



Congleton Town Council

Historic market town

Chief Officer: David McGifford

7th March 2019

Dear Councillor,

Community, Environment and Services Committee – Thursday 14th March 2019

You are requested to attend a meeting of the Community, Environment & Services Committee, to be held in the Town Hall, High Street, Congleton **on Thursday 14th March 2019 at 7.00pm.**

The Public and Press are welcome to attend the meeting. There may be confidential items towards the end of the meeting which the law requires the Council to make a resolution to exclude the public and press.

Yours sincerely,

David McGifford
CHIEF OFFICER

AGENDA

1. Apologies for absence

(Members are reminded of the necessity to give apologies in Advance of the meeting and to give reasons for absence).

2. Minutes of Last Meeting (Enclosed)

To confirm the minutes of the meeting held on 31st January 2019 as a correct record.

3. Declarations of Interest

Members are requested to declare both "pecuniary" and "non pecuniary" interests as early in the meeting as they become known.

4. Outstanding Actions

See item 9 Updates Paper.

5. Questions from Members of the Public

To receive any questions from Members of the Public including those received in writing 7 days prior to the meeting.



Congleton
beartown
where friends are made



6. Cheshire Police (Verbal Update)

To receive and consider a verbal report from a representative of Cheshire Police on Policing matters affecting Congleton.

7. Anti-Social Behaviour Working Group (Enclosed)

To receive the minutes from the Anti-Social Behaviour working group held on 12th December 2018.

8. Floral Arrangement Working Group (Enclosed)

To receive the minutes of the Floral Arrangement Working Group held on 23rd January 2019.

9. Updates Paper (Enclosed)

To receive an update on committee items from Community, Environment and Services on the 31st January 2019.

10. Congleton Market Working Group (Verbal Update)

To receive an update from the Congleton Market Working Group.

11. Update of the Refurbished Play Areas for Congleton (Enclosed)

To receive an update paper on the refurbishment of three play areas for Congleton – Quinta, West Road and Thames Road.

12. Update on the Youth Council Cinema Event (Verbal Update)

To receive an update on the recent young person's film event held at the Daneside Theatre on Sunday 24th February.

To: Members of the Community, Environment and Services Committee

Cllrs: Mrs S A Holland (Chairman), C H Booth (Vice Chairman)
Mrs A L Armit, Mrs D S Allen R Boston, P Broom, G P Hayes, Mrs A M Martin,
Mrs J Parry, G S Williams

Ccs: Appointed Members - Mr G Baxendale (Honorary Burgess)
Mr E Clarke (Honorary Burgess)
Mr D Murphy (Honorary Burgess)

Other members of the Council for Information; Press (2), Burgess (1)
Congleton Library, Congleton Tourist Information Centre.

CONGLETON TOWN COUNCIL

MINUTES OF THE MEETING OF THE COMMUNITY, ENVIRONMENT AND SERVICES COMMITTEE HELD ON THURSDAY 31st January 2019

PRESENT:

Committee members

Mrs D S Allen
Cllr Mrs A L Armit
C H Booth (Vice Chair)
R Boston
G P Hayes
Mrs A M Martin
Mrs J D Parry
G S Williams

Non-Committee members Mrs S Akers Smith (Town Mayor), G.R Edwards,
Mrs A E Morrison, M A Walker

1. Apologies for absence.

Apologies were received from Committee Members, P Broom and Mrs S A Holland

2. Minutes of Last Meeting

CES/36/1819 Resolved to receive the minutes from the meeting held on 8th November 2018 as a correct record.

3. Declarations of Interest

Members are requested to declare both "pecuniary" and "non-pecuniary" interests as early in the meeting as they become known.

Declarations of interest were received from Cllr Glen Williams – (Cheshire East Council) and especially for items 10, 13 and 15 and Cllr George Hayes (Cheshire East Council) especially for items 13 and 15.

4. Outstanding Actions

Noted three outstanding items:

CES/19/1819 - Application was submitted to the Police Crime Commissioner re:funding for a CCTV camera on Barn Road - awaiting a response.

CES/34/1819 – Single Use Plastic Audit and Reduction Plan for the Town Council.

CES/35/1819 – Town-wide campaign to reduce plastic use – ongoing, large undertaking,

5. Questions from members of the Public

There were no questions from members of the public.

6. Cheshire Police

An update report was given by Inspector Penny Jones – summary as Appendix 1.

7. Anti-Social Behaviour Working Group

CES/37/1819 Resolved to receive the minutes from the Anti-Social Behaviour Working Group held 24th October 2018.

8. Floral Arrangement Working Group

CES/38/1819 Resolved to receive the minutes from the Floral Arrangement Working Group held on 30th November 2018.

9. White Ribbon Campaign

To receive a presentation from Richard Walton on the White Ribbon Campaign and agree the level of support from the Town Council.

CES/39/1819 Resolved to make Congleton Town Council a White Ribbon Campaign Member and to appoint at least one member of staff and one councillor to meet with R Walton to review how this can be integrated into the Town Council

10. Speed Indication Devices (SIDs) (note this item was discussed ahead of item 6)

To receive an update and a consider a request for more equipment from Congleton Police and Congleton Speedwatch volunteers

CES/40/1819 Resolved to agree in principle to the purchasing of Speed Indication Device(s) and for a detailed report on most appropriate type and costs to go to Finance and Policy Committee.

CES/41/1819 Resolved to suspend Standing Orders in order to accept a presentation by Tyler Cartwright from Congleton Youth Committee on 'The Need for a BMX Track for Congleton.

CES/42/1819 Resolved to instate Standing Orders and continue with the meeting

11. Congleton In Bloom Update

To receive an update on activities for 2019

CES/43/1819 Resolved to note the report.

12. Post Office

To advise on requests to get have a Post Office reinstated in Congleton Town Centre.

CES/44/1819 Resolved to write to the Post Office Counters in the strongest terms setting need for a Post Office in the Town Centre and for details of their plans if a franchise isn't forthcoming.

CES/45/1819 Resolved to promote the activities of the three other post offices in Congleton in Bear Necessities and the website.

13. Congleton Market Working Group

The Chief Officer advised that he had sent correspondence on behalf of the working group to CEC in December requesting further information about the devolvment of services and in particular the market .

The specific information requested was:

1. What is the process of devolving a service, in particular Congleton market
2. What would be the liabilities associated to a devolved market?

We are still awaiting a response and a date for the meeting.

The committee was reminded that the working group had no decision making powers and would report back to the committee with its findings.

CES/46/1819 Resolved to receive an update from the Congleton Market Working Group.

14. Congleton Railway Station

To receive an update from the Chief Officer following a recent meeting with Arriva Northern Rail.

CES/47/1819 Resolved to receive the report.

15. Congleton Pedestrian Area

To receive an update from the Town Centre and Marketing Manager on outstanding works on the Pedestrian area.

CES/48/1819 Resolved to receive the report and approved in principle to replace the lamppost tops in Victoria Street to match those in the rest of the pedestrian area at a cost of £3,500. A report should go to Finance and Policy Committee.

16. Reclaim our Pavements

To consider actions to reduce obstructions on Congleton's pavements.

CES/49/1819 Resolved to receive the presentation and requested that more details about the responsibilities and duties surrounding obstructions on pavements is presented at the next meeting.

**C H Booth
(Vice Chairman)**

Appendix 1: CONGLETON BEAT MANAGEMENT REPORT

DRUGS –

Three warrants executed since 1/1/19 relating to drug dealing activity in the Congleton area. 1 female arrested and a large amount of drugs recovered.

On-going overt and covert operations still being undertaken in area to tackle county lines teams operating in Congleton area.

Attendance at County Lines and Child Exploitation meeting in February to cascade for awareness in Congleton youth community.

BURGLARIES/VEH CRIME

No major increases or crime patterns identified.

Theft from motor vehicle - emerging trend across the County/Macc LPU theft from transit vans of tools.

ASB

Crewe youths

Only one further report since the initial incidents in Nov 2018, which resulted in a Congleton youth being assaulted. Unfortunately no persons arrested due to reluctance of victim and witnesses to provide evidence to Police.

Regarding previous incidents in November 2018 –

Following investigations X three arrests.

One youth charged with assault, pleaded guilty at court. Has a CBO with conditions NOT TO ENTER CONGLETON

One youth charged with assault and criminal damage – pleaded guilty to Criminal Damage, awaiting court trial date for assault only. Has bail conditions NOT TO ENTER CONGLETON

One youth RUI – investigation still on-going re assault

Five of the Crewe youths now have CBOs, three with conditions not to enter Congleton

Congleton Beat team are fully aware of these youths and are working closely with Crewe/Sandbach Beat to prevent incidents of disorder and enforce the CBO conditions

PSPO – still none issued. No reports of issues in the Market area.

RURAL CRIME

Op Sentry cross border operation with Staffs & Derbyshire Police tackling crime in the rural/farming communities. Included members of the farming community who acted as spotters – successful operation, lots of intelligence and four arrests (drink drive/drug drive)

Numerous initiatives ongoing in the community run by the PCSOs

- Youth Police Cadets
- Princes Trust
- Working within schools – variety of subjects

At the meeting the Police were invited to a Youth Council meeting which was accepted.

Anti-Social Behaviour Working Group 12th December 2018

Spence Suite 9.30am

Minutes of the Meeting

Present:

Cllr Sally Holland- Chairman- SH
Cllr Glen Williams- GW
Cllr Jean Parry – JP
Cllr Amanda Martin AM

Cllr Paul Bates PB
Jackie MacArthur JMAC
Julia Pestell Hassell JPH
Chris Munro PCSO CM

1. **Apologies** - David McGifford DM Ruth Burgess RB Penny Jones PJ Richard Christopherson RC Sgt Keith Graham KG
2. **Minutes** of the meeting held on 24th October 2018 were noted and approved
3. **Outstanding Actions from last meeting.**
 - a) **Youth Groups – film night/ event** – DJ event on the 7th December was successful – 300 young people 15-19. Private organisers looking to put on similar events in Congleton 3-4 times a year. Noted would like to see more security next time. The Youth Committee are planning a Cinema afternoon for the 24th Feb in Daneside Theatre. There are also ambitions to organise a band night.
 - b) **Postcards for Shops** with Key Contacts – this is still ongoing –will go out in January
 - c) **Bollards and Yellow lines** – on the Cheshire East Work Plan
 - d) **CCTV** – Application is in with the Crime Police Commissioner for a new camera in Barn Road. Request made to Cheshire East Councillors to see if it may be possible to use the temporary cameras that have been purchased by CEC? Cllr Bates informed the group that the mobile cameras are being used to monitor fly tipping.
4. **Update on Public Space Protection Order**

Nothing to report – seems to be working fine. Police reiterated that it is important for the public to keep reporting in any problems as need an evidence base for a future extension of PSPO if required.

5. Drug and Alcohol Abuse Priorities

- a) Lowe Avenue/ Canal Street – problem with broken windows, suspected drug related activities.
- b) Edinburgh Road/Bromley Park – evidence of drug paraphernalia and possible dealing from a car. PCSO Chris Munro offered to see if they can get Police Monitoring this area signs put up as a deterrent.
- c) Police visits around Dale Crescent and Woolsten Avenue - gathered some useful contacts, no new issues raised.
- d) Woolsten Avenue – warrant served and followed up by community reassurance.

6. Anti-Social Behaviour Hot Spots

- a) Crewe gang. 30th November – Crewe Beat team secured CBOs against three members of the team – not allowed on Public Transport or to associate with each other. Three other members not allowed in Congleton. Seven members of the group have been detained, CBO, 13- 17 years old. Group thanked the Police for all their hard work on this matter.
- b) Question raised about County Lines –which has been reported as a big issues across market towns – local police deal with what they can on a local level, County Lines is a National Police operation.

7. Other Issues

- a) Welcome Pub Zero Tolerance to Drugs in pubs from the Pub Watch traders

8. Date of Next Meeting

Wednesday 6th February 9.30am Spencer Suite, Congleton Town Hall

FLORAL ARRANGEMENT WORKING GROUP

Wednesday 23rd January 2019 Spencer Suite, 9.00am

Minutes

Present: - Dave Brown (DB), Bob Edwards (BE), Glen Williams (GW), Ruth Burgess (RB), Jackie MacArthur (JMacA), Amanda Martin (AM), Anna Morrison (AM), Margaret Gartside (MG),

Apologies for Absence: Martha

- 1. Minutes of the Last Meeting:** Approved
- 2. Declarations of Interest:** None given
- 3. Press Releases Reminder!** Reiterated the minutes of September – that all media releases should go through JMacA or MH - who will then share it with the rest of the group and share with wider media.
- 4. Insurance for groups and individuals (RB)** – CTC insurance will only cover official In Bloom activities that have been registered with Zurich and are planned through the Town Council office. All volunteers sign a waiver form. RB to notify all IYN to make sure they know that they have their own insurance to cover their volunteers. RB to see if RHS offers an individual scheme to cover IYN
- 5. Monthly Working Groups with Volunteers** (Litter picking, weeding leaf clearing, dead heading etc IYN Sites) – First Saturday of the month 10am -12pm

2nd Mar (Big British Spring Clean .2-4 March), 6th Apr, 11th May, 1st June, 6th Jul, 3rd Aug, 7th Sep, 5th Oct, 2nd Nov

Agreed to put in a press release and send out to groups and organisations. Start from the 2nd March. First Saturday apart from the 11th May (but say 1st Saturday for now) ACTION JMacA/MH with publicity. (Anna joined meeting)

- 6. Action Plan Update** (spreadsheet) – Ruth talked through the list and will circulate on monthly basis
Add about photos to come in on a regular basis
Be proud of Congleton pictures – picture of the month... JMacA to speak to Chronicle and Council website/social media
11th May for Plant Up
Enter Pride Competitions (usually end of March deadline)
- 7. Volunteer Sites** (spreadsheet updated at meeting and circulated with minutes)
Note: Margaret Gartside has started a volunteer Gardening Group from U3A – U3A has 1400 members, so even a really small percentage are willing to help it could really help Congleton's In Bloom efforts. U3A has own insurance. Group very welcomed.
Note: JMacA and RB to go and speak to new management team and see what plans are
Note: Re Suffragette garden need to understand WHEN Ansa making changes to the entrance.
Work in progress and plans in place for improvements to this area.
Margaret's Place – U3A will take on the floral beds in this garden, Streetscape the grass
Add name of person from Cricket Club that helps with West Street beds – DB to find name

8. Brand new RHS Greening Grey Britain partnership projects

Opportunity to apply for £500 to green a grey area that gives intergenerational use. Fierce competition across the UK. Unsuccessful in previous years – not applying this year.

9. Back to back gardens project theme

Theme for this year is BIRDS – will still need to be in the community Poly Tunnel as need to assume that ANSA will need access to the main polytunnel. Patti will continue working on it.

10. IYN and Business Meeting and support.

RB to send the IYN and Business forms out to the groups and find out from them what support they need. Deadline 29th March. JMacA to fill in the form for Congleton Town entry. Groups can purchase compost and plants from the Town Council and benefit from the Town Council bulk buying power. AM- We need to emphasis on one contact per business or IYN group as communication can get blurred and miss understood if there are many people involved, this also ensure tasks are complete.

Sponsorship: JMacA to put together a list of items and a leaflet to go out to local companies for support. Letter of support from David Brown. Fundraising target - £5,000.

Look at Newcastle under Lyme and how they work they raise funds through pledges.

Meeting late Feb. DB to write to CEBC to see if In Bloom can accept sponsorship on roundabouts this year.

11. Budgets - £12K plus any sponsorship (as of 1st April 2019) Important that all purchases are made through the Town Council, as the Town Council can claim back the VAT. Groups to contact RB in advance of purchase. Action ALL

12. Portfolio - to plan and work on throughout the year – important to get photos and build up the story of In Bloom throughout the year. Action ALL

13. Route (originally item 6 but moved) – Need to make the most of Astbury Mere site and make greater use of the Countryside Ranger as AMCP was undersold last year. Route to be discussed in greater detail at the next meeting.

14. New Marking Sheet (this could be left to next meeting time dependant)

To be discussed at the next meeting -

15. AOB

- Weak areas and challenges in the judge's sheet - picking up in the next meeting. Would like everyone to come up with innovative ideas – pass to Ruth earlier.
- Calendar – covered its cost and made a little funds. If doing it next year need to make sure that it is ready earlier
- Create an attractive leaflet/postcards – JMacA and AM to look at design to hand out – looking at several thousand copies – BE supplied initial ideas and text
- Look at producing a quarterly newsletter – need to get sponsorship – suggested speaking with TMC, Prism, Aerospace, Franklin about sponsorship JMacA to move it forward.
- Need to add gold medals to the Town Entry sign boards – JMacA and RB to sort
- William Dean sponsoring a Wheel Barrow Challenge for schools in conjunction with the horticultural society. It would be great if they could be on the green at the back of the Town Hall for the day or in place around the town. Judging in July. Action Patti

16. Date of Next Meeting: w/c 25th February – RB to confirm and invite

CONGLETON TOWN COUNCIL


COMMITTEE REPORTS AND UPDATES

COMMITTEE:	Community, Environment and Services Committee		
MEETING DATE AND TIME	14 March 2019	LOCATION	Congleton Town Hall
REPORT FROM	Town Centre and Marketing Manager		
AGENDA ITEM REPORT TITLE	9 Updates from Community, Environment and Services Committee 31st January		
Background	<p>This paper has been written to provide members with updates on actions from the Community, Environment and Services Committee on the 31st January. As most of the updates are short, these can be grouped together on one report in order to save paper.</p>		
Updates	<p>CCTV application to Cheshire Police Crime Commissioner –This was originally submitted in December 2018. CTC had an email on the 5/3/19 asking for the bid to be resubmitted. This has been done.</p> <p>Anti-Single Use Plastic campaign – contact has been made with Cheshire East recycling team about supporting the Cheshire East wide campaign and an initial meeting held with Congleton Sustainability Group. This is a huge and complicated topic. Suggest the next step is to create a team that has the time, ability and drive to move this important topic forward for Congleton.</p> <p>White Ribbon Campaign – Cllr Maurice Walker and Chief Officer David McGifford will be meeting with the local ambassador, Richard Walton, to discuss how to take this forward. The meeting has been arranged for 14th March. A further update will be given at the meeting.</p> <p>Speed Indication Device - at the meeting on the 31st January, a presentation and request for support for SID devices was received from PCSO Jessica Shore and members of the volunteer Speed Watch Team. After the team received support at this committee, a paper was submitted to the Finance and Policy Committee on 14th February 2019 requesting funding. At F&P it was suggested that the Police Crime Commissioner should be approached for this funding. This has been reported back to the PCSO who worked closely with the volunteer Speed Watch Team. An application for the funding will be submitted via the Police and volunteer team as the request was to the Town Council rather than a Town Council led initiative.</p> <p>Post Office - There is nothing new to report. The request to the Post Office Property Team for an Out Reach service to support people in the town that struggle to get to a Post Office in High Town, Buglawton or West Heath has been turned down due to the town having three post offices in the vicinity of the Town. The Post Office Property Manager stressed that: <i>"Although we are experiencing difficulties at present in Congleton, the town is fortunate to have 3 branches within the confines of the town, despite no branch at present in the centre. Hopefully a permanent solution can be found soon"</i></p>		

	<p>Pedestrian Area - The request to Finance and Policy Committee to spend funds from the Public Realm EMR to purchase new lantern heads for the street lights in Victoria Street was approved. The order has been placed with Cheshire East Street Lighting and we are awaiting a date for installation.</p> <p>The double yellow lines on the granite stones in Swan Bank were due to be installed though a Cheshire East Highways contractor on Sunday 10th March. Repairs to the transition strip will be done at the same time. Due to a wet weather forecast this work was postponed, with the intention of trying to rearrange for the 17th March.</p> <p>The delivery and installation of the bollards are expected to take place during the middle of March 2019.</p>
Decision Requested	To note this report

CONGLETON TOWN COUNCIL

COMMITTEE REPORTS AND UPDATES

COMMITTEE:	Community, Environment and Services Committee		
MEETING DATE AND TIME	14 March 2019	LOCATION	Congleton Town Hall
REPORT FROM	Mike Smith, Partnership Officer		
AGENDA ITEM REPORT TITLE	11 Update on the Refurbished Play Areas for Congleton		
Background	<p>This paper has been written to provide members with updated information on the improvement works taking place in three of the Play Areas in Congleton using funds from S106 money. This project has involved joint working between Congleton Partnership and ANSA.</p>		
Updates	<p><u>Quinta Play Area</u></p> <p>9 x pieces of Adult Gym Equipment sited - this work was completed in the first week of March 2019.</p>  <p><u>West Rd Play Area.</u></p> <p>Refurbishment, repainting. Removal of original wood slat fencing, extend area to grass bank, new gate and fencing plus 2 x picnic table sets Removal of shrubs and reseeded of that area. Work will commence week beginning 4th March 2019 and take 2-3 weeks.</p> <p><u>Townsend Rd Play Area.</u></p> <p>New play equipment and 2 new benches to be added (9 new pieces + 2m wide goal end) repaint existing swing frame add new seats, remove old swinger. Work start on completion of West Rd, likely to stretch into April.</p> 		
Decision Request	To note this report		