

CONGLETON TOWN COUNCIL

Minutes of the Finance and Policy Committee Meeting held on Thursday 10th June 2021

For the papers discussed at the meeting, please see the [Meeting Agenda of the Finance and Policy Committee held on 10th June 2021](#)

PRESENT Committee members:

Cllr Robert Douglas (Chair)
Cllr Russell Chadwick (Vice Chair)
Cllr Duncan Amies
Cllr Jean Parry
Cllr David Brown
Cllr George Hayes
Cllr Rob Moreton
Cllr James Smith

Non-committee member: Cllr Amanda Martin

Also present: CTC Officers David McGifford (Chief Officer) and Jackie Potts (RFO)
1 member of the press, 3 members of the public.

1. Apologies

Members of each committee are respectfully reminded of the necessity to submit any apologies for absence in advance and to give a reason for non-attendance.

Apologies were received from Committee members Councillors Akers Smith and Duffy and non-Committee member Cllr Wesley.

2. Minutes of Previous Meetings

FAP/01/2122 RESOLVED to approve the [minutes of the meeting held on 25th March 2021](#).

3. Declarations of Interest

Cllrs Brown, Hayes, and Moreton declared a non-pecuniary interest on any matters relating to Cheshire East Council.

Cllr Hayes declared a non-pecuniary interest in item 7 as a director of East Cheshire Chamber of Commerce.

Cllr Brown declared a non-pecuniary interest in item 9 (i) Congleton Bath House and Physic Garden.

Cllr Martin declared a non-pecuniary interest in item 9(iii) as a member of New Life Church

4. Outstanding Actions

There were no outstanding actions from previous meetings.

5. Questions from Members of the Public

There were no questions from members of the public.

6. Urgent Items

It was requested that a review of the grants policy be added to the agenda of the next meeting for the committee to discuss.

7. Regeneration Working Group

FAP/02/2122 RESOLVED to receive a verbal update from the Regeneration Working Group.

8. Grant Approvals and Commitments 2021/22

FAP/03/2122 RESOLVED to receive a statement showing the current position as at 1st April 2021. It was noted that although not shown on the statement, the Daneside Theatre had received their grant in April 2021.

9. New Applications for Financial Assistance

FAP/04/2122 RESOLVED to award the following grants:

- **Grant ref GR01/2122 – Congleton Bath House & Physic Garden £150**
- **Grant ref GR02/2122 – Congleton Harriers - £705**
- **Grant ref GR03/2122 – New Life Church - £200**
- **Grant ref GR04/2122 – Congleton Pub Watch – to support the purchase of anti-drug equipment up to the value of £399.75**

10. New Grant Activities Monitoring Forms

FAP/05/2122 RESOLVED to receive the following:

1. Grant Activities Monitoring form from Clonter Farm Music Trust.
2. Correspondence from Congleton Guides regarding grant money awarded to attend a jamboree in Poland in 2020 cancelled due to Covid 19. It was requested that they keep the grant towards another jamboree within the next 12 months and update the committee on progress throughout the year.

11. Management Accounts and Unaudited Financial Statements

FAP/06/2122 RESOLVED to receive and recommend that Council approve the Management Accounts and Unaudited Financial Statements for the Financial year to 31st March 2021.

12. Bank Reconciliation

FAP/07/2122 RESOLVED to receive the bank reconciliation as of 30th April 2021.

13. Savings Account Balances

FAP/08/2122 RESOLVED to receive the Savings Account balances as of 30th April 2021.

14. List of Payments

FAP/09/2122 RESOLVED to receive and approve the Payments lists between 1st March to 31st March and 1st April to 30th April 2021.

15. Fixed Asset Register and Inventory as at 31st March 2021

FAP/10/2122 RESOLVED to receive the Fixed Asset Register and Inventory as of 31st March 2021.

16. Annual Governance and Accountability Return (AGAR) 2020/21

FAP/11/2122 RESOLVED to receive and recommend that Council approve the AGAR for 2020/21.

17. Internal Audit

FAP/12/2122 RESOLVED to appoint Auditing Solutions to carry out an extra internal audit check so there will be 4 visits in the financial year 2021/22.

**Cllr Robert Douglas
Chair**