

Congleton Town Council

Minutes of the Personnel Committee meeting held on 30th April 2019

PRESENT: Councillors:

P Bates (Vice Chairman)
G R Edwards
G S Williams
J G Baggott
A M Martin

1. **Apologies**

Apologies for absence. (Members are respectfully reminded of the necessity to submit any apology for absence in advance and to give a reason for non-attendance).

Apologies were received from Cllr D T Brown

2. **Minutes of Previous Meeting**

PERS/05/1819 RESOLVED that the minutes of the meeting held on the 25th February 2019 be approved and signed by the Chairman.

3. **Declaration of Interest**

Members are requested to declare both “non-pecuniary” and “pecuniary” interests as early in the meeting as they become aware of it.

Cllrs P Bates G Williams declared a non–pecuniary interest in any matters related to Cheshire East Council.

4. **Outstanding Actions**

There were no outstanding actions.

5. **Structural Changes and Amendments to Job Titles**

To approve the proposed changes in the staffing structure and amendments to the job titles,

PERS/06/1819 Resolved to approve the changes to the staffing structure and amendment to the job titles as attached.

6. **Resolution to Exclude the Public and Press**

To consider passing a resolution in accordance with the Public Bodies (Admission to Meetings) Act 1960, that public and press be excluded from the meeting for the matters set out below on the grounds that it could involve the likely disclosure of private and confidential information or staff matters

PERS/07/1819 Resolved to exclude members of the public and press from the meeting.

7. **Job Evaluations**

To approve the proposed evaluations for the Town Hall Manager, and the Events and Marketing Officer positions.

PERS/08/1819 Resolved to approve the job evaluations as presented for the positions of the Town Hall Manager and the Events and Marketing Officer positions.

P Bates
(Vice Chair)