

CONGLETON TOWN COUNCIL

Minutes of the meeting of the Town Hall, Assets & Services Committee held on Thursday 1st July 2021

**Please Note – These are draft minutes and will not be ratified until the next meeting of
this Committee**

For the papers discussed at the meeting, please see the [Meeting Agenda & Papers of the Town Hall, Assets and Services Committee 1st July 2021](#).

In attendance:

Committee members: Cllrs

Suzy Firkin (Chair)
George Hayes (Vice Chair)
Duncan Amies
David Brown
Russell Chadwick

Non-Committee members: Cllrs Amanda Martin, Robert Moreton and Kay Wesley

Also present: Congleton Town Council Officers: David McGifford (Chief Officer),
Mark Worthington (Town Hall Manager), Ruth Burgess (Streetscape Development
Manager)

Minutes

1. Apologies for absence

Apologies for absence were received from:
Committee Members: Cllrs Akers Smith, Douglas and Hemsley
Non-Committee Member: Cllr Duffy

2. Minutes of Previous Meetings

THAS/01/2122 Resolved to approve and sign the [minutes of the Town Hall, Assets & Services Committee held on 29th April 2021](#).

3. Declarations of Interest

Declarations of interest were received from Councillors Brown, Hayes, and Moreton, on all non-pecuniary matters relating to Cheshire East Council.

4. Outstanding actions

There were no outstanding actions from the previous meeting.

5. Questions from Members of the Public

There were no questions from members of the public.

6. Urgent Items

Members may raise urgent items related to this committee, but no discussion or decisions may be taken at the meeting.

Paddling Pool Update – Emergency Finance and Policy Committee Meeting held to approve budget for a Normal Operating Procedure to be produced by a third party.

7. Town Hall Trading Account

THAS/02/2122 Resolved to receive the Town Hall Trading account to May 2021 and to note the content of the summary report.

8. Streetscape Trading Account

THAS/03/2122 Resolved to receive the Streetscape Trading account to May 2021 and to note the content of the summary report.

9. Re-Wilding Congleton Open Spaces

THAS/04/2122 Resolved to accept the proposal of Re-Wilding Congleton Open Spaces.

Action – Press release to be sent out before letters and flyers are posted to the residents.

10. Hybrid Meeting Update

THAS/05/2122 Resolved that:

- All Council Committee meetings should be 'hybrid' allowing face-to-face attendance by voting members and permitting remote attendance by non-voting members, the public and the press.
- Council Working Groups and informal meetings should be held remotely where possible but may on occasion be 'hybrid' or face-to-face, at the discretion of the members of the group/meeting.
- That once additional satisfactory quotes have been received and a demonstration has taken place, a formal proposal would then go to Council for a decision.

11. Streetscape Operative Safety Update

THAS/06/2122 Resolved to receive the update report on measures being put in place for Streetscape and Town Hall staff.

12. Future Use of the Town Hall

Following the receipt of the financial information it was proposed that members of the public and press should be excluded from the meeting prior to the debate.

Resolution to exclude members of the press and public from item 12 due to Financial Sensitivities.

THAS/07/2122 Resolved to pass a resolution in accordance with the Public Bodies (Admission to Meetings) Act 1960, that the public and press be excluded from the meeting for Item 12 due to financial sensitivities.

THAS/08/2122 Resolved to give the Chief Officer Delegated Authority on the contractual discussion with the Cheshire Clinical Commissioning Group with regards to the COVID Vaccination Programme.

**Cllr Suzy Firkin
(Chair)**