



# Congleton Town Council

Historic Market Town

Chief Officer: **David McGifford CiLCA**

17<sup>th</sup> January 2020

Dear Councillor,

## **Town Council Meeting – Thursday 23<sup>rd</sup> January 2020**

You are summoned to attend a meeting of the Council, to be held in the Town Hall, Congleton on **Thursday 23<sup>rd</sup> January 2020 commencing at 7.00pm**

**The Public and Press are welcome to attend the meeting.** There may be confidential items towards the end of the meeting which the law requires the Council to make a resolution to exclude the public and press.

Yours sincerely,

D McGifford  
**Chief Officer**

## **AGENDA**

- 1. Apologies** for absence. (Members are respectfully reminded of the necessity to submit any apologies for absence in advance and to give a reason for non attendance).
- 2. Minutes** (enclosed)  
To approve the Minutes of the meeting of the Council on 5<sup>th</sup> December 2019.
- 3. Declarations of Disclosable Pecuniary Interest**  
Members are requested to declare both “non pecuniary” and “pecuniary” interests as early in the meeting as they become aware of it.
- 4. Outstanding Actions**  
None.

Congleton  
**beartown**  
*where friends are made*

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Congleton Town Council, Town Hall, High Street, Congleton, Cheshire CW12 1BN

Tel: 01260 270350

Email: [info@conglontowncouncil.co.uk](mailto:info@conglontowncouncil.co.uk) [www.congleton-tc.gov.uk](http://www.congleton-tc.gov.uk)

**5. Questions from Members of the Public**

To receive any questions from Members of the Public including those received in writing 7 days prior to the meeting.

None received.

**6. Mayor's Announcements (enclosed)**

To receive any announcements by the Town Mayor and to receive a list of the Mayor's Engagements.

**7. Youth Committee**

To receive Questions from Members of the Youth Committee present at the meeting.

**8. Finance & Policy Committee (enclosed)**

To receive the minutes of the meeting held on 21<sup>st</sup> November 2019.

**9. Planning Committee (enclosed)**

To receive the minutes of the meetings held on 28<sup>th</sup> November 2019.

**10. War Memorial Hospital – Update and Actions (enclosed)**

To consider an update on the War Memorial Hospital and agree a way forward.

**11. Council and Committee Meeting Frequency (enclosed)**

To approve the proposed Council and Committee meeting frequency for 2020-2021.

**12. Urgent Items**

Members may raise urgent items but no discussion or decisions may be taken at the meeting.

**13. Cheshire East Councillors' Reports**

To suspend Standing Orders to allow Councillors from the principal authority to report on relevant issues and to receive questions from members.

**To: All Members of the Council**

CC: Press 2, Burgesses 3, Congleton TIC, Congleton Library, MP

# Congleton Town Council

## Minutes of the Meeting of the Council held on Thursday 5<sup>th</sup> December 2019 Town Hall Congleton

### PRESENT:

Sally Ann Holland (Town Mayor)  
Suzanne Akers Smith  
Dawn Allen  
Duncan Amies  
Martin Amies  
David Brown  
Russell Chadwick  
Robert Douglas  
Paul Duffy  
Suzy Firkin  
Margaret Gartside  
George Hayes  
Robert Hemsley  
Amanda Martin  
Rob Moreton  
Jean Parry  
Mark Rogan  
Kay Wesley

1. **Apologies** for absence. (Members are respectfully reminded of the necessity to submit any apologies for absence in advance and to give a reason for non attendance).

Apologies were received from Cllrs, Denis Murphy and James Smith.

2. **Minutes**

To approve the Minutes of the Council Meeting held on 17<sup>th</sup> October 2019.

**CTC/44/1920 RESOLVED** that the minutes of the Council Meeting held on 17<sup>th</sup> October 2019 be approved and signed by the Town Mayor.

3. **Declarations of Disclosable Pecuniary Interest**

Members are requested to declare both "non pecuniary" and "pecuniary" interests as early in the meeting as they become aware of it.

Councillors Sally Ann Holland; G Hayes; Rob Moreton; S Akers Smith; David Brown declared a non- pecuniary interest in any matters relating to Cheshire East Council.

4. **Outstanding Actions**

None.

5. **Questions from Members of the Public**

**Questions received from members of the Public**

1. Can the climate emergency situation be declared more widely to the local public, for example on the Council web site and in the Information Centre?
2. Can you nominate one of the Councillors to meet with myself and the appropriate officer of Cheshire East, regarding the longer-term status of the Climate Emergency Information display in the library?
3. Has the Council made provision in its latest budget for extra resource (over and above the previous year) to assist the Congleton Green working group, in order to accelerate the necessary climate emergency mitigation actions?

***Response to the questions in appendix 1***

6. **Mayor's Announcements**

The Town Mayor drew attention to the various engagements that she had fulfilled since the last Council meeting.

7. **Youth Committee**

To receive questions and updates from members of the Youth Committee present at the meeting.

There were no members of the Youth Committee in attendance.

8. **Community, Environment & Services Committee**

**CTC/45/1920 RESOLVED** that the minutes of the meeting held on 26<sup>th</sup> September 2019 be received and the recommendations therein be adopted.

9. **Finance & Policy Committee**

**CTC/46/1920 RESOLVED** that the minutes of the meeting held on 10<sup>th</sup> October 2019 be received and the recommendations therein be adopted.

10. **Planning Committee**

**CTC/47/1920 RESOLVED** that the minutes of the meetings held on 3<sup>rd</sup> and 24<sup>th</sup> October 2019 be received, and the recommendations therein be adopted.

11. **Town Hall & Assets Committee**

**CTC/48/1920 RESOLVED** that the minutes of the meetings held on 25<sup>th</sup> July 2019 be received, and the recommendations therein be adopted.

12. **To approve a recommendation from Town Hall & Assets Committee re :Streetscape Reporting to Town Hall and Assets**

To approve the reporting of the Streetscape Service.

**CTC/49/1920 RESOLVED** to approve the reporting of the Streetscape Service to the Town Hall and Assets Committee.

**13. To approve a recommendation from Town Hall & Assets Committee re: Committee Name and Terms of Reference**

To approve the revised Town Hall and Assets Committee Name and Terms of Reference.  
**CTC/50/1920 RESOLVED** to approve –

1. That the name of the Town Hall and Assets Committee be changed to the Town Hall, Assets and Services Committee
2. The updated Terms of Reference for the committee

**14. To approve a recommendation from Community, Environment and Services Committee re; Committee Name and Terms of Reference**

To approve the revised Community, Environment and Services Name and Terms of Reference.

**CTC/51/1920 RESOLVED** to approve –

1. The name of the Community Environment and Services Committee being changed to the Community and Environment Committee.
2. The updated Terms of Reference for the committee.

**15. Business Plan 2020-23**

To approve the 2020-23 Business Plan.

**CTC/52/1920 RESOLVED** to approve the 2020 -2023 Business Plan.

**16. Budget and Precept for 2020-21**

To approve the Budget and Precept for 2020 – 2021.

**CTC/53/1920 RESOLVED** to approve the budget and precept of £923,674 which is £89.61 per annum per Band D property for 2020-21.

**17. Urgent Items**

Members may raise urgent items but no discussion or decisions may be taken at the meeting.

There were no urgent items.

**18. Cheshire East Councillors' Reports**

To suspend Standing Orders to allow Councillors from the principal authority to report on relevant issues and to receive questions from members.

Verbal updates were provided by Cllrs George Hayes and Suzanne Akers Smith.

**Cllr Mrs Sally Ann Holland  
(Town Mayor)**

## Appendix 1

### Response to questions received from members of the Public

**1. Can the climate emergency situation be declared more widely to the local public, for example on the Council web site and in the Information Centre?**

Relevant Officers and councillors will be meeting during January to review the activity that has taken place so far on the subject of the climate emergency. The communication of what steps have been taken so far as well as the wider promotion of the climate emergency will be discussed at this meeting. It will certainly be included on the Council website. The Visitor Information centre is leased and run by Cheshire East Council and will be involved in the discussions if appropriate

**2. Can you nominate one of the Councillors to meet with myself and the appropriate officer of Cheshire East, regarding the longer-term status of the Climate Emergency Information display in the library?**

Officers of the Town Council will have discussions with CEC this month on this matter as

**3. Has the Council made provision in its latest budget for extra resource (over and above the previous year) to assist the Congleton Green working group, in order to accelerate the necessary climate emergency mitigation actions?**

I can advise that within our budgets for next year we have allocated budget for additional resource, which is the equivalent of 1 full time employee, to help deliver the objectives of the business plan. Climate change is one of the key objectives of the plan.

The Business Plan and the budget are subject to approval this evening

As a general point on the climate emergency we stated we would report back to council within 3 months which is the 19<sup>th</sup> December. I would like to take this opportunity to advise councillors of the steps we have taken to date

We have developed a Congleton Green working group, incorporated the Climate Emergency into our Business Plan, have had some funding approvals for the tree planting project and held a successful Green Fayre at the Town Hall. A formal report will be provided at Council in January 2020

I would also like to extend the offer for you to attend the next meeting of the Congleton Green Working Group, we will advise you of the time and date of the meeting as soon as it has been agreed.

## **TOWN MAYOR'S ENGAGEMENTS**

### **2019**

6 <sup>th</sup> December	A.T.C. Evening
7 <sup>th</sup> December	Tree of Light Ceremony
7 <sup>th</sup> December	A Christmas Carol – Pheonix Theatre
11 <sup>th</sup> December	NSPCC event – Burns Garage
14 <sup>th</sup> December	Carol Singing in Town Centre
14 <sup>th</sup> December	Rotary Concert – Daneside Theatre
15 <sup>th</sup> December	Nativity Service – New Life Church
19 <sup>th</sup> December	Town Carol Service – Town Hall
21 <sup>st</sup> December	Choral Society Concert – Town Hall

### **2020**

12 <sup>th</sup> January	Congleton Pantomime – Daneside Theatre
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## **DEPUTY TOWN MAYOR**

24 <sup>th</sup> January	Macclesfield Mayor's Charity Quiz
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The Mayor also attends various other events including meetings, photo requests and grant presentation promotions.

CONGLETON TOWN COUNCIL

**Minutes of the Finance and Policy Committee Meeting  
held on Thursday 21<sup>st</sup> November 2019**

PRESENT Committee members,

Duncan Amies  
Robert Douglas (Chair)  
Paul Duffy  
George Hayes  
Rob Moreton  
Mark Rogan  
James Smith

Non Committee members

Dawn Allen  
Denis Murphy (Deputy Mayor)  
Sally Ann Holland (Town Mayor)

1. Apologies

Apologies for absence were received from Committee members Russell Chadwick, David Brown and Jean Parry and from Non-Committee members Suzanne Akers Smith, Robert Hemsley and Kay Wesley.

2. Minutes

**FAP/27/1920 RESOLVED** that the Minutes of the Meeting of the Committee held on 10<sup>th</sup> October 2019 be approved and signed by the Chair.

3. Declarations of Interest

Members are requested to declare both "pecuniary" and "non-pecuniary" interests as early in the meeting as they become known.

Cllrs R Moreton, G Hayes, S Holland and D Murphy declared a non-pecuniary interest in all matters relating to Cheshire East Council.

Cllr S Holland declared a non-pecuniary interest in item 7 grant applications.

Cllr D Murphy declared a non-pecuniary interest in item 7 grant applications and 15 Request for a SID device from C,E and S committee.

4. Outstanding Actions

None.



5. Questions from Members of the Public

To receive any questions from Members of the Public including those received in writing 7 days prior to the meeting

There were no questions from members of the public.

6. Grant Approvals and Commitments 2019/20

To receive a statement showing the current position to 31st October 2019.

**FAP/28/1920 RESOLVED** that the grant statement be received.

7. New Applications for Financial Assistance

**FAP/29/1920 RESOLVED** that the following grants be approved:

- **Grant ref GR15/1920** – Girlguiding 2020 Eurojamboree Trip (C Ling) £150
- **Grant ref GR16/1920** – Girlguiding 2020 Eurojamboree Trip (A Downing) £150
- **Grant ref GR17/1920** – Girlguiding 2020 Eurojamboree Trip (M Downing) £150
- **Grant ref GR18/1920** – Girlguiding 2020 Eurojamboree Trip (N Scott) £150

It was agreed to write to the Leader of the Cheshire European Jamboree unit to explain that the committee would not be able to accept any more grant applications towards this particular trip and that in future we would ask for one application from the unit rather than individual ones.

8. New Grant Activities Monitoring Forms

- **Congleton Jazz & Blues Festival – Original Grant ref GR06/1920**
- **Congleton Scout & Guide Gang Show – Original Grant ref GR10/1920**

**FAP/30/1920 RESOLVED** to receive the Grant Activities Monitoring Forms.

9. Letter of thanks

**FAP/31/1920 RESOLVED** to receive a letter of thanks from both Congleton Jazz and Blues Festival and from the leader of Cheshire European Jamboree Unit for the Town Council's support.

10. Management Accounts

**FAP/32/1920 RESOLVED** to receive the Management Accounts to 30<sup>th</sup> September 2019.

11. Bank Reconciliation

**FAP/33/1920 RESOLVED** to receive the bank reconciliation as at 31<sup>st</sup> October 2019.

12. Savings Account Balances

**FAP/34/1920 RESOLVED** to receive the Savings Account balances as at 31st October 2019.

13. List of Payments

**FAP/35/1920 RESOLVED** to receive the List of Payments between 1<sup>st</sup> September and 31<sup>st</sup> October 2019.

14. Internal Audit First interim report 2019/20

**FAP/36/1920 RESOLVED** to receive and approve the first interim Internal Audit report 2019/20 and to note that there were no recommendations therein requiring any action.

15. To receive a recommendation from C, E & S Committee

**FAP/37/1920 RESOLVED** to purchase a Speed Indicator Device (SID) as discussed and recommended by C,E & S committee at a cost of £1,382 to be taken from the earmarked reserve for traffic calming.

**Cllr Robert Douglas  
Chair**

**CONGLETON TOWN COUNCIL**  
**MINUTES OF THE PLANNING COMMITTEE**  
**HELD ON 28<sup>TH</sup> NOVEMBER 2019**

**COUNCILLORS PRESENT**

Councillor	A Martin (Vice Chair)
	S Akers Smith
	D Amies
	M Amies
	R Chadwick
	R Douglas
	S Firkin
	G Hayes
	R Hemsley
	D Murphy (Deputy Mayor)
	J Parry
	M Rogan
	J Smith
	K Wesley

1. **Apologies for absence**

Apologies for absence were received from Councillors D Allen. P Duffy (Chair) D Brown,  
M Gartside, S A Holland (Town Mayor)

2. **Minutes of Last Meeting**

**PLN/21/1920 RESOLVED** that the minutes of the meeting held on the 24<sup>th</sup> October 2019 be approved and signed by the chair as a correct record

3. **Declarations of Disclosable Pecuniary Interest**

Members are requested to declare both "non pecuniary" and pecuniary" interests as early in the meeting as they become aware of it.

S Akers Smith non-pecuniary on matters relating to CEC  
R Douglas non- pecuniary planning application 13  
R Moreton non-pecuniary on matters relating to CEC  
D Murphy non-pecuniary on matters relating to CEC  
G Hayes non-pecuniary on matters relating to CEC and applications  
14,17  
J Smith pecuniary item 9  
R Hemsley non-pecuniary item 9

#### 4. Outstanding Actions

None

#### 5. Questions from Members of the Public

None received

#### 6. Planning Applications

Removal of stars

**PLN/22/1920 RESOLVED** to remove stars on applications 3,9,12,22

**PLN/23/1920 RESOLVED** that the following comments be made to Cheshire East Council

#### Planning decisions 28<sup>th</sup> November 2019

Ref	High Level Detail	Address	Additional information
1* 19/3827C	Advertisement Consent for 1 fascia sign and 2 hanging signs	9, SWAN BANK, CONGLETON, CHESHIRE, CW12 1AN	No Objection
2 19/4645C	Residential development of the site to provide 19 affordable residential units, with the demolition of existing industrial premises, site remediation and associated car parking, landscaping, services and infrastructure. This will be a substitute of a previously consented scheme for 10 open market residential units. (Planning ref: 16/3826C)	Davenshaw Mill, BUXTON ROAD, CONGLETON, CW12 2DN	No objection  Review position of the bus stop or additional safe crossing point and adequate footpath provision Concerns with regards to the capacity of the bike store
3 19/4814C	Replace damaged rear fence from inside boundary to the boundary line itself with similar materials. To replace damaged wall at the top of the alleyway by Birch Road and also extend it to the end of our boundary to meet the new fence. To raise half the wall from 5' 5" to 6' 3" and make it level all across	4, HEATHFIELD CLOSE, CONGLETON, CHESHIRE, CW12 4ND	No objection subject to a review of the proposed tree loss (Sycamore) and ensure that there is no further unauthorised loss of trees
4 19/4916T	Tree works to fell scotch pine	6, LEEK ROAD,	No objection but request that it is

	tree	CONGLETON, CW12 3HS	replaced with deciduous tree
<b>5*</b> <b>19/4936C</b>	Proposed demolition of existing conservatory and erection of a single-storey rear extension.	11 , Ryedale Way, Congleton, CW12 3SX	No objection
6 19/4967C	Proposed demolition of vacant general industrial & storage buildings and the construction of a replacement general industrial building and warehouse and change of use of security lodge/accommodation to offices	Land at HANCOCK ROAD, CONGLETON	No objection
<b>7*</b> <b>19/4969C</b>	Certificate of lawful proposed development of replacement of conservatory with single storey rear extension and covered area and infill of two existing rear dormer windows at first floor level to provide additional accommodation	66, WAGGS ROAD, CONGLETON, CHESHIRE, CW12 4BT	No Objection
<b>8*</b> <b>19/4980C</b>	Prior notification of single storey rear extension	12, HAVANNAH LANE, BUGLAWTON, CONGLETON, CW12 2EA	No objection
<b>9*</b> <b>19/5022C</b>	Two storey wrap extension and single storey rear extension to semi-detached residential property. Integrating a garage. Demolition of existing detached garage and conservatory	70, BOUNDARY LANE, CONGLETON, CW12 3JA	No objection but ensure there is no loss of outlook to neighbouring properties (45 degree rule)
<b>10*</b> <b>19/5054C</b>	Orangery to rear and side elevations	52, TIDNOCK AVENUE, CONGLETON, CW12 2HW	No Objection
11 19/5067C	Extension to existing dwelling and construction of new dwelling within the grounds.	15, HEATH ROAD, CONGLETON, CHESHIRE, CW12 4LF	Refer to CEC
12 19/5098C	Proposed two-storey rear extension	8, LABURNUM CLOSE, CONGLETON, CW12 4TX	No objection but ensure there is no loss of outlook to neighbouring properties (45 degree rule)
<b>13*</b> <b>19/5116C</b>	Proposed first floor rear extension.	Beech Cottage, BUXTON ROAD, CONGLETON, CHESHIRE, CW12 3PG	No objection

14 19/5125C	Extension of existing garage at ground floor level to form utility room and hallway and extension over existing garage to form master bedroom and bathroom (Resubmission of application 18/6283C)	135, ENNERDALE DRIVE, CONGLETON, CHESHIRE, CW12 4FL	Objection on the grounds of <ul style="list-style-type: none"> <li>• <u>Previous planning decisions</u></li> <li>• Layout and density</li> <li>• Loss of daylight/sunlight</li> <li>• Overshadowing/loss outlook</li> <li>• Overlooking/loss of privacy</li> </ul>
15* 19/5131C	Proposed single storey side extension	68, OBELISK WAY, CONGLETON, CW12 4FY	No objection
16 19/5135T	Works to trees - Trees for removal include: 1. A self-set Willow (Osier, Salix Viminalis) 2. Copper Beech (Fagus Sylvatica f. Purpurea) 3. A self-set Japanese Flowering Cherry (Prunus Serrulata) 4. A self-set Beech 5. A self-set Beech 6. A self-set Common Ash (Fraxinus Excelsior) See additional information for a location plan siting the trees and the photographic record.	2, CROSS STREET, CONGLETON, CONGLETON, CHESHIRE, CW12 1HQ	Object on the grounds on the need to retain trees and that applicant seeks guidance from the CEC Tree Officer
17* 19/5214C	Proposed single storey rear extension	15, BEECH CLOSE, CONGLETON, CHESHIRE, CW12 4YL	No Objection
18* 19/5226D	Discharge of condition 18 (c & d) on planning application 17/0253C - Residential development (Use Class C3) comprising 29 affordable dwellings incorporating 12 no. 3 bed houses, and 13 no. two bed houses and 4 no. one bed maisonettes with associated infrastructure and incidental open space including a new estate road and vehicular and pedestrian access off Back Lane	Radnor Park Industrial Estate, BACK LANE, CONGLETON	No Comment .
19* 19/5347C	Certificate of lawful proposed development of single storey rear extension and formation of side elevation window openings	91, HARVEY ROAD, CONGLETON, CHESHIRE, CW12 2DH	No objection
20* 19/5359C	Roof alteration to existing extension and fenestration amendments to rear	183, ST JOHNS ROAD, CONGLETON, CW12 2EJ	No objection
21* 19/5382C	Two-storey rear extension and internal remodel of existing detached property.	Arendal, 8 , Congleton Edge Road,	No objection

		Congleton, CW12 3JJ	
22 19/5393C	Prior notification of proposed agricultural building	Land East of, WOOD LANE, CONGLETON, CW12 3PX	Refer to CEC – for application of green belt rules Concerns about the conversions of the original Wood Farm agricultural buildings to residential use as this site is one of Wood Farms original fields

**7. Planning Appeals**

**To note or comment as appropriate on planning appeals lodged with Cheshire East Borough Council.**

None received

**8. Licensing Applications**

**To note or comment as appropriate on licensing applications lodged with Cheshire East Borough Council.**

None received

**9. Planning Enforcement Issues**

**To discuss any planning enforcement issues.**

None presented

**10. Forge Mill Development Section 106 agreement**

**To comment on the Forge Mill section 106 agreement**

To be reviewed outside of Committee through the S106 Working Group

**11. Criteria for not debating certain planning applications**

Criteria presented to Committee, requested that no addition of stars at meeting to be included

Chair

## CONGLETON TOWN COUNCIL

### COMMITTEE REPORTS AND UPDATES

<b>COMMITTEE:</b>	Council		
<b>MEETING DATE AND TIME</b>	7.00 pm 23 <sup>rd</sup> January 2020	<b>LOCATION</b>	Congleton Town Hall
<b>REPORT FROM</b>	Cllr Robert Douglas and Cllr Suzy Firkin		
<b>AGENDA ITEM REPORT TITLE</b>	10 War Memorial Hospital – Update and Actions		
<b>Background</b>	<p>The decision had been taken prior to the winter of 2018/19 by East Cheshire NHS Trust, for the Congleton War Memorial's Minor Injuries Unit to be closed at weekends. Due to staffing problems at Macclesfield, the decision was made to extend the closure of the unit at weekends over the summer months as well.</p> <p>East Cheshire NHS Trust's stated intention is for the Minor Injuries Unit in the War Memorial Hospital to be open from 10am to 6pm every weekday.</p> <p>In October 2019, East Cheshire NHS revealed in a report that of the 260 weekdays from September 2018 to August 2019 inclusive, the Minor Injuries Unit was closed for 67 days and therefore, it was closed for 26% of its allocated opening times.</p> <p>In March 2019 it was only open for 11 of the 21 weekdays – a closure rate of 48%. The situation improved over the summer with the unit open on all working days in June 2019</p> <p>In October, 2019 Cllr Paul Duffy and Richard Walton, during the public speaking session of Cheshire East's Health and Adult Social Care and Communities Overview and Scrutiny Committee made it clear to the committee of the vital need for the unit to remain open every day. At that meeting, CEC committee members of all political persuasions, gave a poor assessment of East Cheshire NHS Trust's failure to fully maintain a five day a week service for the residents of Congleton.</p> <p>The consequences of East Cheshire N.H.S. Trust's failure to maintain a full Minor Injuries Unit service at the Congleton War Memorial Hospital include:</p> <ul style="list-style-type: none"><li>• Confusion for residents who are not sure when the unit is open, which is likely to decrease its usage.</li><li>• Distress to ill patients arriving to find the Minor Injuries Unit closed</li><li>• Closure affects the most vulnerable, the poorest and those relying on public transport the hardest, especially as local bus services have been reduced.</li><li>• Population of Congleton is growing significantly so demand for the Minor Injuries Unit will increase.</li></ul>		



- Closure of the Minor Injuries Unit could mean that a patient does not seek medical help, thereby resulting in the minor injury becoming a major injury.

At October meeting Cheshire East's Health and Adult Social Care and Communities Overview and Scrutiny Committee, the committee requested East Cheshire NHS Trust review its funding for the unit and to report back with an update on the situation in April 2020 or earlier.

Unfortunately, since that committee meeting, the situation at the Congleton War Memorial Hospital has become worse and the MIU and x-ray departments are currently closed as a result of heating and electrical infrastructure failures.

On 16th January, 2020, Cllr Suzy Firkin and Richard Walton raised the issue of this worsening situation at the public speaking session of Cheshire East's Health and Adult Social Care and Communities Overview and Scrutiny Committee. They expressed their concern that the deteriorating situation could result in the service at the Minor Injuries Unit being eroded to the point of no return.

East Cheshire NHS advised that they are planning to reinstate mains heating to all areas of the building by early February. When the temporary electric heaters can be removed, the reduced load on the electrical circuits will should mean that the X-ray machine can be operated. East Cheshire NHS advise in this letter that they are committed to completely resolving the electrical issues by investing in upgrading the main power cabling which needs to be programmed with Western Power and they anticipate happening in May.

We welcome this commitment by East Cheshire NHS to invest in the services of the Minor Injuries Unit and hospital. However, we continue to be concerned that as yet, there has been no firm date set by East Cheshire N.H.S. as to when it is committed to provide as a minimum the services of the Congleton War Memorial Hospital's Minor Injuries Unit and its X-ray facilities every week from 10 am to 6 pm for Monday to Friday inclusive

<p><b>Next steps</b></p>	<p>Request that the Chief Officer writes to NHS East Cheshire Trust requesting a written update every month from East Cheshire NHS of the progress and future plans in respect of the Congleton War Memorial Hospital until such time that the Town Council and people of Congleton are satisfied that the hospital is providing as a minimum the services expected every week from 10 am to 6 pm for Monday to Friday inclusive.</p> <p>The Town Council should continue to press for a detailed plan for the future of the Congleton War Memorial Hospital and the services it provides through liaison with the Councillors of Cheshire East Council and directly with East Cheshire NHS Trust.</p> <p>Request that NHS East Cheshire Trust and Cheshire East Council consider better signage around the town to help residents find the Hospital and change No A&amp;E to Minor Injuries Unit on the signs.</p>
<p><b>Proposal</b></p>	<p>The War Memorial Hospital provides vital services for the people of Congleton that the Town Council wishes to see restored, retained and improved.</p> <p>Chief Officer to request written updates on progress achieved at the Congleton War Memorial hospital and future action plans from East Cheshire NHS Trust on a monthly basis.</p> <p>Councillors and officers agree to press for future action plans through liaison with Cheshire East Council and East Cheshire NHS Trust.</p>

## CONGLETON TOWN COUNCIL

### COMMITTEE REPORTS AND UPDATES

<b>COMMITTEE:</b>	Council																													
<b>MEETING DATE AND TIME</b>	7.00 pm 23 <sup>rd</sup> January 2020	<b>LOCATION</b>	Congleton Town Hall																											
<b>REPORT FROM</b>	Chief Officer David McGifford																													
<b>AGENDA ITEM REPORT TITLE</b>	11 Meeting dates for Council and Committee 2020-2021																													
<b>Background</b>	<p>Each year councillors are requested to approve the meeting schedule for the Civic Year. Following the development of the Corporate Business Plan it is proposed that the quantity of meetings for the Council and committees is as below. You will note that there are less meetings for Council and Finance and Policy, this is to accommodate additional meetings for the Town Hall, Assets and Services committee, which will be receiving more reporting relating to the development of the Town Hall and the Streetscape Service.</p> <p>Overall there will be one less meeting but there will be three less Thursdays taken as Personnel will meet before two Council meetings as these are generally short meetings.</p> <table border="1" data-bbox="432 1093 1326 1512"><thead><tr><th>Meeting</th><th>2019-2020</th><th>2020-2021</th></tr></thead><tbody><tr><td>Council</td><td>9</td><td>6</td></tr><tr><td>Finance and Policy</td><td>8</td><td>6</td></tr><tr><td>Planning</td><td>12</td><td>11</td></tr><tr><td>Community and Environment</td><td>6</td><td>6</td></tr><tr><td>Town Hall, Assets and Services</td><td>3</td><td>6</td></tr><tr><td>Personnel (these will precede two council meetings with a six month gap between them)</td><td>When required</td><td>2</td></tr><tr><td></td><td></td><td></td></tr><tr><td><b>Total</b></td><td><b>38</b></td><td><b>37</b></td></tr></tbody></table>			Meeting	2019-2020	2020-2021	Council	9	6	Finance and Policy	8	6	Planning	12	11	Community and Environment	6	6	Town Hall, Assets and Services	3	6	Personnel (these will precede two council meetings with a six month gap between them)	When required	2				<b>Total</b>	<b>38</b>	<b>37</b>
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<b>Next steps</b>	Following approval or amendment to the proposal meetings will be placed into the normal calendar format and distributed to Councillors																													
<b>Proposal</b>	To approve the changes to number of Council and Committee meetings as specified in the paper and for the Chief Officer to organise a calendar of meeting dates based on the number of meetings agreed.																													