



# Congleton Town Council

Historic market town

Chief Officer: David McGifford

23<sup>rd</sup> November 2018

To: **MEMBERS OF THE FINANCE & POLICY COMMITTEE**

Dear Councillor,

## **Finance and Policy Committee Meeting – Thursday 29<sup>th</sup> November 2018**

You are requested to attend a meeting of the Finance and Policy Committee to be held in the Town Hall, High Street, Congleton on – **Thursday 29<sup>th</sup> November 2018** commencing at **7.00pm.**

**The Public and Press are welcome to attend the meeting.** There may be confidential items towards the end of the meeting which the law requires the Council to make a resolution to exclude the public and press.

Yours sincerely,

David McGifford  
Chief Officer

### **AGENDA**

1. Apologies for absence (Members are respectfully reminded of the necessity to submit any apology for absence in advance and to give a reason for non-attendance).

2. Minutes of Last Meeting (enclosed)

To approve the Minutes of the Meeting of the Committee held on 11<sup>th</sup> October 2018.

3. Declarations of Interest

Members are requested to declare both "pecuniary" and "non-pecuniary" interests as early in the meeting as they become known.

4. Outstanding Actions

None

Congleton  
**beartown**  
where friends are made

Congleton Town Council, Town Hall, High Street, Congleton, Cheshire CW12 1BN

Tel: 01260 270350 Fax: 01260 280357

Email: [info@congletontowncouncil.co.uk](mailto:info@congletontowncouncil.co.uk) [www.congleton-tc.gov.uk](http://www.congleton-tc.gov.uk)

5. Questions from Members of the Public

To receive any questions from Members of the Public including those received in writing 7 days prior to the meeting.

6. Grant Approvals and Commitments 2018-19 (enclosed)

To receive a statement showing the current position to 31<sup>st</sup> October 2018.

7. New Applications for Financial Assistance

- **St Peter's Church – Grant ref GR09/1819**

8. New Grant Activities Monitoring Forms (enclosed)

- **Congleton Pantomime**

9. Letter of thanks from the Congleton Rotary Club

To receive a letter of thanks for the support to the Rotary Bonfire event.

10. Management Accounts (enclosed)

To receive and consider the Management Accounts to 31<sup>st</sup> October 2018.

11. Bank Reconciliation (enclosed)

To receive and consider the bank reconciliation as at 31<sup>st</sup> October 2018.

12. Savings Account Balances (enclosed)

To receive and consider the Savings Account balances as at 31<sup>st</sup> October 2018.

13. List of Payments (enclosed)

To receive and consider the Payments lists from 1<sup>st</sup> - 31<sup>st</sup> October 2018.

14. Draft Budget and Precept 2019/20 (enclosed)

To receive and approve the draft budget and precept for 2019-20.

**To: Members of the Finance & Policy Committee**

**Cllrs:**

G Edwards (Chairman), Mrs. J Parry (Vice Chairman)  
Mrs D S Allen, J G Baggott, P Bates, R Boston,  
Mrs S A Holland, Mrs A E Morrison, M A Walker and Mrs E Wardlaw

**Ccs:** Other members of the Council and Honorary Burgesses (5) for Information; Press (2)  
Congleton Library, Congleton Tourist Information Centre.

## CONGLETON TOWN COUNCIL

### Minutes of the Meeting of the Finance & Policy Committee Held on Thursday 11<sup>th</sup> October 2018

#### PRESENT - Councillors

#### Committee Members

Mrs D S Allen  
J G Baggott  
P Bates  
R Boston  
G R Edwards (**Chairman**)  
Mrs. S A Holland (Deputy Town Mayor)  
Mrs J D Parry  
M A Walker

Non-Committee Members Mrs S Akers Smith (Town Mayor)  
G S Williams

#### 1. Apologies

Apologies for absence were received from non-Committee member Cllr Mrs A L Armit.

#### 2. Minutes

**FAP/32/1819 RESOLVED** that the Minutes of the Meeting held on 13<sup>th</sup> September 2018 be approved and signed by the Chairman.

#### 3. Declarations of Interest

Members are requested to declare both "pecuniary" and "non-pecuniary" interests as early in the meeting as they become known.

Cllrs J G Baggott and P Bates G Williams declared a non-pecuniary interest in any matters relating to Cheshire East Council.

#### 4. Outstanding Actions

There were no outstanding actions.

#### 5. Questions from members of the Public

To receive 7 days prior to the meeting any questions from Members of the Public including those received in writing

There were no questions from members of the public.

6. Grant Approvals and Commitments 2018-19

To receive a statement showing the current position.

**FAP/33/1819 RESOLVED** that the grant summary be received.

7. New Applications for Financial Assistance

Councillors were advised that requested information had been received from a previous grant application.

**GR05/ 1819 – King Edward Musical Society of Macclesfield (KEMS) for £200.00.**

It was proposed that the committee receive the information from KEMS

**FAP/34/ RESOLVED to receive** the information from KEMS

**FAP/35/ RESOLVED to Grant £200.00 to KEMS**

8. New Grant Activities Monitoring Forms

**FAP/36/1819 RESOLVED to receive** the following Grant Activities Monitoring Forms:

- **Congleton Jazz and Blues Festival (Original Grant ref (GR08/1819)**
- **Congleton Library – Original grant reference (GR13/1718)**

9. Management Accounts

**FAP/37/1819 RESOLVED to receive and consider** the Management Accounts to 31<sup>st</sup> August 2018.

10. Bank Reconciliation

**FAP/38/1819 RESOLVED to receive and consider** the Bank Reconciliation as at 30<sup>th</sup> September 2018.

11. Savings Account Balances

**FAP/39/1819 RESOLVED to receive and consider** the Savings Account Balances as at 30<sup>th</sup> September 2018.

12. List of Payments

**FAP/40/1819 RESOLVED to receive and consider** the Payments List between 1<sup>st</sup> August and 30<sup>th</sup> September 2018.

13. External Auditor Report and Certificate 2017/18

**FAP/41/1819 RESOLVED to receive and consider** the External Auditor Report and Certificate for 2017/18 from PKF Littlejohn and to note that the regulatory requirements have been met.

**Cllr G R Edwards  
(Chairman)**

Congleton Town Grant Commitments												
Specific Budgets												
Date Grant Approved	To	For	Section	Minute Referen	EMR b/fwd	Budget	Approved 18/19	Paid £	Outstandli	Date Paid		
01/04/2018	Congleton Museum	Notional rent	Gpoc			4,500.00	4,500.00	4,500.00	0.00	01/04/2018		
01/04/2018	Community Projects	Project support	Gpoc			16,000.00	16,000.00	16,000.00	0.00	01/04/2018		
01/04/2018	Congleton Partnership	Rent	Gpoc			1,533.00	1,533.00	1,533.00	0.00	01/04/2018		
01/04/2018	Citizens Advice Bureau	annual grant	Gpoc			15,000.00	15,000.00	15,000.00	0.00	01/04/2018		
01/04/2018	Royal British Legion	Remembrance Day Parade	Gpoc			1,000.00	1,000.00	91.00	909.00	26/10/2018		
01/04/2018	St Peter's Church	Church clock maintenance	PCA1957 s2			300.00	300.00		300.00			
	<b>Totals</b>				0.00	38,333.00	38,333.00	37,124.00	1,209.00			
	<b>Ear marked reserve b/fwd</b>											
	<b>Budget 2018/19</b>											
	<b>Total approved to date</b>											
	<b>Total awaiting application</b>											

Congleton Town Grant Commitments 2018/19									
Date Grant Approved	Permitted and S137 To	For	Section	Minute Reference	Approved EMR b/fwd £	Approved 18/19 £	Paid £	Outstanding	Date Paid
	Subsided Use of Town Hall					3,500.00	2743.30	756.70	
14/09/2017	Marion School	Contribution to a Prayer garden	Gpoc	FAP/21/1718	250.00		250.00	0.00	01/10/2018
23/11/2017	CCCU	Support for Audit fees	Gpoc	FAP/35/1718	500.00		500.00	0.00	08/05/2018
15/02/2018	Congleton Pantomime	Support for 40th Anniversary	Gpoc	FAP/54/1718	250.00		250.00	0.00	19/11/2018
22/03/2018	Ruby's fund	Soft play room	Gpoc	FAP/66/1718	500.00		500.00	0.00	11/07/2018
22/03/2018	Congleton Library	Summer reading challenge	Gpoc	FAP/66/1718	100.00		100.00	0.00	22/08/2018
22/03/2018	Bromley Farm CC	Newsletter	Gpoc	FAP/66/1718	400.00			400.00	
22/03/2018	Cong Bath House & Physic garden	Equip for community events	Gpoc	FAP/66/1718	100.00		100.00	0.00	19/07/2018
22/03/2018	Friends of Congleton Park	Brass on the grass	Gpoc	FAP/66/1718	300.00		120.00	180.00	14/06/2018
22/03/2018	Congleton Museum	frontage improvements	Gpoc	FAP/66/1718	228.00		228.00	0.00	29/05/2018
22/03/2018	Congleton Carnival	Carnival 2018 (balance from EMR)	Gpoc	FAP/66/1718	1,290.00		1290.00	0.00	various
07/06/2018	Congleton Harriers	Congleton Half Marathon	Gpoc	FAP/03/1819		250.00	250.00	0.00	07/08/2018
05/07/2018	SWANS	Funding for counselling sessions	Gpoc	FAP/18/1819		500.00		500.00	
05/07/2018	SOL Theatre School	Summer show support	Gpoc	FAP/18/1819		500.00		500.00	
13/09/2018	CCCU	Membership CVSCE	Gpoc	FAP/25/1819		45.00	45.00	0.00	02/10/2018
13/09/2018	Jazz and Blues	Support for event	Gpoc	FAP/25/1819		500.00	500.00	0.00	27/09/2018
13/09/2018	Visyon	Support for booklet	Gpoc	FAP/25/1819		250.00	250.00	0.00	28/09/2018
11/10/2018	KEMS	Contribution to 700 years music	Gpoc			200.00		200.00	
								0.00	
Totals					3918.00	5745.00	7126.30	2536.70	
	EMR b/fwd				£3,918.00				
	Budget 18/19				£18,500.00	£56,833.00	Total Grant budget		
	Total approved to date				£9,663.00				
	Total money still available for grants				£12,755.00				



## Congleton Town Council Application for Financial Assistance

ITEM 7

## Part 1: Applicant(s) and Project Details

Application Reference Number (office use only)	GR09 / 1819
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1.1	<b>Applicant(s):</b>	Pauline Drew
1.2	<b>Representing:</b>	St. Peter's Church
1.3	<b>Email Address:</b>	pauldrew@btinternet.com
1.4	<b>Tel No.</b>	01249 27015
1.5	<b>Project Title:</b>	Maintenance of St. Peter's clock
1.6	<b>Project Objectives:</b>	To keep the clock, which can be seen from many areas of the town, in good working order
1.7	<b>Brief Project Description:</b>	Annual maintenance of the clock carried out by Smith of Derby on 13 <sup>th</sup> February 2018
1.8	<b>Details accounts/budgets</b>	Church accounts can be supplied if required

## Part 2: Cost Details / Resources / Timescale

2.1	<b>Total Cost of Project:</b>	£282
2.2	<b>Total contribution sought:</b>	£235 Vat will be reclaimed by us under the Listed Places of Worship Scheme
2.3	<b>What will the money be spent on?</b>	The annual servicing of the tower clock on St. Peter's Church
2.4	<b>Any ongoing costs:</b>	Annual service
2.5	<b>Details of confirmed match funding include source</b> Cash:  In kind:	This grade 1 listed civic town church is maintained by direct giving from the congregation. Since 2014 the congregation has raised £542000 from grants, fund raising and direct giving to restore the roof and nave ceiling of St. Peter's and in the last month spent £2490 on repairs to the tower, to ensure this significant building is fit for future generations. Countless hours of volunteers time has been freely given The church will reclaim the VAT on the clock maintenance via the Listed Places of Worship scheme.
2.6	<b>Resources needed:</b>	£235 + vat reclaim

2.7	<b>Estimated timescale of project from start to finish:</b>	Completed
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**Part 3: Potential Benefits / Outputs**

3.1	<b>What are the potential benefits/outputs to residents of Congleton</b>	<p>The tower and clock face can be seen from many areas of the town. St. Peter's is Congleton's town church. It is used for Civic services throughout the year and attracts visitors to the town. The congregation is pleased to be involved in town events and to offer use of the church wherever possible. St. Peter's clock was used to strike 11am at the recent Remembrance Day parade.</p> <p>St. Peter's is the only grade 1 listed building in the town centre and has been identified as one of 300 major parish churches in England. The efforts of the congregation to ensure its future viability as a place of worship and community building are supported by Historic England, the Church Building Council and the National Churches Trust.</p>
3.2	<b>Are there similar services/projects provided in the area</b>	N/A

**Part 4: Evaluation/Publicity**

4.1	<b>How will the project be evaluated and who will carry out the evaluation?</b>	<p>The clock continues to keep good time.</p> <p>The Bell Tower Captain looks after the clock</p>
4.2	<b>Describe how you will promote the Town Council in your project</b>	We will acknowledge the continuing support of the Town Council in our publicity, displays and grant applications .

*Signature: Pauline Drew*

*Date: 14.11.2018*

NOTE: Personal details given on this form will be redacted for public purposes, but the office will keep a copy within its electronic and paper files for the purposes of processing the grant. If successful the information will be kept for six years in line with HMRC rules. Your details will not be used or shared for other purposes in line with Congleton Town Council's Privacy Policy and GDPR 2018.



# Invoice

The Church Office  
 St Peters Church  
 14 Chapel Street  
 Congleton, Cheshire  
 CW12 4AB

Invoice No : 0000103411  
 Date : 13/02/2018  
 Account No : C0545J  
 Our Ref : 12826 /  
 All Amounts in Pounds  
 VAT Number: GB 125 6772 59

Terms 30 days from document date

Description	Quantity	Price	VAT	Total
Congleton:St.Peter's Church Clock				
Order No :				
Service visit for the installation detailed below.	1	235.00	Std Rate	235.00
CONGLETON:ST.PETER'S CHURCH CLOCK				
Visit Details: 13/02/2018 Stuart Morrison				

Please Forward Payment to  
 112 Alfreton Road  
 Derby  
 DE21 4AU

Bank  
 Ltd.

GOODS TOTAL 235.00  
 VAT TOTAL 47.00

<b>INVOICE</b>		
<b>TOTAL</b>	<b>£</b>	<b>282.00</b>

Please quote the following invoice number on the back of your cheque: 0000103411



Company Registration. 01395408  
 VAT Registration. GB 125 6772 59, IE 9254362G  
 Smith of Derby trades as: John Smith & Sons, J B Joyce & Co, William Potts & Sons,  
 James Ritchie & Son (Clockmakers) Ltd, John Smith & Sons (Ireland)

*Handwritten notes:*  
 14/3/18  
 Mike PTO



# Town Council Grant

## Activities Monitoring Form

<b>1. Contact Details</b>		
Organisation name:	Congleton Pantomime	
Address:	Daneside Theatre Park Road CONGLETON Cheshire CW12 1DP	Chairman – Darren Brown

<b>2. Grant Information</b>			
Grant Reference Number:	GR 11/1718		
Total project cost:	£500	Grant £250	

Receipts Attached? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Receipt Amount:	£265
Please list receipts below:		
JAF Graphics Receipt: 5x Printed Banners – Snow White		

<b>3. Project Information</b>			
When did the project commence?		January 2018	
Did you make a profit from the project? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>			
If yes, how will this be used?			
We make no profit from our advertising costs.			
Please explain how the grant money was used:			
The money was put towards our advertising costs of £250, and helped to cover the cost of:			
<ul style="list-style-type: none"> <li>• Banners</li> <li>• Posters</li> <li>• Programmes</li> </ul>			

Please explain what difference the project has made to your organisation/local people:

By assisting with advertising costs, this directly benefited the inhabitants of the Town by allowing us to keep our ticket prices below £10, which represents excellent value for money.

Similar Pantomime Productions in the area exist and the project helped with our aim for Congleton Pantomime tickets to be competitively priced to allow as many Congletonians to access as our Pantomime as possible.

#### 4. Promotion

Please send an electronic photograph of your project/activity. Is this attached? Yes  No

Do you give permission for these photographs to be used on the Council's web site and in newsletters? (Please ensure that you seek permission for anybody photographed). Yes  No

Was the grant funding from Congleton Town Council acknowledged in any way? Yes  No

Please state how (i.e. on your website, event programme, tickets, etc)  
The Town Council will be thanked for its assistance in our 40th Anniversary Programme. and on the Congleton Pantomime Facebook Page

#### 5. Feedback

What is your experience of using the Town Council Grant Scheme? Are there any comments or suggestions for improvements that you would like to make?

An excellent scheme, which has really helped us to publicise the 40<sup>th</sup> Anniversary of Congleton Pantomime.

How did you apply? Online  Email  Post

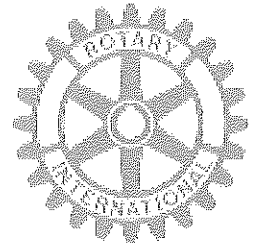
Do you feel that you understood the process? Yes  No

Please rate the following elements:

	Excellent	Good	OK	Poor
Completing the application form	X			
Relevance of guidelines	X			
Length of the process from submitting an application to receiving notification	X			
Advice given from the Town Council Grants Team (if applicable)	n/a			

President: Ian Robinson

# Rotary Congleton



Cllr Bob Edwards  
Chairman Finance and Policy Committee  
Congleton Town Council  
Town Hall  
High Street  
Congleton  
CW12 1BN

5<sup>th</sup> November 2018,

Dear Cllr Edwards,

## Rotary Bonfire and Fireworks Display

On behalf of Congleton Rotary Club, I would like to thank you and your colleagues on the Finance and Policy Committee for being prepared to under write any potential losses, to the value of £5000, incurred as a consequence of inclement weather or some other unforeseen circumstance resulting in the Rotary Club making a financial loss when putting on the event this year.

Once again though the Bonfire and Fireworks Display was a great success, although the wind did cause a few problems, which resulted in us having to curtail the main firework display by about 4 or 5 minutes on safety grounds.

All of the proceeds of the Bonfire and Fireworks display are donated to Charities and other good causes, mainly in the Congleton area, once expenses such as paying for the firework display and security etc have been deducted.

Thank you for your support.

Yours sincerely

Brian Hogan

## CONGLETON TOWN COUNCIL

### COMMITTEE REPORTS AND UPDATES

<b>COMMITTEE:</b>	Finance and Policy Committee		
<b>MEETING DATE AND TIME</b>	29/11/18 7pm	<b>LOCATION</b>	Congleton Town Hall
<b>REPORT FROM</b>	Jackie Potts – Support Manager		
<b>AGENDA ITEM REPORT TITLE</b>	10 <b>Management accounts for October 2018</b>		
<b>Background</b>	Variance analysis of the Management Accounts for October 2018 to accompany the spreadsheet.		
<b>Updates</b>	<p>These figures are for 7 months April to October 2018. See spreadsheet. Central overheads reallocated is an accounting mechanism to apportion the administrative costs over all the other cost centres containing staff, in line with the audit and accountancy regulation guidelines. The figures for 7 months show figures largely in line with the budget. 58% of expenditure would be expected to have been used if expenditure was regular monthly.</p> <p><b><u>Finance and Policy Committee</u></b></p> <p><b><u>Corporate Management</u></b></p> <p>Overall on slightly under budget</p> <ul style="list-style-type: none"><li>• No expenditure to date on staff training</li><li>• Subscriptions and Publications, and Insurance are full year costs.</li><li>• Reception TIC is paid in November</li><li>• The external audit invoice has been paid for the year.</li><li>• The internal audit still to be received</li></ul> <p><b><u>Democratic/Civic</u></b></p> <p>Overall very slightly under budget</p> <ul style="list-style-type: none"><li>• The Mayor has received her full annual allowance</li><li>• 2 out of the 3 Civic functions has taken place (Annual Council meeting, Civic Service )</li><li>• The Civic Artefacts and Treasures budget was for the past mayors' badges which have been purchased.</li></ul> <p><b><u>Grants</u></b></p> <p>£12,755 is still available for grants. Most of the grants budget is paid in April to the Citizens' Advice Bureau; Congleton Partnership and Community Projects so the figures show 78% of the budget used.</p> <p><b><u>Community, Environment and Services Committee</u></b></p> <p>Slightly under budget.</p> <ul style="list-style-type: none"><li>• The paddling pool is now closed - some small costs still to be added but expected to be on budget.</li><li>• £730 has been spent on allotment maintenance.</li><li>• CCTV invoice received for a full year.</li><li>• First instalment for the PCSOs paid</li></ul>		

	<ul style="list-style-type: none"> <li>• Tourism expenditure includes the cost of purchasing and installing bunting in the town centre (£2053)</li> <li>• Streetscape are having to use agency staff to cover sickness.</li> <li>• Streetscape Insurance is a full year cost</li> <li>• Streetscape General expenditure includes £390 works to the Bowling Green; £340 Storage cage for tools; £464 for remote control beacons.</li> </ul> <p><b><u>Town Hall Committee</u></b></p> <p>Expenditure slightly under budget and income slightly under budget so overall 48% of budget used.</p> <p><b><u>Personnel Committee</u></b></p> <p>Staffing costs on budget</p>
<b>Decision Requested</b>	To receive the Management Accounts for October 2018

**Congleton Town Council - Management Accounts -Oct 2018**

	Current Month Actual	Actual Year To Date	Current Annual Budget	Variance Annual Total	% of Budget
<b>Finance and Policy</b>					
<b>101 Corporate Management</b>					
Staff Costs (re-allocated)	9,882	74,576	144,164	69,588	52%
Travel	0	57	900	843	6%
Training / Conferences	0	0	2,550	2,550	0%
Rent Payable	1,163	8,138	13,950	5,812	58%
Reception - TIC	0	0	3,124	3,124	0%
Miscellaneous Office Costs	12	245	400	155	61%
Telephone/Fax/Internet	40	412	1,300	888	32%
Postage	271	1,073	2,900	1,827	37%
Stationery & Printing	310	1,042	3,000	1,958	35%
Subscriptions & Publications	230	2,958	3,130	172	95%
Insurance	0	8,182	9,000	818	91%
Computer/IT Costs	811	5,852	10,600	4,748	55%
Photocopy Charges	0	1,111	3,000	1,889	37%
Recruitment Advertising	0	0	500	500	0%
Other Advertising	0	50	300	250	17%
Bank Charges	69	540	1,000	460	54%
Audit Fees - External	0	2,000	2,000	0	100%
Audit Fees - Internal	0	0	1,260	1,260	0%
Accountancy Support	596	2,176	4,200	2,024	52%
Legal & Professional fees	0	35	3,000	2,965	1%
HR & H&S support	845	2,524	4,500	1,976	56%
Central Overheads reallocated	-3,867	-29,217	-56,688	-27,471	52%
<b>Corporate Management:-Expenditure</b>	<b>10,362</b>	<b>81,754</b>	<b>158,090</b>	<b>76,336</b>	<b>52%</b>
Printing and Stationary recharges	0	0	0	0	
Interest Receivable	-78	-671	-2,000	-1,329	34%
Misc Income			0	0	#DIV/0!
<b>Corporate Management :- Income</b>	<b>-78</b>	<b>-671</b>	<b>-2,000</b>	<b>-1,329</b>	<b>34%</b>
<b>Net Expenditure over Income</b>	<b>10,284</b>	<b>81,083</b>	<b>156,090</b>	<b>75,007</b>	<b>52%</b>
<b>102 Democratic Rep'n &amp; Mgmt/Civic</b>					
Staff Costs (re-allocated)	2,166	15,067	26,066	10,999	58%
Training / Conferences	0	225	1,000	775	23%
Stationery & Printing		100	500	400	20%
Marketing/Promotions	20	167	918	751	18%
Council Newsletter	1,171	2,583	5,335	2,752	48%
Council Website	0	33	1,500	1,467	2%
Mayor's Allowance	0	3,000	3,000	0	100%
Members Expenses	0	0	200	200	0%
700 Years of Mayoralty	977	3,833	2,500	-1,333	0%
700 Years of Mayoralty - income	-609	-2,189	0	-2,189	0%
Civic Expenses	23	2,657	5,000	2,343	53%
Civic Regalia	0	1	250	249	0%
Hall & Room Hire	587	2,814	5,500	2,686	51%
Civic Artefacts and Treasures	0	1,414	1,500	86	94%
Central Overheads reallocated	172	1,298	2,518	1,220	52%
<b>Democratic Rep'n &amp; Mgmt/Civic:-Expenditure</b>	<b>4,507</b>	<b>31,003</b>	<b>55,787</b>	<b>20,406</b>	<b>56%</b>
<b>Grants</b>	<b>200</b>	<b>44,078</b>	<b>56,833</b>	<b>12,755</b>	<b>78%</b>
<b>F&amp;P Income - Expenditure Totals</b>	<b>14,991</b>	<b>156,164</b>	<b>268,710</b>	<b>108,168</b>	<b>58%</b>

	Current Month Actual	Actual Year To Date	Current Annual Budget	Variance Annual Total	% of Budget
<b><u>Community, Environment &amp; Services</u></b>					
Paddling Pool	3,554	23,484	24,071	587	98%
Propogation unit	0	0	1,000	1,000	0%
Floral Displays	0	12,000	12,000	0	100%
Allotments	36	990	1,240	250	80%
Public Toilets	475	4,536	9,400	4,864	48%
Public Realm CCTV	9,500	9,633	10,500	867	92%
Congleton Partnership	2,831	19,818	33,973	14,155	58%
Community Development	5,088	37,574	65,323	27,749	58%
Crime Reduction	5,547	5,547	47,672	42,125	12%
Christmas Fayre/lights	2,717	2,725	20,000	17,275	14%
Neighbourhood Plan	0	0	0	0	0%
Tourism	120	5,000	5,000	0	100%
Youth and Young People	51	515	2,000	1,485	26%
Luncheon Club	762	3,713	11,000	7,287	34%
	<b>30,681</b>	<b>125,535</b>	<b>243,179</b>	<b>117,644</b>	<b>52%</b>
<b><u>Streetscape</u></b>					
Staff Costs	33,504	220,519	404,434	183,915	55%
Agency Staff	1,487	8,735	6,000	2,735	146%
Training	0	55	3,000	2,945	2%
Protective Clothing\H & Safety	436	2,895	3,060	165	95%
Office rent	256	1,789	3,067	1,278	58%
Cleaning Materials	324	3,349	5,000	1,651	67%
Telephones	65	382	700	318	55%
Insurance	0	5,455	6,000	545	91%
Property maintenance	16	708	1,020	312	69%
Horticultural etc Supplies	3,904	14,996	18,000	3,004	83%
Winter Bedding	0	0	1,000	1,000	0%
Vehicle maintenance/Serv etc	133	4,730	10,000	5,270	47%
Vehicle fuel and oil	832	6,942	15,000	8,058	46%
Vehicle rental charges	2,982	26,342	42,000	15,658	63%
Street Cleansing	256	1,818	3,000	1,182	61%
General expenditure	87	2,556	3,000	444	85%
Central Overheads Reallocated	2,665	20,136	39,068	18,932	52%
Rechargeable expenses	35	1,057	0	1,057	#DIV/0!
Streetscape Expenditure	<b>46,982</b>	<b>322,464</b>	<b>563,349</b>	<b>240,885</b>	<b>57%</b>
Streetscape - Income	-30,559	-213,911	-366,702	-152,791	58%
Streetscape - External work income	-1,851	-9,656	-15,000	-5,344	64%
Streetscape - Misc Income	-1,121	-450	-900	-450	50%
	<b>-33,531</b>	<b>-224,017</b>	<b>-382,602</b>	<b>-158,585</b>	<b>59%</b>
Net Expenditure over Income	<b>13,451</b>	<b>98,447</b>	<b>180,747</b>	<b>82,300</b>	<b>54%</b>
<b>C,E &amp;S Income - Net Expenditure Totals</b>	<b>44,132</b>	<b>223,982</b>	<b>423,926</b>	<b>199,944</b>	<b>53%</b>
<b><u>Town Hall</u></b>					
Town Hall - Expenditure		99,498	193,438	-93,940	51%
Town Hall - Income		-65,854	-122,700	56,846	54%
Net Expenditure over Income	<b>0</b>	<b>33,644</b>	<b>70,738</b>	<b>-37,094</b>	<b>48%</b>
<b>Total Net Expenditure</b>	<b>0</b>	<b>413,790</b>	<b>763,374</b>	<b>271,018</b>	<b>54%</b>
<b><u>Personnel</u></b>					
Staff Costs - Reallocated	<b>58,026</b>	<b>417,987</b>	<b>730,991</b>	<b>313,004</b>	<b>57%</b>



**Reserves as at 31/10/18**

General Reserve	190,754
Capital Equipment Fund	32,445
Capital Contingency Fund	231,934
EMR Elections	15,000
EMR Carnival	0
EMR Crime Prevention/Traffic calming	3,779
EMR Ancient Treasures	3,000
EMR Website	2,651
EMR Training	1,747
EMR Streetscape	56,767
EMR Loan Repayments	325
EMR Toilets	24,012
EMR Play Areas	6,000
EMR Public Realm	9,189
EMR Legal Fees	5,292
EMR Tourism	9,075
EMR Congleton Neighbourhood Plan	21,149
EMR Cenotaph	10,000
EMR Rotary Bonfire	5,000
EMR In Bloom	2,683
EMR Christmas Lights	7,573
	<u>638,375</u>

Date: 08/11/2018

Congleton Town Council

Page 1

Time: 16:17

**Bank Reconciliation Statement as at 31/10/2018  
for Cashbook 1 - RBS Current/ Access Acct**

User: JP

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
RBS Current Account 11411170	31/10/2018	377	188,858.57
			<u>188,858.57</u>
<b><u>Unpresented Cheques (Minus)</u></b>		<b><u>Amount</u></b>	
25/09/2018 008670 PME		168.00	
22/10/2018 008687 CHESHEAST		11,399.70	
22/10/2018 008688 JEWSON		30.37	
22/10/2018 008689 NEW RIG		1,080.00	
22/10/2018 008690 UU		911.17	
30/10/2018 008693 AWC ELECTRICAL		600.00	
30/10/2018 008692 CONG POPPY		91.00	
30/10/2018 008691 CHESHEAST		20.00	
			<u>14,300.24</u>
			174,558.33
<b><u>Receipts not Banked/Cleared (Plus)</u></b>			
		0.00	
			<u>0.00</u>
			174,558.33
		<b>Balance per Cash Book is :-</b>	<b>174,558.33</b>
		<b>Difference is :-</b>	<b>0.00</b>

## Congleton Town Council - Savings account balances

Balances as at 31 10 18

Balance per Business Reserve Account (10180876)	708,816.08
Cambridge and Counties 1 year fixed deposit	150,000.00
CCLA deposit	150,000.00
	<hr/>
	<u>1,008,816.08</u>

Congleton Town Council  
RBS Current Acct

List of Payments made between 01/10/2018 and 31/10/2018

Date Paid	Payee Name	Reference	Amount Paid	Transaction Detail
01/10/2018	Public Works Loan Board	DD	10888.84	1st payment 18/19
01/10/2018	Cheshire East Council	DD	2638.00	Town Hall Business Rates
01/10/2018	Cheshire East Council	DD	208.00	Mkt St toilets business rates
01/10/2018	PRISM	DD	40.37	61604/9659/phone charges
01/10/2018	QUARTIX	DD	500.40	Streetscape Vehicle Tracker
01/10/2018	Marton Primary School	8674	250.00	Grant Marton Primary School
02/10/2018	PFK Littlejohn	8677	2400.00	SB201802848/9685/external audit
02/10/2018	PINTO	8675	131.85	19092018/9690/in bloom expenses
02/10/2018	CVSCE - CCCU	8676	45.00	Grant - Credit Union CVS
05/10/2018	BACS P/L Pymnt Page 2011	BACS Pymnt	2146.65	BACS P/L Pymnt Page 2011
08/10/2018	PAINTERS	8678	26.86	13300/9702/recharge Holmes Chapel PC
09/10/2018	Rootz	8679	225.00	Shop Front improvement grant
09/10/2018	Malbon Townsend	8680	500.00	Shop Front grant Malbon Townse
09/10/2018	D Kehoe	8681	320.00	David James shop front grant
10/10/2018	Pitney Bowes Finance PLC	DD	190.05	Franking machine rental
12/10/2018	BACS P/L Pymnt Page 2013	BACS Pymnt	1958.74	BACS P/L Pymnt Page 2013
12/10/2018	WMS	DD	2559.42	1520244/9671/T Hall electric
15/10/2018	TOMTOM	DD	117.42	7729698/9762/vehicle tracker
15/10/2018	RBS bankline	DD	58.20	RBS bankline chgs
16/10/2018	OTIS	8682	522.90	01326012/9775/lift service
16/10/2018	BROWN RECYCLING	8683	201.60	OUT61127/9773/skip recharge Town Trust
16/10/2018	CHESHEAST	8684	44.97	04102018/9774/prizes heritage trail comp.
16/10/2018	WMS	DD	442.43	1525394/9669/T Hall Gas Neighbourhood Plan £280.00; Medieval Event £32.44
16/10/2018	RBS CREDIT CARD	dd	318.93	
18/10/2018	RBS Autopay	BACS	57814.01	Payroll October 018
19/10/2018	EE	DD	7.57	V01546613261/9737/call charges
19/10/2018	rbs chgs	DD	10.69	rbs chgs
22/10/2018	ASHBROOK	8685	5400.00	C55886/9052/T H carpark
22/10/2018	PAUL BRERETON LTD	8686	3570.00	TM1631/9719/replacement trailer
22/10/2018	CHESHEAST	8687	11399.70	41111460/9724/CCTV contrib
22/10/2018	JEWSON	8688	30.37	0767/00185529/9742/paint
22/10/2018	NEW RIG	8689	1080.00	SP6414C/9749/band medieval do
22/10/2018	UU	8690	911.17	03873358/9767/waste water
23/10/2018	EE	DD	77.94	01278832440/9785/mobile phones
25/10/2018	Prism Bus Developments	DD	973.42	IT Support Monthly
26/10/2018	BACS P/L Pymnt Page 2016	BACS Pymnt	19750.21	BACS P/L Pymnt Page 2016
26/10/2018	WMS	bacs	10.33	1527168/9697/electric market st toilets
29/10/2018	Allpay - Plus Dane	DD	36.28	Allotment garage rental
30/10/2018	AWC ELECTRICAL	8693	600.00	2669/9803/xmas lights storage
30/10/2018	CONG POPPY	8692	91.00	3/9779/5 x wreaths Remembrance
30/10/2018	CHESHEAST	8691	20.00	25102018/9778/lottery licence
31/10/2018	SUEZ	DD	287.12	31265060/9703/waste recycling

Total

128805.44

## List of Purchase Ledger Payments

## Linked to Cashbook 1

Entered Month 6  
by user ST

Supplier and Invoice Details	Invoice Date	Invoice No	Ledger	Amount Due	Discount	Amount Paid	Balance
<b>CAVERN Cavern Protective Clothing</b>							
18350/9683/PPE S/S THall Authorised: rb	20/09/2018	18350	1	86.40	0.00	86.40	0.00
18356/9682/S/scape PPE Authorised: rb	24/09/2018	18356	1	52.80	0.00	52.80	0.00
18358/9681/S/scape PPE Authorised: rb	25/09/2018	18358	1	121.20	0.00	121.20	0.00
					<b>0.00</b>	<b>260.40</b>	
Above paid on 05/10/2018 by Online Payment Ref CAVERN							
<b>CHRONICLE Heads Congleton Limited</b>							
112065/9684/P/ship advert Authorised: ms	27/09/2018	112065	1	120.00	0.00	120.00	0.00
					<b>0.00</b>	<b>120.00</b>	
Above paid on 05/10/2018 by Online Payment Ref CHRONICLE							
<b>CHS Congleton High School</b>							
5102361/9686/printing	27/09/2018	5102361	1	246.60	0.00	246.60	0.00
					<b>0.00</b>	<b>246.60</b>	
Above paid on 05/10/2018 by Online Payment Ref CHS							
<b>KGLOACH K G Loach</b>							
36878/9688/wheelbarrow/rake Authorised: rb	26/09/2018	36878	1	125.88	0.00	125.88	0.00
6879/9687/compost fertilizer Authorised: rb	26/09/2018	36879	1	629.86	0.00	629.86	0.00
					<b>0.00</b>	<b>755.74</b>	
Above paid on 05/10/2018 by Online Payment Ref KGLOACH							
<b>NORTHWEST Northwest In Bloom</b>							
300918A/9680/In Bloom tickets Authorised: rb	30/09/2018	300918A	1	270.00	0.00	270.00	0.00
30092018/9679/IYN tickets Authorised: rb	30/09/2018	30092018	1	220.00	0.00	220.00	0.00
					<b>0.00</b>	<b>490.00</b>	
Above paid on 05/10/2018 by Online Payment Ref NORTHWEST							

## List of Purchase Ledger Payments

Linked to Cashbook 1

Entered Month 6  
by user ST

Supplier and Invoice Details	Invoice Date	Invoice No	Ledger	Amount Due	Discount	Amount Paid	Balance
<b>ST</b>	<b>St John's Community Centre</b>						
201809/9692/Sept luncheon club Authorised: dm	30/09/2018	201809	1	187.50	0.00	187.50	0.00
					<b>0.00</b>	<b>187.50</b>	
Above paid on 05/10/2018 by Online Payment Ref ST							
<b>THREADFAST</b>	<b>Threadfast Engineers 1984 Ltd</b>						
SIN098219/9693/nuts & bolts Authorised: rb	26/09/2018	SIN098219	1	20.41	0.00	20.41	0.00
					<b>0.00</b>	<b>20.41</b>	
Above paid on 05/10/2018 by Online Payment Ref THREADFAST							
<b>VIBRANT</b>	<b>Vibrant Graphics Ltd</b>						
029026/9694/Mayor business card Authorised: mh	25/09/2018	029026	1	66.00	0.00	66.00	0.00
					<b>0.00</b>	<b>66.00</b>	
Above paid on 05/10/2018 by Online Payment Ref VIBRANT							
<b>Total Purchase Ledger Payments</b>					<b>0.00</b>	<b>2,146.65</b>	

## List of Purchase Ledger Payments

Linked to Cashbook 1

Entered Month 7  
by user ST

Supplier and Invoice Details	Invoice Date	Invoice No	Ledger	Amount Due	Discount	Amount Paid	Balance
<b>ANGEL</b> <b>Angel Springs Ltd</b>							
4555878/9698/Bottle water Authorised: mjlw	30/09/2018	4555878	1	52.80	0.00	52.80	0.00
					<u>0.00</u>	<u>52.80</u>	
Above paid on 12/10/2018 by Online Payment Ref ANGEL							
<b>BESTCONNEX</b> <b>The Best Connection Group</b>							
2871121/9699/S/scape temps Authorised: rb	14/09/2018	2871121	1	570.08	0.00	570.08	0.00
					<u>0.00</u>	<u>570.08</u>	
Above paid on 12/10/2018 by Online Payment Ref BESTCONNEX							
<b>JAF</b> <b>JAF Graphics</b>							
20609/9700/recharge H Chapel Authorised: rb	28/09/2018	20609	1	594.00	0.00	594.00	0.00
					<u>0.00</u>	<u>594.00</u>	
Above paid on 12/10/2018 by Online Payment Ref JAF							
<b>MITTEN</b> <b>Mitten Clarke</b>							
19036/9701/payroll/PAYE Authorised: jp	30/09/2018	19036	1	565.20	0.00	565.20	0.00
					<u>0.00</u>	<u>565.20</u>	
Above paid on 12/10/2018 by Online Payment Ref MITTEN							
<b>RAVIS</b> <b>Travis Perkins Trading Company Ltd</b>							
3640AFB100/9705/gravel/shingle Authorised: rb	25/09/2018	3640AFB100	1	48.66	0.00	48.66	0.00
					<u>0.00</u>	<u>48.66</u>	
Above paid on 12/10/2018 by Online Payment Ref TRAVIS							
<b>TSELECT</b> <b>T &amp; S Electrical Limited</b>							
1546/9704/new storeroom light Authorised: mjlw	28/09/2018	1546	1	128.00	0.00	128.00	0.00
					<u>0.00</u>	<u>128.00</u>	
Above paid on 12/10/2018 by Online Payment Ref TSELECT							
<b>Total Purchase Ledger Payments</b>						<u>0.00</u>	<u>1,958.74</u>

## List of Purchase Ledger Payments

## Linked to Cashbook 1

Entered Month 7  
by user ST

Supplier and Invoice Details	Invoice Date	Invoice No	Ledger	Amount Due	Discount	Amount Paid	Balance
<b>ANSA Ansa Environmental Services</b>							
531015780/9714/HR HS services Authorised: dm	10/10/2018	531015780	1	1,014.00	0.00	1,014.00	0.00
						<b>0.00</b>	<b>1,014.00</b>
Above paid on 26/10/2018 by Online Payment Ref ANSA							
<b>BESTCONNEX The Best Connection Group</b>							
2883337/9717/s scape temp Authorised: rb	05/10/2018	2883337	1	570.08	0.00	570.08	0.00
2887433/9716/s scape temp Authorised: rb	12/10/2018	2887433	1	198.29	0.00	198.29	0.00
2891492/9715/S scape temp Authorised: rb	19/10/2018	2891492	1	446.15	0.00	446.15	0.00
						<b>0.00</b>	<b>1,214.52</b>
Above paid on 26/10/2018 by Online Payment Ref BESTCONNEX							
<b>BRERETON Brereton C of E Primary School</b>							
15102018/9718/childcare vouche Authorised: dm	15/10/2018	15102018	1	73.50	0.00	73.50	0.00
						<b>0.00</b>	<b>73.50</b>
Above paid on 26/10/2018 by Online Payment Ref BRERETON							
<b>CANNON Cannon Hygiene Ltd</b>							
CN19779254/9720/clinical waste Authorised: rb	01/10/2018	CN19779254	1	79.24	0.00	79.24	0.00
CN19779255/9721/Clinical waste Authorised: rb	01/10/2018	CN19779255	1	37.44	0.00	37.44	0.00
						<b>0.00</b>	<b>116.68</b>
Above paid on 26/10/2018 by Online Payment Ref CANNON							
<b>CAVERN Cavern Protective Clothing</b>							
18362/9722/ s scape PPE Authorised: rb	04/10/2018	18362	1	160.20	0.00	160.20	0.00
18367/9723/ s scape PPE Authorised: rb	08/10/2018	18367	1	48.60	0.00	48.60	0.00
						<b>0.00</b>	<b>208.80</b>
Above paid on 26/10/2018 by Online Payment Ref CAVERN							

Continued over page



## List of Purchase Ledger Payments

## Linked to Cashbook 1

Entered Month 7  
by user ST

Supplier and Invoice Details	Invoice Date	Invoice No	Ledger	Amount Due	Discount	Amount Paid	Balance
<b>CHESHELECT Cheshire Electrical Supplies Ltd</b>							
596027189/9726/light bulb Authorised: mjlw	05/10/2018	596027189	1	4.90	0.00	4.90	0.00
596027709/9725/Zip ties Authorised: mjlw	12/10/2018	596027709	1	25.63	0.00	25.63	0.00
					0.00	30.53	
Above paid on 26/10/2018 by Online Payment Ref CHESHELECT							
<b>CHRONICLE Heads Congleton Limited</b>							
112391/9728/charity stalls ad Authorised: jm	18/10/2018	112391	1	96.00	0.00	96.00	0.00
					0.00	96.00	
Above paid on 26/10/2018 by Online Payment Ref CHRONICLE							
<b>GLOWES J Mr John Clowes</b>							
08102018/9727/build stud wall Authorised: mjlw	08/10/2018	08102018	1	1,323.00	0.00	1,323.00	0.00
					0.00	1,323.00	
Above paid on 26/10/2018 by Online Payment Ref CLOWESJ							
<b>CONGGARDEN Congleton Garden Machinery Ltd</b>							
23040/9729/chain for saw Authorised: rb	02/10/2018	23040	1	19.00	0.00	19.00	0.00
					0.00	19.00	
Above paid on 26/10/2018 by Online Payment Ref CONGGARDEN							
<b>CTHEVENTS C T H Events &amp; Parties</b>							
1684/9710/TC12311 Authorised: amw	19/09/2018	1684	1	384.00	0.00	384.00	0.00
1685/9713/medieval banquet Authorised: jm	21/09/2018	1685	1	1,600.00	0.00	1,600.00	0.00
1686/9712/TC12317 Authorised: amw	21/09/2018	1686	1	323.64	0.00	323.64	0.00
1687/9708/Heritage Open day Authorised: jm	16/09/2018	1687	1	43.50	0.00	43.50	0.00

Continued over page

## List of Purchase Ledger Payments

## Linked to Cashbook 1

Entered Month 7  
by user ST

Supplier and Invoice Details	Invoice Date	Invoice No	Ledger	Amount Due	Discount	Amount Paid	Balance
1688/9709/mayor pics refreshme Authorised: jrn	17/09/2018	1688	1	3.48	0.00	3.48	0.00
1692/9711/Y C meeting Authorised: lrn	20/09/2018	1692	1	101.70	0.00	101.70	0.00
1693/9707/TC12308 Authorised: mrv	06/09/2018	1693	1	5.22	0.00	5.22	0.00
1696/9730/p ship Authorised: ms	09/10/2018	1696	1	17.40	0.00	17.40	0.00
1697/9735/TC12334 Authorised: amw	09/10/2018	1697	1	43.50	0.00	43.50	0.00
1698/9731/p ship Authorised: ms	09/10/2018	1698	1	20.88	0.00	20.88	0.00
1701/9734/strategy working grp Authorised: st	11/10/2018	1701	1	89.28	0.00	89.28	0.00
1706/9733/Ringway jacobs Authorised: amw	17/10/2018	1706	1	87.00	0.00	87.00	0.00
1707/9732/TC conservatives Authorised: am	18/10/2018	1707	1	93.60	0.00	93.60	0.00

0.00 2,813.20

Above paid on 26/10/2018 by Online Payment Ref CTHEVENTS

## ECCCE E Cheshire Chamber of Comm &amp; Enterprise

7845/9736/Chamber membership Authorised: dm	11/10/2018	7845	1	276.00	0.00	276.00	0.00
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0.00 276.00

Above paid on 26/10/2018 by Online Payment Ref ECCCE

## EVERYBODY Everybody Sport &amp; Recreation

SINV2705/9738/p ship Authorised: ms	26/09/2018	SINV2705	1	15.00	0.00	15.00	0.00
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0.00 15.00

Above paid on 26/10/2018 by Online Payment Ref EVERYBODY

Continued over page

## List of Purchase Ledger Payments

## Linked to Cashbook 1

Entered Month 7  
by user ST

Supplier and Invoice Details	Invoice Date	Invoice No	Ledger	Amount Due	Discount	Amount Paid	Balance
<b>HANDY Handy Cabin</b>							
<i>HI003161/9739/paint &amp; brushes</i>	01/10/2018	HI003161	1	41.54	0.00	41.54	0.00
Authorised: rb							
					0.00	41.54	
Above paid on 26/10/2018 by Online Payment Ref HANDY							
<b>HEATONS Heatons Office Supplies Ltd</b>							
<i>10302166/9740/stationary</i>	13/10/2018	10302166	1	237.65	0.00	237.65	0.00
Authorised: mh							
<i>10307335/9741/stationary</i>	17/09/2018	10307335	1	118.69	0.00	118.69	0.00
Authorised: mh							
					0.00	356.34	
Above paid on 26/10/2018 by Online Payment Ref HEATONS							
<b>LANDSCAPE Landscape Supply Company</b>							
<i>79307/9745/S Scape PPE</i>	04/10/2018	79307	1	199.43	0.00	199.43	0.00
Authorised: rb							
<i>79359/9743/road cones</i>	08/10/2018	79359	1	85.86	0.00	85.86	0.00
Authorised: rb							
<i>79627/9744/S Scape PPE</i>	22/10/2018	79627	1	114.90	0.00	114.90	0.00
Authorised: rb							
					0.00	400.19	
Above paid on 26/10/2018 by Online Payment Ref LANDSCAPE							
<b>LEAFLET The Leaflet Team</b>							
<i>TKD0684/9746/bear necess deliv</i>	25/08/2018	TKD0684	1	391.00	0.00	391.00	0.00
Authorised: jm							
					0.00	391.00	
Above paid on 26/10/2018 by Online Payment Ref LEAFLET							
<b>LOWCOST Low Cost Maintenance</b>							
<i>015/9747/p pool maint</i>	08/10/2018	015	1	250.00	0.00	250.00	0.00
Authorised: rb							
					0.00	250.00	
Above paid on 26/10/2018 by Online Payment Ref LOWCOST							

Continued over page

## List of Purchase Ledger Payments

## Linked to Cashbook 1

Entered Month 7  
by user ST

Supplier and Invoice Details	Invoice Date	Invoice No	Ledger	Amount Due	Discount	Amount Paid	Balance
<b>LUBBE</b> <b>Lubbe &amp; Sons (Bulbs) Ltd</b>							
<i>2180388/9748/roundabout plants</i>	01/10/2018	2180388	1	3,600.00	0.00	3,600.00	0.00
Authorised: rb							
					0.00	3,600.00	
Above paid on 26/10/2018 by Online Payment Ref lubbe							
<b>POOL</b> <b>Pool Tech Services Ltd</b>							
<i>2384/9750/chlorine pump</i>	06/09/2018	2384	1	996.00	0.00	996.00	0.00
Authorised: rb							
					0.00	996.00	
Above paid on 26/10/2018 by Online Payment Ref POOL							
<b>PORTERS</b> <b>Porters Service Station Ltd</b>							
<i>30092018/9751/Fuel</i>	30/09/2018	30092018	1	1,095.10	0.00	1,095.10	0.00
Authorised: rb							
					0.00	1,095.10	
Above paid on 26/10/2018 by Online Payment Ref PORTERS							
<b>SHRED IT</b> <b>Shred-it Ltd</b>							
<i>9503221032/9755/on site purge</i>	10/10/2018	9503221032	1	195.30	0.00	195.30	0.00
Authorised: mjw							
					0.00	195.30	
Above paid on 26/10/2018 by Online Payment Ref SHREDIT							
<b>STREETLEV</b> <b>Street Level Distribution</b>							
<i>14092018/9756/distr leaflets</i>	14/09/2018	14092018	1	120.00	0.00	120.00	0.00
Authorised: jm							
					0.00	120.00	
Above paid on 26/10/2018 by Online Payment Ref STREETLEV							
<b>TALKECHEM</b> <b>Talke Chemical Company Limited</b>							
<i>65671/9759/air fresheners</i>	11/10/2018	65671	1	28.80	0.00	28.80	0.00
Authorised: rb							
<i>65672/9758/step ladders etc</i>	11/10/2018	65672	1	171.60	0.00	171.60	0.00
Authorised: rb							

Continued over page

Linked to Cashbook 1							Entered Month 7 by user ST	
Supplier and Invoice Details	Invoice Date	Invoice No	Ledger	Amount Due	Discount	Amount Paid	Balance	
65675/9757/T H Stock Authorised: mjlw	15/10/2018	65675	1	116.76	0.00	116.76	0.00	
						<u>0.00</u>	<u>317.16</u>	
Above paid on 26/10/2018 by Online Payment Ref TALKECHEM								
<b>THREADFAST Threadfast Engineers 1984 Ltd</b>								
SIN098423/9761/grinding discs Authorised: rb	12/10/2018	SIN098423	1	13.58	0.00	13.58	0.00	
SIN098471/9760/grinding discs Authorised: rb	16/10/2018	SIN098471	1	5.04	0.00	5.04	0.00	
						<u>0.00</u>	<u>18.62</u>	
Above paid on 26/10/2018 by Online Payment Ref THREADFAST								
<b>TRAVIS Travis Perkins Trading Company Ltd</b>								
3640AFB527/9763/polystyrene Authorised: rb	02/10/2018	3640AFB527	1	6.00	0.00	6.00	0.00	
						<u>0.00</u>	<u>6.00</u>	
Above paid on 26/10/2018 by Online Payment Ref TRAVIS								
<b>TSELECT T &amp; S Electrical Limited</b>								
1558/9764/repair elec door Authorised: mjlw	11/10/2018	1558	1	128.00	0.00	128.00	0.00	
						<u>0.00</u>	<u>128.00</u>	
Above paid on 26/10/2018 by Online Payment Ref TSELECT								
<b>URC United Reformed Church</b>								
30092018/9765/luncheon club Authorised: dm	30/09/2018	30092018	1	364.50	0.00	364.50	0.00	
						<u>0.00</u>	<u>364.50</u>	
Above paid on 26/10/2018 by Online Payment Ref URC								
<b>VIBRANT Vibrant Graphics Ltd</b>								
029053/9766/bear necessities Authorised: jm	10/10/2018	029053	1	780.00	0.00	780.00	0.00	
						<u>0.00</u>	<u>780.00</u>	
Above paid on 26/10/2018 by Online Payment Ref VIBRANT								

Continued over page

## List of Purchase Ledger Payments

Linked to Cashbook 1

Entered Month 7  
by user ST

Supplier and Invoice Details	Invoice Date	Invoice No	Ledger	Amount Due	Discount	Amount Paid	Balance
<b>WESTWALLAS West Wallasey Contract Hire</b>							
<i>WAL233519/9768/lease vehicles</i> Authorised: rb	10/10/2018	WAL233519	1	3,427.85	0.00	3,427.85	0.00
<i>WALM183608/9769/tyre repair</i> Authorised: rb	10/10/2018	WALM183608	1	62.38	0.00	62.38	0.00
					<u>0.00</u>	<u>3,490.23</u>	
Above paid on 26/10/2018 by Online Payment Ref WESTWALLAS							
						<u>0.00</u>	<u>19,750.21</u>

## CONGLETON TOWN COUNCIL

### COMMITTEE REPORTS AND UPDATES

<b>COMMITTEE:</b>	Finance and Policy Committee		
<b>MEETING DATE AND TIME</b>	29.11.2018	<b>LOCATION</b>	Congleton Town Hall
<b>REPORT FROM</b>	Chief Officer		
<b>AGENDA ITEM REPORT TITLE</b>	<b>14 Draft Budget and Precept 2019-20</b>		
<b>Introduction</b>	<p>As the Council's budget is quite complex, it is ever more important for members to be able to understand the format and details to enable them to make informed decisions. This is the covering report that has been produced along with the draft budget, to bring in the main factors influencing its form.</p> <p>The Council through its current and previous Corporate Strategies has set in place an ambitious programme of service enhancement and community leadership, which has necessitated its capacity, skill levels and inevitably its costs to be increased over recent years.</p> <p>The 2019-20 budget is structured to continue to deliver the Corporate Strategy; however its greatest pressures are most likely to come from the continued devolvement programme from Cheshire East Council; in some cases these could also be viewed as opportunities to provide cost effective services for our residents. It is also worth noting that due to continuing low interest rates income from our investments is still low.</p>		
<b>Considerations and process</b>	<p>The first stage in developing the draft budget was to review the current income and expenditure levels for the first 6 months of this financial year and forecasting expenditure through to the end of the financial year on each of the 188 cost codes entries <b>(appendix.2)</b></p> <p>This initial work was undertaken by the Chief Officer and the Responsible Financial Officer following discussions with senior members of staff, this provides a forecasted end of year expenditure which will show an indicative overspend or underspend.</p> <p>The next stage is to take into account the considerations listed above to create a first draft budget prepared by officers. This was then presented to the Chairman of the Committees and the Mayor to discuss and analyse the information and propose amendments where applicable.</p> <p>Any amendments made were then introduced into a second draft budget and a detailed analysis was then undertaken by the Chairman and Vice Chairman of the Finance and Policy Committee, once again any comments or observations made were discussed and any agreed changes were made. Finally details were discussed in a Strategy Group meeting and all adjustments made are now included in the Draft Budget for the Finance and Policy Committee to consider <b>(appendix 1)</b></p> <p><b>Considerations</b></p> <ul style="list-style-type: none"><li>➤ Current expenditure levels</li><li>➤ National guidelines on salaries and pensions</li><li>➤ Inflation 3%</li><li>➤ Town Hall development and management plans</li><li>➤ Town hall maintenance requirements following Health and Safety Reviews</li><li>➤ Streetscape Development review</li><li>➤ Increase in training for staff and councillors</li><li>➤ Capital Investment</li><li>➤ Current reserves <b>(appendix 3)</b></li></ul>		

	<p>➤ <b>Staff Salary increases</b> - Congleton Town Council staff, in line with other town and parish councils nationally, are paid according to pay scales negotiated by the National Joint Council for Local Government Services (NJC) which incorporates NALC (National Association of Local Councils) and the SLCC (Society of Local Council Clerks). The agreed rates for 2019/20 included 2% for staff above a certain grade but for lower paid staff – which includes all the Streetscape operatives and the Town Hall caretakers the percentage increases are higher to try and reduce the differential between higher and lower paid staff. (This is in line with the increase in the national living wage – which our lowest paid staff are just above) The majority of Congleton Town Council's staff are Streetscape operatives. The increase for most of these staff is 3% but 2 will be on 6%. Caretakers will also get 6%. Overall with some small changes in staff the budget for staff will increase by 5.61% in 2019/20.</p>
<p><b>Budget and Precept</b></p>	<p><b>The total precept for 2018-19 was £836,153</b> which was based on a precept of <b>£81.93</b> per Band D property, this is calculated by the number of properties which is provided by Cheshire East Council</p> <p><b>The proposed budget for 2019-20 is £884,151</b> It equates to a charge of <b>£86.21</b> per Band D property which is an increase of <b>£2.12p</b> or <b>2.52%</b>. per household</p>
<p><b>Decision requested</b></p>	<p>To recommend to Council the approval of :-</p> <p><b>A budget of £884,151 and a precept of £86.21 for 2019/20</b></p>



<b>Congleton Town Council</b>		<b>APPENDIX 1</b>			
<b>Budget Summary</b>		<b>Year Ended 31st March 2020</b>			
		<b>2018 19</b>		<b>2019 20</b>	<b>Budget</b>
		<b>Projected *1</b>	<b>Budgeted*2</b>	<b>Proposed*3</b>	<b>Incr/Decr *4</b>
<b>Finance and Policy</b>					
Corporate Management		134734	156090	147039	-9051
Democratic Rep'n & Mgmt		55352	55787	54157	-1630
Grants (incl S137)		58123	56833	61583	4750
		248209	268710	262779	-5931
<b>Community, Amenities and Services</b>					
Congleton Pool		26715	24071	27894	3823
Propogation Unit		0	1000	1000	0
Floral Displays		11255	12000	12000	0
Allotments		1241	1241	1250	9
Public Toilets		8094	9400	8600	-800
Congleton Partnership		32711	33973	34607	634
Community Development		65936	65323	93863	28540
Crime Reduction		44633	58172	51700	-6472
Christmas Fayre		5000	5000	6000	1000
Christmas Lights		15000	15000	15000	0
Neighbourhood Plan		0	0	0	0
Tourism		4974	5000	5000	0
Youth & Young People		1500	2000	2000	0
Luncheon Club		8000	11000	11000	0
		225059	243180	269914	26734
<b>Town Hall</b>					
Congleton Town Hall - Expenditure		188751	193438	200837	7399
Congleton Town Hall - Income		114365	122700	125800	3100
		74386	70738	0	75037
					4299
<b>Streetscape</b>					
Streetscape - Expenditure		565744	563349	579220	15871
Streetscape - CEBC income		366702	366702	366702	0
Streetscape - Other income		17095	15900	15900	0
		181947	180747	196618	0
					15871
<b>TOTAL REVENUE EXPENDITURE</b>		729601	763375	804348	0
<b>CAPITAL &amp; PROJECT EXPENDITURE</b>					
Capital and Project spend		72778	72778	79803	7025
<b>TOTAL NET EXPENDITURE (Precept)</b>		802379	836153	0	884151
<b>Projected underspend 18/19</b>			33774	*5	
<b>ADJUSTED BASIS</b>					
Band D Equivalents		9943.11	*6	10256	
Precept per Band D Equivalent (£/annum)		£ 84.09	*7	86.21	£2.12
Precept per Band D Equivalent (£/week)		1.61		1.65	2.52%
<b>Notes</b>					
1 Projected - this is the estimated underspend at 31/03/19					
2 Budgeted - the 2018/19 budget					
3 Proposed - this is the suggested budget for 2019/20					
4 Budget Incr/Decr is the difference between this year's budget and next year's proposals					
5 Projected underspend - this is the projected underspend at 31/03/2019					
6 This is the tax base figure given from Cheshire East Council and is the number of households that the Precept is divided by to give the annual amount per household					
7 £84.09 is the current annual cost to a Band D council tax payer to the Town Council					
£86.21 is the proposed amount for 2019/20 so an increase of £2.12 per year (4p per week)					

ITEM 14 APP 2.

Congleton Town Council  
Annual Budget - By Committee  
Note: Draft budgets 19/20

	Last Year		Current Year			Next Year			
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
<b>Finance and Policy</b>									
<b>101 Corporate Management</b>									
1052		0	0	0	0	0	0	0	0
1176	798,212	798,212	836,152	836,152	836,152	0	884,152	0	0
1190	3,000	4,625	2,000	671	2,500	0	3,000	0	0
1199	0	207	0	0	0	0	0	0	0
	<b>801,212</b>	<b>803,256</b>	<b>838,152</b>	<b>836,823</b>	<b>838,652</b>	<b>0</b>	<b>887,152</b>	<b>0</b>	<b>0</b>
<b>Total Income</b>									
4000	136,484	137,964	144,164	74,576	129,388	0	136,059	0	0
4007	900	228	900	57	400	0	900	0	0
4008	1,000	4,442	2,550	0	1,500	0	3,000	0	0
4013	13,950	13,950	13,950	9,300	13,950	0	13,950	0	0
4019	3,010	3,063	3,124	0	3,124	0	3,186	0	0
4020	400	379	400	245	400	0	450	0	0
4021	3,000	842	1,300	412	1,000	0	1,260	0	0
4022	2,500	2,758	2,900	1,073	2,900	0	2,900	0	0
4023	2,000	2,135	3,000	1,042	2,000	0	3,000	0	0
4024	2,900	2,841	3,130	2,958	2,900	0	3,230	0	0
4025	9,800	8,127	9,000	8,182	8,500	0	9,180	0	0
4026	9,950	10,096	10,600	5,852	10,600	0	10,812	0	0
4027	2,500	2,372	3,000	1,111	2,500	0	2,600	0	0
4030	500	0	500	0	200	0	500	0	0
4031	300	134	300	50	100	0	300	0	0
4036	0	15,000	0	0	0	0	0	0	0

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**Congleton Town Council  
Annual Budget - By Committee**

Note: Draft budgets 19/20

	<u>Last Year</u>		<u>Current Year</u>				<u>Next Year</u>		
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4051 Bank Charges	600	820	1,000	540	1,000	0	1,020	0	0
4061 Audit Fees - External	2,000	2,000	2,000	2,000	2,000	0	2,000	0	0
4062 Audit Fees - Internal	1,260	1,260	1,260	0	1,260	0	1,290	0	0
4063 Accountancy Support	4,100	4,144	4,200	2,176	4,200	0	4,500	0	0
4064 Legal & Professional fees	3,000	760	3,000	35	1,500	0	2,000	0	0
4066 HR & H&S Support	4,000	3,575	4,500	2,524	4,500	0	4,590	0	0
4920 Tfr to Cap Contingency Fund	0	9,000	0	0	0	0	0	0	0
4988 Tfr from EMR Training	0	-3,117	0	0	0	0	0	0	0
5999 Dep'n charged to services	0	3,577	0	0	0	0	0	0	0
6000 Central Overheads Reallocated	-56,292	-48,640	-56,688	-29,217	-56,688	0	-56,688	0	0
<b>Overhead Expenditure</b>	<b>147,862</b>	<b>177,711</b>	<b>158,090</b>	<b>82,917</b>	<b>137,234</b>	<b>0</b>	<b>150,039</b>	<b>0</b>	<b>0</b>
<b>Movement to/(from) Gen Reserve</b>	<b>653,350</b>	<b>625,545</b>	<b>680,062</b>	<b>753,906</b>	<b>701,418</b>		<b>737,113</b>		
<b>102 Civic</b>									
1179 Grants Receivable - Other	0	0	0	300	0	0	0	0	0
1199 Miscellaneous Income	0	0	0	2,189	2,161	0	0	0	0
<b>Total Income</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2,489</b>	<b>2,161</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
4000 Staff Costs (re-allocated)	25,396	25,396	26,066	15,067	26,066	0	26,746	0	0
4008 Training / Conferences	500	75	1,000	225	1,000	0	2,000	0	0
4023 Stationery & Printing	500	290	500	100	500	0	500	0	0
4033 Marketing/Promotions	900	1,190	918	167	918	0	1,000	0	0
4034 Council Newsletter	5,230	4,684	5,335	2,583	5,000	0	5,388	0	0
4035 Council Website	1,500	320	1,500	33	1,500	0	1,500	0	0

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**Congleton Town Council  
Annual Budget - By Committee  
Note: Draft budgets 19/20**

	<u>Last Year</u>		<u>Current Year</u>			<u>Next Year</u>			
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4201 Mayor's Allowance	3,000	3,000	3,000	3,000	3,000	0	3,000	0	0
4203 Members' Expenses	200	37	200	0	100	0	200	0	0
4211 700 years of Mayoralty	0	0	2,500	3,833	4,661	0	0	0	0
4213 Civic Expenses	5,000	4,270	5,000	2,657	5,000	0	5,000	0	0
4221 Civic Regalia	250	0	250	1	250	0	250	0	0
4222 Hall & Room Hire	5,500	5,526	5,500	2,814	5,500	0	5,555	0	0
4225 Civic Artefacts and Treasures	500	535	1,500	1,414	1,500	0	500	0	0
4231 Election Expenses	0	17,456	0	0	0	0	0	0	0
4983 Tfr from EMR Web site	0	1,000	0	0	0	0	0	0	0
6000 Central Overheads Reallocated	2,520	2,265	2,518	1,298	2,518	0	2,518	0	0
<b>Overhead Expenditure</b>	<b>50,996</b>	<b>66,044</b>	<b>55,787</b>	<b>33,192</b>	<b>57,513</b>	<b>0</b>	<b>54,157</b>	<b>0</b>	<b>0</b>
<b>Movement to/(from) Gen Reserve</b>	<b>(50,996)</b>	<b>(66,044)</b>	<b>(55,787)</b>	<b>(30,702)</b>	<b>(55,352)</b>		<b>(54,157)</b>		
<b>107 Grants (incl S137)</b>									
4701 Grants - Permitted	15,000	9,151	15,000	5,273	22,918	0	15,000	0	0
4703 Grants - Subsidised Use	3,500	4,409	3,500	2,743	4,500	0	4,500	0	0
4708 Grant - Museum Notional Rent	4,500	4,500	4,500	3,000	4,500	0	4,500	0	0
4709 CCP Grant	16,000	16,000	16,000	16,000	16,000	0	16,000	0	0
4710 Congleton Partnership Accom	1,533	1,533	1,533	1,022	1,533	0	1,533	0	0
4711 Grant - CAB	15,000	15,000	15,000	15,000	15,000	0	15,000	0	0
4712 Grant - Xmas Lights Partnershi	9,000	9,531	0	500	0	0	0	0	0
4713 Grant - Carnival Committee	0	0	0	6,141	6,141	0	3,750	0	0
4722 Grant - Remembrance Day Parade	700	601	1,000	91	1,000	0	1,000	0	0
4732 Grant - Church Clock Maint'ce	250	250	300	0	300	0	300	0	0

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Congleton Town Council  
Annual Budget - By Committee

Note: Draft budgets 19/20

	Last Year		Current Year				Next Year		
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4925	0	8,918	0	0	0	0	0	0	0
4973	0	0	0	-4,851	-4,851	0	0	0	0
4975	0	-11,831	0	-8,918	-8,918	0	0	0	0
	65,483	58,062	56,833	36,001	58,123	0	61,583	0	0
	(65,483)	(58,062)	(56,833)	(36,001)	(58,123)		(61,583)		
<b>108</b>	<b>Mayor's Fundraising Activities</b>								
1299	0	11,041	0	5,568	0	0	0	0	0
	0	11,041	0	5,568	0	0	0	0	0
4297	0	9,044	0	-11,451	0	0	0	0	0
4298	0	2,146	0	11,357	0	0	0	0	0
4299	0	-150	0	4,567	0	0	0	0	0
	0	11,041	0	4,473	0	0	0	0	0
	0	0	0	1,095	0	0	0	0	0
<b>109</b>	<b>Capital and Projects</b>								
1183	0	0	0	2,875	0	0	0	0	0
1199	0	1,375	0	0	0	0	0	0	0
	0	1,375	0	2,875	0	0	0	0	0
4053	17,052	17,052	16,826	8,442	16,826	0	16,590	0	0
4054	36,350	36,350	36,350	18,175	36,350	0	18,175	0	0
4055	4,726	2,336	4,952	4,838	7,343	0	5,188	0	0

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**Congleton Town Council  
Annual Budget - By Committee**

**Note: Draft budgets 19/20**

	Last Year		Current Year				Next Year		
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4802 CAP - Padding Pool	0	1	0	0	0	0	0	0	0
4804 CAP - Streetscape Equipment	5,000	0	5,000	9,792	9,792	0	5,000	0	0
4805 CAP Town Hall Office	0	0	0	1,323	1,323	0	0	0	0
4806 CAP Office Equipment/computers	5,000	1,752	5,000	1,859	5,000	0	5,000	0	0
4809 CAP - Town Hall Equipment	5,000	3,787	5,000	552	5,000	0	5,000	0	0
4811 CAP - Public Realm	0	0	0	0	0	0	0	0	0
4850 CAP - Town Hall Maintenance	0	4,500	0	0	0	0	0	0	0
4899 Assets Capitalised	0	69,823	0	0	0	0	0	0	0
4918 Tfr to Capital Equipment Fund	4,000	4,000	5,000	5,000	5,000	0	5,000	0	0
4920 Tfr to Cap Contingency Fund	35,000	35,000	10,000	10,000	10,000	0	35,000	0	0
4936 Tfr to EMR Loan Rep't not made	0	2,391	0	0	0	0	0	0	0
4968 Tfr from Cap Equipment Fund	-5,000	-4,900	-5,000	-7,795	-7,795	0	-5,000	0	0
4970 Tfr from Cap Contingency Fund	-10,000	-72,151	-10,000	-5,368	-13,320	0	-10,000	0	0
4986 Tfr from EMR Loan Repay'ts	-350	-350	-350	-2,566	-2,741	0	-150	0	0
4989 Tfr from EMR Public Realm	0	-2,811	0	0	0	0	0	0	0
5175 NBV of Asset Disposals	0	1,808	0	0	0	0	0	0	0
5176 NBV Asset of Disposals to CFR	0	-1,808	0	0	0	0	0	0	0
<b>Overhead Expenditure</b>	<b>96,778</b>	<b>96,778</b>	<b>72,778</b>	<b>44,251</b>	<b>72,778</b>	<b>0</b>	<b>79,803</b>	<b>0</b>	<b>0</b>
<b>Movement to/(from) Gen Reserve</b>	<b>(96,778)</b>	<b>(95,403)</b>	<b>(72,778)</b>	<b>(41,376)</b>	<b>(72,778)</b>		<b>(79,803)</b>		
<b>Finance and Policy - Income</b>	<b>801,212</b>	<b>815,671</b>	<b>838,152</b>	<b>847,755</b>	<b>840,813</b>	<b>0</b>	<b>887,152</b>	<b>0</b>	<b>0</b>
<b>Expenditure</b>	<b>361,119</b>	<b>409,635</b>	<b>343,488</b>	<b>200,834</b>	<b>325,648</b>	<b>0</b>	<b>345,582</b>	<b>0</b>	<b>0</b>
<b>Movement to/(from) Gen Reserve</b>	<b>440,093</b>	<b>406,036</b>	<b>494,664</b>	<b>646,922</b>	<b>515,165</b>		<b>541,570</b>		

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**Congleton Town Council  
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	<u>Last Year</u>		<u>Current Year</u>			<u>Next Year</u>			
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
<b><u>Community, Environment &amp; Serv</u></b>									
<b><u>201 Paddling Pool</u></b>									
1180 Donations Received	0	100	0	0	0	0	0	0	0
1199 Miscellaneous Income	0	0	0	0	100	0	0	0	0
<b>Total Income</b>	<b>0</b>	<b>100</b>	<b>0</b>	<b>0</b>	<b>100</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
4000 Staff Costs (re-allocated)	10,261	10,135	10,685	9,950	10,685	0	12,086	0	0
4009 Protective Clothing/H & Safety	350	286	357	125	125	0	300	0	0
4012 Water	4,000	2,694	3,500	3,290	4,696	0	5,000	0	0
4014 Electricity	2,300	1,920	2,346	2,446	2,446	0	2,800	0	0
4039 Pool Chemicals	2,500	1,517	2,550	2,390	2,390	0	2,576	0	0
4040 Maintenance Contracts	0	32	0	0	436	0	0	0	0
4041 Property Maintenance	3,000	3,479	3,500	5,005	5,005	0	4,000	0	0
4042 Grounds Maintenance	100	78	100	0	0	0	100	0	0
5999 Dep'n charged to services	0	4,449	0	0	0	0	0	0	0
6000 Central Overheads Reallocated	1,018	915	1,032	532	1,032	0	1,032	0	0
<b>Overhead Expenditure</b>	<b>23,529</b>	<b>25,506</b>	<b>24,071</b>	<b>23,739</b>	<b>26,815</b>	<b>0</b>	<b>27,894</b>	<b>0</b>	<b>0</b>
<b>Movement to/(from) Gen Reserve</b>	<b>(23,529)</b>	<b>(25,406)</b>	<b>(24,071)</b>	<b>(23,739)</b>	<b>(26,715)</b>	<b>0</b>	<b>(27,894)</b>	<b>0</b>	<b>0</b>
<b><u>212 Propagation Unit</u></b>									
4162 General Expenditure	0	0	1,000	0	0	0	1,000	0	0
<b>Overhead Expenditure</b>	<b>0</b>	<b>0</b>	<b>1,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,000</b>	<b>0</b>	<b>0</b>
<b>Movement to/(from) Gen Reserve</b>	<b>0</b>	<b>0</b>	<b>(1,000)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>(1,000)</b>	<b>0</b>	<b>0</b>

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	<u>Last Year</u>		<u>Current Year</u>			<u>Next Year</u>			
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
<b>215</b>	<b>Floral Displays</b>								
1179	0	300	0	300	300	0	0	0	0
1180	0	2,169	0	22	0	0	0	0	0
1195	0	0	0	667	667	0	0	0	0
1199	0	5,725	0	4,546	4,546	0	2,500	0	0
	0	8,194	0	5,534	5,513	0	2,500	0	0
4011	0	0	0	268	268	0	0	0	0
4162	12,000	18,780	12,000	12,850	16,500	0	14,500	0	0
	12,000	18,780	12,000	13,117	16,768	0	14,500	0	0
	(12,000)	(10,586)	(12,000)	(7,583)	(11,255)		(12,000)		
<b>241</b>	<b>Allotments</b>								
1010	190	190	190	0	190	0	190	0	0
	190	190	190	0	190	0	190	0	0
4012	0	79	0	1	1	0	0	0	0
4038	430	435	430	254	430	0	440	0	0
4041	50	0	1,000	735	1,000	0	1,000	0	0
5999	0	668	0	0	0	0	0	0	0
	480	1,182	1,430	990	1,431	0	1,440	0	0
	(290)	(992)	(1,240)	(990)	(1,241)		(1,250)		
<b>262</b>	<b>Street Furniture</b>								

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	<u>Last Year</u>		<u>Current Year</u>			<u>Next Year</u>			
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
5999 Dep'n charged to services	0	6,360	0	0	0	0	0	0	0
<b>Overhead Expenditure</b>									
Movement to/(from) Gen Reserve	0	(6,360)	0	0	0	0	0	0	0
<b>263 Public Toilets</b>									
4011 Rates	1,975	2,423	2,500	1,456	2,496	0	2,600	0	0
4012 Water	1,500	2,874	3,000	1,249	2,498	0	3,000	0	0
4014 Electricity	0	327	1,000	200	500	0	500	0	0
4016 Cleaning materials	1,500	279	1,000	641	900	0	1,000	0	0
4040 Maintenance Contracts	1,000	238	1,000	268	500	0	600	0	0
4041 Property Maintenance	800	684	800	722	1,200	0	800	0	0
4162 General Expenditure	0	113	100	0	0	0	100	0	0
5999 Dep'n charged to services	0	284	0	0	0	0	0	0	0
<b>Overhead Expenditure</b>									
Movement to/(from) Gen Reserve	6,775	7,222	9,400	4,536	8,094	0	8,600	0	0
	(6,775)	(7,222)	(9,400)	(4,536)	(8,094)		(8,600)		
<b>280 CTC Streetscape</b>									
1040 Plant recharges	0	30	0	195	195	0	0	0	0
1041 Recharges	0	0	0	476	1,000	0	0	0	0
1165 Dev'd Services inc CEC Gross	367,320	366,702	366,702	275,027	366,702	0	366,702	0	0
1167 Streetscape external work	0	7,550	15,000	10,415	15,000	0	15,000	0	0
1183 Insurance claims received	0	1,818	0	0	0	0	0	0	0
1195 Sponsorship income	0	0	0	250	0	0	0	0	0
1199 Miscellaneous Income	900	900	900	450	900	0	900	0	0

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	<u>Last Year</u>		<u>Current Year</u>			<u>Next Year</u>			
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
<b>Total Income</b>									
3030 Purchases for recharging	368,220	377,001	382,602	286,813	383,797	0	382,602	0	0
<b>Direct Expenditure</b>									
4000 Staff Costs (re-allocated)	375,834	373,907	404,434	235,519	404,434	0	421,355	0	0
4004 Temporary and Casual Staff	6,000	0	6,000	8,735	9,000	0	6,000	0	0
4008 Training / Conferences	2,000	2,996	3,000	55	1,000	0	3,000	0	0
4009 Protective Clothing/H & Safety	3,000	3,971	3,060	2,895	4,000	0	4,500	0	0
4013 Rent Payable	3,067	3,067	3,067	2,045	3,067	0	3,067	0	0
4016 Cleaning materials	3,000	3,409	5,000	3,349	5,000	0	5,000	0	0
4021 Telephone/Fax/Internet	1,200	287	700	382	700	0	700	0	0
4025 Insurance	6,400	5,307	6,000	5,455	5,455	0	6,000	0	0
4041 Property Maintenance	1,000	608	1,020	708	1,020	0	1,030	0	0
4043 Horticultural etc Supplies	16,000	17,881	18,000	14,996	18,000	0	18,000	0	0
4046 Winter bedding	0	0	1,000	0	1,000	0	1,000	0	0
4047 Vehicle Maintenance\Serv\MOT	8,000	10,434	10,000	4,730	10,000	0	10,000	0	0
4048 Vehicle Fuel & Oil	15,000	11,821	15,000	6,110	13,000	0	15,000	0	0
4049 Vehicle Rental charges	35,616	37,153	42,000	26,342	42,000	0	38,000	0	0
4050 Street cleansing	3,000	3,724	3,000	1,818	3,000	0	3,500	0	0
4162 General Expenditure	1,500	3,418	3,000	2,556	4,000	0	4,000	0	0
4988 Trn from EMR Training	0	-611	0	0	0	0	0	0	0
5998 Def'd Grts credit to services	0	-10,000	0	0	0	0	0	0	0
5999 Dep'n charged to services	0	16,665	0	0	0	0	0	0	0
6000 Central Overheads Reallocated	39,740	33,516	39,068	20,136	39,068	0	39,068	0	0

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	Last Year		Current Year			Next Year			
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
<b>Overhead Expenditure</b>									
<b>Movement to/(from) Gen Reserve</b>									
<b>300 Public Realm</b>									
4162 General Expenditure	0	294	0	133	133	0	0	0	0
4164 CCTV	14,450	9,250	10,500	9,500	10,500	0	0	0	0
5998 Def'd Grts credit to services	0	-225	0	0	0	0	0	0	0
5999 Dep'n charged to services	0	450	0	0	0	0	0	0	0
<b>Overhead Expenditure</b>	<b>14,450</b>	<b>9,769</b>	<b>10,500</b>	<b>9,633</b>	<b>10,633</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Movement to/(from) Gen Reserve</b>	<b>(14,450)</b>	<b>(9,769)</b>	<b>(10,500)</b>	<b>(9,633)</b>	<b>(10,633)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>301 Congleton Partnership</b>									
1177 Grants Receivable - CEC	0	10,600	0	8,000	8,000	0	0	0	0
1179 Grants Receivable - Other	0	1,500	0	2,000	2,000	0	0	0	0
1180 Donations Received	0	0	0	1,224	1,200	0	0	0	0
1199 Miscellaneous Income	0	1,167	0	702	702	0	0	0	0
<b>Total Income</b>	<b>0</b>	<b>13,267</b>	<b>0</b>	<b>11,926</b>	<b>11,902</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
4000 Staff Costs (re-allocated)	16,853	15,740	17,302	9,356	16,040	0	17,936	0	0
4301 Congleton Partnership	1,000	2,054	1,000	747	1,000	0	1,000	0	0
4306 P/Ship - Regeneration Projects	14,000	29,144	14,000	4,328	25,902	0	14,000	0	0
4926 Tfr to EMR Cong Partnership	0	50,135	0	0	50,135	0	0	0	0
4976 Tfr from EMR Cong Partnership	0	-53,065	0	-50,135	-50,135	0	0	0	0
6000 Central Overheads Reallocated	1,672	1,503	1,671	861	1,671	0	1,671	0	0

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	<u>Last Year</u>		<u>Current Year</u>			<u>Next Year</u>			
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
<b>Overhead Expenditure</b>	33,525	45,511	33,973	-34,843	44,613	0	34,607	0	0
<b>Movement to/(from) Gen Reserve</b>	<u>(33,525)</u>	<u>(32,243)</u>	<u>(33,973)</u>	<u>46,769</u>	<u>(32,711)</u>		<u>(34,607)</u>		
<b>302 Community Development</b>									
1177 Grants Receivable - CEC	0	100	0	0	0	0	0	0	0
1179 Grants Receivable - Other	0	1,229	0	263	263	0	0	0	0
1199 Miscellaneous Income	0	0	0	63	63	0	0	0	0
<b>Total Income</b>	0	1,329	0	326	326	0	0	0	0
4000 Staff Costs (re-allocated)	53,868	54,890	56,639	33,494	57,578	0	85,147	0	0
4033 Marketing/Promotions	3,150	2,091	3,213	1,260	3,213	0	3,245	0	0
6000 Central Overheads Reallocated	5,346	4,804	5,471	2,820	5,471	0	5,471	0	0
<b>Overhead Expenditure</b>	62,364	61,785	65,323	37,574	66,262	0	93,863	0	0
<b>Movement to/(from) Gen Reserve</b>	<u>(62,364)</u>	<u>(60,456)</u>	<u>(65,323)</u>	<u>(37,249)</u>	<u>(65,936)</u>		<u>(93,863)</u>		
<b>303 Crime Reduction</b>									
4162 General Expenditure	48,150	47,672	47,672	5,547	34,000	0	40,000	0	0
4164 CCTV	0	0	0	0	0	0	11,700	0	0
<b>Overhead Expenditure</b>	48,150	47,672	47,672	5,547	34,000	0	51,700	0	0
<b>Movement to/(from) Gen Reserve</b>	<u>(48,150)</u>	<u>(47,672)</u>	<u>(47,672)</u>	<u>(5,547)</u>	<u>(34,000)</u>		<u>(51,700)</u>		
<b>305 Christmas Fayre -Light Switch</b>									
1169 Christmas Brochure Income	1,000	0	0	0	0	0	0	0	0
1170 Christmas Fayre Stall income	2,500	133	0	0	0	0	0	0	0

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	<u>Last Year</u>		<u>Current Year</u>			<u>Next Year</u>			
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
1171 Christmas Tree Income	2,000	558	0	2,021	0	0	0	0	0
1179 Grants Receivable - Other	0	0	0	1,000	0	0	0	0	0
1180 Donations Received	500	5,250	0	0	0	0	0	0	0
<b>Total Income</b>	<b>6,000</b>	<b>5,941</b>	<b>0</b>	<b>3,021</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
4171 Christmas Fayre	10,000	10,382	5,000	80	5,000	0	6,000	0	0
4172 Christmas Lights	0	0	15,000	-8	15,000	0	15,000	0	0
5999 Dep'n charged to services	0	3,660	0	0	0	0	0	0	0
<b>Overhead Expenditure</b>	<b>10,000</b>	<b>14,042</b>	<b>20,000</b>	<b>72</b>	<b>20,000</b>	<b>0</b>	<b>21,000</b>	<b>0</b>	<b>0</b>
<b>Movement to/(from) Gen Reserve</b>	<b>(4,000)</b>	<b>(8,101)</b>	<b>(20,000)</b>	<b>2,949</b>	<b>(20,000)</b>		<b>(21,000)</b>		
<b>310 Neighbourhood Plan</b>									
4162 General Expenditure	0	4,237	0	2,973	2,651	0	0	0	0
4994 Tfr from EMR Neigh'hood plan	0	-4,237	0	-2,651	-2,651	0	0	0	0
<b>Overhead Expenditure</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>323</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Movement to/(from) Gen Reserve</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>(323)</b>	<b>0</b>		<b>0</b>		
<b>321 Tourism</b>									
1179 Grants Receivable - Other	0	0	0	1,121	1,121	0	0	0	0
<b>Total Income</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,121</b>	<b>1,121</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
4162 General Expenditure	4,000	4,620	5,000	5,094	6,095	0	5,000	0	0
4174 Royal Visit	0	5,212	0	0	0	0	0	0	0
4992 Tfr from EMR Tourism	0	-5,831	0	0	0	0	0	0	0

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	<u>Last Year</u>		<u>Current Year</u>			<u>Next Year</u>			
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
<b>Overhead Expenditure</b>	4,000	4,000	5,000	5,094	6,095	0	5,000	0	0
<b>Movement to/(from) Gen Reserve</b>	<u>(4,000)</u>	<u>(4,000)</u>	<u>(5,000)</u>	<u>(3,973)</u>	<u>(4,974)</u>		<u>(5,000)</u>		
<b>341 Youth and Young People</b>									
4162 General Expenditure	2,000	616	2,000	515	1,500	0	2,000	0	0
<b>Overhead Expenditure</b>	2,000	616	2,000	515	1,500	0	2,000	0	0
<b>Movement to/(from) Gen Reserve</b>	<u>(2,000)</u>	<u>(616)</u>	<u>(2,000)</u>	<u>(515)</u>	<u>(1,500)</u>		<u>(2,000)</u>		
<b>351 Luncheon Club</b>									
4705 grant - Luncheon Club	11,000	7,086	11,000	3,713	8,000	0	11,000	0	0
<b>Overhead Expenditure</b>	11,000	7,086	11,000	3,713	8,000	0	11,000	0	0
<b>Movement to/(from) Gen Reserve</b>	<u>(11,000)</u>	<u>(7,086)</u>	<u>(11,000)</u>	<u>(3,712)</u>	<u>(8,000)</u>		<u>(11,000)</u>		
<b>Community, Environment &amp; Serv - Income</b>	374,410	406,021	382,792	308,742	402,949	0	385,292	0	0
<b>Expenditure</b>	748,630	767,133	806,718	406,898	809,955	0	851,825	0	0
<b>Movement to/(from) Gen Reserve</b>	<u>(374,220)</u>	<u>(361,112)</u>	<u>(423,926)</u>	<u>(98,156)</u>	<u>(407,006)</u>		<u>(466,533)</u>		

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	Last Year		Current Year			Next Year			
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
<b>Personnel</b>									
<b>401 Staffing &amp; Staff Costs</b>									
4000 Staff Costs (re-allocated)	-681,905	-680,073	-730,991	-417,987	0	0	-772,034	0	0
4001 Salaries & Wages	541,680	540,569	577,374	328,493	0	0	598,927	0	0
4005 Employers NIC	42,621	42,536	46,731	26,532	0	0	50,951	0	0
4006 Employers S/Ann	97,604	96,967	106,886	62,961	0	0	122,156	0	0
Overhead Expenditure	0	0	0	0	0	0	0	0	0
Movement to/(from) Gen Reserve	0	0	0	0	0	0	0	0	0
Personnel - Income	0	0	0	0	0	0	0	0	0
Expenditure	0	0	0	0	0	0	0	0	0
Movement to/(from) Gen Reserve	0	0	0	0	0	0	0	0	0

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	<u>Last Year</u>		<u>Current Year</u>			<u>Next Year</u>			
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
<b>Town Hall and Assets</b>									
<b>221 Congleton Town Hall</b>									
1009 Rent Rec'd - Museum Notional	4,500	4,500	4,500	3,000	4,500	0	4,500	0	0
1010 Rent Received - 3rd Party	9,033	9,700	11,033	5,939	11,033	0	11,033	0	0
1011 Rent Received - Internal CTC	17,017	17,017	17,017	11,345	17,017	0	17,017	0	0
1013 Letting Income - Grand Hall	27,000	32,042	30,400	14,061	26,000	0	30,400	0	0
1014 Letting Income - Bridestones	12,000	10,767	13,200	4,846	10,000	0	13,200	0	0
1015 Letting Income - Spencer Suite	4,500	4,189	4,950	1,280	3,000	0	4,950	0	0
1016 Letting Income - Brasserie	15,000	15,000	15,000	8,750	15,000	0	15,000	0	0
1018 Letting Income - Cambell Suite	0	3,419	0	75	75	0	0	0	0
1021 Letting Income - Internal	8,000	9,992	8,000	5,167	9,000	0	8,000	0	0
1022 Letting Income - F&F	0	1,742	5,000	873	2,500	0	5,000	0	0
1030 TIC Service charges	1,600	1,730	1,600	765	1,600	0	1,700	0	0
1035 Service Charges - Brasserie	1,300	4,945	4,000	2,295	4,500	0	5,000	0	0
1051 Catering Sales	8,000	11,598	8,000	7,812	10,000	0	10,000	0	0
1183 Insurance claims received	0	1,250	0	0	0	0	0	0	0
1199 Miscellaneous Income	0	0	0	432	140	0	0	0	0
<b>Total Income</b>	<b>107,950</b>	<b>127,889</b>	<b>122,700</b>	<b>66,638</b>	<b>114,365</b>	<b>0</b>	<b>125,800</b>	<b>0</b>	<b>0</b>
3020 Catering Supplies	8,000	11,575	8,000	7,751	10,000	0	10,000	0	0
<b>Direct Expenditure</b>	<b>8,000</b>	<b>11,575</b>	<b>8,000</b>	<b>7,751</b>	<b>10,000</b>	<b>0</b>	<b>10,000</b>	<b>0</b>	<b>0</b>
4000 Staff Costs (re-allocated)	63,209	62,041	71,701	40,023	69,000	0	72,705	0	0
4008 Training / Conferences	1,000	700	1,000	0	1,000	0	1,000	0	0

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**Congleton Town Council  
Annual Budget - By Committee  
Note: Draft budgets 19/20**

	<u>Last Year</u>		<u>Current Year</u>			<u>Next Year</u>			
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4009 Protective Clothing/H & Safety	300	494	500	200	500	0	500	0	0
4011 Rates	25,680	25,627	26,700	18,462	26,376	0	27,431	0	0
4012 Water	4,500	5,355	8,000	1,956	6,000	0	7,000	0	0
4014 Electricity	17,000	17,999	17,342	7,935	17,500	0	20,125	0	0
4015 Gas	13,140	9,834	12,000	2,973	11,000	0	13,750	0	0
4016 Cleaning materials	1,500	2,842	1,700	926	1,700	0	2,000	0	0
4017 Refuse Disposal	2,750	2,861	2,900	1,675	2,868	0	3,000	0	0
4020 Miscellaneous Office Costs	1,000	1,018	1,300	616	1,100	0	1,100	0	0
4025 Insurance	9,000	7,463	8,569	7,790	7,790	0	8,000	0	0
4033 Marketing/Promotions	3,500	2,309	3,500	339	3,500	0	3,500	0	0
4040 Maintenance Contracts	5,700	5,654	6,200	4,766	6,506	0	6,700	0	0
4041 Property Maintenance	10,000	20,062	15,000	3,943	15,000	0	15,000	0	0
4064 Legal & Professional fees	100	0	100	0	100	0	100	0	0
4068 Licences (incl PRS)	1,450	2,305	2,000	1,885	1,885	0	2,000	0	0
5998 Def'd Grts credit to services	0	-31,072	0	0	0	0	0	0	0
5999 Dep'n charged to services	0	55,559	0	0	0	0	0	0	0
6000 Central Overheads Reallocated	5,994	5,637	6,926	3,570	6,926	0	6,926	0	0
<b>Overhead Expenditure</b>	<b>165,823</b>	<b>196,688</b>	<b>185,438</b>	<b>97,058</b>	<b>178,751</b>	<b>0</b>	<b>190,837</b>	<b>0</b>	<b>0</b>
<b>Movement to/(from) Gen Reserve</b>	<b>(65,873)</b>	<b>(80,374)</b>	<b>(70,738)</b>	<b>(38,171)</b>	<b>(74,386)</b>		<b>(75,037)</b>		
<b>Town Hall and Assets - Income</b>	<b>107,950</b>	<b>127,889</b>	<b>122,700</b>	<b>66,638</b>	<b>114,365</b>	<b>0</b>	<b>125,800</b>	<b>0</b>	<b>0</b>
<b>Expenditure</b>	<b>173,823</b>	<b>208,263</b>	<b>193,438</b>	<b>104,809</b>	<b>188,751</b>	<b>0</b>	<b>200,837</b>	<b>0</b>	<b>0</b>
<b>Movement to/(from) Gen Reserve</b>	<b>(65,873)</b>	<b>(80,374)</b>	<b>(70,738)</b>	<b>(38,171)</b>	<b>(74,386)</b>		<b>(75,037)</b>		

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**Congleton Town Council  
Annual Budget - By Committee  
Note: Draft budgets 19/20**

	<u>Last Year</u>		<u>Current Year</u>			<u>Next Year</u>			
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
<b>Activities not allocated</b>									
<b>999 Capital Accounting Management</b>									
801 Dep'n F'hold land & Bldgs	0	43,472	0	0	0	0	0	0	0
811 Dep'n L'hold Land & Bldgs	0	1,900	0	0	0	0	0	0	0
821 Dep'n Vehicles & Equipment	0	36,851	0	0	0	0	0	0	0
841 Dep'n Infrastructure Assets	0	8,865	0	0	0	0	0	0	0
861 Dep'n Community Assets	0	584	0	0	0	0	0	0	0
898 Deferred Grants Reversal-CFR	0	41,297	0	0	0	0	0	0	0
899 Depreciation Reversal-CFR	0	-91,672	0	0	0	0	0	0	0
5900 Dep'n Charged contra	0	-91,672	0	0	0	0	0	0	0
<b>Overhead Expenditure</b>	0	-50,375	0	0	0	0	0	0	0
<b>Movement to/(from) Gen Reserve</b>	0	50,375	0	0	0	0	0	0	0
<b>Activities not allocated - Income</b>	0	0	0	0	0	0	0	0	0
<b>Expenditure</b>	0	-50,375	0	0	0	0	0	0	0
<b>Movement to/(from) Gen Reserve</b>	0	50,375	0	0	0	0	0	0	0
<b>Total Budget Income</b>	1,283,572	1,349,582	1,343,644	1,223,135	1,358,127	0	1,398,244	0	0
<b>Expenditure</b>	1,283,572	1,334,656	1,343,644	712,540	1,324,354	0	1,398,244	0	0
<b>Movement to/(from) Gen Reserve</b>	0	14,925	0	510,595	33,773		0		

ITEM 14 (APPENDIX 3)

Earmarked Reserves		31/03/2018	31/03/2019	30/03/2020
			(projected)	(available)
Capital Contingency - General		227,302	223,982	248,982
Capital Equipment fund		35,240	32,445	32,445
Others:	Elections	15,000	15,000	15,000
	Carnival	6,210	0	3,750
	Crime Prevention/Traffic Calming	3,779	3,779	3,779
	Committed Grants	8,918	0	0
	Congleton Partnership Projects	50,135	50,135	50,135
	Civic Treasures	3,000	3,000	3,000
	Website	2,651	2,651	2,651
	Training	1,747	1,747	1,747
	Devolved Services	56,767	56,767	56,767
	Loan Repayments	2,891	150	0
	Public Toilets	24,012	24,012	24,012
	Play Areas	6,000	6,000	6,000
	Public Realm	9,188	9,188	9,188
	Legal Fees	5,292	5,292	5,292
	Christmas Lights	7,573	7,573	7,573
	Tourism	9,169	9,169	9,169
	Neighbourhood plan	24,092	21,441	0
	Cenotaph	10,000	10,000	10,000
	Rotary Bonfire	5,000	5,000	5,000
	In Bloom	3,000	3,000	3,000
		516,966	490,331	497,490