**Congleton Town Council** wants to meet the aims and commitments set out in its equality policy. This includes not discriminating under the Equality Act 2010 and building an accurate picture of the make-up of the workforce in encouraging equality and diversity.

We would appreciate your help and co-operation in helping us to understand more about applicants attracted to working with us and to check that we are attracting candidates from across our community. Filling in this form is optional. It does not form part of the selection process. Please return the completed form in the envelope marked ‘Strictly confidential’ HRAnsaInbox@ansa.co.uk or sent to Congleton Town Council, C/O Ansa Environmental Services Ltd., Cledford Lane, Middlewich, CW10 0JR

**Gender:**

Man [ ]  Woman [ ]  Non-binary [ ]  Prefer not to say [ ]

*If you prefer to use your own term, please specify here*

**Are you married or in a civil partnership?**

Yes [ ]  No [ ]  Prefer not to say [ ]

**Age:** 16-24 [ ]  25-29 [ ]  30-34 [ ]  35-39 [ ]  40-44 [ ]  45-49 [ ]

 50-54 [ ]  55-59 [ ]  60-64 [ ]  65+ [ ]  Prefer not to say [ ]

**What is your ethnicity?**

Ethnic origin is not about nationality, place of birth or citizenship. It is about the group to which you perceive you belong. Please tick the appropriate box:

**White**

English [ ]  Welsh [ ]  Scottish [ ]  Northern Irish [ ]  Irish [ ]  British [ ]

Gypsy or Irish Traveller [ ]  Prefer not to say [ ]

*Any other White background, please write here*

**Mixed/ multiple ethnic groups**

White and Black Caribbean [ ]  White and Black African [ ]  White and Asian [ ]

Prefer not to say [ ]

*Any other Mixed background, please write here*

**Asian/ Asian British**

Indian [ ]  Pakistani [ ]  Bangladeshi [ ]  Chinese [ ]  Prefer not to say [ ]

*Any other Asian background, please write here*

**Black/ African/ Caribbean/ Black British**

African [ ]  Caribbean [ ]  Prefer not to say [ ]

*Any other Black/ African/ Caribbean background, please write here*

**Other ethnic group**

Arab [ ]  Prefer not to say [ ]

*Any other ethnic group, please write here*

**Do you consider yourself to have a disability or health condition?**

Yes [ ]  No [ ]  Prefer not to say [ ]

What is the effect or impact of your disability or health condition on your ability to give your best at work?

*Please write here*

The information in this form is for monitoring purposes only. If you believe you need a ‘reasonable adjustment’, then please discuss this with your manager, or the manager running the recruitment process if you are a job applicant.

**What is your sexual orientation?**

Heterosexual [ ]  Gay [ ]  Lesbian [ ]  Bisexual [ ]  Prefer not to say [ ]

*If you prefer to use your own term, please specify here*

**What is your religion or belief?**

No religion or belief [ ]  Buddhist [ ]  Christian [ ]  Hindu [ ]  Jewish [ ]  Muslim [ ]

Sikh [ ]  Prefer not to say [ ]

*If other religion or belief, please write here*

**What is your current working pattern?**

Full-time [ ]  Part-time [ ]  Prefer not to say [ ]

**What is your flexible working arrangement?**

None [ ]  Flexi-time [ ]  Staggered hours [ ]  Term-time hours [ ]  Annualised hours [ ]

Job-share [ ]  Flexible shifts [ ]  Compressed hours [ ]  Homeworking [ ]

Prefer not to say [ ]

*If other, please write here*

**Do you have caring responsibilities? If yes, please tick all that apply**

None [ ]  Primary carer of a child/children (under 18) [ ]

Primary carer of disabled child/children [ ]  Primary carer of disabled adult (18 and over) [ ]

Primary carer of older person [ ]  Secondary carer (another person carries out the main caring role) [ ]

Prefer not to say [ ]

**GDPR Compliance:**

**Congleton Town Council will use the data that you have provided on this equalities form for the purposes of monitoring recruitment.**

We will use this data only to monitor information about people applying for posts within the Town Council. On the close of applications the information will be collated to create one anonymous report and individual forms deleted or securely shredded.

For more details on our Privacy Policy, see <https://www.congleton-tc.gov.uk/privacy-data-protection-policy> . In this policy, you will find information about our compliance with GDPR (data protection law).