

## CONGLETON TOWN COUNCIL

### MINUTES OF THE MEETING OF THE TOWN HALL COMMITTEE HELD ON THURSDAY 4<sup>TH</sup> April 2019

In attendance

Committee members

Mrs S A Smith (Town Mayor)  
G P Hayes (Chairman)  
M A Walker

Non Committee members

G R Edwards (Ex-Officio)  
G S Williams

#### **Minutes**

1. **Apologies for absence.**

Apologies for absence (Members are respectfully reminded of the necessity to submit any apology for absence in advance and to give a reason for non-attendance).

Apologies were received from Committee members Councillors Mrs A L Armitt, L D Barker, D T Brown, Mrs A E Morrison and Mrs E Wardlaw and non-Committee member Councillor R Boston.

2. **Minutes**

To confirm the minutes of the Meeting held on 26<sup>th</sup> July 2018 as a correct record.

**TH/05/1819 resolved** to approve the minutes of the meeting held on 26<sup>th</sup> July 2018.

3. **Declarations of Interest**

Members are requested to declare both “pecuniary” and “non-pecuniary” interests as early in the meeting as they become known.

There were no declarations of interest.

4. **Outstanding actions**

There were no outstanding actions.

5. **Questions from Members of the Public**

To receive any questions from Members of the Public including those received in writing 7 days prior to the meeting.

There were no questions from members of the public.

6. **Town Hall Trading Account**

To accept the Town Hall Trading account to 28<sup>th</sup> February 2019 and to note the content of the summary report.

**TH/06/1819 resolved** to accept the Town Hall Trading account to 28<sup>th</sup> February 2019 and the summary report.

7. **Grand Hall Toilet Refurbishment**

To agree the specifications for the refurbishment of the Grand Hall toilets so that the project can move forward. Report by the Town Hall Supervisor.

**TH/07/1819** resolved to approve the final design and specification for the Grand Hall toilets and corridor as identified in the report.

**TH/08/1819** resolved to authorise officers to progress the project by putting the approved project out to tender in line with the CTC financial regulations and prepare a paper regarding expenditure for the next Finance and Policy Committee

8. **Town Hall Emergency Lighting**

A report to inform members of works taking place to replace the Emergency Lighting following an internal routing health and safety check. Report by the Town Hall Supervisor

**TH/09/1819** resolved to note the report regarding the emergency lighting and recommended that going forward the emergency lighting is tested on a monthly basis.

9. **Spencer Suite Refurbishment**

A report to update members on the progress of the Spencer Suite improvement works. Report by the Town Hall Supervisor.

**TH/10/1819** resolved to remove creating a new entrance to the Spencer Suite from the Town Hall Work Plan and to approve the refurbishment of the Spencer Suite using the current entrance.

**G P Hayes  
(Chairman)**