



Congleton Town Council

Historic Market Town

Chief Officer: David McGifford CILCA

6th March 2020

Dear Councillor,

Community & Environment Committee – Thursday 12th March 2020

You are requested to attend a meeting of the Community & Environment Committee, to be held in the Town Hall, High Street, Congleton **on Thursday 12th March 2020 at 7.00pm.**

The Public and Press are welcome to attend the meeting. There may be confidential items towards the end of the meeting which the law requires the Council to make a resolution to exclude the public and press.

Yours sincerely,

David McGifford
CHIEF OFFICER

AGENDA

1. Apologies for absence

(Members are reminded of the necessity to give apologies in Advance of the meeting and to give reasons for absence).

2. Minutes of Last Meeting (Enclosed)

To confirm the minutes of the meeting held on 30th January 2020 as a correct record.

3. Declarations of Interest

Members are requested to declare both "pecuniary" and "non-pecuniary" interests as early in the meeting as they become known.

4. Outstanding Actions

See item 8 – Updates Paper from 30th January 2020 Community & Environment Committee.



Congleton
beartown
where friends are made



5. Questions from Members of the Public

To receive any questions from Members of the Public including those received in writing 7 days prior to the meeting.

6. Cheshire Police (Verbal Update)

To receive and consider a verbal report from a representative of Cheshire Police on Policing matters affecting Congleton.

7. Hydro Scheme

To receive a short presentation from Dane Valley Community Energy Volunteers on the Hydro Scheme and an update on the community shares option.

8. Updates Paper from 30th January 2020 C&E Committee (Enclosed)

To receive an updates paper highlighting issues raised at the previous Community & Environment Committee meeting.

9. Anti-Social Behaviour Working Group (Enclosed)

To receive the notes of the Anti-Social Behaviour Working Group held on 9th January 2020 and 5th March 2020.

10. Health and Well Being Working Group (Enclosed)

To receive the notes of the Health and Well-Being Group held on 5th December 2019 and 13th February 2020.

11. Congleton Green Working Group (Enclosed)

To receive the notes of the Congleton Green Working Group from the 6th February and 13th February 2020.

12. Integrated Transport Working Group (Enclosed)

To receive the notes of the Integrated Transport Working Group from the 3rd February 2020.

13. Update on the War Memorial Hospital (Verbal update)

To receive a verbal update from Cllr Suzy Firkin on Congleton's War Memorial Hospital and in particular the Minor Injuries Unit.

14. Street Naming in Congleton (Enclosed)

To receive a report on street names chosen, submitted and a call for more potential names for streets in Congleton.

15. Childcare (Verbal update)

To receive a verbal update from Councillor Kay Wesley on actions taken following a survey in 2019 considering childcare issues in Congleton.

16. Coronavirus (COVID-19) (Verbal update)

To receive a verbal update on actions or latest advice on Coronavirus (COVID-19).

To: Members of the Community, Environment and Services Committee

Cllrs: Kay Wesley (Chair), Dawn Allén (Vice Chair)

Martin Amies, Paul Duffy, Suzy Firkin, Margaret Gartside, Amanda Martin,
Denis Murphy, Jean Parry and Mark Rogan

Ccs: Appointed Members - Mr G Baxendale (Honorary Burgess)
Mr E Clarke (Honorary Burgess)

Other members of the Council for Information; Police, Honorary Burgess (1), Press (2), Congleton Library, Congleton Tourist Information Centre.

CONGLETON TOWN COUNCIL

MINUTES OF THE MEETING OF THE COMMUNITY AND ENVIRONMENT COMMITTEE HELD ON THURSDAY 30th January 2020

PRESENT:

Committee members:

Dawn Allen (Vice Chair)
Martin Amies
Suzy Firkin
Margaret Gartside
Amanda Martin
Denis Murphy (Deputy Mayor)
Jean Parry
Mark Rogan

Non-Committee members

Suzie Akers Smith
Sally Ann Holland (Town Mayor)
Rob Moreton

1. Apologies for absence

Apologies for absence were received from Committee members Councillor Kay Wesley (Chair) and non-committee member Councillor Robert Douglas.

2. Minutes of Last Meeting

To confirm the minutes of the meeting held on 7th November 2019 as a correct record.

CE/41/1920 Resolved to receive the minutes from the meeting held on 7th November 2019 as a correct record.

3. Declarations of Interest

Members are requested to declare both "pecuniary" and "non-pecuniary" interests as early in the meeting as they become known.

Cheshire East Councillors Suzie Akers Smith, Sally Ann Holland and Rob Moreton declared an interest as Cheshire East Councillors.

4. Outstanding Actions

Note that these actions are covered in Agenda Item 8 - Updates paper from 7th November 2019.

5. Questions from Members of the Public

To receive any questions from Members of the Public including those received in writing 7 days prior to the meeting. There was a question from John Saville Crowther on dog fouling.

The question and response can be seen in Appendix A

6. Cheshire Police

Received a verbal report from a representative of Cheshire Police on Policing matters affecting Congleton.

PC Iain Bell from Cheshire Police provided updates on:

- Two Congleton PCSOs have left and are training as PCs – this has meant the beat teams are short staffed, but recruitment plans are in place
- A person is being charged with theft from motor vehicles - this should go to court soon.
- No major incidents of Anti-Social Behaviour in the Town
- Had a good result from local intelligence in closing down a cannabis farm
- PC Helen Weeks has had received a lot of praise for the Safe Project working on positive interaction with young people
- Inspector Kelly Johnston has started as the new Inspector for Congleton, taking over from Inspector Penny Jones who has retired.

7. Plastic Free Congleton

To receive a report with recommendations on actions Congleton Town Council should take to help Congleton become an accredited Plastic Free Town.

CE/42/1920 Resolved to recommend to Council that it passes a resolution to support Plastic Free Congleton on its journey to achieve Plastic Free Status.

ACTIONS: Cllr Margaret Gartside to represent the Council on Plastic Free Congleton
Create a plan to removal or replacement of at least 3 items of single use plastic from Council managed premises
Create and publicise a list on the web site of recycling and terracycling sites
Assist Plastic Free Congleton to find Terracycling Sites in Congleton
Assist in at least two litter picks
Assess adequacy of litter bins – especially around waterways

8. Updates Paper from 7th November 2019 CES Committee

To receive an updates paper highlighting issues raised at the previous Community, Environment & Services Committee meeting.

CE/43/1920 Resolved to note the updates.

9. Anti-Social Behaviour Working Group

To receive the notes of the Anti-Social Behaviour Working Group held on 24th October 2019.

CE/44/1920 Resolved to receive the notes of the meeting

10. Health and Well Being Working Group

To receive the notes of the Health and Well-Being Group held on 24th October 2019.

CE/45/1920 Resolved to receive the notes of the meeting.

11. Congleton in Bloom Group

To receive the notes of the Congleton in Bloom group held on the 3rd December 2019 and to receive an update on news for the 2020 competitions.

CE/46/1920 Resolved to receive the notes of the meeting and the update on the involvement of the group in the National Finals.

12. Congleton Events Calendar for 2020

To receive and discuss a report of events planned for Congleton in 2020 including some details on the groups leading on the events.

CE/47/1920 Resolved to note the report.

**Cllr Dawn Allen
(Vice Chair)**

APPENDIX ONE – Letter from John Saville Crowther to CE Committee

I would like to bring this Committee's attention to the disgusting issue of dog mess on our pavements and public spaces, and to ask for your support in stamping out this revolting practice by ignorant dog owners and walkers.

The other day, I went to collect my child from Congleton High School, as the weather was bad. While I was waiting for my child, there were lots of school children leaving school onto Box Lane towards Sandbach Road. I noticed that some of the children had discovered that they had trodden in dog mess on Box Lane near the traffic lights. I found it rather distressing to see them all wiping their shoes on the grass in the bad weather. As you can appreciate this is unavoidable when children are so distracted by talking to each other instead of watching where they are walking.

Some children may have trodden this into school, walking through the Main Hall to get to their classrooms and at lunch time the Main Hall is used for lunch breaks and some children accidentally drop their lunch on the floor. I am really angry, we shouldn't we have to put up with this disgusting behaviour from so few in our town?

I feel for the parents when the children arrive home, some will just walk straight into their homes not realising they have dog dirt on their shoes.

I would like this Committee to consider this issue and let us know what can be done. I know I am not alone in being appalled by this behaviour, just last week there was a letter in the Chronicle and there have been numerous posts on social media.

Response to letter by John Saville Crowther

Congleton Town Council shares your frustration. It is illegal to fail to clear up after your dog under the Cleaner Neighbourhood and Environment Act 2015 – as well as disgusting and creating an unnecessary hazard.

As a Town Council we run campaigns to encourage people to clear up after their dog. We provide and empty over 160 public bins across the town to make it easier for people to dispose of waste properly. Dog waste can be placed in the ordinary public bins and well as the specific dog- bins. We provide anti-dog fouling posters and spray stencils and can speak to groups and organisations about the issues of dog fouling and help to run localised campaigns. We have installed three dog bag dispensers in the town centre to help reduce the issue of dog walkers who have 'run out of bags'.

Although the Town Council carries out street cleansing work in the area, it is not feasible to attend every call requesting someone comes out to remove a single piece of fouling near their home. In the Box Lane, we have put up signs to help warn the parents and children who attend Congleton High school that there is dog fouling in the area so please take care when walking to and from school.

We also work closely with the Cheshire East Wardens. The wardens have the powers to issue £100 fixed penalty notices to people not clearing up after their dog. If the public are aware of regular offenders they can contact the wardens with times, locations and a description of the dog and owner, and then the wardens can make targeted efforts to carry out enforcement in the area. The dog wardens can be contacted on 0300 123 5021 or wardens@cheshireeast.gov.uk

COMMITTEE REPORTS AND UPDATES

| | | | |
|---------------------------------|--|-----------------|---------------------|
| COMMITTEE: | Community and Environment Committee | | |
| MEETING DATE AND TIME | 12 th March 2020 | LOCATION | Congleton Town Hall |
| REPORT FROM | Jackie MacArthur – Town Events and Marketing Manager and Deputy Chief Officer | | |
| AGENDA ITEM REPORT TITLE | 8 Updates Paper from 30th January 2020 CE Committee | | |
| Background | <p>This paper is provided to give Members an update on actions from reports discussed at Community and Environment Committee on the 30th January, which are not included on the agenda. These items do not need a full paper and are on-going rather than discharged.</p> <p>The paper is for noting and will not be discussed unless a member has a question.</p> | | |
| Updates | <p>CTC/36/1920 White Ribbon</p> <p>A staff training session has been organised for the 27th March 2020. The White Ribbon team's campaign plan and will come to a future CE committee.</p> <p>CES/28/1920 – Dementia Friendly Congleton</p> <p>Nine councillors attended a Dementia awareness session on Thursday 6th February from 5.30pm – 6.30pm. The Dementia Friendly Congleton team meets regularly and hosts dementia awareness sessions as well as working with more businesses and creates publicity and activities which may be of interest to those living with dementia.</p> <p>CES /34/1920 - Climate Change Emergency</p> <p>See two sets notes from Congleton Green – item 11 .</p> <p>CES/40/1920 – CEC Charging Policy for checking Fairs</p> <p>Cheshire East Council is still working on this policy.</p> <p>CE/42/1920 - Plastic Free Congleton</p> <p>Following the recommendation from this committee the Town Council gave its formal support to Plastic Free Congleton at Council on the 20th February. Plastic Free is part of the litter picks on the 7th and 21st March and are progressing well towards meeting the targets to apply for Plastic Free Community Status.</p> | | |
| Proposal | To note this report. | | |

Anti-Social Behaviour Working Group
Spence Suite 3.30pm
Minutes of the Meeting 9th January 2020

Present:

Cllr Kay Wesley (Chair)
Cllr Denis Murphy (DM))
Tyler Cartwright – Youth Council (TC)
Julia Pestell Hassell CEC (JPH)
Kelly Johnston – (Cheshire Police)

Cllr Amanda Martin (AM)
Glen Williams- (GW)
Jackie MacArthur (JMacA)
Stg Paul Brunton (PB)

1. **Apologies** –, Ruth Burgess, Cllr Rob Moreton (RM) Cllr Sally Ann Holland (SAH)
2. **Notes of the meeting on the 24th October 2019** accepted as a true record
3. **Matters arising:**
 - Moody Hall - requests from the team for it to be re-secured – but it's being ripped off. Believe someone was living on the top floor. To keep an eye on. JMacA ask for an update from CEC
 - 101 issues – the new online version now up and running as an alternative to the phone. An issue raised about the boxes being closed and limited and not obvious how to pass on certain information that people want to pass intel on suspicious behaviour. Paul and Kelly to pass on concerns.
4. **PSPO** – Police were notified that someone was pulling plants within the PSPO area– Police attended but no-one there and no plants having been pulled out.

Homeless Issue – police keeping a watch on the area. All the people that occasionally chose to sleep in this area have beds to go to.

5. **Youth Issues and places to meet** - Cllr Rob Moreton and Tyler from the youth committee invited to visit Bamboogie as a possible venue for one-off youth events. Rob to report back on this and other venues.
Cllr Kay Wesley finding out about a scheme in Longton where young people are able to use an empty shop unit.

6. CCTV Updates

CEC CCTV manager will look to install a temporary CCTV camera in West Street so we can compare the benefits of West Street as location as well as Barn Road. Sight line – survey to be carried out CEC.
Police are aware of CCTV cameras for lots premises.

Manager of the CCTV HQ to be invited to next ASB meeting

7. Drug and Alcohol Hotspots

Thomas Street/ Cooper Street and Hilary Avenue – dealing from vehicles

8. Anti-Social Behaviour Hotspots

Since the 30th November – 11 incidents of ASB across the whole of Congleton and wider area. This compares to 22 the year before.

Streetscape has reported little in the way of Graffiti or needles/drug paraphernalia

Theft from motor vehicles happening all over Congleton – remains a priority. Some try all doors on vehicles along a road. Works vehicles are being broken into. Thefts from high value vehicles for a catalytic converter.

Lots of rubbish along the canal by the station, graffiti,

Julia to speak to Probation Service, Glen to speak to the Canal and Rivers Trust.

9. AOB

Street-a -week happening on the 24th February -whole Beat Team – Monday evening
Chance for the ASB team to volunteer – Police to send information to the group.

Inspector Kelly Johnstone introduced herself –previously worked in Knutsford and has a good working knowledge of Congleton. Has replaced Inspector Penny Jones, who has retired.

Police have been on a big recruitment drive. 44 new police joined Cheshire in January. More intakes in March, June and November. PCSOs will also be recruited.

Inspector Kelly Johnstone to send contact details to Jackie Mac to circulate to the group.

Chris Williams DCI- carrying out a review around vulnerable people. Lots of efforts put into safeguarding vulnerable young people. More focus also needs to be placed on vulnerable older people. Denis Murphy finding out more details from Cheshire East and Inspector Kelly Johnstone to find out more details from the Police – add to the next agenda.

Pub Watch -group agreed it would be a good idea to invite Mick Short, the new Chairman of Pub Watch as a guest to the next meeting.

DATES OF NEXT MEETINGS:

Thursday 5th March - 3.30pm – 5pm

Minutes Anti-Social Behaviour Working Group

Spencer Suite, Congleton Town Hall, Thursday 5th March 2020

Present: Cllr Kay Wesley (Chair), Cllr Amanda Martin, Cllr Rob Morton, Cllr Denis Murphy, PC Helen Weeks, Glen Williams, Stuart Hobson (CEC CCTV Manager)

Jackie MacArthur (CTC)

| Item | Issue | Action | By Whom | When |
|------|---|--|---|--|
| 1 | Apologies | Julia Pestell Hassell – Cheshire East, Ruth Burgess, David McGifford | | |
| 2 | To receive notes of meeting of 9 th January 2020 | To go to next CES 12 th March 2020 along with today's meeting which will go out for clearing tonight | Jackie Mac | March |
| 3 | CCTV - Update | <p>If we identify an area that we want a camera installed on a light column CCTV will talk to highways to check that the column is able to take a camera. – short time delay of a couple of weeks.</p> <p>CCTV to have a technician who can come over and have a look at location in West Street for Congleton.</p> <p>ASB group want the camera to be able to see main evening economy places on West Street. Trial this and using CEC equipment and then t</p> | <p>Stuart Hobson to meet Denis Murphy to check best site for a trial - with aim of adding a permanent camera.</p> | <p>Meet w/c 9/3</p> <p>Trial asap by CEC</p> |

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| | | <p>Councillors can make an informed choice for an additional permanent location – Barn Road or West Street.</p> <p>Recommending to CTC to ear-mark funding from Crime reduction fund 2019/20 to cover a permanent CCTV for Congleton for 20/21</p> <p>Noted that when two towns in CEC area pulled out of having CCTV cameras monitored crime went up. Within 7 months Towns had opted back in. were paying for CCTV.</p> | | |
| 4 | <p>Matters Arising</p> <p>Moody Hall</p> <p>Street-a- Week</p> <p>Canal side litter / graffiti</p> | <p>Not aware of any issues recently.</p> <p>Happened on the 24th February. Knocked on all doors in Brunswick Street (including all flats). Questionnaires filled out. Main issues around cannabis use which is being taken up by Plus Dane. Better than the previous check a few years ago. Believe Plus Dane CCTV and new lighting helped. Next Street a Week likely to be April/May.</p> <p>Highways were on site and have sorted the graffiti and litter.</p> | <p>CLOSED</p> <p>Police to notify Jackie Mac of next date.</p> <p>Jackie to inform the group of date</p> <p>CLOSED (unless notified of further issues)</p> | <p>When organised</p> |
| 5 | <p>Update on Public Space Protection Order</p> | <p>No further reports. Group keen to see PSPO remain in place. We believe that it may run out in November 2020. Contact CEC to find out what the procedure is and next steps</p> | <p>Jackie to write to Laura from CEC on behalf of group</p> | <p>By end of March</p> |
| 6 | <p>Bamboogy Event – 9th April</p> | <p>Congratulations to Cllr Robert Moreton for organising an under 18s night with Bamboogy for the 9th April. Hoping this first event will be a success and that other venues may want to also put on specific event.</p> <p>Trying to find venues and activities for more events</p> | <p>All to help promote the event. Rob issued posters</p> <p>Rob has spoken to over venues too</p> | <p>Event on 9th April</p> <p>Ongoing</p> |

| | Table Tennis | Scheme similar to that Longton – but need an inside shopping centre | Kay to investigate if inside West Heath may be an option. | For next meeting |
|---|--|---|---|------------------|
| 7 | Drug and Alcohol Abuse Hotspot Areas Priorities | <p>No particular areas – sporadic calls to the Police about various areas but all one-off incidents. One issue at one particular address being tackled by Police.</p> <p>Query about violence on the train back from Manchester. It has been reported to the British Transport Police – what can CTC do to help? Have been that advised British Transport Police will be sorting</p> <p>Group to investigate what information is available to tell the public what to do. Agreed to write to BTP and also Northern Rail to flag up the incidents and concern for our residents.</p> <p>Noted in Brighton that every pub now has a non-alcoholic beer and it has been a great success for the pubs. Is this something that is worth raising with the pubs. Could be popular. Interesting to find out how many have a non-alcoholic beer on tap</p> | <p>Action – Jackie to draft letter for a draft</p> <p>Action to take to Pub Watch – Jackie or Denis</p> | |
| 8 | Anti-Social Behaviour Hotspot Areas Priorities | <p>No big areas reported by the Police.</p> <p>Issue with Quad Bikes driving recklessly – Bromley Valley Way, Bromley Woods and on roads.</p> <p>If on the road – must have a number plate to be on the road – road legal. If aware of a problem to take the number plate and report to 101.</p> <p>West Heath Shopping Centre – reported in as an issue – Police have been up for the past two weeks – but no issues noted, groups of</p> | <p>Article for Bear Necessities.</p> <p>Kay to find out if the area by Home Bargain would work.</p> | |

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| | | young people gathering in places. Possible location for a Table Tennis area. Car windows broken on the car park in Hankinson's Field – looks like a one-off. Not flagged up as an issue by Police. | No further action | |
| | Vehicles on the Boat by the River Dane | Reported to CEC – keeping an eye on the area not currently at a level where court action for an environmental order is likely to be successful. | Watching brief. | |
| | AOB | PCSO Jeanette Carter – should be starting and will cover Odd Rode PCSO Amy Heath - will be starting soon as Town Council funded PCSO. Raised an issue from PubWatch about the lack of the Police visibility during the evening. Helen explained the coverage of the Beat Team (Congleton based and on duty until 11pm/midnight). Also two Police late team – based out of Macc | | |
| | Dates of Next Meeting | <ul style="list-style-type: none"> Thursday 14th May 3.30pm – 5pm Thursday 16th July 3.30 – 5pm Thursday 22nd October 3.30pm – 5pm Thursday 10th December 3.30pm – 5pm Thursday 18th February 3.30pm – 5pm | JMac to send out calendar invite and book rooms | Once minutes agreed |

**Health and Well Being Working Group
Special Meeting to meet with Cheshire East and NHS CCP Group
Minutes Thursday 5th December 2019
Spencer Suite, Town Hall**

Present:

Cllr Mark Rogan
Jackie MacArthur
Muktadir Khan (CEC)

Cllr Suzie Firkin
Cllr David Brown
Julie Walker (CEC)

Cllr Kay Wesley
Cllr Margaret Gartside

1. Apologies: Cllr Suzie Akers Smith, Cllr Dawn Allen

2. Actions from minutes on the 3rd October

- a) Website – Jackie and Kay working on it on the 12th December – Mark Rogan wishes to be present
- b) Visyon – Update from Cllr Suzy Firkin – Visyon would like to provide a service for the 18-25 range. Would probably be around 50 referrals a year from Congleton. Cost of supporting it with a Visyon-based level of service would be around £26,000 per annum. More likely to increase over the time eg/ £13K year 1, £20K year 2, £26k year 3. Looking at funding sources. Lloyds Bank Foundation? CRH Charitable Trust. Visyon keen to proceed and has the capacity to start. What would CTC need to do to make that happen. Cllr Suzy Firkin to liaise and find out what levels of support and help we can give. Need to link with Jamaila CCP. Also involve CHOC – to feed into care community leaders and clinical commissioning.

NEW ACTIONS TO MOVE FORWARD

- c) 10th December – CHOC – (Congleton and Holmes Chapel) – GP and commissioning group – supporting groups.
- d) Cllr Suzy Firkin still to contact Dr Ian Hulme
- e) SWANS – talking therapies – Cllr Margaret Gartside to find out what support is offered/needed
- f) Denise Ballie – Care Community Coach on Mental Health.

Item 3 Notes on Partner Meeting on 24th October

Still need to check and chase up:

Visit to Chester Crisis Café – planned for January

Update on the band 7 nurse – no further information

Update on work towards a Congleton Crisis centre – Bear Hugs Congleton / Together

Congleton Café seem better names than Crisis Café

Any update on Dr Ian Hulme

Item 4 - Julie Walker – CEC Connected Communities, Mental Health lead

CHOC (Congleton and Holmes Chapel) – Mental Health lead – advocate for peer support groups. Peer support can help prevent people needing higher levels of care/support. Julie has many years of experience including experience working with bi-polar UK. Very little community peer support mental health groups. Big issue around safeguarding, safe place, appropriateness, confident of health professionals to recommend them.

Connected Communities putting a member of staff from the Old Saw Mill on two days Mental Health first aid training.

Julie going to be setting up a network support group to train network leaders and give them a tool kit to support them to set up a safe peer support group.

Talking therapies has been running a group session at OSM for 18 months or so. Funding has stopped and instead of the group stopping, two members of the group want it to keep going. Julie to supply a table for people to fill in a table of peer support that is available in Congleton. Supporting the support groups – best practice.

Social Prescribing model – but need to look at capability and capacity – need to make sure that you can do the right thing for people. (ANDY MILLS)

Living Well Website – need a more focussed approach for Congleton.

5 – Connected Communities - Mental Health is one of Congleton's Four Priorities

Explanation from Muka of Our Bright Idea – upto £10K – starting something new. Can be used for Capital and Revenue. My Bright Idea – upto £250 – don't need all the governance/constitution – can go to a personal bank account. £250 will be in front of a small panel – short presentation. Closing date is the 27th December, 27th March, 26th June, 25th September and 18th December.

Muka to come back about funding to promote Big Idea.

6 Shared Knowledge of Mental Health Support in Congleton

- a) Gaz Lewis – Nailed it group – to invite to a future meeting
- b) Talking Therapies - CEC has pulled the plug on level 1 funding across the area. Two members of talking therapies – group of 10 – 20 people. Late 40s/early 50s very keen to keep it going and has really helped them. Old Saw Mill – get the two people to apply for the £250 to keep the group going

7. Action Plan – delayed to the next meeting

8. AOB – Mountview – confirmed that not on the list for immediate closure/disposal.

DATE OF NEXT MEETING – TO BE ARRANGED

Minutes Health and Wellbeing Working Group

Spencer Suite, Congleton Town Hall, Thursday 13th February 2020

Present: Cllr Dawn Allen, Cllr David Brown, Cllr Kay Wesley, Cllr Suzy Firkin, Cllr Mark Rogan, Cllr Margaret Gartside, John Saville Crowther

Apologies – Cllr Suzie Akers Smith

Note: Elizabeth Whitehurst from Mentell and Gaz Lewis from Nailed it were invited to speak but were unable to make this meeting.

| Item | Issue | Action | By Whom | When |
|------|--|--|---------------------------------|-------|
| 1 | To receive notes of meeting of 5 th December 2019 | To go to next CES - note new procedure from today | Jackie Mac | March |
| 2 | Matters Arising Update on funding for Visyon to extend upper age limit to 25 Update from Doctor Ian Hulme | SF reported back. Preliminary application with Lloyds Bank – waiting to hear. Specific project and specific costing. Visyon has already received Children in Need funding (note can only apply once) Send a letter of condolence from Town Mayor re founder and President Elizabeth Pugh. Hope to speak to the next meeting. – Make sure Dr Hulme is aware of campaign to extend Mental Health provision at visyon and a crisis café within Congleton. Essential that he is on board. | Jackie Mac SF/KW chasing | Feb |
| | Update on visit to Crisis Café in Chester | Opening on the 27 th Feb KW to attend. MR, DB and DA checking it they can make it and will let KW know. | JM send details | |

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| | <p>Update on Level 7 Mental health practitioner in Congleton</p> <p>Julie Walker Connected Communities</p> | <p>After visit on the 27th same or different members to go to a follow up meeting at the centre when operational. Need to understand the whole commissioning /funding process and how to get Congleton firmly on the radar for the scheme to develop.</p> <p>Should have timetable from NHS in March re specialist MH Practitioner. Have put some provision in place - need more information - Letter seeking clarification</p> <p>JW meeting with the last of the CEC Communities later this week –we can then expect a table showing examples of professional and peer support groups for our area. Need to clarify who is compiling the table – CEC or CTC /mix</p> <p>JMac to forward table to group when it is received</p> | <p>Agree after 27th Feb</p> <p>JMac to draft a letter from Chair</p> <p>JMac</p> <p>Feb</p> <p>When available</p> | |
| | <p>1. Outreach sources in Congleton</p> <p>Mapping exercise of the support that is our there</p> | <p>Agreed that based on the list that we already have should go ahead and get information on the Town Council website based on a Living Well page. (circulate to group by email)</p> <p>Create a Living Well leaflet – similar to the dementia awareness activities leaflet to notify people of events in Congleton. (Note some MH user are advised to stay off social media/internet with information overload) (circulate to group by email)</p> | <p>KW/ JMac</p> <p>KW/JMac</p> <p>KW/ JMac</p> <p>End of Feb</p> <p>End of March</p> | |

| | | Create a Calendar of Mental Health Awareness key dates to use for positive Social Media Messages | | End of Feb |
|---|---|---|---|------------|
| 3 | Re-evaluate a plan of action Crisis Centre for Congleton Greater Awareness of support locally Gaps | Arrange visits – and then draw up a plan. Would like to see a meeting in the Mountview Building invite CEC Ward Councillors, NHS, Local GPs, CCP - need to focus attention back onto the venue and see if a new community use can be made for this building. | Review after open days SF taking a lead. DB to get contacts from CEC | |
| 4 | AOB | | | |
| 5 | Date of next Meetings | <ul style="list-style-type: none"> Thursday 23 April 3.15pm – 4.45pm (Congleton Green at 5pm) - CE 28th May 25th June 2020 3.30 – 5pm - 24th September 3.30 – 5pm 12th November 3.30 – 5pm 14th January 3.30- 5pm | JMac to send out calendar invite and book rooms Once minutes agreed | |

Congleton Green Working Group

Date: February 6th 2020

Location Bridestones Suite, Congleton Town Hall

Time 2.15pm - 3.40pm

Present: Councillor Martin Amies, Councillor Suzy Firkin, Councillor Margaret Gartside, Councillor Sally Holland, Councillor Jean Parry, Councillor Mark Rogan, Councillor Kay Wesley. David McGifford, Jackie MacArthur, Barry Speed, Peter Aston.

Apologies – Councillor Suzie Akers Smith.

Guests: **Andrew Thompson**, Congleton Neighbourhood Plan Consultant. **Ralph Kemp**, Head of Environmental Services, Cheshire East Council

| Item | What was discussed / description | Actions | By who | By when |
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| 1. | <p>Purpose of the meeting - first meeting of Congleton Green – to meet Ralph Kemp from Cheshire East Council and learn what the principal Authority is doing within CE area and specifically within Congleton and how Congleton Green can best work with CEC and explore opportunities for mutually beneficially working.</p> <p>Explore potential opportunities to strengthen environmental policies for Congleton via the updated version of Neighbourhood Planning document which needs to go out to consultation.</p> <p>Note Cheshire East's Carbon Reduction Plan has not yet gone to Cabinet so Ralph Kemp could not go into details.</p> | <p>Write up notes of meeting and actions and use to help develop action plans at Congleton Green Congleton meeting on 13th Feb</p> <p>Andrew to observe meeting and make recommendations about how Congleton can strength the draft NP to reflect Carbon Reduction Plan</p> <p>Read paper going to cabinet – assume 7th April so will be online late March</p> | <p>Jackie Mac to write minutes</p> <p>Andrew Thompson</p> <p>All to read and decide if going to mtg to comment</p> <p>Jackie Mac – telephone call booked 12/2</p> | <p>Circulated for meeting.</p> <p>Steering group of NP</p> <p>Check CEC website late March</p> <p>Report to meeting on the 13/2</p> |
| 2. | <p>Learnings and Actions taken from the discussion with Ralph Kemp:</p> <p>a) CEC has worked with <u>Anthesis</u> to create a baseline Carbon footprint and action plan. This will be published in April.</p> | <p>CTC to explore adopting a similar approach to baseline setting – make contact with Athesis.</p> | | |

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| | <p>b) CEC using approach of looking at Direct influence - what they control Circle of influence contracts and direct influence Comms lobbying encouraging others</p> <p>c) Not possible to get to zero carbon use – need to look at off-setting -CEC looking to off-set to benefit the CEC area. Pointed out that many small and medium businesses in Congleton may look to CEC/CTC for leadership on off-setting opportunities locally.</p> <p>d) Query about the ability to force house builders around Congleton to build new greener houses taking with alternative energy options.</p> <p>e) CEC will be developing a tool kit for the community – training packages – CEC not yet developed this. Conversation around not wasting energy reinventing the wheel. Look for good examples within CEC towns and parishes and further afield. Middlesborough, Frome, Totnes mentioned as good examples</p> <p>f) Discussion around CEC use of Key Performance Indicators and sense of CTC using similar KPIs so we can make comparisons within Cheshire East. CEC confirmed it does not have figures specifically for Congleton.</p> <p>g) Question over whether the next population census will include 'Green' questions to get a clear picture across the UK of habits and changes.</p> <p>h) Concern about the amount of waste created in Cheshire East – household waste per person one of the highest in the country at</p> | <p>Create a document for Congleton highlighting each of the areas</p> <p>Understand the local options for off-setting/create opportunities.</p> <p>National problem with Planning Policies – can lobby but should concentrate on things within out control</p> <p>Was suggested CEC should look as some of the best practices in towns and parishes – eg/ Congleton Sustainable Living Course.</p> <p>Consider KPIs at Congleton Green Meeting on 13/2</p> <p>Send email to Office of National Statistics</p> <p>Possible future campaign</p> | <p>Green Group Add to agenda</p> <p>Green Group Add to agenda</p> <p>Andrew Thompson to advise on planning changes</p> <p>Jackie to write to CE Towns and parishes</p> <p>Jackie to explore with phone call</p> <p>Jackie sent</p> <p>Put onto Green agenda</p> | <p>Start at meeting on 13/2</p> <p>Start at meeting on 13/2</p> <p>As changes</p> <p>February</p> <p>12th Feb</p> <p>Response by email</p> <p>13th Feb</p> |
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| | <p>488kg per person -note includes Garden Waste</p> <ul style="list-style-type: none"> i) Conversation around the roll out of Food Waste Caddies j) Need to understand the role of the Local Economic Partnership in Carbon reduction plans k) Noted CE area has a problem with Nitrate – something that CEC is looking at with composting. l) Local Government Accredited Scheme – allows off-sets/ carbon reduction allowable solutions to happen within the borough. | <p>All delivered – now to make the most of them and encourage use</p> <p>Research area</p> <p>CEC developing plans</p> <p>Understand more about this and the impact/lobbying that CTC can have – lots of studies around the UK</p> | <p>Encourage use</p> <p>David McG</p> <p>Watching brief</p> <p>More research</p> | <p>Article BN in April</p> <p>Feb</p> |
| 3 | Date of Next Meeting | 13 th February 2020 Town Hall | All | |

Congleton Green Working Group

Date: February 13th 2020

Location Bridestones Suite, Congleton Town Hall

Time 5.15pm - 6.30pm

Present: Councillor Martin Amies, Councillor Suzy Firkin, Councillor Margaret Gartside (Chair), Councillor Sally Holland, Councillor Jean Parry, Councillor Mark Rogan, Councillor Kay Wesley, Jackie MacArthur, Barry Speed, Peter Aston.

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| Item | What was discussed / description | Actions | By who | By when |
|------|--|--|--------|--------------------------|
| 1. | Apologies | Councillor Suzie Akers Smith. | | |
| 2. | Chair welcomed the group | | | |
| 3. | Discussion on proposed Terms of Reference for the Group | Make amendments as discussed – re groups added, working methods, extra groups to work, carbon neutral. | JMac | Attached as appendix 1 |
| 4. | Agree the notes of first meeting of the 6 th February | Approved – to add to web site and add to the next agenda of C&E | J Mac | End of Feb CE 12.3.20 |
| | 2a – short telephone conversation held with Anthesis around potential assistance in creating baseline information for Congleton and an action plan | Discussed as part of next agenda item | | |
| | 2e – Examples of Toolkits for the Community | Group to review work from other areas such a Middlesbrough. http://mec.oneplanetmiddlesbrough.co.uk/success/ | All | Next meeting |
| | Suggestion around creating a Congleton Green business accreditation – creating a top 10 list of things that small and medium size businesses can do. | Peter Aston to discuss this with Congleton Sustainability Group and look at how this can be moved forward | PA | |
| | Research into off-setting advice for companies in Congleton | Cllr Suzy Firkin to carry out some initial research | SF | |
| | 2g ONPS – correspondence received. 2021 census will include a question in H10 around renewal energy for central heating. | No further action | | |

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| 5. | <p>Spheres of Influence – discussion held around what CTC has direct influence, some influence on or can affect in other ways.</p> <p>Direct Influence: - Town Buildings and Assets, Town Hall Services (Streetscape) Staff and staff transport. Procurement, Commercial Partners.</p> <p>Indirect Influence – Contractors we use, companies we purchase from, Neighbourhood Plan Policies, Cheshire East Wider policies (Consultation), residents, businesses, schools,</p> <p>Communications, Lobbying and Training Events, publications, social media, website, award schemes, Green Congleton Accreditation, Public Sector buildings, championing environmental/sustainability initiatives.</p> | <p>To understand the Carbon Footprint of the areas that we have direct influence over. (see 6)</p> <p>Question if the October Green Fayre could have a business bias.</p> | | |
| 6. | <p>Carbon Footprint Reduction Plan - Congleton Town Council</p> <p>Group thanks to Barry Speed for the useful work on the draft plan he created to start the conversations</p> <p>Step one – to understand what our Congleton Town Council's Carbon Footprint is and create a baseline.</p> <p>Concentrate on energy use and consumption</p> <p>In the Town Hall</p> <p>Congleton Paddling Pool</p> <p>Streetscape Service</p> <p>Staff travel</p> <p>Procurement</p> <p>Other items that the working team find.</p> | <p>Circulate an electric copy of the table with the minutes</p> <p>JMac to speak with Finance, Town Hall Manager and Streetscape Manager about giving some time to the team to collate figures. Would need access to the purchase ledger.</p> <p>BS, MR and MA to carry out some initial number crunching to get an outline of the carbon footprint of the Town Council using DEFRA methodology.</p> <p>PA to speak with colleague Dan Firth from Wilmslow</p> | <p>JMacA</p> <p>JM to speak to DMcG, JP, RB, MW</p> <p>BS, MR, MA</p> | <p>Immediate</p> <p>14/2/20</p> <p>19th March</p> |

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| | <p>Congleton Footprint - Congleton Town</p> <p>Carbon consumption figures are coming out for principal local authority areas. The Consultants advised that they could extrapolate figures for Congleton based on number of households, population figures etc.</p> <p>Quick wins</p> <p>To create a list from evidence from the baseline figure. Note</p> <ul style="list-style-type: none"> a) Town hall already swapped to a Green Energy Tariff for Electricity b) Town hall using compostable cups for the water coolers c) All bin liners and poo bags are made from corn starch and are 100% biodegradable and compostable certified to BS EN 13432:2000 | <p>about green procurement methods – possible to speak at the next meeting.</p> <p>Expectation that Cheshire East wide figures will be in the plan going to CE Cabinet in April. From these figures Congleton could work out estimated figures for the town</p> <p>Still in research gathering and getting best examples from other towns</p> | <p>PA</p> <p>MR/MA</p> <p>ALL</p> | <p>19th March</p> <p>When figs are available (April?)</p> <p>Future meeting</p> |
| 3 | Dates of Next Meeting | <p>Thursday 19th March – 5pm – 6.30pm</p> <p>Thursday 23rd April – 5pm – 6.30pm</p> | All | |

Meeting: - Congleton Integrated Transport Working Group

Date: Monday 3rd February 2020

Time: 5.30 – 6.20pm

Location: Spencer Suite, Town Hall

In Attendance – Cllr Suzie Akers Smith, Cllr Suzy Firkin, Cllr Sally Ann Holland Cllr Kay Wesley and Jackie MacArthur

| Item | Discussion | Action | By Who |
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| 1. | Apologies: Cllr Margaret Gartside | | |
| 2 | <p>Purpose and objectives of the group:</p> <p>Still being formed. First meeting.</p> <p>Overarching objective to change the way people travel within Congleton in order to reduce the carbon footprint of the town (climate change emergency declaration), improve air quality and help to create a safer, more attractive and enjoyable environment for all.</p> <p>We will do this via lobbying and creating support for funding opportunities for physical infrastructure changes, as well as supporting educational and hearts and minds campaigns to make it easier for people in Congleton to get to venues such as the railway station, town centre, schools and places of work using alternatives to the private car.</p> <p>Suggested make a top 10 list of priorities – Mentioned at the first meeting:</p> <ul style="list-style-type: none"> • Changing/introducing a bus to meet the trains at the station • 20 mph zone for the Town Centre • Sharing bus passes – young people can't afford to work in Crewe/ many older people not using their free passes • Cycle way on Mountbatten Way • Remodelling transport options ahead of Link Road opening • Grants for infrastructure in schools to encourage cycling | <p>Need to firm up the wording for our over arching objective</p> <p>Group to agree if this is the sub-clause.</p> <p>Individuals to pull together list of suggestions that can be discussed at next meeting. The suggestions would then need research and development, feasibility checks, consultation etc if they were taken forward.</p> | <p>Group before next meeting</p> <p>Group agree for next meeting</p> <p>All</p> |

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| 3 | <ul style="list-style-type: none"> Understanding the bus routes and frequencies | | |
| | <p>Next Steps</p> <p>Conscious that it is a big agenda and others are working on it too. Anticipate that all will be/ should be working with similar goals and aims and so need to understand the roles of other and how best to support each other to attract funding and deliver attractive alternatives for Congleton.</p> | <p>ACTIONS</p> <p>Connect with Richard Hibbert CEC officer responsible for Local Transport Plan – invite to discuss CEC plans affecting Congleton with us.</p> <p>Understand CEC is writing a Town Delivery Plan for Congleton – find out who and understand what is in the plan, what local input we can have. Understand if this Delivery Plan includes Master Planning and if this is a priority for Congleton</p> <p>Contact Transport Solutions to find out more about the bus routes in Congleton, any changes and options for improvement as seen by CEC</p> <p>Contact Steven Joseph (Transport Consultant and expert on buses) to see what help/advice he could give to Congleton – what costs would be involved</p> <p>Write to other Town Councils in Cheshire East to find out what the Town Councils are proposing to reduce car dependency in their towns.</p> <p>Connect with the Chair of Congleton Active Transport (Ant Boulding) and invite to a meeting</p> <p>Connect with Peter Minshull chair of the Transport team for the Congleton Neighbourhood Plan to discuss strengthening.</p> | <p>Cllr Suzie Akers Smith</p> <p>Cllr Suzie Akers Smith</p> <p>Jackie Mac</p> <p>Cllr Kay Wesley</p> <p>Jackie Mac</p> <p>Cllr Kay Wesley</p> <p>Jackie Mac</p> |
| 4 | Date of next meeting | To be agreed | |

COMMITTEE REPORTS AND UPDATES

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| COMMITTEE: | Community and Environment Committee | | |
| MEETING DATE AND TIME | 12 th March 2020 | LOCATION | Congleton Town Hall |
| REPORT FROM | Jackie MacArthur – Town Events and Marketing Manager and Deputy Chief Officer | | |
| AGENDA ITEM REPORT TITLE | 14 Street Naming in Congleton – update and call for more suggestions | | |

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| Current Status | <p>Cheshire East Borough Council has the duty to name and sign streets. This is useful for deliveries and for visitors to the local area but most importantly it is vital in the event of an urgent situation that a street can be located quickly by the emergency services.</p> <p>As part of this process the Address Management Team at Cheshire East consult with Ward Councillors and Town and Parish Councils about names.</p> <p>Anyone can submit a suggestion for a future name of a street to go onto the Street Naming Register.</p> <p>Note:</p> <ul style="list-style-type: none"> • Streets cannot be named after a product, company or service. • If it is a prominent local person they should no-longer be living • A local/ historical connection is preferable • For estates a theme is preferable • It must be a 'new' name. The name cannot already exist in the postcode. <p>Last July, Congleton Town Council were asked for five new names for an estate off Back Lane. The Town Council put forward the names of five women who have played a significant role in the history of Congleton, as researched by Councillor Kay Wesley. These names have been accepted by the Developer and the Royal Mail.</p> |
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| Name | Forename | Role | When | Name Given |
|------------------|------------------------|--|-------------|-------------------|
| Elmy | Elizabeth Wolstenholme | Women's activist, diarist, writer, suffragist, champion of education & health – lived in Congleton | 19th-20th C | Elmy Avenue |
| Williamson | Margaret Mary | MBE, Charity work and lifetime of project to improve life in Congleton | 20th C | Williamson Close |
| Gemmell Ormiston | Margaret | War Doctor, Set up Quinta hospital in Congleton for wounded soldiers | 20th C | Ormiston Way |
| Turner | Theodora | OBE, President of RCN, Mobilised at Congleton during the war | 20th C | Turner Drive |
| Burgess | Jessie | Mayor of Congleton (first woman Mayor) | 1945-47 | Burgess Place |

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| Current Situation | <p>In February we were asked to consider names for a development off Buxton Road and after consultation with Councillors and the Museum we have submitted names connected with the original names of the fields on which the houses are being built. We will find out in due course if these or other names will be used for this land.</p> |
| Next Steps | <p>With the amount of building taking place in Congleton it is reasonable to assume that more developers will consult/ ask address management if there are suggestions for local names.</p> <p>In the office we are starting to collect a list of suggestions from Councillors and interested members of the public that could be put forward for consideration.</p> <p>Themes that have come forward include:</p> <ul style="list-style-type: none"> • History field/tythe names • Historic characters of Congleton • Names connected with Congleton - ribbons, sand, fustian making, bears • Names connected with natural habitat |
| Proposal | <p>To note this report and to call for further ideas for future street names in Congleton.</p> |