

## CONGLETON TOWN COUNCIL

### MINUTES OF THE MEETING OF THE TOWN HALL COMMITTEE HELD ON THURSDAY 25<sup>th</sup> July 2019

**Please note - These are draft minutes and will not be ratified until the next meeting of the Town Hall & Assets Committee on 14<sup>th</sup> November 2019**

In attendance

Committee members

Suzie Akers Smith  
David Brown  
Suzy Firkin  
George Hayes (Chairman)  
Robert Hemsley  
Rob Moreton  
Denis Murphy

Non Committee members

Paul Duffy  
Amanda Martin  
Jean Parry  
Mark Rogan  
James Smith

### **Minutes**

#### **1. Apologies for absence.**

Apologies for absence (Members are respectfully reminded of the necessity to submit any apology for absence in advance and to give a reason for non-attendance).

Apologies were received from Committee members Councillors Duncan Amies and Robert.

Apologies were also received from non-Committee members Councillors Martin Amies, Russell Chadwick and Sally Ann Holland (Town Mayor).

#### **2. Minutes**

To confirm the minutes of the Meeting held on 4<sup>th</sup> April 2019 as a correct record.

**TH/01/1920 resolved** to approve the minutes of the meeting held on 4<sup>th</sup> April 2019.

#### **3. Declarations of Interest**

Members are requested to declare both “pecuniary” and “non-pecuniary” interests as early in the meeting as they become known.

Declarations of interest were received from Councillors Hayes, Akers Smith, Brown and Murphy all Cheshire East Council

4. **Outstanding actions**

Grand Hall stage back drop and sound damping options – still to be reviewed.

5. **Questions from Members of the Public**

To receive any questions from Members of the Public including those received in writing 7 days prior to the meeting.

There were no questions from members of the public.

6. **Town Hall Trading Account**

To accept the Town Hall Trading account to 30<sup>th</sup> June 2019 and to note the content of the summary report.

**TH/02/1920 resolved** to accept the Town Hall Trading account to 30<sup>th</sup> June 2019 and the summary report.

7. **Cenotaph Project**

To receive a verbal update from the Cenotaph meeting on 25<sup>th</sup> July 2019.

**TH/03/1920 resolved** to receive the update from the Chief Officer who advised that the Cenotaph working group were currently developing an alternative location for the Remembrance Day Service, should the planned development of the Cenotaph not be completed on time. The alternative would need to be agreed by the British Legion. An emergency meeting of the Council will take place on 1<sup>st</sup> August 2019 to discuss the situation.

8. **Grand Hall Toilet Refurbishment**

To receive an updated report on the refurbishment of the Grand Hall toilets.

**TH/04/1920 resolved to** go to tender for the refurbishment of the toilets

9. **Spencer Suite Refurbishment**

To receive an updated report on the refurbishment of the Spencer Suite.

**TH/05/1920 resolved to** progress with the refurbishment of the Spencer Suite as proposed within the report.

10. **Streetscape Reporting**

To consider receiving reports relating to Streetscape Development.

**TH/06/1920 resolved to** agree to receive the future reporting of the Streetscape Service subject to the proposal being approved by Council.

11. **General Update on other Operational Assets**

To receive a report on other Operational Assets.

**TH/07/1920 resolved to** receive the report from the Town Hall and Assets Manager.

**George Hayes  
(Chairman)**