

CONGLETON TOWN COUNCIL

Minutes of the meeting of the Town Hall, Assets & Services Committee held on Thursday 16th September 2021

Please Note – These are draft minutes and will not be ratified until the next meeting of this Committee

For the papers discussed at the meeting, please see the [Agenda & Papers - 16th September 2021](#)

In attendance:

Committee members: Cllrs

George Hayes (Vice Chair)
Suzanne Akers Smith
Duncan Amies
Martin Amies
David Brown
Russell Chadwick
Robert Douglas
Robert Helmsley

Ex Officio: Margaret Gartside (Deputy Mayor)

Non-Committee member: Cllrs Amanda Martin

Also present: Congleton Town Council Officers: David McGifford (Chief Officer),
Mark Worthington (Town Hall Manager)

Minutes

1. Apologies for absence

Apologies for absence were received from:
Committee Member: Cllrs Suzy Firkin (Chair)
Ex-Officio Member: Cllr Denis Murphy

2. Minutes of Previous Meetings

THAS/09/2122 Resolved to approve and sign the [minutes of the meeting of the Town Hall, Assets and Services Committee held on 1st July 2021](#).

3. Declarations of Interest

Declarations of interest were received from Councillors Brown, Hayes and Akers Smith on all non-pecuniary matters relating to Cheshire East Council.

4. Outstanding Actions

There were no outstanding actions from the previous meeting.

5. Questions from Members of the Public

There were no questions from members of the public.

6. Urgent Items

There were no urgent items

7. Town Hall Trading Account

THAS/10/2122 Resolved to receive the Town Hall Trading account to 30th June 2021 and to note the content of the summary report.

8. Streetscape Trading Account

THAS/11/2122 Resolved to receive the Town Hall Trading account to 30th June 2021 and to note the content of the summary report.

9. Roof Repairs Drone Survey

THAS/12/2122 Resolved to accept the report relating to the drone survey into the condition of the Town Hall roof.

Action – To confirm that the areas highlighted within the drone survey do actually relate to areas of water ingress within the Town Hall. On confirmation of this, move forward with the repairs to the damaged areas of roof.

10. Paddling Pool Update

THAS/13/2122 Resolved to accept the report relating to the Paddling Pool Update.

Action 1 - For the Chief Officer to review the lease with Cheshire East to establish if charging for bookings or use is an option for CTC to recover operating costs.

Action 2 - For the Town Hall to investigate the booking system to establish if it can provide priority to residents with a CW12 postcode.

11. Hybrid Meeting Update

THAS/14/2122 Resolved to accept the report relating to the Hybrid Meeting Update.

Action – For the Town Hall Manager to continue to source demo hybrid equipment and update the Committee.

12. NHS Vaccination Booking Update

THAS/15/2122 Resolved to accept the report relating to the NHS Vaccination Update.

Action – To continue to liaise with NHS and Readesmoor Medical Centre throughout their booking period, and to confirm as soon as is possible whether the Town Hall will be used as part of the vaccination booster rollout.

13. Resolution to exclude members of the press and public

THAS/16/2122 Resolved to exclude members of the press and public from item 14 due to Commercial Sensitivities.

14. Mechanical Sweeping Update

THAS/17/2122 Resolved to accept the report relating to the Mechanical Sweeper Update.

Action - To give delegated authority to the Chief Officer to begin negotiations with Cheshire East Council and ANSA to take over the contract for mechanical sweeping routes in the Congleton area.

**Cllr George Hayes
(Vice Chair in the Chair)**