



Congleton Town Council

Application for Financial Assistance

Part 1: Applicant(s) and Project Details

Application Reference Number (office use only)	
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1.1	Applicant(s):	
1.2	Representing:	
1.3	Email Address:	
1.4	Tel No.	
1.5	Project Title:	
1.6	Project Objectives:	
1.7	Brief Project Description:	
1.8	Details accounts/budgets	

Part 2: Cost Details / Resources / Timescale

2.1	Total Cost of Project:	
2.2	Total contribution sought:	
2.3	What will the money be spent on?	

2.4	Any ongoing costs:	
2.5	Details of <i>confirmed</i> match funding include source Cash: In kind:	
2.6	Resources needed:	
2.7	Estimated timescale of project from start to finish:	

Part 3: Potential Benefits / Outputs

3.1	What are the potential benefits/outputs to residents of Congleton	
3.2	Are there similar services/projects provided in the area	

Part 4: Evaluation/Publicity

4.1	How will the project be evaluated and who will carry out the evaluation? ?	
4.2	Describe how you will promote the Town Council in your project	

Signature:

Date:

NOTE: Personal details given on this form will be redacted for public purposes, but the office will keep a copy within its electronic and paper files for the purposes of processing the grant. If successful the information will be kept for six years in line with HMRC rules. Your details will not be used or shared for other purposes in line with Congleton Town Council's Privacy Policy and GDPR 2018.