

Congleton Green Working Group

Date: February 13th 2020

Location Bridestones Suite, Congleton Town Hall

Time 5.15pm - 6.30pm

Present: Councillor Martin Amies, Councillor Suzy Firkin, Councillor Margaret Gartside (Chair), Councillor Sally Holland, Councillor Jean Parry, Councillor Mark Rogan, Councillor Kay Wesley, Jackie MacArthur, Barry Speed, Peter Aston.

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Item	What was discussed / description	Actions	By who	By when
1.	Apologies	Councillor Suzie Akers Smith.		
2.	Chair welcomed the group			
3.	Discussion on proposed Terms of Reference for the Group	Make amendments as discussed – re groups added, working methods, extra groups to work, carbon neutral.	JMac	Attached as appendix 1
4.	Agree the notes of first meeting of the 6 th February	Approved – to add to web site and add to the next agenda of C&E	J Mac	End of Feb CE 12.3.20
	2a – short telephone conversation held with Anthesis around potential assistance in creating baseline information for Congleton and an action plan	Discussed as part of next agenda item		
	2e – Examples of Toolkits for the Community	Group to review work from other areas such a Middlesbrough. http://mec.oneplanetmiddlesbrough.co.uk/success/	All	Next meeting
	Suggestion around creating a Congleton Green business accreditation – creating a top 10 list of things that small and medium size businesses can do.	Peter Aston to discuss this with Congleton Sustainability Group and look at how this can be moved forward	PA	
	Research into off-setting advice for companies in Congleton	CLlr Suzy Firkin to carry out some initial research	SF	
	2g ONPS – correspondence received. 2021 census will include a question in H10 around renewal energy for central heating.	No further action		

<p>5.</p>	<p>Spheres of Influence – discussion held around what CTC has direct influence, some influence on or can affect in other ways.</p> <p>Direct Influence: - Town Buildings and Assets, Town Hall Services (Streetscape) Staff and staff transport. Procurement, Commercial Partners.</p> <p>Indirect Influence – Contractors we use, companies we purchase from, Neighbourhood Plan Policies, Cheshire East Wider policies (Consultation), residents, businesses, schools,</p> <p>Communications, Lobbying and Training Events, publications, social media, website, award schemes, Green Congleton Accreditation, Public Sector buildings, championing environmental/sustainability initiatives.</p>	<p>To understand the Carbon Footprint of the areas that we have direct influence over. (see 6)</p> <p>Question if the October Green Fayre could have a business bias.</p>		
<p>6.</p>	<p>Carbon Footprint Reduction Plan - Congleton Town Council</p> <p>Group thanks to Barry Speed for the useful work on the draft plan he created to start the conversations</p> <p>Step one – to understand what our Congleton Town Council’s Carbon Footprint is and create a baseline. Concentrate on energy use and consumption In the Town Hall Congleton Paddling Pool Streetscape Service Staff travel Procurement Other items that the working team find.</p>	<p>Circulate an electric copy of the table with the minutes</p> <p>JMac to speak with Finance, Town Hall Manager and Streetscape Manager about giving some time to the team to collate figures. Would need access to the purchase ledger.</p> <p>BS, MR and MA to carry out some initial number crunching to get an outline of the carbon footprint of the Town Council using DEFRA methodology.</p> <p>PA to speak with colleague Dan Firth from Wilmslow</p>	<p>JMacA</p> <p>JM to speak to DMcG, JP, RB, MW</p> <p>BS, MR, MA</p>	<p>Immediate</p> <p>14/2/20</p> <p>19th March</p>

	<p>Congleton Footprint - Congleton Town Carbon consumption figures are coming out for principal local authority areas. The Consultants advised that they could extrapolate figures for Congleton based on number of households, population figures etc.</p> <p>Quick wins To create a list from evidence from the baseline figure. Note</p> <ul style="list-style-type: none"> a) Town hall already swapped to a Green Energy Tariff for Electricity b) Town hall using compostable cups for the water coolers c) All bin liners and poo bags are made from corn starch and are 100% biodegradable and compostable certified to BS EN 13432:2000 	<p>about green procurement methods – possible to speak at the next meeting.</p> <p>Expectation that Cheshire East wide figures will be in the plan going to CE Cabinet in April. From these figures Congleton could work out estimated figures for the town</p> <p>Still in research gathering and getting best examples from other towns</p>	<p>PA</p> <p>MR/MA</p> <p>ALL</p>	<p>19th March</p> <p>When figs are available (April?)</p> <p>Future meeting</p>
3	Dates of Next Meeting	<p>Thursday 19th March – 5pm – 6.30pm</p> <p>Thursday 23rd April – 5pm – 6.30pm</p>	All	