

Contents of Constitution	Issue No.	Date
Summary and Explanation	10	May 2018
Youth Committee Constitution	7	May 2018
Standing Orders	11	March 2018
Standing Orders for Contracts	6	May 2018
Financial Regulations	9	March 2018
Committee Terms of Reference and Delegation:		
Council	7	June 2017
Finance & Policy Committee	7	June 2017
Personnel Committee	6	June 2017
Community, Environment & Services Committee	7	June 2017
Town Hall Committee	5	June 2017
Planning Committee	6	June 2017
Strategy Working Group	4	May 2018
Youth Committee (<i>Informal Committee of Youth Councillors</i>)	1	May 2008
Council Policies:		
Environmental Policy	2	April 2011
Equality Policy	5	May 2018
Information & Data Protection Policy	3	March 2012
Community & Social Policy	3	April 2011
ICT Policy	5	May 2018
Quality Policy	1	December 2006
Child & Vulnerable Adult Policy	4	May 2018
Grants & Funding Policy	6	October 2015
Complaints Policy	3	May 2018
Investments Policy	7	February 2019
Investments Strategy	2	February 2019
Customer Care Policy	3	March 2011
Communications & Marketing Policy	6	February 2019
Procurement Policy	1	July 2007
Town Hall Lettings Policy	4	September 2016
Volunteers Policy	6	February 2019
Document Retention Policy	3	January 2008
Pensions Discretion Policy	5	May 2018
Banners, A-Boards & Signage Policy	1	September 2015
Town Hall Equipment Policy	3	August 2018
Data Privacy Notice	1	June 2018
CCTV Policy	1	June 2018
Prohibiting Weapons in the Workplace	1	February 2019
Business Plan	11	April 2019
Budget Summary	13	December 2018
Business Risk Assessment 2019/20	3	February 2019
Medium Term Financial Strategy 2016-20	10	January 2016
Medium Term Financial Forecast 2016-20	2	January 2016
Disaster Recovery & Business Continuity Plan	2	May 2018

Contents of Constitution	Issue No.	Date
Codes & Protocols:		
Member Code of Conduct	5	April 2019
Officers' Code of Conduct	3	May 2018
Protocol on Member/Officer Relations	2	May 2018
Management Structure	16	April 2019
Committee Structure	2	March 2012
Policy Decisions	11	February 2016
Appendices:		
Appendix 1 – Glossary of Terms & Acronyms	4	May 2018
Appendix 2 – Asset Register & Inventory	13	June 2019
Appendix 3 – Employee Handbook	8	May 2018
Appendix 4 – Publication Scheme	2	December 2008
Appendix 5 – Publication Scheme Information Guide	3	May 2018
Appendix 6 – Mayor's Allowance Scheme	5	March 2013
Appendix 7 – Town Hall Hire Charges	8	April 2018