

Congleton Town Council

Personnel Committee Minutes 9th December 2021

Please Note – These are draft minutes and will not be ratified until the next meeting of the Personnel Committee

For the papers discussed at the meeting, please see the [Meeting Agenda of the Personnel Committee 9th December 2021](#)

PRESENT: Councillors: David Brown (Chair)
Martin Amies
Robert Douglas
Sally Ann Holland
Amanda Martin
Robert Helmsley
James Smith
Kay Wesley

Ex-Officio: Cllr Margaret Gartside (Deputy Mayor) Arrived at item 7

Officer Present: Congleton Town Council Officer: David McGifford (Chief Officer)

1. Apologies for absence.

Apologies were received from:
Committee Members: Cllrs Dawn Allen and Russell Chadwick
Ex-Officio Member: Cllrs Denis Murphy (Mayor)

2. Minutes

PERS/16/2122 resolved to approve the [minutes of the Personnel Committee meeting held on the 9th September 2021.](#)

3. Declarations of interest

Cllrs David Brown and Sally Ann Holland declared a non-pecuniary interest in matters relating to Cheshire East Council.

4. Outstanding Actions

There were no outstanding actions from previous meetings.

5. Questions from Members of the Public

There were no questions from members of the public.

6. Urgent Items

There were no urgent items raised at the meeting.

7. Recruitment

PERS/17/2122 resolved to receive the verbal update on the recruitment of the Town Centre and Event Officer and the Partnership Officer.

8. Resolution to Exclude the Public and Press from Items 9 and 10

PERS/18/2122 resolved to approve the resolution in accordance with the Public Bodies (Admission to Meetings) Act 1960, to exclude the public and press from the meeting for items 9 and 10 due to private staffing matters.

9. Long Term Sickness

PERS/19/2122 resolved to receive an update on the long-term sickness of a member of staff and agreed to an additional month of full pay based upon length of service of 41 years.

Action: The Chief Officer to propose a qualifying criteria for extended full pay for sickness leave.

10. Staffing Budget

PERS/20/2122 resolved to receive an update on the staffing budget expenditure for 2021/22.

**Councillor David Brown
(Chair)**