

CONGLETON TOWN COUNCIL

**Minutes of the Finance and Policy Committee Meeting
held on Thursday 19th March 2020**

PRESENT Committee members,

David Brown
Robert Douglas (Chair)
Paul Duffy
Jean Parry
Mark Rogan
James Smith

Ex-Officio Members Sally Ann Holland (Town Mayor)
 Denis Murphy (Deputy Town Mayor)

Non Committee members

Suzy Firkin
Margaret Gartside
Robert Hemsley
Kay Wesley

1. Apologies

Apologies for absence were received from Committee members Cllrs Duncan Amies, Russell Chadwick, George Hayes and Rob Moreton and Non-Committee member Cllr Amanda Martin.

2. Minutes

FAP/60/1920 RESOLVED that the Minutes of the Meeting of the Committee held on 13th February 2020 be approved and signed by the Chair.

3. Declarations of Interest

Members are requested to declare both “pecuniary” and “non-pecuniary” interests as early in the meeting as they become known.

Cllrs David Brown, Sally Ann Holland and Denis Murphy declared a non-pecuniary interest in matters relating to Cheshire East Council.

Cllrs Brown and Holland declared a non-pecuniary interest in item 7 GR30/1920 SOL Theatre School grant application.

4. Outstanding Actions

None.

5. Questions from Members of the Public

To receive any questions from Members of the Public including those received in writing 7 days prior to the meeting

There were no questions from members of the public.

6. Grant Approvals and Commitments 2019/20

To receive a statement showing the current position to 29th February 2020.

FAP/61/1920 RESOLVED that the grant statement be received.

7. New Applications for Financial Assistance

FAP/62/1920 RESOLVED that the following grants be approved:

- **Grant ref GR27/1920 – Inner trust TIC (Re-submission from 13th Feb 2020)**
 - **£1,000 for Sessions at Bromley Farm**
- **Grant ref GR28/1920 – Ruby's Fund**
 - **£500 towards the 2020 Teddy Bear's picnic**
- **Grant ref GR29/1920 – Home-Start Cheshire**
 - **£224 towards Paediatric First Aid courses**
- **Grant ref GR30/1920 – SOL Theatre School**
 - **£600 towards the summer 2020 production – to be used to fund 2 free places**

8. New Grant Activities Monitoring Forms

- **Bromley Farm Community Development Trust – Original Grant Ref GR79/1819**

FAP/63/1920 RESOLVED to receive the Grant Activities Monitoring Form.

9. Letter of Thanks

FAP/64/1920 RESOLVED to receive a letter of thanks from Congleton Pentecostal Church.

10. Management Accounts

FAP/65/1920 RESOLVED to receive the management accounts as at 29th February 2020.

11. Bank Reconciliation

FAP/66/1920 RESOLVED to receive bank reconciliation as at 29th February 2020.

12. Savings Account Balances

FAP/67/1920 RESOLVED to receive the Savings Account balances as at 29th February 2020.

13. List of Payments

FAP/68/1920 RESOLVED to approve the List of Payments between 1st February and 29th February 2020.

14. Training and Development Policy

FAP/69/1920 RESOLVED to approve subject to 3 small changes the Training and Development Policy for inclusion into the Constitution.

15. Review of Town Hall Hire Charges

FAP/70/1920 RESOLVED to approve the Chief Officer's report recommending that the Town Hall hire charges remain the same for the financial year 2020/2, but to be reviewed by the Town Hall Assets and Services committee during the financial year 2020/21.

**Cllr Robert Douglas
Chair**