

CONGLETON TOWN COUNCIL

**Minutes of the Finance and Policy Committee Meeting  
held on Thursday 16<sup>th</sup> January 2020**

PRESENT     Committee members,

Duncan Amies  
David Brown  
Russell Chadwick (Vice Chair)  
Robert Douglas (Chair)  
Paul Duffy  
Rob Moreton  
Jean Parry  
James Smith

Non Committee members

Amanda Martin  
Sally Ann Holland (Town Mayor)  
Kay Wesley

1. Apologies

Apologies for absence were received from Committee member Cllr Mark Rogan and from Non-Committee members Cllrs Suzanne Akers Smith, Margaret Gartside and Denis Murphy.

2. Minutes

**FAP/38/1920 RESOLVED** that the Minutes of the Meeting of the Committee held on 21<sup>st</sup> November 2019 be approved and signed by the Chair.

3. Declarations of Interest

Members are requested to declare both “pecuniary” and “non-pecuniary” interests as early in the meeting as they become known.

Cllrs D Brown, S A Holland, & R Moreton declared a non-pecuniary interest in matter relating to Cheshire East Council

S A Holland declared a non-pecuniary interest grant application GR22/1920 – ACT IT OUT CIC

4. Outstanding Actions

None.

5. Questions from Members of the Public

To receive any questions from Members of the Public including those received in writing 7 days prior to the meeting

There were no questions from members of the public.

6. Grant Approvals and Commitments 2019/20

To receive a statement showing the current position to 31st December 2019.

**FAP/39/1920 RESOLVED** that the grant statement be received.

7. New Applications for Financial Assistance

**FAP/40/1920 RESOLVED** that the following grants be approved:

- **Grant ref GR19/1920 – Congleton Unplugged - £500**
- **Grant ref GR20/1920 – Congleton Harriers - £375**
- **Grant ref GR21/1920 – Astbury Mere Trust - £1,500**
- **Grant ref GR22/1920 – ACT IT OUT CIC - £296 as free use of the Town Hall for 2 V.E. day performances.**

8. New Grant Activities Monitoring Forms

- **Congleton U3A Road Cycling Group - Original Grant ref GR13/1819**
- **Congleton Harriers – Half Marathon – Original Grant ref GR02/1920**

**FAP/41/1920 RESOLVED** to receive the Grant Activities Monitoring Forms.

9. Letter of thanks from Congleton Girlguiding

**FAP/42/1920 RESOLVED** to receive a letter of thanks from Congleton Girlguiding for the Town Council's support.

10. Management Accounts

**FAP/43/1920 RESOLVED** to receive the Management Accounts to 30<sup>th</sup> November 2019.

11. Bank Reconciliation

**FAP/44/1920 RESOLVED** to receive the bank reconciliation as at 30<sup>th</sup> November 2019.

12. Savings Account Balances

**FAP/45/1920 RESOLVED to** receive the Savings Account balances as at 30<sup>th</sup> November 2019.

13. List of Payments

**FAP/46/1920 RESOLVED to** receive the List of Payments between 1<sup>st</sup> November and 30<sup>th</sup> November 2019.

14. Appointment of Internal Auditor

**FAP/47/1920 RESOLVED to** approve the appointment of Auditing Solutions as the Internal Auditor for 2020/21.

15. Annual review of the Investment Policy and Strategy

**FAP/48/1920 RESOLVED to** approve the Investment Policy and Investment Strategy.

16. Bad Debt

**FAP/49/1920 RESOLVED to** approve writing off a bad debt for Town Hall Bathrooms.

**Cllr Robert Douglas  
Chair**