

CONGLETON TOWN COUNCIL

Minutes of the Finance and Policy Committee Meeting held on Thursday 28th January 2021

Conducted via Zoom

For the papers discussed at the meeting, please see the Meeting Agenda of the Finance and Policy Committee held on 28th January 2021

PRESENT Committee members:

Duncan Amies
David Brown
Russell Chadwick
Robert Douglas (Chair)
Paul Duffy
George Hayes
Rob Moreton
Jean Parry
James Smith

Ex-Officio Members Sally Ann Holland (Town Mayor)
Denise Murphy (Deputy Town Mayor)

Non-committee members Cllr Suzie Akers Smith, Cllr Dawn Allen, Cllr Suzie Firkin, Cllr Kay Wesley

Also present: CTC Officers David McGifford (Chief Officer) and Jackie Potts (RFO)
1 member of the press, 4 members of the public.

1. Apologies

Members of each committee are respectfully reminded of the necessity to submit any apologies for absence in advance and to give a reason for non-attendance.

Apologies were received from Councillor Mark Rogan.

2. Minutes of Previous Meetings

FAP/33/2021 RESOLVED to approve the minutes of the meeting held on 26th November 2020

3. Declarations of Interest

Members are requested to declare both “pecuniary” and “non-pecuniary” interests as early in the meeting as they become known.

Cllrs David Brown, George Hayes, Sally Ann Holland, Rob Moreton and Denis Murphy declared a non-pecuniary interest on any matters relating to Cheshire East Council.

Cllr David Brown declared a non-pecuniary interest in item 7 (iii) Grant application from Dane Valley Scout Group.

4. Outstanding Actions

There were no outstanding actions.

5. Questions from Members of the Public

None received.

6. Grant Approvals and Commitments 2020/21

FAP/34/2021 RESOLVED that the statement to 31st December 2020 be received.

7. New Applications for Financial Assistance

FAP/35/2021 RESOLVED to award the following grants:

- **Grant ref GR13/2021 – Smile Group Congleton - £1,530**
- **Grant ref GR14/2021 – Timbersbrook Residents - £306**
- **Grant ref GR15/2021 – Dane Valley Scout Group - £250**

8. New Grant Activities Monitoring Forms

FAP/36/2021 RESOLVED to receive the Grant Activities Monitoring form from 1st Gawsworth Girls Brigade.

9. Letters of Thanks

FAP/37/2021 RESOLVED to receive a letter of thanks from Congleton Park Bowling Club.

10. Management Accounts

FAP/38/2021 RESOLVED to receive the Management Accounts to 31st December 2020.

11. Bank Reconciliation

FAP/39/2021 RESOLVED to receive the bank reconciliation as at 31st December 2020.

12. Savings Account Balances

FAP/40/2021 RESOLVED to receive the Savings Account balances as at 31st December 2020.

13. List of Payments

FAP/41/2021 RESOLVED to receive and approve the Payments lists between 1st November and 31st December 2020.

14. Town Council Petty Cash account

FAP/42/2021 RESOLVED to approve the verification of the Town Council's petty cash account as at 30/11/20 by Cllr Denis Murphy as recommended in the First Interim Internal Audit report by Auditing Solutions.

15. Appointment of Internal Auditor

FAP/43/2021 RESOLVED to approve the re-appointment of Auditing Solutions as the internal auditor for 2021/22.

16. Annual review of the Investment Policy and Strategy

FAP/44/2021 RESOLVED to receive and approve the Investment Policy and Strategy for 2021/22. It was agreed that although investment rates were currently very low if the bank rate went to negative interest rates the policy would be looked at again at the next meeting of the Finance and Policy committee. It was agreed to look into whether Town and Parish councils could invest in NS&I products.

**Cllr Robert Douglas
Chair**