

CONGLETON TOWN COUNCIL

Minutes of the meeting of the Town Hall, Assets & Services Committee held on Thursday 29th April 2021

In attendance:

Committee members:

Suzy Firkin (Chair)
George Hayes (Deputy)
Duncan Amies
David Brown
Robert Douglas
Robert Hemsley
Robert Moreton
Denis Murphy (Deputy Mayor)
Suzie Akers-Smith

Non-Committee members: Councillors Amanda Martin, Kay Wesley, James Smith,
Margaret Gartside, Russell Chadwick

Also present: Press - Tom Avery, Chronicle Representative,
Congleton Town Council: David McGifford, Mark Worthington, Ruth Burgess

Minutes

1. Apologies for absence

Members are respectfully reminded of the necessity to submit any apology for absence in advance and to give a reason for non-attendance.

None.

2. Minutes of Previous Meetings

THAS/61/2021 Resolved to approve and sign the minutes of the Town Hall, Assets & Services Committee held on 25th February 2021.

3. Declarations of Interest

Declarations of interest were received from Councillors Suzanne Akers Smith, David Brown, George Hayes, Rob Moreton, and Denis Murphy, on all non-pecuniary matters relating to Cheshire East Council.

4. Outstanding actions

There were no outstanding actions from the previous meeting.

5. Questions from Members of the Public

There were no questions from members of the public.

6. Urgent Items

There were no urgent items raised.

7. Town Hall Trading Account

THAS/62/2021 Resolved to receive the Town Hall Trading account to 31st January 2021 and to note the content of the summary report.

8. Streetscape Trading Account

THAS/63/2021 Resolved to receive the Streetscape Trading account to 31st January 2021 and to note the content of the summary report.

9. Hybrid Meeting Update

THAS/64/2021 Resolved to receive the report relating to hybrid meetings at the Town Hall.

10. Maintenance Programme

THAS/65/2021 Resolved to accept the report relating to Town Hall and Asset Maintenance Programme. **Action** To arrange a meeting with relevant officers and the Town Hall Assets and Service and the Finance and Policy Chairs and Vice Chairs to review the first draft of the programme.

11. Provision of Services at the Town Hall

THAS/66/2021 Resolved to accept the report relating to the provision of Services at the Town Hall. **Action**

- For officers to actively promote the opportunity for the provision of services at the Town Hall based on an initial short term flexible arrangement.
- For officers to contact the previous commercial service provider to advise that the assets owned by them in the area known as the Cotton Club can remain there if they so wish, until a short-term flexible agreement has been promoted and agreed.

12. Streetscape Work Update

THAS/67/2021 Resolved to accept the report regarding the Streetscape Works.

13. Streetscape Machinery Replacement Programme

THAS/68/2021 Resolved to accept the report relating to Streetscape Capital Replacement Programme. **Action** To arrange a meeting with relevant officers and the Town Hall Assets and Service and the Finance and Policy Chairs and Vice Chairs to review the first draft of the programme

14. Market Street Public Toilets

THAS/69/2021 Resolved to accept the report relating to Market Street Public Toilets. **Action** to look into costings of temporary provision of Public Toilets, and to seek further information from the landlord regarding the proposed new facilities including

- The time scales for commencement and completion
- The type of facilities they are going to provide (Disabled/Gender Neutral)
- Explaining the need for a planning application

15. Location of Memorial Plaques

THAS/70/2021 Resolved to accept the proposal to consult with the CEC Conservation Officer to discuss the feasibility of displaying the historic Cenotaph Memorial Plaques within the Town Hall.

**Cllr Suzy Firkin
(Chair)**