

CONGLETON TOWN COUNCIL

COMMITTEE REPORTS AND UPDATES

COMMITTEE:	Finance and Policy Committee		
MEETING DATE AND TIME	25 th November 2021 7.00pm	LOCATION	Congleton Town Hall
REPORT FROM	Chief Officer and Responsible Financial Officer		
AGENDA ITEM REPORT TITLE	15 Budget and Precept 2022-2023		
Introduction	<p>The Council's budget is quite complex, so it is important for members to be able to understand the format and details to enable them to make informed decisions. This is the covering report that has been produced along with the draft budget, to bring in the main factors influencing its form.</p>		
Considerations and process	<ul style="list-style-type: none">• The first stage in developing the draft budget was to review the current income and expenditure levels for the first 6 months of this financial year and to input the projected spends for the year. This initial work was undertaken by the Chief Officer and the Responsible Financial Officer• Discussions then took place with the Management Team where the day-to-day budgets and projected/forecasts were overviewed and considerations for the next financial year were detailed.• This was then presented to the Chair, Vice Chair and previous Vice Chair of Finance and Policy Committee to discuss and analyse the information and propose amendments where applicable.• The final preparation meeting was with Committee Chairs, where again the budget was analysed, and amendments proposed where applicable.• The projected overspend for 2021-22 is £16,231.• This draft budget now needs to be considered by the Finance and Policy Committee with an agreed budget being recommended to Council on the 9th December 2020 (<u>see Appendix Report 1</u>)		

	<ul style="list-style-type: none"> • Considerations taken into account: • Continued impact of COVID 19 • Inflation • Town Hall operational and management review • Town Hall maintenance requirements following Health and Safety and Insurance Reviews • Streetscape Development review • Paddling Pool updated and maintenance required • Community Initiatives • Capital Investment • Review of current reserves allocation (see Appendix Report 2) • National Insurance increase and assumed increase in Salaries <ul style="list-style-type: none"> ○ Staff Salary increases - Congleton Town Council staff, in line with other town and parish councils nationally, are paid according to pay scales negotiated by the National Joint Council for Local Government Services (NJC) which incorporates NALC (National Association of Local Councils) and the SLCC (Society of Local Council Clerks). The rates for 2022/23 have not yet been agreed – discussions are on-going, so the assumption has been made of an overall increase of 3% payable from the 1st April 2022.
<p>Significant variations of 2022/23 budget from 2021/22 budget</p>	<ul style="list-style-type: none"> • Increased cost to the Paddling Pool of approximately £14,000 due to maintenance and Health and Safety requirements. • Due to revaluations, Insurance has increased by 22%. • Utility Costs budgets have increased by 20%. • Town Hall Income has remained mainly the same due to possible slower up-take of booking after full Covid Closures.
<p>Budget and Precept</p>	<p>The total precept for 2021-22 was £954,146 which was based on a precept of £91.09 per Band D property, this is calculated by the number of properties which is provided by Cheshire East Council.</p> <p>The proposed budget for 2022-23 is £996,333 which equates to a charge of £92.97 per Band D property which is an increase of £1.88 or 2.07%. per household per year.</p>

Ear Marked Reserve Proposed Movement in 2022-23	<p>The summary of proposed movement to Earmarked Reserves are:</p> <table border="1" data-bbox="405 174 1479 645"> <thead> <tr> <th data-bbox="405 174 676 219">From</th> <th data-bbox="676 174 943 219">To</th> <th data-bbox="943 174 1214 219">Amount</th> <th data-bbox="1214 174 1479 219"></th> </tr> </thead> <tbody> <tr> <td data-bbox="405 219 676 349">320: Capital Contingency</td> <td data-bbox="676 219 943 349">New: 750 Celebrations</td> <td data-bbox="943 219 1214 349">£7,500</td> <td data-bbox="1214 219 1479 349">For 750 Celebrations, £15,000 budget requirements approved by Council</td> </tr> <tr> <td data-bbox="405 349 676 450">320: Capital Contingency</td> <td data-bbox="676 349 943 450">340: Legal</td> <td data-bbox="943 349 1214 450">£50,000</td> <td data-bbox="1214 349 1479 450">To establish an EMR fund for Professional Fees</td> </tr> <tr> <td data-bbox="405 450 676 528">320: Capital Contingency</td> <td data-bbox="676 450 943 528">331: Website</td> <td data-bbox="943 450 1214 528">£25,000</td> <td data-bbox="1214 450 1479 528">To increase funds for new Website</td> </tr> <tr> <td data-bbox="405 528 676 645">320: Capital Contingency</td> <td data-bbox="676 528 943 645">NEW: Carbon Offsetting Reserve</td> <td data-bbox="943 528 1214 645">£3,000</td> <td data-bbox="1214 528 1479 645">To introduce a new EMR for Carbon Offsetting</td> </tr> </tbody> </table>	From	To	Amount		320: Capital Contingency	New: 750 Celebrations	£7,500	For 750 Celebrations, £15,000 budget requirements approved by Council	320: Capital Contingency	340: Legal	£50,000	To establish an EMR fund for Professional Fees	320: Capital Contingency	331: Website	£25,000	To increase funds for new Website	320: Capital Contingency	NEW: Carbon Offsetting Reserve	£3,000	To introduce a new EMR for Carbon Offsetting
From	To	Amount																			
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320: Capital Contingency	NEW: Carbon Offsetting Reserve	£3,000	To introduce a new EMR for Carbon Offsetting																		
Ear Marked Reserve Proposed Spends in 2022-23	<ul style="list-style-type: none"> • £35,010 Pool Maintenance from Capital Contingency • £20,471 Fire Alarm Upgrade from Capital Contingency • £6,000 new ICT equipment from Capital Equipment • £12,000 for new meeting handsets from Capital Equipment 																				
Decision requested	<p>1: To approve the budget and precept requirement of £996,333 for 2022/23 and to recommend this to Council on 9th December 2021 for approval.</p> <p>2: To approve the Ear Marked Reserve Movements and proposed spends and to recommend this to Council on 9th December 2021 for approval.</p>																				

Appendix REPORT 1

Congleton Town Council
Budget Summary
Year Ended 31st March 2023

	2021-22			2022-23 Proposed*3	Budget Incr/Decr *4
	Projected *1	Budgeted*2	Variance		
Finance and Policy					
101 Corporate Management	163736	181602	-17866	188079	6477
102 Democratic Rep'n & Mgmt	55690	59435	-3745	63521	4086
107 Grants (incl S137)	43229	57833	-14604	56833	-1000
	262655	298870	-36215	308433	9563
Community, Amenities and Services					
212 Propagation Unit	0	1000	-1000	0	-1000
215 Floral Displays	14720	12250	2470	13262	1012
241 Allotments	372	1250	-878	810	-440
301 Congleton Partnership	39467	35554	3913	31247	-4307
302 Community Development	113452	117351	-3899	118513	1162
300 Public Realm	340	0	340	3000	3000
303 Crime Reduction	45000	48650	-3650	43548	-5102
305 Christmas Fayre & Lights	16000	16000	0	16000	0
310 Neighbourhood Plan	0	0	0	0	0
321 Tourism	5000	5000	0	15770	10770
341 Youth & Young People	136	2000	-1864	1000	-1000
351 Luncheon Club	9000	9000	0	9000	0
	243487	248055	-4568	252150	4095
Town Hall and Assets					
201 Congleton Pool	35065	27558	7507	40928	13370
225 CIC Expenditure	91159	67403	23756	100412	33009
CIC Income	83617	33000	50617	68174	35174
263 Public Toilets	5405	10250	-4845	5200	-5050
270 Cenotaph	250	250	0	255	5
221 Town Hall					
Congleton Town Hall - Expenditure	195271	203450	-8179	206283	2833
Congleton Town Hall - Income	61850	117600	-55750	101100	-16500
	133421	85850	47571	105183	19333
Streetscape					
280 Streetscape - Expenditure	622876	590734	32142	602724	11990
Streetscape - CEBC income	372702	372702	0	380156	7454
Streetscape - Other income	14400	15900	-1500	15900	0
	235774	202132	33642	206668	4536
Total Town Hall and Assets					
	417457	360443	57014	390472	30029
TOTAL REVENUE EXPENDITURE					
	923599	907368	16231	951055	43687
CAPITAL & PROJECT EXPENDITURE					
109 Capital Expenditure (General)	5000	5000	0	11000	6000
Town Hall- Office IT	5000	5000	0	5000	0
Streetscape Equipment	28000	28000	0	5000	-23000
From Capital Reserve	-10000	-10000	0	-16000	-6000
From Earmarked Reserves	-28000	-28000	0	-5000	23000
Town Hall Loan Repayments & Interest	21778	21778	0	21778	0
Replenish Streetscape Equipment Reserve	5000	5000	0	5000	0
Replenish Capital Reserve	20000	20000	0	20000	0
Capital and Project spend	46778	46778	0	46778	0
					0
TOTAL NET EXPENDITURE (Precept)					
	970377	954146	16231	996333	43687
Projected under/overspend 21/22					
	OVERSPEND	16231 *5			
Recommended General Reserve					
242594.25	226842		237764		
ADJUSTED BASIS					
Band D Equivalents	21-22	10475	*6	22-23	10716.56
Precept per Band D Equivalent (£/annum)	£	91.09	*7	92.97	£1.88 £ 0.0362
Precept per Band D Equivalent (£/week)		1.75	*8	1.78	

Annual Budget - By Committee (Actual YTD Month 6)

Note: Budgets 21/22

		<u>2020/21</u>		<u>2021/22</u>						<u>Budget 2022/23</u>		
		Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
<u>Finance and Policy</u>												
101	<u>Corporate Management</u>											
1176	Precept	923,674	923,674	0	0	954,146	0	954,146	954,146	996,333	0	0
1190	Interest Receivable	3,000	2,839	0	0	1,500	0	1,500	23	1,500	0	0
1199	Miscellaneous Income	0	0	0	0	0	0	0	304	0	0	0
	Total Income	926,674	926,513	0	0	955,646	0	955,646	954,473	997,833	0	0
4000	Staff Costs (re-allocated)	141,048	143,297	0	0	165,881	0	165,881	77,875	171,273	0	0
4007	Travel and Subsistence	900	0	0	0	500	0	500	0	500	0	0
4008	Training	3,000	1,880	0	0	3,000	0	3,000	1,623	3,000	0	0
4013	Rent Payable	13,950	13,950	0	1,067	15,950	0	17,017	8,508	17,017	0	0
4019	Reception - TIC	3,450	3,700	0	0	0	0	0	0	0	0	0
4020	Miscellaneous Office Costs	1,660	811	0	0	1,660	0	1,660	471	1,660	0	0
4021	Telephone/Fax/Internet	1,020	754	0	0	920	0	920	1,680	1,083	0	0
4022	Postage	2,900	1,836	0	0	2,620	0	2,620	339	3,077	0	0
4023	Stationery & Printing	3,000	1,810	0	0	2,900	0	2,900	1,282	2,900	0	0
4024	Subscriptions & Publications	3,500	4,480	0	0	4,200	0	4,200	2,846	4,200	0	0
4025	Insurance	9,180	8,820	0	0	9,000	0	9,000	9,128	11,200	0	0
4026	Computer/IT Costs	11,600	13,941	0	0	13,130	0	13,130	8,312	13,130	0	0
4027	Photocopy Charges	2,600	1,026	0	0	2,300	0	2,300	616	1,500	0	0
4030	Recruitment Advertising	500	523	0	0	500	0	500	872	500	0	0
4031	Other Advertising	300	70	0	0	300	0	300	70	300	0	0
4051	Bank Charges	1,000	853	0	0	1,000	0	1,000	478	1,240	0	0
4061	Audit Fees - External	2,000	2,000	0	0	2,000	0	2,000	2,000	2,000	0	0

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Annual Budget - By Committee (Actual YTD Month 6)

Note: Budgets 21/22

		<u>2020/21</u>		<u>2021/22</u>						<u>Budget 2022/23</u>		
		Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
4062	Audit Fees - Internal	1,290	1,335	0	0	1,335	0	1,335	0	1,760	0	0
4063	Accountancy & Payroll support	4,570	4,162	0	0	5,000	0	5,000	1,628	5,000	0	0
4064	Legal & Professional fees	5,000	2,704	0	0	6,900	0	6,900	737	4,000	0	0
4066	HR & H&S Support	4,590	3,517	0	0	4,500	0	4,500	2,656	4,500	0	0
6000	Central Overheads Reallocated	-63,095	-51,267	0	0	-61,561	0	-61,561	-34,749	-61,761	0	0
	Overhead Expenditure	153,963	160,204	0	1,067	182,035	0	183,102	86,373	188,079	0	0
	Movement to/(from) Gen Reserve	772,711	766,310			773,611		772,544	868,100	809,754		
102	<u>Civic</u>											
1199	Miscellaneous Income	0	0	0	0	0	0	0	80	0	0	0
	Total Income	0	0	0	0	0	0	0	80	0	0	0
4000	Staff Costs (re-allocated)	27,664	28,249	0	0	30,392	0	30,392	14,652	31,723	0	0
4008	Training	2,000	1,002	0	0	1,800	0	1,800	438	1,000	0	0
4023	Stationery & Printing	500	0	0	0	500	0	500	38	500	0	0
4033	Marketing/Promotions	1,000	887	0	0	1,000	0	1,000	790	1,000	0	0
4034	Council Newsletter	5,388	7,235	0	0	6,200	0	6,200	4,124	8,000	0	0
4035	Council Website	1,500	2,438	0	0	2,000	0	2,000	910	2,000	0	0
4201	Mayor's Allowance	3,000	3,000	0	0	3,000	0	3,000	3,000	3,000	0	0
4203	Members' Expenses	200	0	0	0	200	0	200	0	200	0	0
4213	Civic Expenses	5,000	30	0	0	5,000	0	5,000	808	6,750	0	0
4221	Civic Regalia	250	0	0	0	250	0	250	60	250	0	0
4222	Hall & Room Hire	6,000	601	0	0	6,000	0	6,000	1,771	6,000	0	0
4225	Civic Artefacts and Treasures	500	0	0	0	500	0	500	108	500	0	0

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Annual Budget - By Committee (Actual YTD Month 6)

Note: Budgets 21/22

		<u>2020/21</u>		<u>2021/22</u>						<u>Budget 2022/23</u>		
		Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
4942	Trf to EMR Tourism	0	8,000	0	0	0	0	0	0	0	0	0
6000	Central Overheads Reallocated	2,534	2,095	0	0	2,593	0	2,593	1,464	2,598	0	0
	Overhead Expenditure	55,536	53,538	0	0	59,435	0	59,435	28,161	63,521	0	0
	Movement to/(from) Gen Reserve	(55,536)	(53,538)			(59,435)		(59,435)	(28,081)	(63,521)		
107	<u>Grants (incl S137)</u>											
4701	Grants - Permitted	18,750	3,263	0	0	15,000	0	15,000	3,752	15,000	0	0
4703	Grants - Subsidised Use	4,500	0	0	0	4,500	0	4,500	0	4,500	0	0
4708	Grant - Museum Notional Rent	4,500	4,500	0	0	4,500	0	4,500	2,250	4,500	0	0
4709	CCP Grant	16,000	16,000	0	0	16,000	0	16,000	16,000	16,000	0	0
4710	Congleton Partnership Accom	1,533	1,533	0	0	1,533	0	1,533	767	1,533	0	0
4711	Grant - CAB	15,000	15,000	0	0	15,000	0	15,000	15,000	15,000	0	0
4722	Grant - Remembrance Day Parade	1,000	998	0	0	1,000	0	1,000	0	0	0	0
4732	Grant - Church Clock Maint'ce	300	249	0	0	300	0	300	0	300	0	0
4920	Tfr to Cap Contingency Fund	0	16,000	0	0	0	0	0	0	0	0	0
4925	Tfr to EMR Committed Grants	0	8,354	0	0	0	0	0	0	0	0	0
4975	Tfr from EMR Committed Grants	0	-5,639	0	0	0	0	0	-8,354	0	0	0
	Overhead Expenditure	61,583	60,258	0	0	57,833	0	57,833	29,415	56,833	0	0
	Movement to/(from) Gen Reserve	(61,583)	(60,258)			(57,833)		(57,833)	(29,415)	(56,833)		
108	<u>Mayor's Fundraising Activities</u>											
1299	Mayor's Fundraising-Income	0	755	0	0	0	0	0	823	0	0	0
	Total Income	0	755	0	0	0	0	0	823	0	0	0

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Annual Budget - By Committee (Actual YTD Month 6)

Note: Budgets 21/22

		<u>2020/21</u>		<u>2021/22</u>						<u>Budget 2022/23</u>		
		Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
4297	Mayor's Fundraising Unspent	0	155	0	0	0	0	0	-5,789	0	0	0
4298	Mayor's Fundraising-Donations	0	600	0	0	0	0	0	6,259	0	0	0
	Overhead Expenditure	0	755	0	0	0	0	0	470	0	0	0
	Movement to/(from) Gen Reserve	0	0			0		0	353	0		
109	Capital and Projects											
4053	Loan Interest Payable	16,334	16,342	0	0	16,082	0	16,082	10,889	15,811	0	0
4055	Loan Capital Repaid - PWLB	5,436	5,436	0	0	5,696	0	5,696	0	5,967	0	0
4800	CAP - Christmas Lights	0	10,077	0	0	0	0	0	0	0	0	0
4804	CAP - Streetscape Equipment	5,000	6,809	0	0	28,000	0	28,000	5,229	5,000	0	0
4806	CAP Office Equipment/computers	5,000	10,391	0	0	5,000	0	5,000	4,307	10,400	0	0
4809	CAP - Town Hall Equipment	5,000	778	0	0	5,000	0	5,000	0	5,000	0	0
4811	CAP - Public Realm	0	2,825	0	0	0	0	0	0	0	0	0
4918	Tfr to Capital Equipment Fund	5,000	5,000	0	0	5,000	0	5,000	0	5,000	0	0
4920	Tfr to Cap Contingency Fund	20,000	20,000	0	0	20,000	0	20,000	0	20,000	0	0
4968	Tfr from Cap Equipment Fund	-5,000	-6,692	0	0	-28,000	0	-28,000	-6,499	-5,000	0	0
4970	Tfr from Cap Contingency Fund	-10,000	-13,373	0	0	-10,000	0	-10,000	-3,037	-15,400	0	0
4972	Tfr from EMR Business Developm	0	-2,825	0	0	0	0	0	0	0	0	0
4991	Tfr from EMR Christmas Lights	0	-7,990	0	0	0	0	0	0	0	0	0
	Overhead Expenditure	46,770	46,778	0	0	46,778	0	46,778	10,889	46,778	0	0
	Movement to/(from) Gen Reserve	(46,770)	(46,778)			(46,778)		(46,778)	(10,889)	(46,778)		

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Annual Budget - By Committee (Actual YTD Month 6)

Note: Budgets 21/22

	<u>2020/21</u>		<u>2021/22</u>						<u>Budget 2022/23</u>		
	Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
Finance and Policy - Income	926,674	927,268	0	0	955,646	0	955,646	955,376	997,833	0	0
Expenditure	317,852	321,531	0	1,067	346,081	0	347,148	155,308	355,211	0	0
Movement to/(from) Gen Reserve	<u>608,822</u>	<u>605,737</u>			<u>609,565</u>		<u>608,498</u>	<u>800,068</u>	<u>642,622</u>		

Annual Budget - By Committee (Actual YTD Month 6)

Note: Budgets 21/22

		<u>2020/21</u>		<u>2021/22</u>						<u>Budget 2022/23</u>		
		Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
<u>Community, Environment & Serv</u>												
212	<u>Propogation Unit</u>											
4162	General Expenditure	1,000	0	0	0	1,000	0	1,000	0	0	0	0
	Overhead Expenditure	1,000	0	0	0	1,000	0	1,000	0	0	0	0
	Movement to/(from) Gen Reserve	(1,000)	0			(1,000)		(1,000)	0	0		
215	<u>Floral Displays</u>											
1180	Donations Received	0	797	0	0	0	0	0	0	0	0	0
1199	Miscellaneous Income	4,000	322	0	0	4,000	0	4,000	3,530	4,000	0	0
	Total Income	4,000	1,119	0	0	4,000	0	4,000	3,530	4,000	0	0
4011	Rates	250	0	0	0	250	0	250	187	262	0	0
4162	General Expenditure	16,000	10,186	0	0	16,000	0	16,000	16,484	17,000	0	0
	Overhead Expenditure	16,250	10,186	0	0	16,250	0	16,250	16,671	17,262	0	0
	Movement to/(from) Gen Reserve	(12,250)	(9,067)			(12,250)		(12,250)	(13,141)	(13,262)		
241	<u>Allotments</u>											
1010	Rent Received - 3rd Party	190	190	0	0	190	0	190	0	190	0	0
	Total Income	190	190	0	0	190	0	190	0	190	0	0
4012	Water	0	74	0	0	0	0	0	62	0	0	0
4038	Garage Rent payable	440	363	0	0	440	0	440	0	0	0	0
4041	Property Maintenance	1,000	1,000	0	0	1,000	0	1,000	0	1,000	0	0

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Annual Budget - By Committee (Actual YTD Month 6)

Note: Budgets 21/22

		<u>2020/21</u>		<u>2021/22</u>					<u>Budget 2022/23</u>			
		Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
	Overhead Expenditure	1,440	1,437	0	0	1,440	0	1,440	62	1,000	0	0
	Movement to/(from) Gen Reserve	(1,250)	(1,247)			(1,250)		(1,250)	(62)	(810)		
300	<u>Public Realm</u>											
4162	General Expenditure	0	0	0	0	0	0	0	340	3,000	0	0
	Overhead Expenditure	0	0	0	0	0	0	0	340	3,000	0	0
	Movement to/(from) Gen Reserve	0	0			0		0	(340)	(3,000)		
301	<u>Congleton Partnership</u>											
1177	Grants Receivable - CEC	0	8,000	0	0	0	0	0	0	0	0	0
1179	Grants Receivable - Other	0	3,596	0	0	0	0	0	0	0	0	0
1180	Donations Received	0	0	0	0	0	0	0	10,450	0	0	0
1189	Cenotaph Donations	0	2,199	0	0	0	0	0	0	0	0	0
1199	Miscellaneous Income	0	20	0	0	0	0	0	0	0	0	0
	Total Income	0	13,815	0	0	0	0	0	10,450	0	0	0
4000	Staff Costs (re-allocated)	18,530	17,016	0	0	18,938	0	18,938	7,952	19,505	0	0
4301	Congleton Partnership	1,000	45	0	0	1,000	0	1,000	15	1,000	0	0
4305	Cenotaph Expenditure	0	104,414	0	0	0	0	0	70	0	0	0
4306	P/Ship - Regeneration Projects	14,000	13,790	0	0	14,000	0	14,000	16,467	9,000	0	0
4926	Tfr to EMR Cong Partnership	0	53,291	0	0	0	0	0	0	0	0	0
4976	Tfr from EMR Cong Partnership	0	-54,503	0	0	0	0	0	-53,291	0	0	0
4995	Trf from EMR Cenotaph	0	-88,222	0	0	0	0	0	0	0	0	0
6000	Central Overheads Reallocated	1,697	1,404	0	0	1,616	0	1,616	912	1,742	0	0

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Annual Budget - By Committee (Actual YTD Month 6)

Note: Budgets 21/22

		<u>2020/21</u>		<u>2021/22</u>						<u>Budget 2022/23</u>		
		Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
	Overhead Expenditure	35,227	47,235	0	0	35,554	0	35,554	-27,875	31,247	0	0
	Movement to/(from) Gen Reserve	<u>(35,227)</u>	<u>(33,420)</u>			<u>(35,554)</u>		<u>(35,554)</u>	<u>38,325</u>	<u>(31,247)</u>		
302	<u>Community Development</u>											
4000	Staff Costs (re-allocated)	125,788	76,943	0	0	105,135	0	105,135	48,490	106,999	0	0
4033	Marketing/Promotions	3,245	2,165	0	0	3,245	0	3,245	2,472	3,245	0	0
4920	Tfr to Cap Contingency Fund	0	49,000	0	0	0	0	0	0	0	0	0
4972	Tfr from EMR Business Developm	0	0	0	0	0	0	0	-1,600	0	0	0
6000	Central Overheads Reallocated	11,520	9,528	0	0	8,971	0	8,971	5,064	8,269	0	0
	Overhead Expenditure	140,553	137,636	0	0	117,351	0	117,351	54,427	118,513	0	0
	Movement to/(from) Gen Reserve	<u>(140,553)</u>	<u>(137,636)</u>			<u>(117,351)</u>		<u>(117,351)</u>	<u>(54,426)</u>	<u>(118,513)</u>		
303	<u>Crime Reduction</u>											
4162	General Expenditure	40,000	24,960	0	0	35,000	0	35,000	8,320	34,000	0	0
4164	CCTV	13,650	9,500	0	0	13,650	0	13,650	9,547	9,548	0	0
4920	Tfr to Cap Contingency Fund	0	19,000	0	0	0	0	0	0	0	0	0
	Overhead Expenditure	53,650	53,460	0	0	48,650	0	48,650	17,867	43,548	0	0
	Movement to/(from) Gen Reserve	<u>(53,650)</u>	<u>(53,460)</u>			<u>(48,650)</u>		<u>(48,650)</u>	<u>(17,867)</u>	<u>(43,548)</u>		
305	<u>Christmas Fayre -Light Switch</u>											
1171	Christmas Tree Income	0	116	0	0	0	0	0	0	0	0	0
1180	Donations Received	0	141	0	0	0	0	0	0	0	0	0
1199	Miscellaneous Income	0	250	0	0	0	0	0	0	0	0	0

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Annual Budget - By Committee (Actual YTD Month 6)

Note: Budgets 21/22

	<u>2020/21</u>		<u>2021/22</u>						<u>Budget 2022/23</u>		
	Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
Total Income	0	507	0	0	0	0	0	0	0	0	0
4171 Christmas Fayre	6,000	2,255	0	0	6,000	0	6,000	44	6,000	0	0
4172 Christmas Lights	10,000	9,856	0	0	10,000	0	10,000	0	10,000	0	0
4927 Tfr to EMR Covid 19	0	0	0	0	0	0	0	0	0	0	0
Overhead Expenditure	16,000	12,111	0	0	16,000	0	16,000	44	16,000	0	0
Movement to/(from) Gen Reserve	(16,000)	(11,604)			(16,000)		(16,000)	(44)	(16,000)		
310 Neighbourhood Plan											
4162 General Expenditure	0	2,640	0	0	0	0	0	382	0	0	0
4994 Tfr from EMR Neigh'hood plan	0	-2,640	0	0	0	0	0	-382	0	0	0
Overhead Expenditure	0	0	0	0	0	0	0	0	0	0	0
Movement to/(from) Gen Reserve	0	0			0		0	0	0		
315 Covid - 19											
1180 Donations Received	0	4,686	0	0	0	0	0	700	0	0	0
Total Income	0	4,686	0	0	0	0	0	700	0	0	0
4070 Covid-19 Expenditure	0	3,146	0	0	0	0	0	0	0	0	0
4071 Covid 19 Business expenditure	0	0	0	0	0	0	0	6,705	0	0	0
4162 General Expenditure	0	15,384	0	0	0	0	0	2,991	0	0	0
4997 Trf from EMR Covid 19	0	-13,844	0	0	0	0	0	-9,696	0	0	0
Overhead Expenditure	0	4,686	0	0	0	0	0	0	0	0	0
Movement to/(from) Gen Reserve	0	(0)			0		0	700	0		

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Annual Budget - By Committee (Actual YTD Month 6)

Note: Budgets 21/22

	<u>2020/21</u>		<u>2021/22</u>							<u>Budget 2022/23</u>		
	Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward	
321 Tourism												
1199 Miscellaneous Income	0	0	0	0	0	0	0	0	0	5,000	0	0
Total Income	0	0	0	0	0	0	0	0	0	5,000	0	0
4162 General Expenditure	5,000	2,630	0	0	5,000	0	5,000	1,075	5,000	0	0	0
4165 Projections	0	0	0	0	0	0	0	0	3,270	0	0	0
4166 Green Initiatives	0	0	0	0	0	0	0	0	5,000	0	0	0
4167 750 Celebrations	0	0	0	0	0	0	0	0	7,500	0	0	0
4927 Tfr to EMR Covid 19	0	0	0	0	0	0	0	0	0	0	0	0
4942 Trf to EMR Tourism	0	2,000	0	0	0	0	0	0	0	0	0	0
4992 Tfr from EMR Tourism	0	0	0	0	0	0	0	0	0	0	0	0
Overhead Expenditure	5,000	4,630	0	0	5,000	0	5,000	1,075	20,770	0	0	0
Movement to/(from) Gen Reserve	(5,000)	(4,630)			(5,000)		(5,000)	(1,075)	(15,770)			
341 Youth and Young People												
4162 General Expenditure	2,000	65	0	0	2,000	0	2,000	136	1,000	0	0	0
Overhead Expenditure	2,000	65	0	0	2,000	0	2,000	136	1,000	0	0	0
Movement to/(from) Gen Reserve	(2,000)	(65)			(2,000)		(2,000)	(136)	(1,000)			
351 Luncheon Club												
4162 General Expenditure	0	104	0	0	0	0	0	0	0	0	0	0
4705 grant - Luncheon Club	9,000	3,445	0	0	9,000	0	9,000	3,158	9,000	0	0	0
Overhead Expenditure	9,000	3,549	0	0	9,000	0	9,000	3,158	9,000	0	0	0

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Annual Budget - By Committee (Actual YTD Month 6)
Note: Budgets 21/22

	<u>2020/21</u>		<u>2021/22</u>						<u>Budget 2022/23</u>		
	Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
Movement to/(from) Gen Reserve	<u>(9,000)</u>	<u>(3,549)</u>			<u>(9,000)</u>		<u>(9,000)</u>	<u>(3,158)</u>	<u>(9,000)</u>		
Community, Environment & Serv - Income	4,190	20,317	0	0	4,190	0	4,190	14,680	9,190	0	0
Expenditure	280,120	274,995	0	0	252,245	0	252,245	65,903	261,340	0	0
Movement to/(from) Gen Reserve	<u>(275,930)</u>	<u>(254,679)</u>			<u>(248,055)</u>		<u>(248,055)</u>	<u>(51,223)</u>	<u>(252,150)</u>		

Annual Budget - By Committee (Actual YTD Month 6)

Note: Budgets 21/22

		<u>2020/21</u>		<u>2021/22</u>						<u>Budget 2022/23</u>		
		Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
Personnel												
401	Staffing & Staff Costs											
4000	Staff Costs (re-allocated)	-829,960	-742,901	0	0	-887,343	0	-887,343	-422,199	-923,916	0	0
4001	Salaries & Wages	640,149	574,934	0	0	682,116	0	682,116	329,296	709,449	0	0
4005	Employers NIC	55,948	48,375	0	0	58,849	0	58,849	26,798	64,136	0	0
4006	Employers S/Ann	133,863	119,592	0	0	146,378	0	146,378	66,105	150,331	0	0
	Overhead Expenditure	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
	Movement to/(from) Gen Reserve	<u>0</u>	<u>0</u>			<u>0</u>		<u>0</u>	<u>0</u>	<u>0</u>		
	Personnel - Income	0	0	0	0	0	0	0	0	0	0	0
	Expenditure	0	0	0	0	0	0	0	0	0	0	0
	Movement to/(from) Gen Reserve	<u>0</u>	<u>0</u>			<u>0</u>		<u>0</u>	<u>0</u>	<u>0</u>		

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Annual Budget - By Committee (Actual YTD Month 6)

Note: Budgets 21/22

		<u>2020/21</u>		<u>2021/22</u>						<u>Budget 2022/23</u>		
		Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
<u>Town Hall and Assets</u>												
<u>201</u>	<u>Paddling Pool</u>											
4000	Staff Costs (re-allocated)	12,097	0	0	0	12,676	0	12,676	2,595	15,646	0	0
4008	Training	0	0	0	0	0	0	0	0	2,510	0	0
4009	Protective Clothing\H & Safety	300	0	0	0	300	0	300	3,593	300	0	0
4012	Water	4,000	333	0	0	4,000	0	4,000	2,403	3,650	0	0
4014	Electricity	2,800	140	0	0	2,800	0	2,800	724	2,700	0	0
4039	Pool Chemicals	2,600	0	0	0	2,600	0	2,600	1,947	2,510	0	0
4041	Property Maintenance	4,000	0	0	0	4,000	0	4,000	11,955	35,595	0	0
4042	Grounds Maintenance	100	0	0	0	100	0	100	0	100	0	0
4162	General Expenditure	0	0	0	0	0	0	0	901	11,754	0	0
4920	Tfr to Cap Contingency Fund	0	26,000	0	0	0	0	0	0	0	0	0
4970	Tfr from Cap Contingency Fund	0	0	0	0	0	0	0	0	-35,010	0	0
6000	Central Overheads Reallocated	1,108	0	0	0	1,082	0	1,082	611	1,173	0	0
	Overhead Expenditure	27,005	26,473	0	0	27,558	0	27,558	24,729	40,928	0	0
	Movement to/(from) Gen Reserve	(27,005)	(26,473)			(27,558)		(27,558)	(24,729)	(40,928)		
<u>221</u>	<u>Congleton Town Hall</u>											
1009	Rent Rec'd - Museum Notional	4,500	4,500	0	0	4,500	0	4,500	2,250	4,500	0	0
1010	Rent Received - 3rd Party	11,033	9,033	0	0	1,533	0	1,533	767	1,533	0	0
1011	Rent Received - Internal CTC	17,017	17,017	0	0	26,517	0	26,517	13,259	26,517	0	0
1013	Letting Income - Grand Hall	30,400	30,002	0	0	25,400	0	25,400	16,627	25,400	0	0
1014	Letting Income - Bridestones	13,200	1,240	0	0	13,200	0	13,200	445	13,200	0	0

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Annual Budget - By Committee (Actual YTD Month 6)

Note: Budgets 21/22

		<u>2020/21</u>		<u>2021/22</u>						<u>Budget 2022/23</u>		
		Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
1015	Letting Income -Spencer Suite	4,950	919	0	0	4,950	0	4,950	75	4,950	0	0
1016	Letting Income - Brasserie	15,000	0	0	0	15,000	0	15,000	0	15,000	0	0
1021	Letting Income - Internal	9,000	1,749	0	0	9,000	0	9,000	1,915	9,000	0	0
1022	Letting Income - F&F	5,000	0	0	0	3,000	0	3,000	0	1,000	0	0
1030	TIC Service charges	1,700	1,608	0	0	0	0	0	0	0	0	0
1035	Service Charges - Brasserie	4,500	0	0	0	4,500	0	4,500	0	0	0	0
1051	Catering Sales	10,000	0	0	0	10,000	0	10,000	80	0	0	0
1199	Miscellaneous Income	0	292	0	0	0	0	0	0	0	0	0
	Total Income	126,300	66,359	0	0	117,600	0	117,600	35,417	101,100	0	0
3020	Catering Supplies	10,000	0	0	0	10,000	0	10,000	1	0	0	0
	Direct Expenditure	10,000	0	0	0	10,000	0	10,000	1	0	0	0
4000	Staff Costs (re-allocated)	66,019	64,833	0	0	66,784	0	66,784	33,128	69,219	0	0
4008	Training	1,000	375	0	0	1,000	0	1,000	0	1,000	0	0
4009	Protective Clothing\H & Safety	500	0	0	0	500	0	500	19	500	0	0
4010	Cleaners	8,000	5,988	0	0	8,000	0	8,000	3,325	6,500	0	0
4011	Rates	27,530	27,392	0	0	27,692	0	27,692	16,436	29,078	0	0
4012	Water	6,000	7,203	0	0	6,000	0	6,000	831	6,150	0	0
4014	Electricity	20,125	13,042	0	0	20,125	0	20,125	3,963	24,125	0	0
4015	Gas	13,750	10,546	0	0	13,750	0	13,750	3,070	16,500	0	0
4016	Cleaning materials	2,000	2,162	0	0	2,000	0	2,000	856	2,000	0	0
4017	Refuse Disposal	3,000	3,005	0	0	3,100	0	3,100	1,438	3,000	0	0
4020	Miscellaneous Office Costs	1,200	998	0	0	1,300	0	1,300	1,084	1,500	0	0
4025	Insurance	8,000	7,551	0	0	8,000	0	8,000	8,069	9,800	0	0

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Annual Budget - By Committee (Actual YTD Month 6)

Note: Budgets 21/22

		<u>2020/21</u>		<u>2021/22</u>						<u>Budget 2022/23</u>		
		Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
4033	Marketing/Promotions	3,500	1,828	0	0	3,500	0	3,500	437	3,500	0	0
4040	Maintenance Contracts	6,500	7,416	0	0	7,400	0	7,400	4,858	7,750	0	0
4041	Property Maintenance	15,000	14,719	0	0	15,000	0	15,000	9,017	15,000	0	0
4064	Legal & Professional fees	100	595	0	0	100	0	100	340	100	0	0
4068	Licences (incl PRS)	3,500	877	0	0	3,500	0	3,500	365	3,500	0	0
6000	Central Overheads Reallocated	6,046	5,001	0	0	5,699	0	5,699	3,217	7,061	0	0
	Overhead Expenditure	191,770	173,531	0	0	193,450	0	193,450	90,452	206,283	0	0
	Movement to/(from) Gen Reserve	(75,470)	(107,172)			(85,850)		(85,850)	(55,036)	(105,183)		
225	Congleton Information Centre											
1041	Third Party Ticket sales	0	0	0	0	0	0	0	12,221	24,000	0	0
1042	Books, Maps, Guides Sales	0	0	0	0	0	0	0	1,172	2,300	0	0
1043	Souvenir Sales	0	0	0	0	0	0	0	1,594	3,000	0	0
1044	Stamp sales	0	0	0	0	0	0	0	576	1,100	0	0
1045	Photocopy sales	0	0	0	0	0	0	0	257	500	0	0
1047	Theatre gift cards	0	0	0	0	0	0	0	149	300	0	0
1048	Food and Drink sales	0	0	0	0	0	0	0	457	900	0	0
1168	CEC Support Grant VIC	0	0	0	33,000	0	0	33,000	27,956	36,074	0	0
1177	Grants Receivable - CEC	0	0	0	-33,000	33,000	0	0	0	0	0	0
	Total Income	0	0	0	0	33,000	0	33,000	44,381	68,174	0	0
3041	3rd party tickets resale	0	0	0	0	0	0	0	8,072	21,000	0	0
3042	Books, Maps, Guides resale	0	0	0	0	0	0	0	1,146	3,300	0	0
3043	Souvenirs for resale	0	0	0	0	0	0	0	189	1,250	0	0

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Annual Budget - By Committee (Actual YTD Month 6)

Note: Budgets 21/22

		<u>2020/21</u>		<u>2021/22</u>						<u>Budget 2022/23</u>		
		Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
3046	Local produce for resale	0	0	0	0	0	0	0	317	650	0	0
3048	Food & Drink for resale	0	0	0	0	0	0	0	232	475	0	0
	Direct Expenditure	0	0	0	0	0	0	0	9,956	26,675	0	0
4000	Staff Costs (re-allocated)	0	0	0	0	48,652	0	48,652	24,638	59,272	0	0
4011	Rates	0	0	0	0	4,500	0	4,500	0	4,725	0	0
4013	Rent Payable	0	0	0	0	7,500	0	7,500	3,750	7,500	0	0
4026	Computer/IT Costs	0	0	0	0	0	0	0	1,336	240	0	0
4027	Photocopy Charges	0	0	0	-2,600	2,600	0	0	0	0	0	0
4162	General Expenditure	0	0	0	2,600	0	0	2,600	415	2,000	0	0
6000	Central Overheads Reallocated	0	0	0	0	4,151	0	4,151	2,343	0	0	0
	Overhead Expenditure	0	0	0	0	67,403	0	67,403	32,482	73,737	0	0
	Movement to/(from) Gen Reserve	0	0			(34,403)		(34,403)	1,943	(32,238)		
263	Public Toilets											
4010	Cleaners	5,850	2,950	0	0	3,500	0	3,500	1,663	3,500	0	0
4011	Rates	2,200	2,595	0	0	0	0	0	377	0	0	0
4012	Water	3,500	1,592	0	0	2,000	0	2,000	9	0	0	0
4014	Electricity	500	492	0	0	600	0	600	171	0	0	0
4016	Cleaning materials	1,500	947	0	0	1,700	0	1,700	312	1,700	0	0
4040	Maintenance Contracts	1,000	271	0	0	750	0	750	212	0	0	0
4041	Property Maintenance	1,500	1,341	0	0	1,600	0	1,600	1,027	0	0	0
4162	General Expenditure	0	0	0	0	100	0	100	0	0	0	0
	Overhead Expenditure	16,050	10,189	0	0	10,250	0	10,250	3,769	5,200	0	0

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Annual Budget - By Committee (Actual YTD Month 6)

Note: Budgets 21/22

		<u>2020/21</u>		<u>2021/22</u>					<u>Budget 2022/23</u>			
		Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
Movement to/(from) Gen Reserve		<u>(16,050)</u>	<u>(10,189)</u>			<u>(10,250)</u>		<u>(10,250)</u>	<u>(3,769)</u>	<u>(5,200)</u>		
270	<u>Cenotaph</u>											
4014	Electricity	0	54	0	0	250	0	250	90	255	0	0
Overhead Expenditure		<u>0</u>	<u>54</u>	<u>0</u>	<u>0</u>	<u>250</u>	<u>0</u>	<u>250</u>	<u>90</u>	<u>255</u>	<u>0</u>	<u>0</u>
Movement to/(from) Gen Reserve		<u>0</u>	<u>(54)</u>			<u>(250)</u>		<u>(250)</u>	<u>(90)</u>	<u>(255)</u>		
280	<u>CTC Streetscape</u>											
1040	Plant recharges	0	342	0	0	0	0	0	24	0	0	0
1165	Dev'd Services inc CEC Gross	366,702	366,701	0	0	372,702	0	372,702	186,444	380,156	0	0
1167	Streetscape external work	15,000	5,816	0	0	15,000	0	15,000	5,789	15,000	0	0
1183	Insurance claims received	0	145,499	0	0	0	0	0	0	0	0	0
1199	Miscellaneous Income	900	900	0	0	900	0	900	450	900	0	0
Total Income		<u>382,602</u>	<u>519,259</u>	<u>0</u>	<u>0</u>	<u>388,602</u>	<u>0</u>	<u>388,602</u>	<u>192,707</u>	<u>396,056</u>	<u>0</u>	<u>0</u>
3030	Purchases for recharging	0	360	0	0	0	0	0	1,024	0	0	0
Direct Expenditure		<u>0</u>	<u>360</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>1,024</u>	<u>0</u>	<u>0</u>	<u>0</u>
4000	Staff Costs (re-allocated)	438,814	412,562	0	0	438,885	0	438,885	212,870	442,706	0	0
4004	Temporary and Casual Staff	6,000	16,541	0	0	6,000	0	6,000	20,726	6,000	0	0
4008	Training	3,000	0	0	0	3,000	0	3,000	1,692	3,000	0	0
4009	Protective Clothing\H & Safety	4,500	3,947	0	0	4,500	0	4,500	3,134	4,500	0	0
4013	Rent Payable	3,067	3,067	0	-1,067	3,067	0	2,000	1,000	2,000	0	0
4016	Cleaning materials	5,000	4,491	0	0	5,000	0	5,000	4,028	7,500	0	0
4021	Telephone/Fax/Internet	700	702	0	0	700	0	700	404	900	0	0

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Annual Budget - By Committee (Actual YTD Month 6)

Note: Budgets 21/22

		<u>2020/21</u>		<u>2021/22</u>						<u>Budget 2022/23</u>		
		Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
4025	Insurance	6,000	5,663	0	0	6,000	0	6,000	6,063	7,000	0	0
4041	Property Maintenance	1,200	641	0	0	1,200	0	1,200	145	1,200	0	0
4043	Horticultural etc Supplies	18,000	9,243	0	0	18,000	0	18,000	11,456	19,000	0	0
4046	Winter bedding	1,000	624	0	0	1,000	0	1,000	0	0	0	0
4047	Vehicle Maintenance\Serv\MOT	10,000	5,841	0	0	10,000	0	10,000	6,086	10,000	0	0
4048	Vehicle Fuel & Oil	13,000	9,911	0	0	13,000	0	13,000	7,041	14,000	0	0
4049	Vehicle Rental charges	39,000	36,114	0	0	37,000	0	37,000	19,267	37,000	0	0
4050	Street cleansing	3,500	1,962	0	0	3,000	0	3,000	1,271	3,000	0	0
4069	Other Professional Fees	0	145,499	0	0	0	0	0	0	0	0	0
4070	Covid-19 Expenditure	0	0	0	0	0	0	0	285	0	0	0
4162	General Expenditure	4,000	4,339	0	0	4,000	0	4,000	3,695	4,000	0	0
4920	Tfr to Cap Contingency Fund	0	24,000	0	0	0	0	0	0	0	0	0
6000	Central Overheads Reallocated	40,188	33,239	0	0	37,449	0	37,449	21,138	40,918	0	0
	Overhead Expenditure	596,969	718,386	0	-1,067	591,801	0	590,734	320,299	602,724	0	0
	Movement to/(from) Gen Reserve	(214,367)	(199,487)			(203,199)		(202,132)	(128,616)	(206,668)		
	Town Hall and Assets - Income	508,902	585,618	0	0	539,202	0	539,202	272,505	565,330	0	0
	Expenditure	841,794	928,992	0	-1,067	900,712	0	899,645	482,802	955,802	0	0
	Movement to/(from) Gen Reserve	(332,892)	(343,375)			(361,510)		(360,443)	(210,298)	(390,472)		
	Total Budget Income	1,439,766	1,533,202	0	0	1,499,038	0	1,499,038	1,242,561	1,572,353	0	0
	Expenditure	1,439,766	1,525,519	0	0	1,499,038	0	1,499,038	704,014	1,572,353	0	0
	Movement to/(from) Gen Reserve	0	7,683			0		0	538,547	0		