

Virtual Congleton Town Hall Development Working Group Meeting

NOTES OF MEETING

Date: Thursday 12th November 2020

Time: 3.30pm

Location: Via Zoom Meeting ID: 832 1593 7971

Committee Members: Cllr S Firkin, Cllr M Gartside, Cllr R Chadwick, Cllr R Douglas, Cllr D Brown, Cllr R Hemsley, David McGifford, Sue Trow, Andrea Morris-Wild

Apologies:

Guests:

| Item | What was discussed / description | Actions | By who | By when |
|------|---|---|-------------------------|---------|
| 1. | Apologies Cllr R Douglas Andrea Morris-Wild | | | |
| 2. | Future Use of the Town Hall Group presented with a matrix of existing and potential hirers of the Town Hall for events. | Identify events from the matrix which are worthy of further investigation for future bookings Check bar licence as Commercial Partner agreement may change | MJW ST AMW MJW | Ongoing |

| | | | | |
|---|---|--|----------------|--------------------------|
| 3. Visitor Information Centre | Update to Working Group regarding further developments with Visitor Information Centre | Continue to update the Working Group on future developments | DM | Ongoing |
| 4. Maintenance Programme | Group presented with the maintenance programme which details all maintenance works which will need to be carried out over the next five years. | Continue to work through the maintenance programme to organise specific jobs into order of importance | DM MJW | Ongoing |
| 5. Energy Efficiency | Group presented with initial report relating to energy improvements around the Town Hall | Contact relevant companies to find out potential savings from the improvements they recommend in their report Research what, if any, improvements have been made at Northampton Town Hall | MJW MJW | 03.12.20 03.12.20 |
| 6. Carbon Neutral target Setting | Councillor Suzy Firkin presented three targets of the Green Committee <ul style="list-style-type: none"> • Reduce the electricity consumption of the Town Hall • Reduce the gas consumption of the Town Hall • Reduce the use of chemicals in any cleaning products used in the Town Hall | Contact suppliers and research option/products which will be biodegradable for use in the Town Hall | MJW | 03.12.20 |