



# Congleton Town Council

Historic Market Town

Chief Officer: David McGifford CILCA

22<sup>nd</sup> December 2021

Dear Councillor,

You are summoned to attend an Emergency meeting of the Council on **Thursday 6<sup>th</sup> January 2022** to be held at Congleton Town Hall commencing at **6. 00pm**.

- **The Public and Press are welcome to attend the meeting, please note** - There will be 15 minutes at each meeting to receive any questions from Members of the Public, either verbally or at the meeting, including those which have been received in writing 7 days prior to the meeting.
- There may be confidential items towards the end of the meeting which the law requires the Council to make a resolution to exclude the public and press in accordance with Section 100 (B) (2) of the Local Government Act 1972.

Yours sincerely,

D McGifford  
Chief Officer



Congleton  
**beartown**  
*where friends are made*

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## **AGENDA**

### **1. Apologies for absence**

Members are respectfully reminded of the necessity to submit any apologies for absence in advance and to give a reason for non-attendance.

### **2. Declarations of Disclosable Pecuniary Interest**

Members are requested to declare both “non-pecuniary” and “pecuniary” interests’ as early in the meeting as they become aware of it.

### **3. Questions from Members of the Public**

There will be 15 minutes at each meeting to receive any questions from Members of the Public, either verbally at the meeting including those which have been received in writing 7 days prior to the meeting.

### **4. Urgent Items**

Members may raise urgent items related to Council Business, but no discussion or decisions may be taken at the meeting.

### **5. Delegation of Decision Making for Council and Committees (To follow)**

For members to agree on the delegation of decisions for Council and Committees for inclusion in the Standing Orders

- 5.1 Agree when this will be applied
- 5.2 Agree how it will operate
- 5.3 Who it will be delegated to
- 5.4 Approve the wording for inclusion within the Standing Orders

### **To: All Members of the Council**

CC: Youth Committee, Burgesses (3), Congleton Information Centre,  
Congleton Library, MP and Press (3)