

CONGLETON TOWN COUNCIL

Minutes of the Meeting of the Finance & Policy Committee Held on Thursday 14th February 2019

PRESENT - Councillors

Committee Members

J G Baggott
P Bates
R Boston
D T Brown
G R Edwards (Chairman)
Mrs. S A Holland (Deputy Town Mayor)
Mrs A M Martin
Mrs J D Parry (Vice Chairman)
M A Walker

Non-Committee Members G S Williams

1. Apologies

Apologies for absence were received from Committee Member Cllr Mrs E Wardlaw and non-Committee member Cllr C H Booth.

2. Minutes

FAP/59/1819 RESOLVED that the Minutes of the Meeting held on 10th January 2019 be approved and signed by the Chairman.

3. Declarations of Interest

Members are requested to declare both “pecuniary” and “non-pecuniary” interests as early in the meeting as they become known.

Cllrs J G Baggott and P Bates declared a non-pecuniary interest in any matters relating to Cheshire East Council.

4. Outstanding Actions

There were no outstanding actions.

5. Questions from members of the Public

To receive 7 days prior to the meeting any questions from Members of the Public including those received in writing

There were no questions from members of the public.

6. Grant Approvals and Commitments 2018-19

To receive a statement showing the current position.

FAP/60/1819 RESOLVED that the grant summary be received.

7. New Applications for Financial Assistance

FAP/61/1819 RESOLVED that:

- **Grant ref GR14/1819 – Friends for Leisure** – Deferred to the next meeting to enable checks to be made to ensure that the equipment to be purchased is sited in Congleton.

8. New Grant Activities Monitoring Forms

FAP/62/1819 RESOLVED to receive the following Grant Activities Monitoring Form:

- **Bromley Farm Community Development Trust – Original Grant Ref GR16/1718**

9. Management Accounts

FAP/63/1819 RESOLVED to receive and consider the Management Accounts to December 2018.

10. Bank Reconciliation

FAP/64/1819 RESOLVED to receive and consider the Bank Reconciliation as at 31st December 2018.

11. Savings Account Balances

FAP/65/1819 RESOLVED to receive and consider the Savings Account Balances as at 31st December 2018.

12. List of Payments

FAP/66/1819 RESOLVED to receive and consider the Payments List between 1st December and 31st December 2018.

13. Investments Policy

To receive and approve the Investment Policy for 2019/20.

FAP/67/1819 RESOLVED to approve the Investments Policy for 2019/20

14. Investments Strategy

To receive and approve the Investments Strategy for 2019/20

FAP/68/1819 RESOLVED to approve the Investment Strategy for 2019/20.

15. Appointment of Internal Auditor

To receive a report for the appointment of the Internal Auditor for 2019/20.

FAP/69/1819 RESOLVED to re-appoint Auditing Solutions as the Council's Internal Auditor for 2019/20.

16. Cenotaph

To receive a report requesting approval for an Ear Marked Reserve of up to £100,000 for the redevelopment of Congleton's Cenotaph.

FAP/70/1819 RESOLVED to approve up to an additional £90,000 for an Ear Marked Reserve for the redevelopment of the Cenotaph. It was noted that the Cenotaph working group was to continue to search for additional funding support where possible

17. Business Risk Assessment

To receive and approve the Business Risk Assessment for 2019/20.

FAP/71/1819 RESOLVED to approve the Business Risk Assessment for 2019/20

18. Speed Indicator Devices

To consider a request to spend EMR funding on a Speed Indicator Device(s).

FAP/72/1819 RESOLVED to request that funding is sought from the Police and Crime Commissioner.

19. Public Realm – Purchasing New Lantern Tops for Victoria Street

To consider a request to spend £2,500 from EMR in the pedestrian area.

FAP/73/1819 RESOLVED to approve the use of £2,500 from the Public Realm EMR to replace the lantern tops in Victoria Street to create a consistent look to the lighting throughout the pedestrian area.

20. Volunteers Policy

To receive and approve a revised Volunteer Policy.

FAP/74/1819 RESOLVED to approve the revised Volunteer Policy.

21. Communications and Marketing Policy

To receive and approve a revised Communications and Marketing Policy.

FAP/75/1819 RESOLVED to approve the revised Communications and Marketing Policy.

22. Prohibiting Weapons in the Workplace

To receive and approve a new policy to prohibit weapons in the workplace.

FAP/76/1819 RESOLVED to approve the Prohibiting Weapons in the Workplace policy

**Cllr G R Edwards
(Chairman)**