

CONGLETON TOWN COUNCIL
COMMITTEE REPORTS AND UPDATES

COMMITTEE:	Community, Environment and Services Committee														
MEETING DATE AND TIME	26 ^{1h} September 2019	LOCATION	Congleton Town Hall												
REPORT FROM	Chief Officer and the Town Marketing and Events Manager/Deputy Chief Officer														
AGENDA ITEM REPORT TITLE	Changes to Terms of Reference for CES														
Background	<p>The CES Terms of reference have not been reviewed for some years since the Committee and Environment Committee was merged with the Services and Amenities Committee. When the merger happened, the Town Council was a smaller organisation and it made sense to combine the two committees as both were light on reports. With a renewed emphasis on both environmental concerns and the Town Council assets, it is now proposed that the Community Environment and Services Committee becomes the Community and Environment Committee, and the services that the Town Council manages to be included in the Town Hall and Assets Committee.</p> <p>In addition, the Town Council has the General Power of Competence (GPC) which gives local authorities, including town councils, wider powers to deliver more in their communities. With the GPC the Town Council can provide anything that an individual can provide, as long as the action is not prohibited by other legislation or restrictions. GPC is a power of first resort and as such is the power that the Town Council will use for expenditure rather than the previous acts listed in the original terms of reference items 11- 18.</p> <p>APPENDIX 1 is the current Terms of Reference. Anything highlighted yellow (R) is proposed for removal. Anything highlighted blue (C) is subject to word changes. Anything highlighted green (A) is where there is a planned addition to the terms of reference..</p> <p>APPENDIX 2- is a clean copy of the new proposed terms of reference – again showing where there is a proposed Changed blue (C) or Addition green (A)</p> <p>The table below uses the numbering from the new proposed terms and reference (Appendix 2) but also highlights why some of the previous terms of reference have been removed. (Yellow in Appendix 1)</p> <p>There is further confusion as the terms of reference for environment and environmental and public health have been combined into one area (3) and subsequent areas re-numbered.</p>														
Proposed amendments	<table><tr><td>Ref</td><td></td><td>Reason</td></tr><tr><td>Title</td><td>C</td><td>Change the name of the Committee from Community Environment and Services Committee to Community and Environment Committee</td></tr><tr><td>1.2</td><td>C</td><td>These two plans are no longer the main ones - suggest change the wording to Activity engage in commenting on emerging plans which has an impact on the Congleton Community</td></tr><tr><td>1.4</td><td>R</td><td>Remove -funding no longer available</td></tr></table>			Ref		Reason	Title	C	Change the name of the Committee from Community Environment and Services Committee to Community and Environment Committee	1.2	C	These two plans are no longer the main ones - suggest change the wording to Activity engage in commenting on emerging plans which has an impact on the Congleton Community	1.4	R	Remove -funding no longer available
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Title	C	Change the name of the Committee from Community Environment and Services Committee to Community and Environment Committee													
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1.4	R	Remove -funding no longer available													

1.6	C	Change promote social inclusion within communities to promote diversity and inclusion	V
1.7	R	Fair Trade Status has elapsed	
1.8	R	Market Town Initiative has elapsed so removing this	
1.8	A	Adding a new 1.8 Promote Social Mobility and opportunities for all	
1.10	R	Responsibility for strategic operations of Streetscape to Town Hall and Assets	
1.11	A	Actively encourage events that generate better social cohesion and bring the community together	
1.12	A	Communicate activities, policies, events and promotions to the local community via all available communication channels.	
2.1	C	Remove ref to act change to say: Support and where possible work with the principle authority to enhance CCTV operations in Congleton.	
2.2	C	Crime Safety Partnership no longer in existence so reword	
2.6	R	Health and Safety Policy of Streetscape move to Town Hall and Assets Committee	
2.6	A	To support initiatives to help families affected by domestic violence or abuse	
2.8	A	To actively support the White Ribbon Campaign	
2.9	A	Add a line about initiatives to reduce Anti-Social Behaviour	
3.2	A	Add to seek to make Congleton Town Council Carbon Neutral by 2025	
3.3 New	A	Ensure that the climate impact is considered in all activities and decisions	
3.3 Old	C	Remove as this power not being used	
3.8	C	To promote environmental awareness and good practice to promote action on climate change and environmental responsibilities	
		SUGGEST MERGE Environment and Environmental and Public Health as one group	

PROPOSAL	4.1	R	Power not used
	4.2	R	Power not used
	4.3	A	Make 3.9
	4.4	C	Make 3.10
	3.11	A	Activity encourage reduce, reuse and recycle in order to reduce waste and promote responsible management of waste.
	3.12	A	To promote clean air policies
			MAKE Section 5 Section 4 etc for rest of ToR
	4.2	C	To improve access to local services which can contribute to health including mental health
	4.3	C	Add a new term - Encourage more people to become more active more often.
	5.2	C	Change to involve young people in decision making
	5.3	C	Support young people in their communities
	5.4	A	Support families to ensure that all the people of Congleton have equal chance to thrive.
	6.1	C	Add Social Housing as a term
	7.8	A	Encourage a wide and diverse range of events in the town
	9	C	Change borough and county council to principal authority
	10-19		<p>These items are largely about the powers that Town and Parish Councils may have been able to use before General Power of Competence. Would suggest that there is no need to list all these now antiquated powers, but acknowledge that issues relating to these various items that are part of the built or social fabric of the town can be discussed at Environment and Community Committee.</p> <p>References to activities to do with the Paddling Pool, Propagation Unit and Park to move to Town Hall and Assets (10.3-10.6 of Appendix 1)</p>
	10.3		Remove reference to the Town Tapestry. Add To promote and protect Congleton's historic buildings, traditions and artefacts .
	That the committee accepts the proposed changes / recommendations as laid out in this report.		

APPENDIX 1 Terms of Reference

COMMUNITY, ENVIRONMENT & SERVICES COMMITTEE	
10 Members of the Authority	Quorum= 4
Key - yellow remove, blue change, green add	

Function of Committee Column 1	Delegation of Function Column 2
1. Community Engagement 1.1 To promote the social wellbeing of the Town. 1.2 To support the development of the Borough Community Plan and Local Strategic Partnership. 1.3 To facilitate and support local community and voluntary organisations 1.4 To maximise the benefit to the Town of Challenge and European Funding, directly or in partnership. 1.5 To support a CAB for the Town. 1.6 To promote social inclusion within communities 1.7 To promote Fair Trade in the Town 1.8 Promote Social Mobility and opportunities for all 1.8 To lead on the Market Town initiative 1.9 To agree project funding submissions 1.10 To be responsible for the strategic objectives of Streetscape and Grounds Maintenance Services in supporting the wellbeing of the Town and surrounding area 1.11 – Add events 1.12 Add Communications	<ul style="list-style-type: none"> • Committee under the direction of Council • Committee under the direction of Council • Grants to Finance & Policy Committee • Promotion & other support to Committee/ Chief Officer * in accordance with Policy • Committee under the direction of Council • Committee under the direction of Council • Grants to Finance & Policy Committee • Committee under the direction of Council • Committee • Committee under the direction of Council • Committee In urgent cases the Chief Officer * in consultation with Chairman and Vice Chairman • Committee under the direction of Council • Grants to Finance & Policy Committee
2. Community Safety 2.1 Power to install & maintain equipment for detection & prevention of crime, Local Government & Rating Act 1997, S31. 2.2 To support initiatives of the Community Safety Partnership. 2.3 To lobby for road safety improvement schemes 2.4 To liaise with the Police Authority & Constabulary 2.5 To manage the Police Support Officers Service Level Agreement 2.6 To manage the health and safety policy of Streetscape Services, its impact on personnel and the community	<ul style="list-style-type: none"> • Committee for strategic overview • Chief Officer * for operational management • Committee/ Chief Officer * in accordance with Council direction. • Committee • Committee to respond to consultations • Committee to recommend terms to Council • Chief Officer * to monitor • Committee/ Chief Officer * in accordance with Council direction.

APPENDIX 1 Terms of Reference

<p>2.7 Add Initiatives to reduce domestic abuse</p> <p>2.8 Add initiatives to reduce hate crime</p> <p>2.9 Add initiatives to reduce Anti Social Behaviour</p>	
<p>3. Environment</p> <p>3.1 To promote the environmental wellbeing of the Town</p> <p>3.2 Conservation of the built & natural environment</p> <p>3.3 Power to maintain, repair, protect & alter war Memorials; War Memorials (Local authorities Powers) Act 1923,S11 as extended by Local Government Act 1948 S133</p> <p>3.3 Add Climate Impact Reduction</p> <p>3.4 Issues involving ancient monuments & areas of archaeological interest</p> <p>3.5 To promote and support floral and planting Initiatives</p> <p>3.6 To protect and preserve local heritage</p> <p>3.7 To approve & action Environmental Audits</p> <p>3.8 To promote environmental awareness</p>	<ul style="list-style-type: none"> • Committee under the direction of Council • Strategic overview to Committee • Operational management to Chief Officer * • Strategic overview to Committee • Operational management to Chief Officer • Strategic overview to Committee • Operational management to Chief Officer * • Committee under the direction of Council • Committee under the direction of Council • Committee within budget • Chief Officer to initiate audit • Committee to approve programme within budget
<p>4 Environmental & Public Health</p> <p>4.1 Power to utilise well, spring or stream to provide Facilities for water supply, Public Health Act 1936,S125</p> <p>4.2 Power to deal with ponds & ditches, Public Health 1936, S260</p> <p>4.3 To liaise with the relevant authorities in cases of public health/ environmental nuisance, drainage matter, pollution, animal welfare issue,</p> <p>4.4 To make observations on any public health/ environmental licence or registration application (other than under the Licensing Act)</p> <p>4.5 Waste & recycling initiative</p> <p>4.6 Clean Air initiative</p>	<ul style="list-style-type: none"> • Strategic overview to Committee • Operational management to Chief Officer • Power to Committee • Petitions to Committee • Chief Officer * in other cases • Committee • Strategic overview to Committee • Operational management to Chief Officer

APPENDIX 1 Terms of Reference

<p>5 Personal Health</p> <p>5.1 To work with partner organisations to improve the health of people in the Town</p> <p>5.2 To improve access to services which can contribute to health</p> <p>5.3 To promote healthy living</p> <p>5.3 Contribute to the development of and co-ordination of NHS services</p>	<ul style="list-style-type: none"> • Committee for strategic overview • Chief Officer * for operational management
<p>6 Young People</p> <p>6.1 Support public and community services and facilities for the young.</p> <p>6.2 Co-ordinate the involvement of young people in decision making</p> <p>6.3 Support to young people in their communities</p> <p>6.4 \support families</p>	<ul style="list-style-type: none"> • Committee under the direction of Council • Committee under the direction of Council • Committee under the direction of Council
<p>7 Housing</p> <p>7.1 To lobby for sufficient affordable housing.</p> <p>7.2 To support home safety initiatives in the town</p>	<ul style="list-style-type: none"> • Committee under the direction of Council • Committee under the direction of Council
<p>8 Economic Wellbeing & Tourism</p> <p>8.1 To promote the economic wellbeing of the Town through partnership with the business and community sectors</p> <p>8.2 To promote tourism within the Town</p> <p>8.3 Power to encourage visitors and provide conference & other facilities</p> <p>8.4 To promote regeneration in the Town</p> <p>8.5 To lobby for sufficient high quality employment sites in the Town & support initiatives promoting inward investment</p> <p>8.6 To support skills & training for local businesses</p> <p>8.7 Provision, directly or indirectly of Christmas lights</p> <p>8.8 New – role with events and advising groups</p>	<ul style="list-style-type: none"> • Committee within budget & policy • Committee within budget & policy • Committee within budget & policy • Committee under the direction of Council • Committee in conjunction with Planning Committee • Committee • Committee
<p>9 Emergency Planning</p> <p>9.1 To assist in preparing & implementing the Emergency Plans of the Borough & County Councils</p>	<ul style="list-style-type: none"> • Committee within budget • Grants to Finance & Policy Committee • Committee within budget • Operational management to Chief Officer

APPENDIX 1 Terms of Reference

<p>10 Leisure & Recreation</p> <p>10.1 Power to maintain land for open spaces, Public Health Act 1875, S164; Open Spaces Act 1906, S9 &10</p> <p>10.2 Power to acquire land for or to provide public walks, pleasure grounds to manage and control them. Power to provide gymnasiums, playing fields, & boating pools; Local Government Act 1972, Sch 14; Public Health Acts Amendment Act 1890, S44, Local government (Miscellaneous Provisions) Act S19; Public Health Act 1961, s54</p> <p>10.3 Management & enhancement and safety inspection of Play areas</p> <p>10.4 Management of the Paddling Pool</p> <p>10.5 Joint management of the Park with principal authority through partnership agreement</p> <p>10.6 To jointly manage the Propagation Unit through a partnership agreement with the principal authority</p>	<ul style="list-style-type: none"> • Committee for strategic overview • Chief Officer * for operational management <ul style="list-style-type: none"> • Acquisition to Council • Strategic Management & development to Committee • Chief Officer for operational management <ul style="list-style-type: none"> • Grants to Finance & Policy Committee • Strategic Management & development to Committee • Chief Officer * for Operational management <ul style="list-style-type: none"> • Committee for development, strategic management and making user rules • Chief Officer* for operational management <ul style="list-style-type: none"> • Committee for strategic overview • Chief Officer * for operational management <ul style="list-style-type: none"> • Committee for strategic overview • Chief Officer * for operational matters
<p>11. Bus Shelters</p> <p>11.1 Power to provide & maintain shelters, Local Government (Miscellaneous Provisions) Act 1953 S4.</p>	<ul style="list-style-type: none"> • Strategic overview to Committee • Power to make contribution, within budget to Committee • Operational management to Chief Officer
<p>12. Clocks</p> <p>12.1 Power to provide public clocks, Parish Councils Act 1957, S2</p>	<ul style="list-style-type: none"> • Strategic overview to Committee • Operational management to Chief Officer
<p>13. Allotments</p> <p>13.1 To provide allotments, improve land and let rights under S 23, 26, &42 of the Small Holding & Allotments Act 1908.</p>	<ul style="list-style-type: none"> ▪ Operational Management to Chief Officer * ▪ Strategic overview & development to Committee
<p>14. Baths & Washhouses</p> <p>14.1 Power to provide under Secs 221, 222, 223 &227 of Public Health Act 1936.</p>	<ul style="list-style-type: none"> • Committee for strategic overview • Chief Officer for operational management
<p>15. Burial Facilities</p> <p>15.1 Power to acquire & maintain; Power to provide; Power to agree to maintain monuments & Memorials under Open Spaces Act 1906, Sec 9&10; Local Government Act 1972, S214; Parish Councils & Burial Authorities (Miscellaneous</p>	<p>Acquisition & provision reserved for Council</p> <ul style="list-style-type: none"> • Operational management to Chief Officer • Strategic overview to Committee
<p>16. Provisions) Act 1970, S1.</p> <p>16.1 Power to contribute towards expenses of</p>	

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cemeteries, Local Government Act 1972, S214	<ul style="list-style-type: none"> Grants to Finance & Policy Committee
16.2 Powers for maintenance of closed church yards, Local Government Act 1972, S215	<ul style="list-style-type: none"> Operational management to Chief Officer Strategic overview to Committee
16.3 Power to provide Mortuaries, Public Health Act 1936, S198	<ul style="list-style-type: none"> Strategic overview to Committee Operational management to Chief Officer
17. Entertainment & the Arts	
7.1 Power to provide entertainment and support of the arts, Local Government Act 1972, S145	<ul style="list-style-type: none"> Committee within policy Grants to Finance & Policy Committee
7.2 Power to promote lotteries, Lotteries & Amusements Act 1976, S7	<ul style="list-style-type: none"> Committee within policy Operational management to Chief Officer
18. Public Realm	<ul style="list-style-type: none"> Committee
18.1 Provision of litter receptacles, Litter Act 1983, S5&6	<ul style="list-style-type: none"> Strategic overview within budget to Committee Operational management to Chief Officer *
18.2 Provision and maintenance of street furniture and signs	<ul style="list-style-type: none"> Strategic overview to Committee Operational management to Chief Officer *
18.3 Matters relating to street cleaning, litter, fly Posting	<ul style="list-style-type: none"> Strategic overview to Committee Operational management to Chief Officer *
18.4 Management of Handyperson Scheme and Streetscape Team	<ul style="list-style-type: none"> Strategic overview to Committee Operational Management to Chief Officer*
18.5 Power to provide public conveniences, Public Health Act 1936, s87	<ul style="list-style-type: none"> Strategic overview to Committee Operational Management to Chief Officer*
19. Highways & Transport	
19.1 Power to maintain footpaths & bridleways	<ul style="list-style-type: none"> Committee within Council policy
19.2 Power to light roads and public places	<ul style="list-style-type: none"> Committee within Council policy
19.3 Powers to provide parking places for vehicles & cycles	<ul style="list-style-type: none"> Committee within Council policy
19.4 Power to enter into agreement as to dedication & widening	<ul style="list-style-type: none"> Committee within Council policy
19.5 Power to provide roadside seats & shelters	<ul style="list-style-type: none"> Committee
19.6 Power to contribute financially to traffic calming Schemes; Highways Act 1980, S274A	<ul style="list-style-type: none"> Committee within budget & Council policy
19.7 Power to provide traffic signs and other objects or devices warning of danger	<ul style="list-style-type: none"> Committee
19.8 Power to plant trees and lay grass verges and to maintain them	<ul style="list-style-type: none"> Committee
19.9 Powers relating to car sharing schemes, taxi fare concessions & information about transport; Local Government & Rating Act 1997, S26, 28, 29	<ul style="list-style-type: none"> Committee under the direction of Council
19.10 Improve off street parking & on street parking enforcement	<ul style="list-style-type: none"> Committee under the direction of Council

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19.11 To support approved community transport schemes.	<ul style="list-style-type: none"> • Committee under the direction of Council • Grants to Finance & Policy Committee
20. HERITAGE	
20.1 To manage, preserve & promote the use of the Town's ancient records	<ul style="list-style-type: none"> • Strategic overview to Committee within budget & policy • Operational Management to Chief Officer *
20.2 To manage & preserve the Town's artefacts & treasures.	<ul style="list-style-type: none"> • Strategic overview to Committee within budget & policy • Operational Management to Chief Officer *
20.3 To preserve and display the Town's Tapestry	<ul style="list-style-type: none"> • Strategic overview to Committee within budget & policy • Operational Management to Chief Officer *

NB. Any action delegated to the Chief Officer may in his/her absence be undertaken by the Support Manager after seeking relevant consultancy advice, if the matter cannot wait until the Chief Officer returns, except items denoted by *, when the nominated deputy is the Town Centre & Marketing Manager.

APPENDIX 2 Terms of Reference

COMMUNITY, ENVIRONMENT & SERVICES COMMITTEE	
10 Members of the Authority	Quorum= 4
Function of Committee Column 1	Delegation of Function Column 2
1. Community Engagement	
1.1 To promote the social wellbeing of the Town.	<ul style="list-style-type: none"> • Committee under the direction of Council
1.2 To respond to strategic plans which will have an impact on the community of Congleton	<ul style="list-style-type: none"> • Committee under the direction of Council
1.3 To facilitate and support local community and voluntary organisations	<ul style="list-style-type: none"> • Grants to Finance & Policy Committee • Promotion & other support to Committee/ Chief Officer * in accordance with Policy
1.4 To support a CAB for the Town.	<ul style="list-style-type: none"> • Committee under the direction of Council
1.5 To promote social inclusion within communities	<ul style="list-style-type: none"> • Committee under the direction of Council • Grants to Finance & Policy Committee
1.6. Promote social mobility and opportunities for all	<ul style="list-style-type: none"> • Committee under the direction of Council
1.7 To agree project funding submissions	<ul style="list-style-type: none"> • Committee under the direction of Council
1.8 Actively encourage events that generate better social cohesion and bring the community together	<ul style="list-style-type: none"> • Committee
1.9 Actively communicate activities, policies, events and promotions to the local community via all communication channels.	<ul style="list-style-type: none"> • Committee/ Chief Officer * in accordance with Council direction.
2. Community Safety	
2.1 To work with partners of promoting community safety initiatives	<ul style="list-style-type: none"> • Committee for strategic overview Chief Officer * for operational management
2.2 To lobby for road safety improvement schemes for all road users	<ul style="list-style-type: none"> • Committee/ Chief Officer * in accordance with Council direction. • Committee
2.3 To liaise with the Police Authority & Constabulary	<ul style="list-style-type: none"> • Committee to recommend terms to Council Chief Officer * to monitor
2.4 To manage the Police Support Officers Service Level Agreement	<ul style="list-style-type: none"> • Committee/ Chief Officer * in accordance with Council direction.
2.5 To support initiatives to help families affected by domestic violence or abuse	<ul style="list-style-type: none"> • Committee for strategic overview Chief Officer * for operational management
2.6 To actively support the White Ribbon Campaign	

APPENDIX 2 Terms of Reference

3. Environment	
3.1 To promote the environmental wellbeing of the Town	<ul style="list-style-type: none"> Committee for strategic overview Chief Officer * for operational management
3.2 Conservation of the built & natural environment	<ul style="list-style-type: none"> Committee for strategic overview Chief Officer * for operational management
3.3 To seek to make Congleton Carbon Neutral by 225	<ul style="list-style-type: none"> Strategic overview to Committee Operational management to Chief Officer *
3.4 Ensure that Climate Change impact is considered in all activities and decisions	<ul style="list-style-type: none"> Strategic overview to Committee Operational management to Chief Officer
3.5 Issues involving ancient monuments & areas of archaeological interest	<ul style="list-style-type: none"> Strategic overview to Committee Operational management to Chief Officer
3.6 To promote and support floral and planting Initiatives	<ul style="list-style-type: none"> Strategic overview to Committee Operational management to Chief Officer
3.7 To protect and preserve local heritage	<ul style="list-style-type: none"> Strategic overview to Committee Operational management to Chief Officer
3.8 To approve & action Environmental Audits	<ul style="list-style-type: none"> Committee under the direction of Council
3.9 To promote environmental awareness and good practices to promote action on climate change and environmental responsibility.	<ul style="list-style-type: none"> Committee to approve programme within budget
3.10 To liaise with the relevant authorities in cases of public health/ environmental nuisance, drainage matter, pollution, animal welfare issue,	<ul style="list-style-type: none"> Strategic overview to Committee Operational management to Chief Officer
3.11 To make observations on any public health/ environmental licence or registration application (other than under the Licensing Act)	<ul style="list-style-type: none"> Petitions to Committee Chief Officer * in other cases
3.12 Encourage activities which reduce, reuse and recycle in order to reduce waste and promote responsible management of waste.	<ul style="list-style-type: none"> Strategic overview to Committee Operational management to Chief Office
3.13 Promote Clean Air Policies	<ul style="list-style-type: none"> Strategic overview to Committee Operational management to Chief Officer
4 Personal Health	
4.1 To work with partner organisations to improve the health of people in the Town	<ul style="list-style-type: none"> Committee for strategic overview Chief Officer * for operational management
4.2 To improve access to local services which can contribute to health including mental health	<ul style="list-style-type: none"> Committee for strategic overview Chief Officer * for operational management
4.3 To promote healthy living	<ul style="list-style-type: none"> Committee for strategic overview Chief Officer * for operational management
4.4 Encourage more people to get more active more often	<ul style="list-style-type: none"> Committee for strategic overview Chief Officer * for operational management
4.5 Contribute to the development of and co-ordination of NHS services	<ul style="list-style-type: none"> Committee for strategic overview Chief Officer * for operational management

APPENDIX 2 Terms of Reference

<p>5 Young People</p> <p>5.1 Support public and community services and facilities for the young.</p> <p>5.2 Involve young people in decision making</p> <p>5.3 Support to young people in their communities</p> <p>5.4 Support families to ensure that all people of Congleton have equal opportunity to thrive</p>	<ul style="list-style-type: none"> • Committee for strategic overview Chief Officer * for operational management • Committee for strategic overview Chief Officer * for operational management • Committee for strategic overview Chief Officer * for operational management • Committee for strategic overview Chief Officer * for operational management
<p>6 Housing</p> <p>6.1 To lobby for sufficient affordable housing and social housing.</p> <p>6.2 To support home safety initiatives in the town</p>	<ul style="list-style-type: none"> • Committee for strategic overview Chief Officer * for operational management • Committee for strategic overview Chief Officer * for operational management
<p>7 Economic Wellbeing & Tourism</p> <p>7.1 To promote the economic wellbeing of the Town through partnership with the business and community sectors</p> <p>7.2 To promote tourism within the Town</p> <p>7.3 Power to encourage visitors and provide conference & other facilities</p> <p>7.4 To promote regeneration in the Town</p> <p>7.5 To lobby for sufficient high quality employment sites in the Town & support initiatives promoting inward investment</p> <p>7.6 To support skills & training for local businesses</p> <p>7.7 Provision, directly or indirectly of Christmas lights</p> <p>7.8 Encourage a wide and diverse range of events in the town</p>	<ul style="list-style-type: none"> • Committee for strategic overview Chief Officer * for operational management • Committee for strategic overview Chief Officer * for operational management • Committee for strategic overview Chief Officer * for operational management • Committee in conjunction with Planning Committee • Committee for strategic overview Chief Officer * for operational management • Committee for strategic overview Chief Officer * for operational management • Committee for strategic overview Chief Officer * for operational management • Committee for strategic overview Chief Officer * for operational management
<p>8 Emergency Planning</p> <p>8.1 To assist in preparing & implementing the Emergency Plans of the Principle authority</p>	<ul style="list-style-type: none"> • Committee within budget • Grants to Finance & Policy Committee
<p>9 Quality of Place</p> <p>9.1 Use the powers afforded to the Town Council through the General Power of Competence to carry out a wide range of activities that support quality of life in the town. This may include</p> <ul style="list-style-type: none"> • Leisure and Recreational activities • Sustainable Transport initiatives 	<ul style="list-style-type: none"> • Grants to Finance & Policy Committee Strategic Management & development to Committee Chief Officer * for Operational management

APPENDIX 2 Terms of Reference

<ul style="list-style-type: none"> • Allotments • Up keep of public spaces • Entertainment and the Arts • Heritage initiatives • Social inclusion 	
<p>10 HERITAGE</p> <p>10.1 To manage, preserve & promote the use of the Town's ancient records</p> <p>10.2 To promote and protect Congleton's historic buildings, traditions and artefacts</p> <p>.</p>	<ul style="list-style-type: none"> • Strategic overview to Committee within budget & policy Operational Management to Chief Officer * • Strategic overview to Committee within budget & policy Operational Management to Chief Officer *

NB. Any action delegated to the Chief Officer may in his/her absence be undertaken by the Support Manager after seeking relevant consultancy advice, if the matter cannot wait until the Chief Officer returns, except items denoted by *, when the nominated deputy is the Town Centre & Marketing Manager.