

CONGLETON TOWN COUNCIL

**Minutes of the Finance and Policy Committee Meeting
held on Thursday 13th February 2020**

PRESENT Committee members,

David Brown
Russell Chadwick (Vice Chair)
Robert Douglas (Chair)
Rob Moreton
Jean Parry
Mark Rogan
James Smith
Paul Duffy
Sally Ann Holland (Town Mayor)

Non Committee members

Martin Amies
Suzy Firkin
Amanda Martin
Kay Wesley
Robert Hemsley

1. Apologies

Apologies for absence were received from Committee member Cllr Duncan Amies and Non-Committee member Cllr Denis Murphy.

2. Minutes

FAP/50/1920 RESOLVED that the Minutes of the Meeting of the Committee held on 16th January 2020 be approved and signed by the Chair.

3. Declarations of Interest

Members are requested to declare both “pecuniary” and “non-pecuniary” interests as early in the meeting as they become known.

Cllrs D Brown, S A Holland & R Moreton declared a non-pecuniary interest in matters relating to Cheshire East Council; Cllrs S Holland and K Wesley declared a non-pecuniary interest in Agenda item 7 (ii) grant application for Congleton Pride charitable trust; Cllr A Martin declared a non-pecuniary interest in Agenda item 7(i) grant application for Friends of Congleton Park and Cllr D Brown declared a non-pecuniary interest in Agenda item 7 (iii) grant application for Trinity Methodist Church.

4. Outstanding Actions

None.

5. Questions from Members of the Public

To receive any questions from Members of the Public including those received in writing 7 days prior to the meeting

There were no questions from members of the public.

6. Grant Approvals and Commitments 2019/20

To receive a statement showing the current position to 31st January 2020.

FAP/51/1920 RESOLVED that the grant statement be received.

7. New Applications for Financial Assistance

FAP/52/1920 RESOLVED that the following grants be approved:

- **Grant ref GR23/1920 – Friends of Congleton Park**
 - £200
- **Grant ref GR24/1920 – Congleton Pride Charitable Trust**
 - £700
- **Grant ref GR25/1920 – Trinity Methodist Church – Cllr D Brown left the room during the discussion**
 - Deferred until evidence of 2 quotes received
- **Grant ref GR26/1920 – Congleton Park Bowling Club**
 - £200
- **Grant ref GR27/1920 – Inner Trust CIC**
 - Deferred to request more detail of the match funding and to invite them to the next meeting.

8. New Grant Activities Monitoring Forms

There were no New Grant Activities Monitoring Forms to be reviewed.

9. Management Accounts

FAP/53/1920 RESOLVED to receive the Management Accounts to 31st December 2019.

10. Bank Reconciliation

FAP/54/1920 RESOLVED to receive the bank reconciliation as at 31st January 2020.

11. Savings Account Balances

FAP/55/1920 RESOLVED to receive the Savings Account balances as at 31st January 2020.

12. List of Payments

FAP/56/1920 RESOLVED to approve the List of Payments between 1st December 2019 and 31st January 2020.

13. Interim Internal Audit Report

FAP/57/1920 RESOLVED to receive and approve the Interim Internal Audit Report 19/20.

14. Business Risk Assessment

FAP/58/1920 RESOLVED to receive and approve the Business Risk Assessment for 2020/21.

15. Equality & Inclusion Policy

FAP/59/1920 RESOLVED to receive and approve the new Equality and Inclusion Policy.

**Cllr Robert Douglas
Chair**