf of Congleton Green Working Group		
AGENDA ITEM	15		
REPORT TITLE	Creating a Site-Specific Biodiversity Plan for Congleton		
Background	<p>Congleton Town Council has declared a Climate and Nature Emergency. The Congleton Green Working Group has been considering ways in which the Town Council can best protect and improve wildlife habitats and increase biodiversity on the land that it maintains or has influence over in Congleton.</p> <p>Following several meetings and research into increasing biodiversity, the Congleton Green Working Group wishes to follow the advice of the Cheshire Wildlife Trust and create a Site-Specific Biodiversity Plan. In order to create this plan, the Congleton Green Working Group is recommending to the Community and Environment Committee that we secure the services of specialists in this complex area of work.</p> <p>The group has identified a Chartered Landscape Architect, with a local authority Planning Environment experience that has worked as a Landscape Advisor with Natural England who is prepared to carry out this work for a modest fee. Due to their familiarity with green spaces in Congleton – they helped create a Landscape evidence base for the Congleton Neighbourhood Plan – the group believes they are uniquely qualified to help Congleton with this work. They are confident that the work could be completed in the equivalent of 9 working days.</p> <p>If the Community and Environment Committee approve this brief and approach, a report will be discussed at Council asking for approval to spend the funds.</p>		
The Project	<p>The work that we would be looking for the consultant to carry out includes:</p> <ul style="list-style-type: none"> • Putting together a list of Congleton sites, where Biodiversity could be improved, based on the Neighbourhood Plan, Streetscape Plans and Trees for Congleton sites. As it is not possible to tackle the whole town, it was suggested that site-specific actions plans should be developed for 30 priority sites where Congleton Town Council is responsible for the maintenance or has potential influence and there is potential to have the greatest impact for biodiversity. • Helping to identify and prioritise those sites with detailed site-specific knowledge that will be mapped using GIS databases. • Identifying the potential actions for the 30 sites e.g., tree planting, hedging, wildflowers, bulb planting, pond or wetland creation, dead hedging, eco piles, bird boxes and bat boxes. 		

	<ul style="list-style-type: none"> • Identifying Green Corridor potential for priority sites. • Assigning the sites to potential stakeholders and volunteers for discussion/development. (Congleton Town Council will follow through with consultation and stakeholder engagement where required) • Being mindful of the importance of green spaces for the health and well-being of local residents and their recreational needs.
The Person	The group has identified a Chartered Landscape Architect, with a local authority Planning Environment experience that has worked as a Landscape Advisor with Natural England who is prepared to carry out this work. Due to their familiarity with green spaces in Congleton – they helped create a Landscape evidence base for the Congleton Neighbourhood Plan – the group believes they are uniquely qualified to help Congleton with this work. They are confident that the work could be completed in the equivalent of 9 working days.
Environmental	This project is about helping the Town Council to respond to the climate and nature emergency by accurately identifying and developing 30 action plans to improve biodiversity in Congleton.
Equality	The needs of local residents will be considered in the development of this project. The group is mindful that households on the lowest income are more likely to suffer the most from the consequences of climate change.
Financial	If approved, a report will go to Council seeking to spend £2,550 from the 2021/22 Ear Marked Reserve of £5k for professional and legal fees.
Decision Requested	<p>For the Community and Environment Committee to approve the recommendation from the Congleton Green Working Group, to contract a local professional to help the group develop detailed and site-specific plans for 30 areas where the Town Council can improve and increase biodiversity.</p> <p>To approve the request going to Council to release £2550 of funding for this project.</p>

CONGLETON TOWN COUNCIL
COMMITTEE REPORTS AND UPDATES

COMMITTEE:	Community & Environment		
MEETING DATE AND TIME	3rd February 2022 7.00pm	LOCATION	Town Hall
REPORT FROM	J MacArthur - Communities and Marketing Manager and Deputy Chief Officer On behalf of the 'Trees for Congleton' Group		
AGENDA ITEM	16		
REPORT TITLE	Planting 70 Cherry Trees for the Platinum Jubilee		
Background	<p>This year marks the 70th Anniversary of Queen Elizabeth II being on the throne. To mark the platinum jubilee there is a national campaign, "The Queen's Green Canopy" asking people, towns and parishes 'to a plant tree for the jubilee'.</p> <p>Through the Lord Lieutenant's office, towns and parishes are being encouraged to get involved in the project. The 'Trees for Congleton' group, as part of their general campaign to plant 30,000 trees in Congleton, has recommended that Congleton Town Council may like to get involved in the Queen's Green Canopy by planting 70 blossoming trees (suggesting flowering cherry) in Congleton.</p> <p>As well as being attractive to look at and removing carbon, Cherry trees are enjoyed by wildlife, particularly birds and are a source of community food.</p>		
Proposal	<p>That the Community and Environment Committee delegate responsibility to the Congleton Green Working Group to work with the 'Trees for Congleton' Group to establish a project to purchase and plant 70 Cherry Trees.</p> <p>Initial thoughts from the group are that these trees could be planted in the following places</p> <ul style="list-style-type: none"> • One to each of the care homes (9) • One to each of the schools – (11) <p>This would leave around 50 for verges of the various major roads leading into Congleton, such as:</p> <ul style="list-style-type: none"> • A34 Astbury end near Padgbury Lane • Sandbach Road • Holmes Chapel Road • Buxton Road • Macclesfield Rd/Triangle verge near Jackson Road • A34 Manchester Road <p>Any remaining trees could be planted at a suitable site in conjunction with 'It's Your Neighbourhood' groups in Congleton.</p> <p>Detailed work and consultation would need to be carried out on soil types, gaining permissions from Cheshire East Council Highways and support from nearby residents.</p>		

	<p>Ideally it is hoped that some of the trees could be planted before the end of March, but if availability continues to prove difficult it may need to be an autumn project.</p> <p>It is difficult to be precise about the cost of the trees as this depends on availability, variety etc. We will buy the trees from a local nursery and the current price seems be around £15 per tree but it could be more. We are proposing that Congleton Town Council fund the purchase of the trees together with stakes and any tree guards required. We will arrange for volunteers to plant the trees.</p> <p>The final cost is likely to be in the region of £1200.</p>
Environmental	Trees help to remove carbon dioxide and help to improve our environment. The trees will be purchased from a local supplier.
Equality	This will be a community project and every effort will be made to prevent barriers to people getting involved in the planting of the trees.
Financial	Cherry Trees are currently around £15 per tree and stakes and guards around £3. The estimated cost from the Tree Group is £1260. Seeking funding will be part of the project.
Decision Requested	For the Town Council to support this project in principle and delegate responsibility for delivering the project to the Congleton Green Working Group in partnership with the 'Trees for Congleton' Group .

CONGLETON TOWN COUNCIL

COMMITTEE REPORTS AND UPDATES

COMMITTEE:	Community and Environment Committee																																															
MEETING DATE AND TIME	3 rd February 2022 7.00pm	LOCATION	Town Hall																																													
REPORT FROM	Streetscape Development Manager – Ruth Burgess																																															
AGENDA ITEM REPORT TITLE	17 Key Performance Indicators for Streetscape Services																																															
Purpose of Report	This report on the Key Performance Indicators for the Streetscape Service has been received by the Town Hall, Assets and Services Committee as the team are an Asset of the Town Council. Their work improves the environment and is serving our community, so this item has been placed on the Community and Environment Committee for noting and any questions.																																															
Update	<p><u>Fly Tipping</u></p> <p>Costs £152.51 per fly tip for an easy straight forward “load up and go” fly tip, please see table below for the number of fly tips we have dealt with over the last 2 years:</p> <table><tr><td></td><td>2020</td><td>2021</td></tr><tr><td>January</td><td>4</td><td>4</td></tr><tr><td>February</td><td>2</td><td>10</td></tr><tr><td>March</td><td>0</td><td>32</td></tr><tr><td>April</td><td>12</td><td>19</td></tr><tr><td>May</td><td>40</td><td>22</td></tr><tr><td>June</td><td>22</td><td>2</td></tr><tr><td>July</td><td>21</td><td>0</td></tr><tr><td>August</td><td>18</td><td>10</td></tr><tr><td>September</td><td>6</td><td>14</td></tr><tr><td>October</td><td>3</td><td>10</td></tr><tr><td>November</td><td>4</td><td>17</td></tr><tr><td>December</td><td>4</td><td>10</td></tr><tr><td></td><td></td><td></td></tr><tr><td>Total</td><td>136</td><td>150</td></tr></table> <p><u>Job Tickets</u> – received from the public for both Grounds Maintenance and Street Cleansing Enquiries – Figure to be available at the meeting</p> <p><u>Vehicle Usage</u></p> <p>Showing Mileage and Carbon Emissions See appendix 1.</p>				2020	2021	January	4	4	February	2	10	March	0	32	April	12	19	May	40	22	June	22	2	July	21	0	August	18	10	September	6	14	October	3	10	November	4	17	December	4	10				Total	136	150
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Total	136	150																																														

	<p><u>Grass Cutting</u></p> <p>Last year's reduction in grass cutting was a total of 6069m², this is where we have stopped cutting an open space or an area within an open space on a fortnightly schedule. We are going to investigate adding wildflowers in the grass this year and allow further grassed areas to grow naturally which will make it an attractive space for people and wildlife. We will alter the grass and flower mix to one of a more diverse character and allow them all to grow to their full potential. It will still be mowed twice a year in the spring and autumn to remove dead vegetation and prevent the plants from growing too tall, more sites will be added to reduce our pedestrian mowing across the area.</p> <p><u>Tree, Shrubs and Hedgerow Planting</u></p> <p>272m² of Hedgerow has now been planted on Council maintained land, however a total 16,422m² across Congleton as part of Joint council with many other bodies and departments.</p> <p><u>Trees</u></p> <p>Latest figures planted – 10,010 across Congleton as part of Joint council with many other bodies and departments.</p> <p><u>Shrubs</u></p> <p>Latest figures planted – 995 across Congleton as part of Joint council with many other bodies and departments.</p>
Financial Considerations	None currently.
Environmental Considerations	Our KPIs are set to ensure that we are following the latest environmental concerns to see where we can improve and help sustain the environment for both the general public and local wildlife.
Equality Considerations	
Decision Request	To receive the update report.

Appendix 1

Streetscape Vehicle Mileage

<div> <div>Quartix</div> </div>										
Vehicle	Vehicle usage	Vehicle usage (exc w/ends)	Average mileage per day	Average mileage per day (exc W/Ends)	Number of days unused	Number of days unused (exc W/Ends)	Manual odo reading	Estimated consumption	Mileage this month	CO2 emissions (kg)
JY18 XXC, Ford Transit -	74.2%	82.6%	7.9	10.5	8	4	476.7 miles	25.0 mpg	243.8 miles	118.7
YJ18 YBC, Ford Transit	19.4%	26.1%	4.5	6.1	25	17	717.8 miles	25.0 mpg	140.5 miles	68.3
YJ18 YFA, Ford Transit	48.4%	56.5%	18.3	24.5	16	10	799.9 miles	25.0 mpg	568.8 miles	277.1
YJ18 XWB, Ford Transit	48.4%	65.2%	4.8	6.5	16	8	512.7 miles	25.0 mpg	148.6 miles	72.4
YJ18 YCZ, Ford Transit	74.2%	91.3%	3.8	5.0	8	2	314.5 miles	25.0 mpg	117.7 miles	57.4
YJ18 XZV, Ford Transit	77.4%	100.0%	21.6	29.0	7	0	959.0 miles	25.0 mpg	671.3 miles	327.2
YJ18 XZF, Ford Transit	0.0%	0.0%	0.0	0.0	31	23	1235.6 miles	25.0 mpg	0.0 miles	0.0
MA18 EEP, Peugeot Partner	48.4%	65.2%	10.0	13.5	16	8	572.4 miles	25.0 mpg	311.9 miles	152.0
AJ13 YBX, Toro Gm3400	0.0%	0.0%	0.0	0.0	31	23	0.0 miles	25.0 mpg	0.0 miles	0.0
AJ13 YBY, Toro Lt3340	0.0%	0.0%	0.0	0.0	31	23	0.0 miles	25.0 mpg	0.0 miles	0.0