



Congleton Town Council

Application for Financial Assistance

Part 1: Applicant(s) and Project Details

Application Reference Number (office use only)	GR07/2122
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1.1	Applicant(s):	Amanda Beech
1.2	Representing:	The Green Tree House
1.3	Email Address:	tgthfoodclub@gmail.com
1.4	Tel No.	
1.5	Project Title:	Congleton Green Tree House Social Supermarket
1.6	Project Objectives:	<p>The Green Tree House's aims are:</p> <p>To act as a resource for children, young people and their families and carers who need such a resource by reason of their youth, disability, financial hardship or social circumstance within Biddulph and Congleton Town and surrounding areas. With the object of improving their condition of life.</p> <ul style="list-style-type: none">• To provide advice and assistance and organise programmes of recreational, social, leisure, physical, educational, and other activities as a means to:• Advancing in life and helping children develop their skills, capacities and capabilities.• Advancing education• Providing recreational, physical, leisure activities in the interest of social welfare.
1.7	Brief Project Description:	<p>The Green Tree House (TGTH) uses a holistic approach to people's well-being with a dual focus improving peoples physical and mental health. We support people who are struggling socially, emotionally, and financially, through community activities.</p> <p>TGTH social supermarket supports people with access to healthy food that they can afford each week. We are addressing some of the basics of what people need food, shelter, attention, and interaction, encouraging them to be in</p>

		<p>a better position to help themselves.</p> <p>We have been running The Green House Tree House in Biddulph for five years. We were aware that 42 of our customers travelling to Biddulph had CW12 postcodes and that there was a need for a similar service in Congleton so looked to set up a branch in Congleton to make life easier for people to use the service.</p> <p>The LOL foundation offered us some free space in their property in Lawton Street so that we can start a Social Supermarket as soon as possible. With this help we aim to open on the 1st October. We will use volunteers to staff the 'shop' on Wednesday and Friday from 10am – 2pm and people will be able to purchase 10 items for £4.50, 20 items for £9 or 30 items for £13.50.</p> <p>We have also been commissioned by Cheshire East Council to provide the out-of-hours emergency food cover for people referred through People Helping People.</p>
1.8	Details accounts/budgets	See attached accounts

Part 2: Cost Details / Resources / Timescale

2.1	Total Cost of Project:	<p>All funds raised are ploughed back into the charity. Currently we have been offered free accommodation and all time is given for free. Our expenditure is spent on purchasing food from Fare Share and other suppliers –usually at a discounted rate, volunteer fuel expenses, marketing, contribution to utilities and insurance</p> <p>Based on our experience from Biddulph we anticipate that the cost of running the operation for a year will be £13,000 if no rental costs.</p>
2.2	Total contribution sought:	<p>We would be grateful for any funds that the Town Council can offer. We are applying to other grant making bodies. £1000 would cover costs for 4 weeks. £2,000 for 8 weeks assuming that the take up is similar to Biddulph.</p>
2.3	What will the money be spent on?	<p>The funds will be spent on buying subsidised stock for the social supermarket.</p>

		<p>Also with advertised costs of 10 items for £4.50 they can enter the shop with confidence knowing that they can get a variety of quality branded food for themselves and/or family.</p> <p>This project also helps to ensure that food doesn't go to waste as we have contracts in place with the local supermarkets.</p> <p>People do not need a referral to use the service. Just show their postcode.</p>
3.2	<i>Are there similar services/projects provided in the area</i>	<p>In Congleton there is a local food bank at The New Life Church which takes referrals for people requiring its food.</p> <p>Both parties believe the two ventures can work together for the benefit of Congleton</p>

Part 4: Evaluation/Publicity

4.1	<i>How will the project be evaluated and who will carry out the evaluation?</i>	We will have feedback monitoring forms to evaluate how the project is going, how we can improve things etc
4.2	<i>Describe how you will promote the Town Council in your project</i>	We have over 1500 followers on our Facebook page and we promote on there daily. We will use the Town Council logo on any publications we use and in all press releases.

Signature: Amanda Beech Date: 23/09/2021

NOTE: Personal details given on this form will be redacted for public purposes, but the office will keep a copy within its electronic and paper files for the purposes of processing the grant. If successful the information will be kept for six years in line with HMRC rules. Your details will not be used or shared for other purposes in line with Congleton Town Council's Privacy Policy and GDPR 2018.

Green Tree House
(Registered charity, 1090871)
Financial Statements
For the year ended 31 July 2020

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**Green Tree House
Administrative Details
for year ended 31 July 2020**

Full name Green Tree House

Registered charity number 1157178

Company Number CE001976

Principal address

72 High Street
Biddulph
Stoke-on-Trent
ST8 6AS

Trustees

Amanda Beech	Chair
Kathleen Wilshaw	
Patricia Eggington	
Carole Walker	Treasurer
Helen Mavin	

Bankers Natwest

Independent examiner

Daryl Denson ACMA
Employee of VAST
The Dudson Centre
Hope Street
Hanley
ST1 5DD

**Green Tree House
Trustees Report
for the year ended 31 July 2020**

Structure, Governance and Management

Nature of governing document

The organisation was registered as a Charitable Incorporated Organisation (CIO) on 23 May 2014.

Aims and objectives

To further or benefit the residents of Biddulph and the neighbourhood, without distinction of sex, sexual orientation, race or of political, religious or other opinions by associating together the said residents and the local authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure time occupation with the objective of improving the conditions of life for the residents.

In furtherance of these objects but not otherwise, the trustees shall have power: to establish or secure the establishment of a community centre and to maintain or manage or co-operate with any statutory authority in the maintenance and management of such a centre for activities promoted by the charity in furtherance of the above objects.

Summary of the main activities undertaken for the public benefit

To act as a resource for children, young people and their families and carers who are in need of such a resource by reason of their youth, disability, financial hardship or social circumstances within Biddulph town and surrounding areas.

Public Benefit

The trustees of the Charity are aware of the Charity Commission's guidance on public benefit and have had regard to it in their administration of the Charity.

Use of volunteers

Our volunteers are amazing, most have been with us from the start.

Summary of the main achievements during the year

The Green Tree House ran a community café. We organised activities such as carers groups, Rethink mental health, Young Minds, art and crafts activities, bingo, affordable meals and free school meals in holidays.

We liaise with all the schools at Christmas to identify children in hardship. We then use money we have raised to buy and supply Christmas gifts.

Since the Covid-19 pandemic we have opened a community food club. We have 256 members so far. The café has been closed since March 2020.

The charity's policy on reserves

The charity has implemented a policy to hold a level of reserves of approximately £2,000 to cover expenditure

The annual report was approved by the trustees of the charity on 12/3/21 and signed on its behalf by:

Signed

**Independent Examiner's Report to the trustees of
Green Tree House
for year ended 31 July 2020**

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 July 2020.

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").


I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.


.....
Daryl Denson ACMA

VAST
The Dudson Centre
Hanley
Stoke-on-Trent
ST1 5DD

Date: 12/03/2021

Green Tree House
Receipts & Payments Account
for the year ended 31 July 2020

		Unrestricted Funds	Restricted Funds	2019 £	2019 £
	<i>Notes</i>				
Receipts					
Grants	2	10,250	-	10,250	2,500
Sales		7,539	-	7,539	16,595
Donations		212	-	212	90
Total receipts		18,001	-	18,001	19,185
Payments					
Cost of Events		-	-	161	161
Printing and Stationery		-	-	40	40
Cafe Consumables		589	-	4,003	4,003
Leases and Contracts		1,163	-	2,939	2,939
Utilities		1,856	-	2,264	2,264
Miscellaneous		-	-	284	284
Rent		4,250	-	4,575	4,575
Waste disposal		669	-	-	-
Insurance		562	-	387	387
Licences		-	-	-	-
Professional Fees		-	-	178	178
Cleaning		314	-	118	118
Website costs		207	-	-	-
Volunteer Expenses		1,123	-	4,080	4,080
Subscriptions		219	-	-	-
Bank Charges		264	-	-	-
Repairs and Maintenance		-	-	-	438
Total payments		11,216	-	19,029	19,467
Net receipts/(payments)		6,785	-	(1,028)	(282)
Cash funds at start of this period		1,065	-	1,347	1,347
Cash funds at end of this period		7,850	-	319	1,065

Green Tree House
Statement of Assets and Liabilities
at 31 July 2020

1. Receipts & payments accounts

	2020	2019
	£	£
Cash Assets		
Bank accounts	7,850	1,065
	<u>7,850</u>	<u>1,065</u>

2. Grants

	2020	2019
	£	£
Grants		
High Sheriff Fund		500
Charitable Aid		2,000
Staffordshire Moorlands District Council - Covid grant	10,000	
Staffordshire Moorlands District Council - Ward budget	250	
	<u>10,250</u>	<u>2,500</u>

3. Subsequent events

The Covid-19 pandemic has affected all the clubs, meaning we can't open in that capacity. However, from October 2020 we started the new club which has meant we can continue during Covid and intend to continue with the Club once the pandemic is over.

The financial statements 5 to 7 were approved by the trustees, and authorised for issue on 24.12.2021 and signed on their behalf by:

Signed

[Redacted Signature]

Green Tree House
Notes to the Accounts
for the year ended 31 July 2020

1. Receipts & payments accounts

Receipts and payments accounts are statements that summarise the movement of cash into and out of the charity during the financial year. In this context "cash" includes cash equivalents, for example, bank accounts where cash can be readily withdrawn to pay for debts as they become due. For the purposes of understanding a statement of assets and liabilities at the year-end has been included.

2. Grants

	2020	2019
	£	£
Grants		
High Sheriff Fund	-	500
Groundworks UK	-	2,000
Staffordshire Moorlands District Council - Covid grant	10,000	-
Staffordshire Moorlands District Council - Ward budget	250	
SCYVS	-	200
	<u>10,250</u>	<u>2,700</u>

3. Subsequent events

The Covid-19 pandemic has hit the café hard, meaning we can't open in that capacity. However, from October 2020 we started the food club which has meant we can continue during Covid and intend to continue with the Café once the pandemic is over.