

CONGLETON TOWN COUNCIL

**Minutes of the Finance and Policy Committee Meeting
held on Thursday 21st November 2019**

PRESENT Committee members,

Duncan Amies
Robert Douglas (Chair)
Paul Duffy
George Hayes
Rob Moreton
Mark Rogan
James Smith

Non Committee members

Dawn Allen
Denis Murphy (Deputy Mayor)
Sally Ann Holland (Town Mayor)

1. Apologies

Apologies for absence were received from Committee members Russell Chadwick, David Brown and Jean Parry and from Non-Committee members Suzanne Akers Smith, Robert Hemsley and Kay Wesley.

2. Minutes

FAP/27/1920 RESOLVED that the Minutes of the Meeting of the Committee held on 10th October 2019 be approved and signed by the Chair.

3. Declarations of Interest

Members are requested to declare both “pecuniary” and “non-pecuniary” interests as early in the meeting as they become known.

Cllrs R Moreton, G Hayes, S Holland and D Murphy declared a non-pecuniary interest in all matters relating to Cheshire East Council.

Cllr S Holland declared a non-pecuniary interest in item 7 grant applications.

Cllr D Murphy declared a non-pecuniary interest in item 7 grant applications and 15 Request for a SID device from C,E and S committee.

4. Outstanding Actions

None.

5. Questions from Members of the Public

To receive any questions from Members of the Public including those received in writing 7 days prior to the meeting

There were no questions from members of the public.

6. Grant Approvals and Commitments 2019/20

To receive a statement showing the current position to 31st October 2019.

FAP/28/1920 RESOLVED that the grant statement be received.

7. New Applications for Financial Assistance

FAP/29/1920 RESOLVED that the following grants be approved:

- **Grant ref GR15/1920** – Girlguiding 2020 Eurojamboree Trip (C Ling) £150
- **Grant ref GR16/1920** – Girlguiding 2020 Eurojamboree Trip (A Downing) £150
- **Grant ref GR17/1920** – Girlguiding 2020 Eurojamboree Trip (M Downing) £150
- **Grant ref GR18/1920** – Girlguiding 2020 Eurojamboree Trip (N Scott) £150

It was agreed to write to the Leader of the Cheshire European Jamboree unit to explain that the committee would not be able to accept any more grant applications towards this particular trip and that in future we would ask for one application from the unit rather than individual ones.

8. New Grant Activities Monitoring Forms

- **Congleton Jazz & Blues Festival – Original Grant ref GR06/1920**
- **Congleton Scout & Guide Gang Show – Original Grant ref GR10/1920**

FAP/30/1920 RESOLVED to receive the Grant Activities Monitoring Forms.

9. Letter of thanks

FAP/31/1920 RESOLVED to receive a letter of thanks from both Congleton Jazz and Blues Festival and from the leader of Cheshire European Jamboree Unit for the Town Council's support.

10. Management Accounts

FAP/32/1920 RESOLVED to receive the Management Accounts to 30th September 2019.

11. Bank Reconciliation

FAP/33/1920 RESOLVED to receive the bank reconciliation as at 31st October 2019.

12. Savings Account Balances

FAP/34/1920 RESOLVED to receive the Savings Account balances as at 31st October 2019.

13. List of Payments

FAP/35/1920 RESOLVED to receive the List of Payments between 1st September and 31st October 2019.

14. Internal Audit First interim report 2019/20

FAP/36/1920 RESOLVED to receive and approve the first interim Internal Audit report 2019/20 and to note that there were no recommendations therein requiring any action.

15. To receive a recommendation from C, E &S Committee

FAP/37/1920 RESOLVED to purchase a Speed Indicator Device (SID) as discussed and recommended by C,E &S committee at a cost of £1,382 to be taken from the earmarked reserve for traffic calming.

**Cllr Robert Douglas
Chair**