



Congleton Town Council

Historic Market Town

Chief Officer: **David McGifford** CiLCA

4th October 2019

To: **MEMBERS OF THE FINANCE & POLICY COMMITTEE**

Dear Councillor,

Finance and Policy Committee Meeting – Thursday 10th October 2019

You are summoned to attend a meeting of the Finance and Policy Committee to be held in the Town Hall, High Street, Congleton on – **Thursday 10th October 2019** commencing at **7.00pm.**

The Public and Press are welcome to attend the meeting. There may be confidential items towards the end of the meeting which the law requires the Council to make a resolution to exclude the public and press.

Yours sincerely,

David McGifford
Chief Officer

AGENDA

1. Apologies for absence (Members are respectfully reminded of the necessity to submit any apology for absence in advance and to give a reason for non-attendance).

2. Minutes of Last Meeting (Enclosed)

To approve the Minutes of the Meeting of the Committee held on 12th September 2019.

3. Declarations of Interest

Members are requested to declare both “pecuniary” and “non-pecuniary” interests as early in the meeting as they become known.

4. Outstanding Actions

None.

Congleton
beartown
where friends are made

Congleton Town Council, Town Hall, High Street, Congleton, Cheshire CW12 1BN
Tel: 01260 270350

Email: info@congletontowncouncil.co.uk www.congleton-tc.gov.uk

5. Questions from Members of the Public

To receive any questions from Members of the Public including those received in writing 7 days prior to the meeting.

6. Grant Approvals and Commitments 2019/20 (Enclosed)

To receive a statement showing the current position to 30th September 2019.

7. New Applications for Financial Assistance (Enclosed)

- **Grant ref GR12/1920 – Girlguiding 2020 Eurojam Trip (H Todd)**
- **Grant ref GR13/1920 – Congleton Musical Theatre**
- **Grant ref GR14/1920 – Girlguiding 2020 Eurojam Trip (L Downing)**

8. New Grant Activities Monitoring Forms

There are no new Grant Activities monitoring Forms.

9. Letters of Thanks (Enclosed)

To receive a letter of thanks from Congleton Bowling Club.

10. Management Accounts (Enclosed)

To receive and consider the Management Accounts to 31st August 2019.

11. Bank Reconciliation (Enclosed)

To receive and consider the bank reconciliation as at 31st August 2019.

12. Savings Account Balances (Enclosed)

To receive and consider the Savings Account balances as at 31st August 2019.

13. List of Payments (Enclosed)

To receive and consider the Payments lists between 1st - 31st August 2019.

To: Members of the Finance & Policy Committee

Cllrs: Robert Douglas (Chair) Russell Chadwick (Vice Chair)

Duncan Amies, David Brown, Paul Duffy, George Hayes, Rob Moreton, Jean Parry, Mark Rogan, James Smith

Ccs: Other members of the Council and Honorary Burgesses (3) for Information; Press (2) Congleton Library, Congleton Tourist Information Centre.

CONGLETON TOWN COUNCIL

**Minutes of the Finance and Policy Committee Meeting
held on Thursday 12th September 2019**

PRESENT Committee members,

Duncan Amies
David Brown
Russel Chadwick (Chair)
Paul Duffy
George Hayes
Rob Moreton
Sally Ann Holland (Mayor)
Mark Rogan
James Smith

Non Committee members

Suzy Firkin
Robert Hemsley
Amanda Martin
Kay Wesley

1. Apologies

Apologies for absence were received from Committee members Robert Douglas, Jean Parry and Deputy Mayor Denis Murphy

2. Minutes

FAP/11/1920 RESOLVED that the Minutes of the Meeting of the Committee held on 6th June 2019 be approved and signed by the Chair.

3. Declarations of Interest

Members are requested to declare both "pecuniary" and "non-pecuniary" interests as early in the meeting as they become known.

- Cllrs David Brown, George Hayes, Rob Moreton, Sally Ann Holland – declared a non-pecuniary interest in any matters relating to Cheshire East Council.
- Cllr David Brown declared a non-pecuniary interest in item 7(iii) Our Gang.
- All councillors declared a non-pecuniary interest in item 7 (iv) CCCU.

4. Outstanding Actions

None.

5. Questions from Members of the Public

To receive any questions from Members of the Public including those received in writing 7 days prior to the meeting

There were no questions from members of the public.

6. Grant Approvals and Commitments 2019/20 (enclosed)

To receive a statement showing the current position to 31st July 2019.

FAP/12/1920 RESOLVED that the grant statement be received

7. New Applications for Financial Assistance (enclosed)

FAP/13/1920 RESOLVED that

- Grant ref GR08/1920 The Big Heart Foundation Steering Group (URC Church) **£1,000 grant be approved**
- Grant ref GR09/1920 Congleton Park Bowling Club **£250 grant be approved**
- Grant ref GR10/1920 "Our Gang" **£600 grant be approved**
- Grant ref GR11/1920 Congleton Community Credit Union **£45 grant be approved**

8. New Grant Activities Monitoring Forms

- Beartown Patchwork and Quilters (GR15/1819)
- Friends of Congleton Park (GR05/1920)

FAP/14/1920 RESOLVED to approve the Grant Activities Monitoring Forms

9. Management Accounts

FAP/15/1920 RESOLVED to receive the Management Accounts to 31st July 2019.

10. Bank Reconciliation

FAP/16/1920 RESOLVED to receive the bank reconciliation as at 31st July 2019.

11. Savings Account Balances

FAP/17/1920 RESOLVED to receive the Savings Account balances as at 31st July 2019.

12. List of Payments

FAP/18/1920 RESOLVED to receive the Payments lists between 1st May 2019 and 31st July 2019.

13. Amendments to the Grants' Policy

FAP/19/1920 RESOLVED to accept the proposed changes to the Grant's Policy with the addition of the word "tangible" in section 13 to read "Grant requests for tangible products or services. "

**Russell Chadwick
Vice Chair**

Congleton Town Grant Commitments										
Specific Budgets										
Date Grant Approved	To	For	Section	Minute Referen	EMR b/fwd	Budget	Approved 19/20	Paid £	Outstanding	Date Paid
01/04/2019	Congleton Museum	Notional rent	GpoC			4,500.00	4,500.00	4,500.00	0.00	01/04/2019
01/04/2019	Community Projects	Project support	GpoC			16,000.00	16,000.00	16,000.00	0.00	09/05/2019
01/04/2019	Congleton Partnership	Rent	GpoC			1,533.00	1,533.00	1,533.00	0.00	01/04/2019
01/04/2019	Citizens Advice Bureau	annual grant	GpoC			15,000.00	15,000.00	15,000.00	0.00	01/04/2019
01/04/2019	Royal British Legion	Remembrance Day Parade	GpoC			1,000.00			0.00	
06/06/2019	St Peter's Church	Church clock maintenance	PCA1957	FAP/03/1920		242.00	242.00	242.00	0.00	24/04/2019
01/04/2019	Carnival Committee	2019 bi-annual Carnival	GpoC			3,750.00			0.00	
Totals						42,025.00	37,275.00	37,275.00	0.00	
		Ear marked reserve b/fwd				£0				
		Budget 2019/20				£42,025				
		Total approved to date				£37,275				
		Total awaiting application				£4,750				



SUBMITTED MEETING:
10th October

Congleton Town Council Application for Financial Assistance

Part 1: Applicant(s) and Project Details

Application Reference Number (office use only)	GR12/1920
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1.1	Applicant(s):	Helena Todd
1.2	Representing:	Girlguiding 2020 Eurojam Trip
1.3	Email Address:	
1.4	Tel No.	
1.5	Project Title:	Eurojam 2020 Poland Trip
1.6	Project Objectives:	<ul style="list-style-type: none">-Meet Scouts and Guides from other countries-learn new games/ activities from them-experience the diversity in Girlguiding for myself-have fun!
1.7	Brief Project Description:	A 7-day trip to the Eurojam 2020 in Gdansk, Poland. A chance to meet thousands of other young scouts and guides from across the world like myself. I will participate in activities and see the surrounding area on my trip.
1.8	Details accounts/budgets	Raised so far: £50 (through babysitting and school cake sale)

Part 2: Cost Details / Resources / Timescale

2.1	Total Cost of Project:	£1200
2.2	Total contribution sought:	£150
2.3	What will the money be spent on?	Cost of Transport to Poland. Other money raised will be spent on insurance, food, accommodation, and extra/new equipment needed.
2.4	Any ongoing costs:	None.

2.5	Details of confirmed match funding include source Cash: In kind:	N/A.
2.6	Resources needed:	The money will cover the entire cost of the trip. We will borrow tents off Girl guiding Cheshire border.
2.7	Estimated timescale of project from start to finish:	Fundraising throughout 2019 and 2020. Trip to take place 25 th July until the 3 rd August.

Part 3: Potential Benefits / Outputs

3.1	What are the potential benefits/outputs to residents of Congleton	I help out at a Brownie pack and will teach them about any games or information learnt. I will also tell them about the trip and encourage them to stay in Guiding so that they can have opportunities like this in the future. I will also encourage the other Rangers in my pack to apply for any upcoming trips. Me and the other attending girls will conduct most of our fundraising in Congleton, and we have plans to do things such as litter picks and Church lunches, which we believe will benefit all those involved.
3.2	Are there similar services/projects provided in the area	The Cheshire border Scouts are also conducting a Poland Eurojam Trip in 2020.

Part 4: Evaluation/Publicity

4.1	How will the project be evaluated and who will carry out the evaluation?	I will be more than happy to present a report of my trip, either in person or over email.
4.2	Describe how you will promote the Town Council in your project	I am representing Congleton and Congleton Girl guiding on an international level. I will tell others about Congleton and what it is like to live here.

Signature: Helena Todd

Date: 04/09/19

NOTE: Personal details given on this form will be redacted for public purposes, but the office will keep a copy within its electronic and paper files for the purposes of processing the grant. If successful the information will be kept for six years in line with HMRC rules. Your details will not be used or shared for other purposes in line with Congleton Town Council's Privacy Policy and GDPR 2018.



SUBMITTED MEETING:
15th Oct.



Congleton Town Council Application for Financial Assistance

Part 1: Applicant(s) and Project Details

Application Reference Number (office use only)	GR13/1920
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1.1	Applicant(s):	Hannah Bours
1.2	Representing:	Congleton Musical Theatre
1.3	Email Address:	
1.4	Tel No.	
1.5	Project Title:	Congleton Musical Theatre
1.6	Project Objectives:	<p style="text-align: center;"><u>Statement of Intent</u></p> <ul style="list-style-type: none">• Congleton Musical Theatre's intention is to train young people and adults in performing, relating to the production of a staged theatrical performance. As a direct result of this, young people and adults will gain confidence, social skills, self reliance, communication skills and a sense of accomplishment which they can take forward into their everyday lives.• Congleton Musical Theatre will runs from April to October and put on a Show in October.• It is also the intention of Congleton Musical Theatre to foster an interest in live performance thereby increasing the cultural life of the area.• The Congleton Musical Theatre is open to all people between the age of 16 plus regardless of race, gender, religion, sexual orientation, physical/mental disability or offending background, this year we have opened this up to 5 plus to be able to do this show's of The King and I.
1.7	Brief Project Description:	Is to be able to rehearsal from April to October on a Monday and Thursday which enable us to put on a show in October and this year we will be doing a matinee performance as well.
1.8	Details accounts/budgets	Please see attached expected expenditure/income sheet

Part 2: Cost Details / Resources / Timescale

2.1	Total Cost of Project:	£25,000 estimated (see show budget sheet attached)
2.2	Total contribution sought:	£700.00
2.3	What will the money be spent on?	We are looking for a grant for technical support such as microphones as this year we will be using a large amount of them,
2.4	Any ongoing costs:	Purchase of Show License, Music Hire and librettos. Advertising and promotional material. Theatre hire costumes etc.
2.5	Details of confirmed match funding include source Cash: In kind:	We have applied to a number of local organisations, like last year, but have not had any confirmed cash promised at this point of time. We estimate, based on present costing, that the professional team taking part in this exercise and giving their time voluntarily would be in the region of £10,000.
2.6	Resources needed:	Rehearsal and performing stage venue, rehearsal materials – music, scores and orchestral arrangements. Sound, lighting, stage set and props. Voluntary people to protect the children under our Child Protection Policy plus a Cheshire East Council Approved Matron. A large number of people to make costumes, staging, props and manage the theatre.
2.7	Estimated timescale of project from start to finish:	April to October finishing with the performance of the show from the 29 th October to the 2 nd November 2019.

Part 3: Potential Benefits / Outputs

3.1	What are the potential benefits/outputs to residents of Congleton	As stated the adults and children will benefit from being part of a happy and enjoyable team that we hope they will appreciate. The performance by the adults and children on the show evenings will enhance the cultural being of the town and make Congleton proud of the adults and young people who take part. Also the people who give their time and commitment to such a good cause totally on a voluntary basis.
3.2	Are there similar services/projects provided in the area	Yes there are a number of Musical Theatre Groups in our area including another adult group and 2 children groups.

Part 4: Evaluation

4.1	<i>How will the project be evaluated?</i>	Congleton Musical Theatre members will evaluate each contribution to the project and are present with a certificate of attendance that they may use for future requirements.
4.2	<i>Who will carry out the evaluation?</i>	We invite a member from the Sponsoring Organizations. Also local dignitaries are invited who voice the opinion in many ways including congratulating letters and comments in the local paper, the <i>Congleton Chronicle</i> .

Signature: _____

Date: 9th September 2019

**Congleton Musical Theatre
Annual Accounts**

Show Account Item	2018	2017
	9 to 5 / Strictly Musicals	Jekyll and Hyde
	Income	Income
Ticket sales	£3,931.20	£8,270.14
Grants & Donations		£4,800.00
Individual foyer sponsors		£505.00
Ice creams	£393.02	£457.90
Petty Cash show (in)		£369.15
Front of House raffles	£249.00	£332.00
Sundry Show income		£200.00
Promotional income		£180.00
Programme Sales	£131.91	£172.00
Teas, coffees, sweets, and soft drinks	£64.20	£95.51
Total Show Income	£4,769.33	£15,381.70

Item	2018	2017
	Expenditure	Expenditure
Commission on Ticket sales		£137.52
Performance Licence 9 to 5	£415.75	£2,073.13
Performance Licence King & I	£600.00	
Direction Team:		
Director/Choreographer	£430.00	£1,400.00
Musical Director	£350.00	£1,200.00
Society Pianist	£120.00	£350.00
Orchestra:		
Orchestra musicians		£2,400.00
Sound & lighting	£960.00	£5,160.00
Set hire/construction:		
Set hire		£600.00
Set materials	£36.65	£139.69
Set build		£969.43
Properties:		
Properties hire/purchase		£240.18
Wardrobe & Costumes:		
Costume hire		£1,352.00
Make-up		£55.03
Wigs & beards		£1,293.20
Sundries; costumes		£145.00
Printing & Publicity:		
Advertising (show)	£270.00	£188.60
Display boards	£60.00	£251.10
Booking form printing		£117.60
Poster printing		£68.40
Programme printing	£78.50	£379.00
Promotional expenses	£62.40	£199.68
Sundries; publicity		£1.49
Theatre & Room Hire:		
Theatre hire charge	£60.00	£3,079.49
Sundry FOH purchases:		
Ice creams	£46.73	£322.78

Sundries: miscellaneous (show)	£41.96	£48.90
Petty Cash (out)		£356.00
Total Show Expenditure	£3,531.99	£22,528.22

General Account

Item	Income	Income
Members' Subscriptions	£0.00	£1,380.00
Grants & Donations (Gift Aid)	£1,071.62	£750.00
Social events: income		£178.00
Other Fund-raising events	£1,214.21	£1,141.64
Dinner dance	£0.00	£893.00
Bank Interest	£7.98	£1.49
Building Society Interest	£15.00	£10.87
Sundry income; general	£0.00	£127.00
Petty Cash general (in)	£35.80	£470.38
Total	£2,344.61	£4,952.38

Item	Expenditure	Expenditure
NODA Membership	£117.00	£163.00
Insurance	£763.76	£743.76
Dinner dance entertainment	£0.00	£640.00
Venue hire (general)	£0.00	£90.00
Other Fund-raising events	£522.00	
Website and online costs	£36.72	£79.78
Postage, Stationery & Printing Ink	£26.80	£78.64
Sundry expenditure; general		£26.97
Petty Cash general (out)	£0.00	£372.46
Depreciation on fixed assests	£13.29	£14.77
Total	£1,479.57	£2,209.38

Opening Balances as at 1 January

Balance at Bank c/acct & reserve acct	£11,338.21	£12,523.60
Balance at Building Society	£10,880.45	£10,869.58
Suplus of Income over Expenditure	£2,102.38	-£4,223.13
Depreciation	£13.29	£14.77
Previous year petty cash adjustment	£0.00	£15.09
Previous year's cheques presented	-£3,079.49	-£66.75
Total	£21,254.84	£19,133.16

Closing Balances as at 31st December

Balance at Bank c/acct & reserve acct	£10,365.59	£11,338.21
Balance at Building Society	£10,895.45	£10,880.45
Cash in Hand	£35.80	£35.80
Less unrepresented cheques	-£42.00	-£3,121.30
Total	£21,254.84	£19,133.16



Congleton Town Council Application for Financial Assistance

RECEIVED
18 SEP 2019

Part 1: Applicant(s) and Project Details

Application Reference Number (office use only)	GR14/1920
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1.1	Applicant(s):	Lily Downing
1.2	Representing:	girlguiding
1.3	Email Address:	
1.4	Tel No.	
1.5	Project Title:	Girlguiding trip to polish jamboree
1.6	Project Objectives:	To learn new skills, make new friends
1.7	Brief Project Description:	An international camp in Gdansk, Poland. It will be 7 days long and we will learn new skills, meet new friends, and learn about the diversity of scouting + guiding. It will be a great opportunity to experience a guide trip of international scale.
1.8	Details accounts/budgets	Tbc ↳ please see attached letter.

Part 2: Cost Details / Resources / Timescale

2.1	Total Cost of Project:	£1200
2.2	Total contribution sought:	Any donation would be most appreciated.
2.3	What will the money be spent on?	Costs of the trip.

2.4	Any ongoing costs:	N/A
2.5	Details of <i>confirmed</i> match funding include source Cash: In kind:	no match funding .
2.6	Resources needed:	Financial donation .
2.7	Estimated timescale of project from start to finish:	7 days .

Part 3: Potential Benefits / Outputs

3.1	What are the potential benefits/outputs to residents of Congleton	we will teach our packs any skills / games we learn and encourage them to go on other trips in the future .
3.2	Are there similar services/projects provided in the area	no .

Part 4: Evaluation/Publicity

4.1	How will the project be evaluated and who will carry out the evaluation? ?	through girlguiding .
4.2	Describe how you will promote the Town Council in your project	represent congleton at the international event.

Signature

Date: 15.09.19

NOTE: Personal details given on this form will be redacted for public purposes, but the office will keep a copy within its electronic and paper files for the purposes of processing the grant. If successful the information will be kept for six years in line with HMRC rules. Your details will not be used or shared for other purposes in line with Congleton Town Council's Privacy Policy and GDPR 2018.



EUROPEAN JAMBOREE POLAND 2020

Girlguiding United Kingdom contingent



Cheshire European Jamboree Patrols

Dear *Lily Dawning*.

Thank you for coming to the European Jamboree selection day.

I am pleased to be able to offer you a place on the European Jamboree in Gdansk Poland in 2020 as a member of the Cheshire Border Patrols.

The Jamboree will take place between 27th July and 7th August 2020. You will need to keep a couple of days free either side for travel. Exact dates may not be known until spring 2020.

The anticipated cost will be £1200. This does include a contingency due to uncertainties around Brexit.

The cost includes 2 Region training/briefing weekends, some trip uniform and several day meetings for our unit. I am also hoping to have a 3rd training weekend just for our unit.

More guidelines on participating in an international trip will be provided at the first parents and participants meeting, which will be on 29th Sept 2019. I am finalising venue and will let you know as soon as possible.

We will discuss fundraising and payment plans in more detail at this meeting. If you wish to apply for District and Division grants ahead of this meeting please do, but please don't apply for any County or other grants at this stage. I will forward bank details for payment shortly.

The first region training/briefing weekend is from 12-13th October at Guys Farm Activity Centre. As I know dates for further training weekends and days I will let you know. Please make every effort to attend all these meetings they are a vital part of the Jamboree.

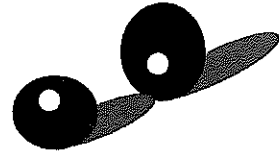
I look forward to meeting you, in the meantime if you want to find out more about the European Jamboree check out the official web site: <https://ej2020.org>

Yours in Guiding

Ali Griffen

Leader Cheshire Border European Jamboree Patrols

**CONGLETON PARK BOWLING
CLUB**



CHAIRMAN DAVID SHAW

SECRETARY PAUL CHARLESWORTH

30th Sept 2019

RE: Grant for Intruder Alarm System.

Dear Sirs,

We would like to thank you,
Sincerely for your kind donation
towards the cost of our new intruder
alarm system.

Yours faithfully,

P. Charlesworth: Secretary/Treasurer

CONGLETON TOWN COUNCIL

COMMITTEE REPORTS AND UPDATES

COMMITTEE:	Finance and Policy Committee		
MEETING DATE AND TIME	10/10/19 7pm	LOCATION	Congleton Town Hall
REPORT FROM	Jackie Potts – Support Manager		
AGENDA ITEM REPORT TITLE	10 Management accounts for August 2019		
Background	Variance analysis of the Management Accounts for August 2019 to accompany the spreadsheet.		
Updates	<p>These figures are to 31st August 2019. See spreadsheet. Central overheads reallocated is an accounting mechanism to apportion the administrative costs over all the other cost centres containing staff, in line with the audit and accountancy regulation guidelines. The figures for month 5 show figures largely in line with the budget. 42% of expenditure would be expected to have been used if expenditure was a regular monthly amount.</p> <p><u>Finance and Policy Committee</u></p> <p><u>Corporate Management</u></p> <p>Overall on budget</p> <ul style="list-style-type: none"> • Reception – TIC is paid in full in October (the Tourist Info Centre act as CTC's reception but are Cheshire East staff. Congleton Town Council pays towards the salaries to enable the Centre to stay open during the afternoon in winter.) • Misc Office Costs includes rental of secure document disposal boxes as part of GDPR measures which wasn't budgeted for. • Subscriptions and Publications come in at the beginning of the financial year so 85% of the budget has been used. • Insurance is a full year cost. • Auditing invoices still to be received. <p><u>Democratic/Civic</u></p> <p>Overall on budget</p> <ul style="list-style-type: none"> • The Mayor has received her annual allowance. • Stationery and Printing includes business cards for councillors. <p><u>Grants</u></p> <p>£15,000 was available for community grant applications for the year in May – the Grants commitments sheet shows the breakdown of the current amount available which is £10,290.</p> <p><u>Community, Environment and Services Committee</u></p> <p>Overall slightly under budget.</p> <ul style="list-style-type: none"> • Allotments: £885 has been spent on allotment maintenance which only has a small budget. • Public Toilets: Repairs carried out on the public toilets (Market Street) and a cleaning company now employed to clean daily. 		

	<ul style="list-style-type: none"> • Crime reduction/CCTV - first quarter PCSO invoice received but not yet received the CCTV invoice. <p><u>Streetscape</u></p> <ul style="list-style-type: none"> • Agency staff are used for the busy summer period but taken along with the underspend on Staff costs the total is still within budget. • Insurance is a full year cost. • Vehicle servicing/maintenance is over budget as £6,000 has been spent on mower repairs. • Street cleansing includes litter pickers and new lamppost bins. <p><u>Town Hall Committee</u></p> <p>Expenditure slightly under budget and but income slightly under budget so overall 39% of budget used.</p> <p><u>Capital</u></p> <p>Capital is shown to enable the management accounts to balance to the budget figure. The £40k actual expenditure to date is £35,000 and £5,000 to go into reserves. Any capital purchases are reflected in the reserves.</p> <p><u>Personnel Committee</u></p> <p>Staffing costs slightly under budget</p>
Decision Requested	To receive the Management Accounts to August 2019

Congleton Town Council - Management Accounts - August 2019

	Actual Year To Date	Current Annual Budget	Variance Annual Total	% of Budget
Finance and Policy				
Corp Management				
Staff Costs (re-allocated)	56,599	136,059	79,460	42%
Travel	0	900	900	0%
Training / Conferences	983	3,000	2,017	33%
Rent Payable	5,813	13,950	8,138	42%
Reception - TIC	0	3,186	3,186	0%
Miscellaneous Office Costs	603	450	-153	134%
Telephone/Fax/Internet	255	1,260	1,005	20%
Postage	1,117	2,900	1,783	39%
Stationery & Printing	1,047	3,000	1,953	35%
Subscriptions & Publications	2,747	3,230	483	85%
Insurance	8,488	9,180	692	92%
Computer/IT Costs	5,373	10,812	5,439	50%
Photocopy Charges	629	2,600	1,971	24%
Recruitment Advertising	0	500	500	0%
Other Advertising	84	300	216	28%
Bank Charges	385	1,020	635	38%
Audit Fees - External	0	2,000	2,000	0%
Audit Fees - Internal	0	1,290	1,290	0%
Accountancy Support	1,031	4,500	3,469	23%
Legal & Professional fees	536	2,000	1,464	27%
HR & H&S support	1,732	4,590	2,858	38%
Central Overheads reallocated	-24,433	-58,216	-33,783	42%
Corporate Management:-Expenditure	62,989	148,511	85,523	42%
Interest Receivable	-1,020	-3,000	-1,980	34%
Corporate Management :- Income	-1,020	-3,000	-1,980	34%
Net Expenditure over Income	61,969	145,511	83,543	43%
Civic				
Staff Costs (re-allocated)	11,117	26,746	15,629	42%
Training / Conferences	124	2,000	1,876	6%
Stationery & Printing	411	500	89	82%
Marketing/Promotions	256	1,000	744	26%
Council Newsletter	1,716	5,388	3,672	32%
Council Website	0	1,500	1,500	0%
Mayor's Allowance	3,000	3,000	0	100%
Members Expenses	0	200	200	0%
Civic Expenses	2,317	5,000	2,683	46%
Civic Regalia	0	250	250	0%
Hall & Room Hire	2,927	5,555	2,628	53%
Civic Artefacts and Treasures	0	500	500	0%
Central Overheads reallocated	1,028	2,448	1,420	42%
Civic:-Expenditure	22,896	54,087	31,191	42%
Grants <u>Grants</u>	51,293	61,583	10,290	83%
F&P Income - Expenditure Totals	136,158	261,181	125,024	52%
Community, Environment & Services				
Paddling Pool	14,201	27,968	13,767	51%
Propogation Unit	0	1,000	1,000	0%
Floral Displays	2,880	12,000	9,120	24%
Allotments	1,030	1,250	220	82%
Public Toilets	4,999	8,600	3,601	58%
Crime Reduction/CCTV	8,320	51,700	43,380	16%
Congleton Partnership	14,408	34,578	20,171	42%
Community Development	33,419	96,186	62,767	35%
Christmas Fayre/lights	0	21,000	21,000	0%
Neighbourhood Plan	0	0	0	#DIV/0!
Tourism	802	5,000	4,198	16%
Youth and Young People	75	2,000	1,925	4%
Luncheon Club	2,586	11,000	8,414	24%
	82,720	272,282	189,563	30%

	Actual Year To Date	Current Annual Budget	Variance Annual Total	% of Budget
Streetscape				
Staff Costs	158,630	421,355	262,725	38%
Agency Staff	7,619	6,000	1,619	127%
Training	320	3,000	2,680	11%
Protective Clothing/H & Safety	1,224	4,500	3,276	27%
Office rent	1,278	3,087	1,790	42%
Cleaning Materials	1,707	5,000	3,293	34%
Telephones	294	700	406	42%
Insurance	5,547	6,000	453	92%
Property maintenance	642	1,030	388	62%
Horticultural etc Supplies	8,026	18,000	9,974	45%
Winter Bedding	0	1,000	1,000	0%
Vehicle maintenance/Serv etc	10,242	10,000	242	102%
Vehicle fuel and oil	5,487	15,000	9,513	37%
Vehicle rental charges	14,780	38,000	23,220	39%
Street Cleansing	1,934	3,500	1,566	55%
General expenditure	1,020	4,000	2,980	26%
Central Overheads Reallocated	16,188	38,569	22,381	42%
Rechargeable expenses		0	0	#DIV/0!
Streetscape Expenditure	234,938	578,721	343,784	41%
Streetscape - Income	-152,793	-366,702	-213,910	42%
Streetscape - External work income	-3,148	-15,000	-11,852	21%
Streetscape - Misc Income	-375	-900	-525	42%
	-156,316	-382,602	-226,287	41%
Net Expenditure over Income	78,622	196,119	117,497	40%
C,E & S Income - Net Expenditure Totals	161,342	468,401	307,060	34%
<u>Town Hall</u>				
Town Hall - Expenditure	76,459	200,566	124,107	38%
Town Hall - Income	-47,134	-125,800	-78,666	37%
Net Expenditure over Income	29,325	74,766	45,441	39%
<u>Capital</u>	40,000	79,803	39,803	50%
<u>Total Net Expenditure</u>	366,824	884,151	517,327	41%
<u>Personnel</u>				
Staff Costs - Reallocated	294,980	772,034	477,054	38%

Reserves as at 31/08/19

General Reserve	200,901
Capital Equipment Fund	36,039
Capital Contingency Fund	297,610
EMR Elections	20,000
EMR Crime Prevention/Traffic calming	8,779
EMR Ancient Treasures	3,000
EMR Website	2,651
EMR Training	10,000
EMR Loan Repayments	150
EMR Toilets	24,012
EMR Public Realm	9,189
EMR Legal Fees	5,292
EMR Christmas Lights	7,573
EMR Tourism	9,169
EMR Marketing	5,000
EMR Congleton Neighbourhood Plan	17,261
EMR Cenotaph	100,000
EMR Rotary Bonfire	5,000
	761,626

Bank Reconciliation Statement as at 31/08/2019
for Cashbook 1 - RBS Current/Access Acct

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
RBS Current Account 11411170	31/08/2019	517	190,166.68

190,166.68

Unpresented Cheques (Minus)Amount

05/07/2019	008851	Beartown Patchworkers	350.00
16/07/2019	008854	JEWSON	68.44
23/07/2019	008856	Cong Building Preserv Trust	233.99
20/08/2019	008872	Albion Stone Plc	8,726.72
20/08/2019	008870	Grant SWANS cic	250.00
20/08/2019	008871	Grant Ruby's Fund	500.00
27/08/2019	008873	Alpha and Street Legal Tyres L	574.80
27/08/2019	008874	Mr John K Carter	2,422.42
27/08/2019	008875	Linings & Hoses Ltd	91.88
27/08/2019	008876	Viking Direct	26.38

13,244.63

176,922.05

Receipts not Banked/Cleared (Plus)

0.00

0.00

176,922.05

Balance per Cash Book is :-

176,922.05

Difference is :-

0.00

CONGLETON TOWN COUNCIL

COMMITTEE REPORTS AND UPDATES

COMMITTEE :	Finance and Policy Committee														
MEETING DATE AND TIME	10 th October 2019 7.00pm	LOCATION	Congleton Town Hall												
REPORT FROM	Jackie Potts – Support Manager														
AGENDA ITEM REPORT TITLE	12 Congleton Town Council – Savings account balances														
Background	To inform the Finance and Policy Committee with the location and balances of the Town Council's savings and investments.														
Updates	<p style="text-align: center;"><u>Balances as at 31st August 2019</u></p> <table style="width: 100%;"><tr><td style="width: 70%;">Balance per Business Reserve Account (10180876)</td><td style="text-align: right;">484,851.23</td></tr><tr><td>Cambridge and Counties 1-year fixed deposit</td><td style="text-align: right;">150,000.00</td></tr><tr><td>CCLA deposit</td><td style="text-align: right;">150,000.00</td></tr><tr><td></td><td style="text-align: right;"><hr/></td></tr><tr><td></td><td style="text-align: right;">784,851.23</td></tr><tr><td></td><td style="text-align: right;"><hr/><hr/></td></tr></table>			Balance per Business Reserve Account (10180876)	484,851.23	Cambridge and Counties 1-year fixed deposit	150,000.00	CCLA deposit	150,000.00		<hr/>		784,851.23		<hr/> <hr/>
Balance per Business Reserve Account (10180876)	484,851.23														
Cambridge and Counties 1-year fixed deposit	150,000.00														
CCLA deposit	150,000.00														
	<hr/>														
	784,851.23														
	<hr/> <hr/>														
Decision Requested	To receive the Savings Account balances as at 31 st August 2019														

List of Payments made between 01/08/2019 and 31/08/2019

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
01/08/2019	Reimburse Petty cash	008862	127.27		Reimburse Petty cash
01/08/2019	Cheshire East Council	DD	2,696.00		THall Business rates
01/08/2019	Cheshire East Council	DD	213.00		Mkt St toilets rates
01/08/2019	Prism Solutions	DD	51.31		62776/10656/phone charges
02/08/2019	BACS P/L Pymnt Page 2216	BACS Pymnt	15,468.61		BACS P/L Pymnt Page 2216
02/08/2019	BACS P/L Pymnt Page 2219	BACS Pymnt	184.02		BACS P/L Pymnt Page 2219
06/08/2019	Jewson Limited	008863	90.54		0767/00101912/10725/slate
06/08/2019	Linings & Hoses Ltd	008864	131.60		CST228508/10726/mower parts
06/08/2019	Whitehursts Agricultural & Bui	008865	18.00		9563/10743/stakes in bloom
09/08/2019	BACS P/L Pymnt Page 2223	BACS Pymnt	9,748.31		BACS P/L Pymnt Page 2223
12/08/2019	HMRC VAT	DD	5,447.03		HMRC VAT
13/08/2019	Alpha and Street Legal Tyres L	008866	48.00		10472/10748/puncture repair
13/08/2019	Cheshire East Council	008867	295.00		41122017/10751/prem licence
13/08/2019	Congleton Community Trans Part	008868	30.50		125/10752/In bloom tour
13/08/2019	West Wallasey Contract Hire	008869	3,427.85		WAL238159/10767/lease vans
15/08/2019	RBS Bankline charges	DD	65.90		RBS Bankline charges
16/08/2019	Payroll August 2019	BANKLINE	62,835.18		Payroll August 2019
16/08/2019	West Mercia Energy	DD	1,469.34		1607401/10739/T Hall Gas
20/08/2019	Albion Stone Pic	008872	8,726.72		Cenotaph Stone
20/08/2019	Grant SWANS cic	008870	250.00		Grant SWANS cic
20/08/2019	Grant Ruby's Fund	008871	500.00		Grant Ruby's Fund
21/08/2019	BACS P/L Pymnt Page 2227	BACS Pymnt	10,956.75		BACS P/L Pymnt Page 2227
21/08/2019	RBS charges	DD	12.90		RBS charges
23/08/2019	EE Ltd	dd	65.70		01284833880/10780/phone charge
27/08/2019	Alpha and Street Legal Tyres L	008873	574.80		10492/Tyres for mower
27/08/2019	Mr John K Carter	008874	2,422.42		140819/10774/cenotaph project
27/08/2019	Linings & Hoses Ltd	008875	91.88		CST229614/10785/wd40, throttle
27/08/2019	Viking Direct	008876	26.38		308961/10800/mail holders
27/08/2019	Prism Solutions	DD	1,076.02		108959/10788/IT Support
28/08/2019	RBS Credit Card	D D	67.93		31072019/10728/RBS Credit Card
28/08/2019	Allpay - Plus Dane	DD	36.28		Allotment garage rental
30/08/2019	BACS P/L Pymnt Page 2235	BACS Pymnt	5,314.02		BACS P/L Pymnt Page 2235
30/08/2019	BACS P/L Pymnt Page 2240	BACS Pymnt	4,577.35		BACS P/L Pymnt Page 2240
30/08/2019	Suez Recycling and Recovery UK	dd	293.54		31602153/10745/Suez Recycling
Total Payments			137,330.15		

List of Purchase Ledger Payments

Linked to Cashbook 1

Entered Month 4
by user ST

Supplier and Invoice Details	Invoice Date	Invoice No	Ledger	Amount Due	Discount	Amount Paid	Balance
BELMONT Belmont Fabrication (Congleton) Ltd							
15573/10678/mower parts Authorised: dm	24/05/2019	15573	1	18.00	0.00	18.00	0.00
15610/10679/mower repairs Authorised: dm	28/06/2019	15610	1	18.00	0.00	18.00	0.00
					0.00	36.00	
Above paid on 02/08/2019 by Online Payment Ref BELMONT							
BESTCONNEX The Best Connection Group							
3039790/10680/S scopae temp Authorised: dm	26/07/2019	3039790	1	574.14	0.00	574.14	0.00
					0.00	574.14	
Above paid on 02/08/2019 by Online Payment Ref BESTCONNEX							
CHESHIRE Police & Crime Commissioner for Cheshire							
110720000748/10696/PCSO Authorised: dm	23/07/2019	110720000748	1	8,320.00	0.00	8,320.00	0.00
					0.00	8,320.00	
Above paid on 02/08/2019 by Online Payment Ref CHESHIRE							
CTHEVENTS C T H Events & Parties							
1969/10685/partnership Authorised: ms	25/07/2019	1969	1	13.92	0.00	13.92	0.00
1970/10686/In Bloom refreshmen Authorised: mh	25/07/2019	1970	1	259.20	0.00	259.20	0.00
1974/10687/cenotaph mtg Authorised: dm	17/07/2019	1974	1	26.10	0.00	26.10	0.00
1975/10688/TC12728 Authorised: st	15/07/2019	1975	1	174.00	0.00	174.00	0.00
1976/10689/partnership Authorised: ms	15/07/2019	1976	1	17.40	0.00	17.40	0.00
1977/10690/partnership Authorised: ms	17/07/2019	1977	1	20.88	0.00	20.88	0.00
1978/10691/TC12723 Authorised: st	19/07/2019	1978	1	928.50	0.00	928.50	0.00
					0.00	1,440.00	
Above paid on 02/08/2019 by Online Payment Ref CTHEVENTS							

List of Purchase Ledger Payments

Linked to Cashbook 1

Entered Month 4
by user ST

Supplier and Invoice Details	Invoice Date	Invoice No	Ledger	Amount Due	Discount	Amount Paid	Balance
CTM Cheshire Turf Machinery Ltd							
168898/10684/mower parts Authorised: dm	29/07/2019	168898	1	166.81	0.00	166.81	0.00
					0.00	166.81	
Above paid on 02/08/2019 by Online Payment Ref CTM							
EPH Electric Picture House							
260719/10692/partnership Authorised: ms	26/07/2019	260719	1	77.99	0.00	77.99	0.00
					0.00	77.99	
Above paid on 02/08/2019 by Online Payment Ref EPH							
KGLOACH K G Loach							
40730/10693/Bark - antrobus st Authorised: dm	24/07/2019	40730	1	110.16	0.00	110.16	0.00
					0.00	110.16	
Above paid on 02/08/2019 by Online Payment Ref KGLOACH							
MAC MAC Tool & Plant Hire Ltd							
3638/10694/throttle trigger Authorised: dm	17/07/2019	3638	1	43.58	0.00	43.58	0.00
					0.00	43.58	
Above paid on 02/08/2019 by Online Payment Ref MAC							
MATTHEWS A P Matthews Nurseries Ltd							
35621/10695/TC12702 P House Authorised: dm	19/06/2019	35621	1	349.20	0.00	349.20	0.00
					0.00	349.20	
Above paid on 02/08/2019 by Online Payment Ref MATTHEWS							
PPLPRS PPL PRS Limited							
SIN1156469/10697/Music licence Authorised: mjjw	29/07/2019	SIN1156469	1	2,236.25	0.00	2,236.25	0.00
SIN1156470/10698/outside music Authorised: mjjw	29/07/2019	SIN1156470	1	1,078.95	0.00	1,078.95	0.00
					0.00	3,315.20	
Above paid on 02/08/2019 by Online Payment Ref PPLPRS							

Continued over page

List of Purchase Ledger Payments

Linked to Cashbook 1

Entered Month 4
by user ST

Supplier and Invoice Details	Invoice Date	Invoice No	Ledger	Amount Due	Discount	Amount Paid	Balance
SPIRAL Spiral Colour							
32916/10699/A1 Board Authorised: mh	24/07/2019	32916	1	74.40	0.00	74.40	0.00
					<u>0.00</u>	<u>74.40</u>	
Above paid on 02/08/2019 by Online Payment Ref SPIRAL							
STJOHN St John Ambulance							
1900127616/10700/Training Authorised: mjw	23/07/2019	1900127616	1	324.00	0.00	324.00	0.00
					<u>0.00</u>	<u>324.00</u>	
Above paid on 02/08/2019 by Online Payment Ref STJOHN							
TALKECHEM Talke Chemical Company Limited							
65948/10703/P toilets cleaning Authorised: mjw	18/07/2019	65948	1	269.70	0.00	269.70	0.00
65951/10702/Pool chemicals Authorised: mjw	17/07/2019	65951	1	109.39	0.00	109.39	0.00
65961/10701/nitrile gloves Authorised: dm	24/07/2019	65961	1	78.00	0.00	78.00	0.00
					<u>0.00</u>	<u>457.09</u>	
Above paid on 02/08/2019 by Online Payment Ref TALKECHEM							
TOP Top Nosh							
04/10704/in bloom breakfast Authorised: mh	25/07/2019	04	1	34.50	0.00	34.50	0.00
					<u>0.00</u>	<u>34.50</u>	
Above paid on 02/08/2019 by Online Payment Ref TOP							
TSELECT T & S Electrical Limited							
1893/10705/light repairs Authorised: mjw	18/07/2019	1893	1	145.54	0.00	145.54	0.00
					<u>0.00</u>	<u>145.54</u>	
Above paid on 02/08/2019 by Online Payment Ref TSELECT							
Total Purchase Ledger Payments						<u>0.00</u>	<u>15,468.61</u>

List of Purchase Ledger Payments

Linked to Cashbook 1

Entered Month 5
by user ST

Supplier and Invoice Details	Invoice Date	Invoice No	Ledger	Amount Due	Discount	Amount Paid	Balance
BOMFORD Bomford Office Products Ltd							
8293/10682/credit 82561 Authorised: mh	29/07/2019	8293	1	-27.55	0.00	-27.55	0.00
82561/10681/stationary Authorised: mh	22/07/2019	82561	1	192.97	0.00	192.97	0.00
82637/10683/sticky hook tape Authorised: mh	29/07/2019	82637	1	18.60	0.00	18.60	0.00
					<u>0.00</u>	<u>184.02</u>	
Above paid on 02/08/2019 by Online Payment Ref BOMFORD							
Total Purchase Ledger Payments						<u>0.00</u>	<u>184.02</u>

Linked to Cashbook 1

Entered Month 4
by user ST

Supplier and Invoice Details	Invoice Date	Invoice No	Ledger	Amount Due	Discount	Amount Paid	Balance
CAMPEY Campey Turf Care Systems							
0000104457/10711/mower repairs Authorised: dm	31/07/2019	0000104457	1	2,970.00	0.00	2,970.00	0.00
					<u>0.00</u>	<u>2,970.00</u>	

Above paid on 09/08/2019 by Online Payment Ref CAMPEY

CHESHELECT Cheshire Electrical Supplies Ltd							
596-046510/10712/Light bulbs Authorised: mjw	26/07/2019	596-046510	1	12.97	0.00	12.97	0.00
					<u>0.00</u>	<u>12.97</u>	

Above paid on 09/08/2019 by Online Payment Ref CHESHELECT

CHS Congleton High School							
5102541/10714/In Bloom leaflet Authorised: mh	27/06/2019	5102541	1	28.50	0.00	28.50	0.00
5102552/10715/business cards Authorised: mh	27/06/2019	5102552	1	461.40	0.00	461.40	0.00
5102570/10716/In Bloom posters Authorised: mh	31/07/2019	5102570	1	36.00	0.00	36.00	0.00
5102572/10717/p/shlp dementla Authorised: ms	31/07/2019	5102572	1	92.50	0.00	92.50	0.00
5102575/10718/p/shlp flyers Authorised: ms	31/07/2019	5102575	1	67.40	0.00	67.40	0.00
5102577/10719/P/ship cards Authorised: ms	31/07/2019	5102577	1	44.40	0.00	44.40	0.00
5102580/10713/In Bloom flyers Authorised: mh	31/07/2019	5102580	1	42.00	0.00	42.00	0.00
					<u>0.00</u>	<u>772.20</u>	

Above paid on 09/08/2019 by Online Payment Ref CHS

CONGLASS Congleton Glass Co. Ltd							
79577/10724/replace broken pan Authorised: dm	17/06/2019	79577	1	120.00	0.00	120.00	0.00
					<u>0.00</u>	<u>120.00</u>	

Above paid on 09/08/2019 by Online Payment Ref CONGLASS

List of Purchase Ledger Payments

Linked to Cashbook 1

Entered Month 4
by user ST

Supplier and Invoice Details	Invoice Date	Invoice No	Ledger	Amount Due	Discount	Amount Paid	Balance
DCASSIST D C Assist Ltd							
<i>DCAPT001/10720/public toilets</i> Authorised: mjlw	21/07/2019	DCAPT001	1	93.75	0.00	93.75	0.00
<i>15072019/10721/Town Hall toilet</i> Authorised: mjlw	21/07/2019	DCATH001	1	143.75	0.00	143.75	0.00
<i>DCAPT002/10722/public toilets</i> Authorised: mjlw	22/07/2019	DCAPT002	1	93.75	0.00	93.75	0.00
<i>DCATH002/10723/Town Hall toilet</i> Authorised: mjlw	22/07/2019	DCATH002	1	131.25	0.00	131.25	0.00
					0.00	462.50	

Above paid on 09/08/2019 by Online Payment Ref DCASSIST

POOL Pool Tech Services Ltd							
<i>3107/10727/burst pipe repair</i> Authorised: mjlw	30/07/2019	3107	1	370.70	0.00	370.70	0.00
					0.00	370.70	

Above paid on 09/08/2019 by Online Payment Ref POOL

SECUR Secur-80 Ltd							
<i>4338/10729/annual key holding</i> Authorised: mjlw	31/07/2019	4338	1	144.00	0.00	144.00	0.00
					0.00	144.00	

Above paid on 09/08/2019 by Online Payment Ref SECUR

TALKECHEM Talke Chemical Company Limited							
<i>65957/10730/mop & gloves</i> Authorised: mjlw	29/07/2019	65957	1	61.80	0.00	61.80	0.00
<i>65964/10731/public toilet stock</i> Authorised: mjlw	30/07/2019	65964	1	80.06	0.00	80.06	0.00
<i>65963/10732/park toilets stock</i> Authorised: dm	31/07/2019	65963	1	377.84	0.00	377.84	0.00
					0.00	519.70	

Above paid on 09/08/2019 by Online Payment Ref TALKECHEM

List of Purchase Ledger Payments

Linked to Cashbook 1

Entered Month 4
by user ST

Supplier and Invoice Details	Invoice Date	Invoice No	Ledger	Amount Due	Discount	Amount Paid	Balance
THOMSON Thomson Planning Partnership Ltd							
46/012/AT/016/10733/N/plan Authorised: dm	31/07/2019	46/012/AT/016	1	92.04	0.00	92.04	0.00
					<u>0.00</u>	<u>92.04</u>	
Above paid on 09/08/2019 by Online Payment Ref THOMSON							
TSELECT T & S Electrical Limited							
1902/10734/repair lights Authorised: mjlw	31/07/2019	1902	1	370.04	0.00	370.04	0.00
					<u>0.00</u>	<u>370.04</u>	
Above paid on 09/08/2019 by Online Payment Ref TSELECT							
WESTWALLAS West Wallasey Contract Hire							
WAL237686/10740/Lease vans Authorised: dm	06/07/2019	WAL237686	1	3,427.85	0.00	3,427.85	0.00
WALM193198/10741/new tyre Authorised: dm	12/07/2019	WALM193198	1	133.08	0.00	133.08	0.00
					<u>0.00</u>	<u>3,560.93</u>	
Above paid on 09/08/2019 by Online Payment Ref WESTWALLAS							
WRIST Wristband Plus Ltd							
A001703/10744/lanyards Authorised: mh	16/07/2019	A001703	1	353.23	0.00	353.23	0.00
					<u>0.00</u>	<u>353.23</u>	
Above paid on 09/08/2019 by Online Payment Ref WRIST							
Total Purchase Ledger Payments						<u>0.00</u>	<u>9,748.31</u>

13/08/2019

Congleton Town Council

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List of Purchase Ledger Payments

User: ST

Linked to Cashbook 1

Entered Month 5
by user ST

Supplier and Invoice Details	Invoice Date	Invoice No	Ledger	Amount Due	Discount	Amount Paid	Balance
ADPROFILE A D Profile Ltd							
1344/10746/Ad boards Authorised: jm	09/08/2019	1344	1	582.00	0.00	582.00	0.00
					0.00	582.00	
Above paid on 21/08/2019 by Online Payment Ref ADPROFILE							
ANGEL Angel Springs Ltd							
5098310/10749/bottled water Authorised: mjw	31/07/2019	5098310	1	187.20	0.00	187.20	0.00
					0.00	187.20	
Above paid on 21/08/2019 by Online Payment Ref ANGEL							
BESTCONNEX The Best Connection Group							
3047651/10750/S scape temp Authorised: rb	09/08/2019	3047651	1	695.73	0.00	695.73	0.00
					0.00	695.73	
Above paid on 21/08/2019 by Online Payment Ref BESTCONNEX							
CTHEVENTS C T H Events & Parties							
1986/10753/cenotaph mtg Authorised: jm	07/08/2019	1986	1	13.92	0.00	13.92	0.00
1987/10754/chairs meeting Authorised: jm	08/08/2019	1987	1	107.10	0.00	107.10	0.00
					0.00	121.02	
Above paid on 21/08/2019 by Online Payment Ref CTHEVENTS							
D S DRAINAGE D.S. Drainage							
A0068/10759/clean drain pool Authorised: mjw	04/08/2019	A0068	1	90.00	0.00	90.00	0.00
					0.00	90.00	
Above paid on 21/08/2019 by Online Payment Ref DSDRAINAGE							

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List of Purchase Ledger Payments

Linked to Cashbook 1

Entered Month 5
by user ST

Supplier and Invoice Details	Invoice Date	Invoice No	Ledger	Amount Due	Discount	Amount Paid	Balance
DCASSIST D C Assist Ltd							
040819/10755/toilet cleaning Authorised: mjlw	04/08/2019	040819	1	93.75	0.00	93.75	0.00
290719/10757/toilet cleaning Authorised: mjlw	04/08/2019	290719	1	131.25	0.00	131.25	0.00
110819/10756/toilet cleaning Authorised: mjlw	11/08/2019	110819	1	93.75	0.00	93.75	0.00
11082019/10758/toilet cleaning Authorised: mjlw	11/08/2019	11082019	1	131.25	0.00	131.25	0.00
					0.00	450.00	
Above paid on 21/08/2019 by Online Payment Ref DCASSIST							
EPH Electric Picture House							
06082019/10760/kids summer sch Authorised: ms	06/08/2019	06082019	1	350.00	0.00	350.00	0.00
					0.00	350.00	
Above paid on 21/08/2019 by Online Payment Ref EPH							
MAC MAC Tool & Plant Hire Ltd							
3848/10761/repair hedge trimme Authorised: rb	08/08/2019	3848	1	258.00	0.00	258.00	0.00
					0.00	258.00	
Above paid on 21/08/2019 by Online Payment Ref MAC							
PORTERS Porters Service Station Ltd							
20190000708/10762/van fuel Authorised: rb	01/08/2019	20190000708	1	1,407.49	0.00	1,407.49	0.00
					0.00	1,407.49	
Above paid on 21/08/2019 by Online Payment Ref PORTERS							
SASREFRIGE SAS Refrigeration							
SI671/10763/cooler repairs Authorised: mjlw	12/07/2019	SI671	1	60.00	0.00	60.00	0.00
					0.00	60.00	
Above paid on 21/08/2019 by Online Payment Ref SASREFRIGE							

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List of Purchase Ledger Payments

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by user ST

Supplier and Invoice Details	Invoice Date	Invoice No	Ledger	Amount Due	Discount	Amount Paid	Balance
STONES Stone's Monumental Masons							
1215/10764/P Ship cenotaph Authorised: ms	06/08/2019	1215	1	6,361.53	0.00	6,361.53	0.00
					0.00	6,361.53	
Above paid on 21/08/2019 by Online Payment Ref STONES							
TALKECHEM Talke Chemical Company Limited							
65968/10765/Pool chemicals Authorised: mjw	01/08/2019	65968	1	218.78	0.00	218.78	0.00
					0.00	218.78	
Above paid on 21/08/2019 by Online Payment Ref TALKECHEM							
TAYLER Stuart Tayler Plumbing							
10082019/10766/toilet leak Authorised: mjw	10/08/2019	10082019	1	175.00	0.00	175.00	0.00
					0.00	175.00	
Above paid on 21/08/2019 by Online Payment Ref TAYLER							
Total Purchase Ledger Payments						0.00	10,956.75

List of Purchase Ledger Payments

Linked to Cashbook 1

Entered Month 5
by user ST

Supplier and Invoice Details	Invoice Date	Invoice No	Ledger	Amount Due	Discount	Amount Paid	Balance
BESTCONNEX The Best Connection Group							
3051842/10772/S/scape temp Authorised: rb	16/08/2019	3051842	1	796.33	0.00	796.33	0.00
3056132/10773/S/scape temp Authorised: rb	23/08/2019	3056132	1	695.69	0.00	695.69	0.00
					0.00	1,492.02	
Above paid on 30/08/2019 by Online Payment Ref BESTCONNEX							
CATMEDIA Cat Social Media							
0605/10775/P ship website Authorised: ms	21/08/2019	0605	1	398.00	0.00	398.00	0.00
					0.00	398.00	
Above paid on 30/08/2019 by Online Payment Ref CATMEDIA							
CAVERN Cavern Protective Clothing							
18583/10776/S scape PPE Authorised: rb	12/08/2019	18583	1	99.60	0.00	99.60	0.00
18590/10777/Sscape PPE Authorised: rb	23/08/2019	18590	1	21.00	0.00	21.00	0.00
					0.00	120.60	
Above paid on 30/08/2019 by Online Payment Ref CAVERN							
CONGGARDEN Congleton Garden Machinery Ltd							
18964/10779/trimmer connector Authorised: rb	15/08/2019	28964	1	352.49	0.00	352.49	0.00
					0.00	352.49	
Above paid on 30/08/2019 by Online Payment Ref CONGGARDEN							
CTM Cheshire Turf Machinery Ltd							
169387/10778/spares for mower Authorised: rb	16/08/2019	169387	1	317.35	0.00	317.35	0.00
					0.00	317.35	
Above paid on 30/08/2019 by Online Payment Ref CTM							

List of Purchase Ledger Payments

Linked to Cashbook 1

Entered Month 5
by user ST

Supplier and Invoice Details	Invoice Date	Invoice No	Ledger	Amount Due	Discount	Amount Paid	Balance
LANDSCAPE Landscape Supply Company							
85853/10781/first aid kits Authorised: rb	15/08/2019	85853	1	120.90	0.00	120.90	0.00
85854/10783/combi drill Authorised: rb	15/08/2019	85854	1	692.16	0.00	692.16	0.00
86019/10782/hl viz vests Authorised: rb	22/08/2019	86019	1	83.22	0.00	83.22	0.00
					0.00	896.28	
Above paid on 30/08/2019 by Online Payment Ref LANDSCAPE							
MAXIGIENE Maxiglene Environmental Services Ltd							
24120C/10786/Legionella testin Authorised: mjw	27/08/2019	24120C	1	45.00	0.00	45.00	0.00
					0.00	45.00	
Above paid on 30/08/2019 by Online Payment Ref MAXIGIENE							
PHS PHS Group							
66713389/10787/water managment Authorised: mjw	01/06/2019	66713389	1	112.86	0.00	112.86	0.00
					0.00	112.86	
Above paid on 30/08/2019 by Online Payment Ref PHS							
SHRED IT Shred-it Ltd							
503768491/10790/shredding ser Authorised: jp	18/07/2019	9503768491	1	125.21	0.00	125.21	0.00
9503821309/10791/shredding ser Authorised: jp	15/08/2019	9503821309	1	125.21	0.00	125.21	0.00
					0.00	250.42	
Above paid on 30/08/2019 by Online Payment Ref SHREDIT							
TALKECHEM Talke Chemical Company Limited							
65969/10792/T H cleaning Authorised: mjw	06/08/2019	65969	1	223.81	0.00	223.81	0.00
65970/10793/litter picker ends Authorised: mjw	13/08/2019	65970	1	31.20	0.00	31.20	0.00

List of Purchase Ledger Payments

Linked to Cashbook 1

Entered Month 5
by user ST

Supplier and Invoice Details	Invoice Date	Invoice No	Ledger	Amount Due	Discount	Amount Paid	Balance
65983/10796/Pool chemicals Authorised: mjlw	13/08/2019	65983	1	164.09	0.00	164.09	0.00
65976/10794/public toilet stoc Authorised: mjlw	15/08/2019	65976	1	40.96	0.00	40.96	0.00
65981/10795/green bin bags etc Authorised: rb	21/08/2019	65981	1	266.44	0.00	266.44	0.00
65988/10797/pool chemicals Authorised: mjlw	21/08/2019	65988	1	164.09	0.00	164.09	0.00
					<u>0.00</u>	<u>890.59</u>	

Above paid on 30/08/2019 by Online Payment Ref TALKECHEM

THREADFAST Threadfast Engineers 1984 Ltd

SIN102361/10798/shed padlock Authorised: rb	20/08/2019	SIN102361	1	25.91	0.00	25.91	0.00
					<u>0.00</u>	<u>25.91</u>	

Above paid on 30/08/2019 by Online Payment Ref THREADFAST

URC United Reformed Church

310719/10799/luncheon club Authorised: dm	31/07/2019	310719	1	412.50	0.00	412.50	0.00
					<u>0.00</u>	<u>412.50</u>	

Above paid on 30/08/2019 by Online Payment Ref URC

Total Purchase Ledger Payments	0.00	5,314.02
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List of Purchase Ledger Payments

Linked to Cashbook 1

Entered Month 6
by user ST

Supplier and Invoice Details	Invoice Date	Invoice No	Ledger	Amount Due	Discount	Amount Paid	Balance
BESTCONNEX The Best Connection Group							
3060055/10803/S scpaø temp Authorised: dm	30/08/2019	3060055	1	586.72	0.00	586.72	0.00
					0.00	586.72	
Above paid on 30/08/2019 by Online Payment Ref BESTCONNEX							
CCP Congleton Community Projects							
280819/10806/partnership Authorised: ms	28/08/2019	280819	1	156.91	0.00	156.91	0.00
					0.00	156.91	
Above paid on 30/08/2019 by Online Payment Ref CCP							
CHESH ELIT Cheshire Elite Laundry							
06588/10805/dry cleaning Authorised: mjw	27/08/2019	06588	1	14.40	0.00	14.40	0.00
					0.00	14.40	
Above paid on 30/08/2019 by Online Payment Ref CHESHELIT							
DCASSIST D C Assist Ltd							
DCAPT005/10808/public toilets Authorised: mjw	18/08/2019	DCAPT005	1	112.50	0.00	112.50	0.00
DCATH005/10807/T H toilets Authorised: mjw	18/08/2019	DCATH005	1	131.25	0.00	131.25	0.00
DCAPT006/10809/Public toilets Authorised: mjw	25/08/2019	DCAPT006	1	112.50	0.00	112.50	0.00
DCATH006/10810/T H toilets Authorised: mjw	25/08/2019	DCATH006	1	175.00	0.00	175.00	0.00
DCAPT007/10811/Public toilets Authorised: mjw	26/08/2019	DCAPT007	1	75.00	0.00	75.00	0.00
DCATH007/10812/T H Toilets Authorised: mjw	26/08/2019	DCATH007	1	112.50	0.00	112.50	0.00
					0.00	718.75	
Above paid on 30/08/2019 by Online Payment Ref DCASSIST							

List of Purchase Ledger Payments

Linked to Cashbook 1

Entered Month 6
by user ST

Supplier and Invoice Details	Invoice Date	Invoice No	Ledger	Amount Due	Discount	Amount Paid	Balance
HANDY Handy Cabin							
3550-0/10813/paint In Bloom Authorised: rb	27/08/2019	3550-0	1	36.20	0.00	36.20	0.00
					0.00	36.20	
Above paid on 30/08/2019 by Online Payment Ref HANDY							
POOL Pool Tech Services Ltd							
3205/10817/dosing pump Authorised: mjw	28/08/2019	3205	1	714.36	0.00	714.36	0.00
					0.00	714.36	
Above paid on 30/08/2019 by Online Payment Ref POOL							
PORTERS Porters Service Station Ltd							
20190000816/10824/vehicle fuel Authorised: dm	30/08/2019	20190000816	1	1,359.29	0.00	1,359.29	0.00
					0.00	1,359.29	
Above paid on 30/08/2019 by Online Payment Ref PORTERS							
ST St John's Community Centre							
201907/10818/Luncheon club Authorised: dm	19/08/2019	201907	1	205.50	0.00	205.50	0.00
					0.00	205.50	
Above paid on 30/08/2019 by Online Payment Ref ST							
TALKECHEM Talke Chemical Company Limited							
65991/10819/Blk bags/hand wipe Authorised: rb	27/08/2019	65991	1	250.66	0.00	250.66	0.00
65992/10820/Pool chemicals Authorised: mjw	27/08/2019	65992	1	38.40	0.00	38.40	0.00
65996/10821/toilet rolls Authorised: mjw	28/08/2019	65996	1	16.14	0.00	16.14	0.00
					0.00	305.22	
Above paid on 30/08/2019 by Online Payment Ref TALKECHEM							

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Linked to Cashbook 1

Entered Month 6
by user ST

Supplier and Invoice Details	Invoice Date	Invoice No	Ledger	Amount Due	Discount	Amount Paid	Balance
URC United Reformed Church							
30082019/10822/luncheon club Authorised: dm	30/08/2019	30082019	1	480.00	0.00	480.00	0.00
					0.00	480.00	
Above paid on 30/08/2019 by Online Payment Ref URC							
Total Purchase Ledger Payments						0.00	4,577.35