

Virtual Congleton Town Hall Development Working Group Meeting

NOTES OF MEETING

Date: Thursday 10th September 2020

Time: 3.00pm

Location: Via Zoom Meeting ID: 811 1076 3131

Committee Members: Councillor Suzy Firkin (Chair), Councillor Margaret Gartside (Vice Chair), Councillor David Brown, Councillor Russell Chadwick, Councillor Robert Douglas, Councillor Robert Hemsley, David McGifford, Mark Worthington, Sue Trow and Andrea Morris-Wild

Apologies: Councillor Robert Douglas, Andrea Morris-Wild

Guests: Jackie Potts

Item	What was discussed / description	Actions	By who	By when
1.	Apologies Councillor Robert Douglas, Andrea Morris-Wild			
2.	Minutes <ul style="list-style-type: none">Minutes from the meeting on 16th July were not on the agenda for this meeting. Agree to approve the minutes from meeting on 16th July and 10th September at the next meeting	<ul style="list-style-type: none">Action – Send out minutes to Working Group members for meetings on 16th July and 10th September.	MJW	15/09/20
3.	Air Source Heat Pump <ul style="list-style-type: none">MJW updated the Working Group on the quote provided by Hero renewables for the installation of an Air Source Heat Pump to replace the existing Town Hall boilers	<ul style="list-style-type: none">Action - No further action regarding the quotation for the Air Source Heat Pump. It was agreed this type of system was not best suited to the structure and heating demands of the Town Hall		

	<ul style="list-style-type: none"> Councillor MG and Councillor DB suggested contacting the Conservation Officer and identifying a company who could give advice on how to reduce the Town Hall carbon footprint Councillor MG suggested researching solar panels that can be positioned on polytunnels at the Park to offset the carbon footprint of the Town Hall 	<ul style="list-style-type: none"> Action - Contact Conservation Officer to discuss options available for reducing the carbon footprint of the Town Hall Action - Identify company who can advise on identify options available for reducing the carbon footprint of the Town Hall Action - Research greenhouse which are also solar panels 	MJW MJW RB	12/11/20 12/11/20 12/11/20
4. Town Hall Statue Refurbishment	<ul style="list-style-type: none"> MJW updated the Working Group on progress with regarding the quotation process for the refurbishment of the Town Hall statues. 	<ul style="list-style-type: none"> Action - Keep Working Group updated on progress as we receive quotations and ongoing discussions with the Conservation Office 	MJW	12/11/20
5. Future Use of Town Hall	<ul style="list-style-type: none"> Councillor SF presented details of a vision for the Town Hall aligned with the Council Business Plan ST provided report on events hosted in the Town Hall and also how we compare to other venues (Sandbach and Nantwich) in the area DM presented details of the option for future use of the Town Hall 	<ul style="list-style-type: none"> Action - Send out report provided by ST to Councillors Action - Further investigate options presented by DM for future use of the Town Hall 	MJW DM	12/11/20 12/11/20
6. Marketing	<ul style="list-style-type: none"> Agreed to align Marketing with the ongoing discussion of future use of the Town Hall 	<ul style="list-style-type: none"> Action - No further action at this time 		

7.	Preliminary Review of Commercial Partner Contract <ul style="list-style-type: none"> DM informed the Working Group of initial conversations with the Commercial Partner 	<ul style="list-style-type: none"> Action - Continue discussions with Commercial Partner 	DM	12/11/20
8.	Any Other Business Christmas and Town Hall Foyer Lighting <ul style="list-style-type: none"> Christmas Lights Committee budget is not enough to cover new lights for the front of the Town Hall and require a further £3000 for this work to be accomplished MJW/Councillor RC informed the Working Group of discussions with a local lighting company to provide options and quotes for permanent lighting in the Town Hall foyer entrance Jackie Potts advised that the Town Hall Committee do not have a budget so discussions will need to take place as to which budget supports this initiative 	<ul style="list-style-type: none"> Action – investigate which budget could be used for an extra £3000 for Christmas lighting Action – research options and quotes and present to the Town Hall & Streetscape Development Committee 	DM MJW	12/11/20 12/11/20

Dates of Next Meeting – TBC by DM, Cll SF, MJW