

## CONGLETON TOWN COUNCIL

### MINUTES OF THE MEETING OF THE TOWN HALL COMMITTEE HELD ON THURSDAY 14<sup>th</sup> November 2019

In attendance

Committee members

Suzie Akers Smith  
Dawn Allen  
Duncan Amies  
David Brown  
Robert Douglas  
Suzy Firkin (Vice Chair)  
George Hayes (Chair)  
Robert Hemsley  
Rob Moreton  
Denis Murphy (Deputy Mayor)

Ex-Officio Members Sally Ann Holland (Town mayor)

Non Committee members

Martin Amies  
Paul Duffy  
James Smith  
Kay Wesley

### Minutes

1. **Apologies for absence.**

Apologies for absence (Members are respectfully reminded of the necessity to submit any apology for absence in advance and to give a reason for non-attendance).

There were no apologies for absence.

2. **Minutes**

To confirm the minutes of the Meeting held on 25<sup>th</sup> July 2019 as a correct record.

**TH/08/1920 resolved** to approve the minutes of the meeting held on 25<sup>th</sup> July 2019.

3. **Declarations of Interest**

Members are requested to declare both “pecuniary” and “non-pecuniary” interests as early in the meeting as they become known.

Declarations of interest were received from Councillors George Hayes, Suzie Akers Smith, David Brown and Denis Murphy all Cheshire East Council.

4. **Outstanding actions**

Grand Hall stage back drop and sound damping options – still to be reviewed.

5. **Questions from Members of the Public**

To receive any questions from Members of the Public including those received in writing 7 days prior to the meeting.

There were no questions from members of the public.

6. **Town Hall Trading Account**

To accept the Town Hall Trading account to 30<sup>th</sup> September 2019 and to note the content of the summary report.

**TH/09/1920 resolved** to accept the Town Hall Trading account to 30<sup>th</sup> September 2019 and the summary report.

7. **Grand Hall Toilet Refurbishment**

To receive an updated report on the refurbishment of the Grand Hall toilets.

**TH/10/1920 resolved to** delay any decision on refurbishment of the Grand Hall toilets until completion of the Council Business Plan in December 2019.

8. **Streetscape Reporting**

To receive a proposal from the Chief Officer for Streetscape to report to the Town Hall and Assets Committee.

**TH/11/1920 resolved to** receive the reporting of the Streetscape Service subject to Council approval.

9. **Committee Name and Terms of Reference**

To receive proposed changes to the name and terms of reference to the Committee.

**TH/12/1920 resolved to** receive the proposed change of the Committee name and terms of reference subject to approval of Council.

**10. General update on other Operational Assets**

To receive an update from the Town Hall Manager.

**TH/13/1920 resolved to** approve the repair of the paddling pool surface as per option 2 within the report provided.

**11. Elizabeth Group**

Request to include Town Hall in Heritage Trail.

**TH/14/1920 resolved to** agree to the inclusion of the Town Hall as part of the Heritage Trail subject to approval of wording on any signage.

**12. Resolution to exclude the Public and Press**

To consider passing a resolution in accordance with the Public Bodies (Admission to Meetings) Act 1960, that public and press be excluded from the meeting for the matters Set out below on the grounds that it could involve the likely disclosure of private and Confidential information or staff matters.

**13. Toilet Cleaning**

To receive a proposal for the award of a 12 month contract for the cleaning of the Town Hall and Public Toilets.

**TH/15/1920 resolved to** approve a 12 month cleaning contract for DC Assist to continue the cleaning of Market Street Public Toilets and the Town Hall toilets.

**George Hayes  
(Chairman)**