



Congleton Town Council

Historic market town

Chief Officer: David McGifford

2nd November 2018

Dear Councillor,

Community, Environment and Services Committee – Thursday 8th November 2018

You are requested to attend a meeting of the Community, Environment & Services Committee, to be held in the Town Hall, High Street, Congleton on **Thursday 8th November 2018 at 7.00pm.**

The Public and Press are welcome to attend the meeting. There may be confidential items towards the end of the meeting which the law requires the Council to make a resolution to exclude the public and press.

Yours sincerely,

David McGifford
CHIEF OFFICER

AGENDA

1. **Apologies for absence.** (Members are reminded of the necessity to give apologies in Advance of the meeting and to give reasons for absence).
2. **Minutes of Last Meeting** (Enclosed)

To confirm the minutes of the meeting held on 27th September 2018 as a correct record.

3. **Declarations of Interest**

Members are requested to declare both "pecuniary" and "non pecuniary" interests as early in the meeting as they become known.

4. **Outstanding Actions**

None

5. **Questions from Members of the Public**

To receive any questions from Members of the Public including those received in writing 7 days prior to the meeting.

6. **Cheshire Police** (Verbal Update)

To receive and consider a verbal report from a representative of Cheshire Police on Policing matters affecting Congleton.

Congleton
beartown
where friends are made

7. Anti-Social Behaviour Working Group (Enclosed)

To receive the minutes from the Anti-Social Behaviour working group held on 5th September 2018?

8. Floral Arrangement Working Group (Enclosed)

To receive the minutes of the Floral Arrangement Working Group held on 27th September, and 25th October 2018

9. Congleton In Bloom Update (Enclosed)

To receive an update on the Congleton in Bloom progress 2018.

10. Congleton Public Realm

To receive a short presentation from Cheshire East Highways on actions still to be taken on Congleton's pedestrian area

11. Congleton Market Working Group (Enclosed)

To receive an update from the Congleton Market Working Group.

12. Congleton Neighbourhood Plan (Enclosed)

To receive an update report on the Congleton Neighbourhood Plan.

13. Congleton Partnership Update (Enclosed)

To receive a report from the Congleton Partnership on its work programme and activities.

14. Congleton Museum (Enclosed)

To receive a report and make comments on Congleton Museum and the desire to relocate in Congleton.

15. Single Use Plastic (Enclosed)

To consider what actions Congleton Town Council can take to reduce its own and encourage others to reduce their plastic use.

To: Members of the Community, Environment and Services Committee

Cllrs: Mrs S A Holland (Chairman), C H Booth (Vice Chairman)
Mrs A L Armitt, Mrs D S Allen R Boston, P Broom, G P Hayes, Mrs A M Martin,
Mrs J Parry, G S Williams

Ccs: Appointed Members - Mr G Baxendale (Honorary Burgess)
Mr E Clarke (Honorary Burgess)
Mr D Murphy (Honorary Burgess)

Other members of the Council and Honorary Burgesses (2) for Information; Press (2)
Congleton Library, Congleton Tourist Information Centre.

CONGLETON TOWN COUNCIL

MINUTES OF THE MEETING OF THE COMMUNITY, ENVIRONMENT AND SERVICES COMMITTEE HELD ON THURSDAY 27th September 2018

PRESENT:

Committee members

Mrs D S Allen
Mrs A L Armitt
R Boston
P Broom
Mrs S A Holland (Chairman and Deputy Town Mayor)
Mrs A M Martin
Mrs J D Parry
G S Williams

Non-Committee members G R Edwards and M A Walker

1. Apologies for absence.

Apologies were received from Committee Members Cllrs C H Booth and G P Hayes.

Apologies were also received from Non-Committee members Mrs A E Morrison and Mrs S Akers Smith.

2. Minutes of Last Meeting

CES/17/1819 Resolved to receive the minutes from the meeting held on 2nd August 2018 as a correct record.

3. Declarations of Interest

Members are requested to declare both "pecuniary" and "non pecuniary" interests as early in the meeting as they become known.

Declarations of interest were received from Cllr Glen Williams – (Cheshire East Council)

4. Outstanding Actions

None

5. Questions from members of the Public

There were no questions from members of the public.

6. Cheshire Police

A report was given by PCSO Jessica Shore – summary attached as Appendix 1.

7. Anti-Social Behaviour Working Group

CES/18/1819 Resolved to receive the minutes from the Anti-Social Behaviour Working Group held 27th June 2018.

8. Proposed Statue of Elizabeth Wolstenholme Elmy

The committee received a short presentation by Susan Munroe from the Elizabeth Group about ideas for an Elizabeth Wolstenholme Elmy statue for Congleton Town Centre.

9. Congleton Market Working Group

Received a verbal update from the Congleton Market Working Group

10. Update from the CCTV Working Group

To receive an update from the CCTV Working Group

CES/19/1819 resolved to apply to the Police Crime Commissioner for match funding for a permanent fibre optic camera which will be located in the Clayton Bypass/Barn Road area of town.

CES/20/1819 resolved to continue to investigate the portable CCTV option for other areas of the town and to review this in a year

CES/21/1819 resolved to ensure that budget provision was made in the 2019/20 budget for monitoring the new camera

11. Update from the Street Sweeping Working Group

To receive an update from the Street Sweeping Working Group (paper given on the night was added to the on-line agenda papers)

CES/22/1819 resolved to reconvene the Street Sweeping Working Group at the earliest convenience to discuss service issues that have arisen.

12. Christmas Lights

To receive a report on plans for Christmas 2018.

CES/23/1819 Resolved to note the report on the plans for Christmas 2018

13. Public Realm

To receive a verbal update from the Town Centre Manager on outstanding work. (paper given on the night added to the on-line agenda papers)

CES/24/1819 resolved to accept the report from the Town Centre Manager

**Mrs S A Holland
Chairman**

Appendix 1 Cheshire Police Report

Report from Congleton Police to CES Committee, 27th September 2018

Burglaries – no major crime pattern identified although four pubs have been targeted. A suspect has been arrested today (27 September) in connection with this and the investigations are ongoing.

Shopliftings – again no major patterns identified. One main offender Barbara Brady was arrested and charged with 4 offences receiving a suspended sentence

Violence – There was a report of large scale fight/disorder in the High Street overnight 23/9/18. Police attended and there were no serious injuries reported or noted. The event has been closed as a minor public order incident. No persons arrested at this time. It will be discussed at the next pub watch meeting.

Drugs – Warrant carried out 24/09/2018 Fern Crescent, positive result

ASB – Public Space Protection Order issued on the 28th August 2018 for contravening drinking in the area.

Vehicles contravening traffic laws in the pedestrian area - An operation is planned to target vehicles entering the pedestrian area during pedestrianised times or entering for non-loading/unloading purposes at any other time.

Anti-Social Behaviour Working Group- 5th September 2018

Spence Suite 9.30am

Minutes of the Meeting

Present:

Cllr Sally Holland- Chairman- SH
Sgt Keith Graham - KG
Cllr Glen Williams- GW
Cllr Jean Parry – JP
Cllr Amanda Martin AM

Cllr Paul Bates (PB)
Ruth Burgess- RB
Richard Christopherson – RC
Jackie MacArthur JMAC

Apologies: Julia Pestell Hassell – Cheshire East Council JPH, Insp Penny Jones PJ, David McGifford DM

1. Minutes of the meeting held on 27th June 2018 were noted and approved

2. Outstanding Actions from last meeting

- a) **Barn Road** – Response received (attached) –KG confirmed that the Macc team is supporting the Policing in the Barn Road area, it will be reviewed as part of the police boundary review carried out at the end of the year. PB suggested that the link road when built could form a more natural boundary for the Policing area. CCTV options for the area were discussed and group felt CCTV was needed in this area.
- b) **Youth Groups** - The plans for the film night/band night didn't happen in the summer but looking at doing something in the autumn. GW reported that he has been working with around 40 young people 11-17 – and the Police with positive results. Took them to Manchester Uni in Warrington. Positive interaction with the Police.
A new youth club setting up at Ruby's Fund.
SH asked for more councillors to come to the Youth Council.
Encourage more schools to visit Safety Central at Lymm – need to book well in advance, teaches about house fires, street safety.
- c) **101 Numbers - Report to Crime Commissioner** – response received from CI Jez Taylor. Working to improve 101. People can report via an email, online, twitter. PCSOs have to run a weekly surgery – advertised on the website. People in the group felt that the service had improved and the messages while you are waiting are better.
- d) **Postcards for Shops** with Key Contacts – this is still ongoing

3. Public Space Protection Order

RC reported that it seems to be working well. Only one ticket has been issued since the last meeting. Issued raised about the market area and concern from the Market Manager about the amount of litter and nuisance from the area. Manager encouraged to report in to 101. Need to keep monitoring but the PSPO scheme appears to be doing its job.

Drug and Alcohol Abuse

- a) Aware of issue of dealing along Tommy's Lane, syringes found – runs between Buglawton and Bromley Farm. The area is regularly patrolled by the Police.
- b) Congleton Park – ongoing patrols
- c) Path between Aldi and Congleton Park – ongoing patrols. CEC has a contract with Community Payback – possible that the payback team could help with cutting back some of the shrubs and foliage along this path. AM concerned that cutting back the foliage will not solve the problem but move it to somewhere else. Group agreed if there is an opportunity to improve the look and the sight lines of the area that has to be good. Action for RC to meet with RB, agree work needed and to complete
- d) Congleton Streetscape not picking up drug or alcohol related issues through litter and street cleansing operation.
- e) Early in the morning – Town Centre – Litter – RB's team start cleaning from 6am. Not noticed any major changes in the amount of litter.

4. Anti-Social Behaviour Hot Spots

- a) Moody Street where the former care home is being renovated. Onsite security. A number of police reports. Police monitoring.
- b) Foundry Bank area – concern from some local traders about ASB in the area. Police carrying out regular checks.

5. AOB

- a) PC Ian Bell - starts 10th September, full time PC for Congleton and will be helping to patrol the Town Centre and Park Area.
- b) Operation contact – could do another joint operation. Issue of cars and vans on the pedestrian area. GW to check the TRO makes sense. JM to report back about the bollard.

6. Date of Next Meeting

Wednesday 24th October 9.30am Spencer Suite, Congleton Town Hall

FLORAL ARRANGEMENT WORKING GROUP

27th September 2018 Spencer Suite, 2.00pm

AGENDA

Attendees: Bob Edwards- BE, Glen Williams- GW, Anna Morrison- A Morrison, Amanda Martin- A Martin, Patti Pinto- PP, Margaret Gartside- MG, Ruth Burgess- RB, Jackie MacArthur- JMac, Martha Hayes- MH

- 1. Apologies for Absence:** Members are respectfully reminded of the necessity to submit any apology for absence in advance and to give a reason for non- attendance.
 - David Brown- DB
- 2. Minutes of the Last Meeting:** To approve the Notes of the previous meeting as a correct record.
 - Wash-Up Meeting, with positives and negatives of the judging days- Approved.
 - Notes of the last meeting- IB Calendar Meeting- Approved.
- 3. Declarations of Interest:** Members are requested to declare both “pecuniary” and “non-pecuniary” interests as early in the meeting as they become known.
 - None.
- 4. In Bloom Calendar 2019 (JMac)-** Small working group met to discuss this calendar. It was identified that there was a gap in the market as there are calendars on Cheshire and not necessarily Congleton. After the meeting the group preferred a long/ thin wire bound calendar, although when getting quotes came in, this was double in price to the original A4 landscape calendar. The month's pictures have been put together as a draft.

From the A4 calendar quote, losing £1 to VAT and £1 to the seller, In Bloom would make a £1.50 profit, meaning we would need to sell minimum of 250 to breakeven.

Group confident that we will re-coupe the costs of the printing and designing- would like to be printed in time for the celebration evening, if not before.

Agreed to let the designer steer on this project to make it look its best- using Full Colour.
- 5. Bees (BE)-** BE & PP visited Newcastle Under Lyme, inspired to look into having bee hives. Suggested to have some of these in the park and managed by the local bee keeper. Benefits of the pollination and the honey. BE suggested the best place to have these would be at the side of the Pavilion. If interested, BE to invite the local beekeeper to a meeting to discuss the possibilities. BE & PP to take a lead on this project.
- 6. Belfast-** Email from Britain in Bloom to say that there are x2 tickets per group extra available if we would like to purchase. MG has kindly declined this as feels the 5 representatives are enough for the In Bloom group.
- 7. Southport (RB)-**
 - a. Thursday 1st November IYN Day- 11 attendants from the IYN.
 - b. Friday 2nd November CIB and Business's Day- In Bloom Group and Streetscape Staff on a table of 10. Astbury Mere Care Home are also getting the bus with the IB Group.
- 8. Community Pride Awards (JMac)-** Thursday 1st November in Frodsham at 7.00pm, need to know names by Friday 19th October. Usually 3 tickets, 2 from the In Bloom group and the Mayor.

9. **Budgets (RB)**- Budget sheet discussed in the meeting and attached for reference.
£300 grant from Congleton Young Peoples Trust for compost etc.
Yet to come out of the budget £3,500 for the bedding plants, hanging baskets etc.
ACTION RB/ JMac- to speak to finance about increasing the Streetscape budget by taking from the In Bloom budget so that all plants except hanging baskets come from the TC.
10. **Expenses**- A reminder that if In Bloom members are claiming expenses, these have to come in and be paid within 3 months and definitely in the current financial year. They should also be known beforehand. Expenses should be logged and claimed throughout the year. This is for auditing reasons and with accounts being in the public domain.
11. **Media/ Communications**- Any media relations pass to JMac or MH in absence so that all messages and facts are the same and keeping a positive spin on this. Any phone calls regarding In Bloom projects from the Chronicle/ media sources to be passed to JMac. Letters regarding In Bloom to always go through the Chairman unless personal.
12. **Mountbatten Way / Summer Floral Displays Removal**- Winter bedding planting in the troughs this year, summer plants will be recycled and reused where possible throughout all beds etc.
Summer Bedding will start to be pulled out start/ middle of October.
13. **Autumn Children's Plant Up**- Saturday 13th October, 10-11am- RB to sort the plants and bulbs.
ACTION JMac/ MH to get the letters out to the schools and book the Chronicle, 10.45/ 10.50am.
14. **Autumn Planting throughout Congleton**-
 - a. **West Rd Suffragette Garden**- Further planting, playground renewal dates and possible space required- no more news/ dates for this.
 - b. **Margaret's Place**- PP & MG added lavenders and more plants added. More edibles can be added around the gym equipment. Any changes in the garden need to be approved as this is a Cheshire East site.
 - c. **Tesco Orchard**- Extension planting in this area- potential to let them have 2m x 2m edging from the B2B Gardens that could be planted up and have controlled planting in areas. PP- to put a plan together for the area and cost this out.
 - d. **Congleton Park**- Ferns and sustainable beds- planted by the Streetscape team funded via a WDT Grant of £500- the rest of the money will go towards the re-planting the bed alongside the polytunnels.
 - e. **Bulbs and Wildflowers in Verges**- Public asking about having more of both in the verges, BE suggested to have more wildflowers along Mountbatten Way- RB to get a quote for these works. MG suggested to see if Congleton Partnership could widen their sponsorship and adapt the costs of the wildflower planting along MBW verges.
 - f. **New Mini-Orchard (Mossley)**- Matt Axeford identified an area off Lamberts Lane of CE land and proposed to add a mini-orchard here. Mossley Guides are looking for a project to help them gain their awards/ badges to leaflet the residents and then help with this afterwards. DB- not too keen on creating a new area, as we should focus on the existing ones we have. BE commented that if volunteer groups are keen to get involved this is good to encourage, but this would need to be kept on top of afterwards, suggested to get them involved but with an existing area.
DB requested a plan of all the existing sites and who looks after them etc.
 - g. **West Street/ Waggon and Horses Roundabout**- this has been treated and planted with the new plants- ACTION JMac- to make a PR on this for another positive spin on In Bloom. The old plants are in the park.

15. Celebration Evening – November

- a. Tuesday 13th November, 6-7pm.

16. AOB

- Suggestion that any profit made from the calendars go towards an In Bloom postcard to sell.
- Trees in boxes on Mountbatten Way, PP suggested to have 3 more of these on Clayton Bypass on the island opposite McDonalds- ask Congleton Partnership & CE Highways about this.
- AMorrison- at the bottom of the Town Wood steps, brass plaque set on stone- looks messy and needs sorting.
- BE- Weeds, a lot around the bases of traffic lights and bollards- need to sort this. RB to construct a plan tackling this, between Streetscape and volunteers.
- Newcastle Under Lyme has a lot of support that give them prizes, which they use at their awards evening. BE & PP to put a report together for the next meeting.
- JMac- following the passing of Stephen Sebire, JMac has been asked to look into a Penny Fathering type structure to go onto Park Lane roundabout- only early days on this getting quotes and checking with the family etc.

17. Date of Next Meeting- Agreed to have a meeting after the Southport awards and before the Celebration Evening, w/c: 5th November.

FLORAL ARRANGEMENT WORKING GROUP

25th October 2018, Spencer Suite, 9.00am

AGENDA

Attendees: David Brown- DB, Bob Edwards- BE, Glen Williams- GW, Amanda Martin- AMartin, Ruth Burgess- RB, Martha Hayes- MH, Margaret Gartside- MG

- 1. Apologies for Absence:** Members are respectfully reminded of the necessity to submit any apology for absence in advance and to give a reason for non- attendance.
 - Patti Pinto- PP, Anna Morrison- AMorrison, Jackie MacArthur- JMac
- 2. Minutes of the Last Meeting:** To approve the Notes of the previous meeting as a correct record.
 - Approved.

To note from the last minutes:

- Congleton Park- sustainable planting, GW & RB have sourced the plants, volunteers and funds from the William Dean Trust.
 - RB also has the bulbs to add to some areas.
 - Mini Orchard- group decided to get all current groups under control before starting a new site. ACTION RB- to re-send the working groups.
 - RB- get a quote for wildflowers on MBW.
- 3. Declarations of Interest:** Members are requested to declare both “pecuniary” and “non-pecuniary” interests as early in the meeting as they become known.
 - None.
 - 4. Results and Feedback from Britain In Bloom- Notes from the judging debrief attached.**
 - Old Saw Mill- looks like a great project and needs to be shown more in the presentation.
 - Judges commented that they like to see complete projects, although some judges’ opinions differ.
 - Presentation- have more slides explaining about where they’re not going on the tour and not a replica of the portfolio.
 - If there is an opportunity for us to nominate ourselves for a discretionary award, we need to do this. Check who nominates who for this.
 - Note for the portfolio- perhaps add in the history of the woodland in the park.
 - Get some pictures of the bluebells in the park- to be used in presentation and portfolio.
 - ACTION GW- to speak to Matt Axeford at Astbury Mere about the Orchard.
 - Groups at the bandstand work well.
 - Bath House- make this more unique and make more on the medicinal side of this as the judges were very interested.
 - Portfolio- more about the plants (Bath House) and areas they won’t see – should we include that in the presentation as well?
 - 5. Celebration Evening- 13th November**
 - Start with Tina Turner- Simply the Best as DB walks on stage for the presentation.
 - DB intro with comments from the judges
 - PP with children’s awards for B2B
 - ACTION MH- sort certificates with Phil at the High School.
 - Back to DB for the rest of the IYNs, businesses, sponsors & volunteers

6. In Bloom Calendar 2019

- With Full Colour at the moment and should be back by the Celebration Evening. Selling at £5 - and also the Neighbourhoods might try and push these out, have a stall at the Christmas Lights Switch On.
- Possibility of having a stall in the Town Centre on Saturday 17th November.
- Send to IYNs to tell them of the sales of the calendar in town and if they can help promote the calendar and their own groups.
- Prizes for the x2 photo winners, RB to sort something from Four Oakes.

7. Date of Next Meeting

- Add 15 minutes to the meeting to go down to the boat (at Aldi) and see what ideas we have for this for 2019.

CONGLETON TOWN COUNCIL

COMMITTEE REPORTS AND UPDATES

COMMITTEE:	Community Environment and Services		
MEETING DATE AND TIME	8 th November 2018 7.00pm	LOCATION	Congleton Town Hall
REPORT FROM	Jackie MacArthur – Town Centre and Marketing Manager		
AGENDA ITEM REPORT TITLE	9 Congleton In Bloom Update on Results		
Background	This paper has been written to update Members of the results of the National, Regional and local competitions that Congleton in Bloom, Buglawton in Bloom and the It's Your Neighbourhood Groups have entered. At the time of writing the report only the results of the National In Bloom finals were known, so most of the results will need to be updated verbally at the meeting.		
Updates	<p><u>National Britain in Bloom Competition</u></p> <p>The results of this competition were announced in Belfast on Friday 19th October. Congleton was in the competitive large town 12,001 – 35,000 population category. Congleton was awarded gold in all three areas of judging (environmental, horticultural and community) and awarded gold overall.</p> <p>At the judges feedback session it became clear that Congleton was very close to winning the group. The award ceremony was attended by Councillor Brown, Councillor Edwards, Councillor Williams, Ruth Burgess and Patti Pinto. Congleton was also placed in the top three out of all 76 finalists for involving young people and children.</p> <p><u>Regional Britain in Bloom Competition</u></p> <p>The It's Your Neighbourhood Competition results will be announced on Thursday 1st November. The following have entered representing Congleton:</p> <p>Astbury Mere Country Park , Bromley Farm Community, Buglawton in Bloom Congleton Bath House, Congleton Park, Hilary Avenue Allotments, Jubilee Club at New Life Church, St Mary's School and The Old Saw Mill</p> <p>The Business and town award will be announced on Friday 2nd November</p> <p><u>The Cheshire Community Pride Awards</u> were reintroduced this year - these will be announced in Frodsham on Thursday 1st November.</p> <p>Congleton in Bloom has organised a Celebration Evening to thank all those involved in the campaigns this year. The celebration will take place in the Town Hall on Tuesday 13th November.</p>		
Decision Requested	The report is received		

CONGLETON TOWN COUNCIL

COMMITTEE REPORTS AND UPDATES

COMMITTEE:	Community Environment and Services		
MEETING DATE AND TIME	8 th November 2018	LOCATION	Congleton Town Hall
Update from	Chief Officer		
AGENDA ITEM REPORT TITLE	11 Update from the Market Working Group		
Background	The Market Working Group was established to review the future operation of the market mindful of the impact the proposed Scarborough Group Development (SDG) may have. Part of the remit was to establish the plans of SDG and their thoughts on the market management and operation.		
Current Position	There have been several cancellations of meetings with SDG so it has not been possible to take a medium/ long term view on the future of the market so the group has since focused on the short term position. This became more urgent once it was established that City Markets would not be continuing with the management of the market from the end of November 2018, City Markets contract is with Cheshire East Council and as of the time of writing CEC could only indicate that they may take over the responsibility of running the Market. Information gathered from certain traders suggested that they, as traders, would like to run the market and try and develop it further From a town councils perspective it was noted that as a council we have no existing budget, no expertise and no capacity to take on the responsibility of the market		
Options	Based upon the information at the disposal of the group different options were explored <ol style="list-style-type: none">1. Do nothing, let Cheshire East Council manage the problem as it is their responsibility2. Support the aspirations of the market traders by helping to set up a formal group or consortium made up of traders with allocated responsibilities. They would have a constitution, separate bank account and receive all the income and be responsible for all of the associated expenditure. As a town council we could provide support in developing the consortium and help with any negotiations with Cheshire East Council.3. Develop a business plan to take over the management and control of the market which would require a budget employ or contract in a suitably skilled market manager		
Proposal	The working group would like to propose to the committee that the council pursue option 2		

CONGLETON TOWN COUNCIL

COMMITTEE REPORTS AND UPDATES

COMMITTEE:	Community Environment and Services		
MEETING DATE AND TIME	8 th November 2018 7.00pm	LOCATION	Congleton Town Hall
REPORT FROM	Jackie MacArthur – Town Centre and Marketing Manager		
AGENDA ITEM REPORT TITLE	12 Congleton Neighbourhood Plan Update		
Background	<p>After many years in the making, Congleton was in a position to submit its Proposed Neighbourhood Development Plan to Cheshire East Council for consideration on the 12th October 2018. Cheshire East Council then opened the proposed plan up for six week period of consultation. This ends at 7pm on the 23rd November. Full details can be seen on-line at https://www.cheshireeast.gov.uk/planning/neighbourhood-plans/neighbourhood-plans-a-f/congleton-neighbourhood-plan.aspx</p>		
Next Steps	<p>Following the consultation the Congleton Neighbourhood Plan Steering Group – or the Chairs of the various groups - will be asked to comment on any proposed changes to the plan. This needs to be turned around within a few days. The Plan will then go to an Independent Planning Inspector who will spend 4-6 weeks assessing the plan and checking that it is compliant with national policy and local frameworks, is clear and unambiguous, and has been properly made. The Inspector can recommend that various policies are deleted, amended or remain unchanged. The Inspector may choose to call a public inspection of the plan.</p> <p>Depending on the outcome of the of the Public Inspectors report, either more work will be needed on the draft Neighbourhood Plan, or the Plan will be deemed fit to go to a public referendum.</p> <p>It is hoped that a referendum will be able to take place in February 2019. It needs to take place before the 24th March 2019, when both Cheshire East and Congleton Town Council enter the ‘purdah’ period leading up to the election, otherwise the referendum will need to be organised for summer 2019. At the referendum if more than 50% of those who vote are in favour of the plan, then the Congleton Neighbourhood Plan is ‘made’ and becomes planning policy.</p> <p>In many ways creating the Congleton Neighbourhood Plan is just the start of the journey. Very important work needs to be carried out into a delivery plan to run alongside the Neighbourhood Plan and to breathe life into the policies. If approved at a Public Referendum the Neighbourhood Plan and the policies within it will need to be taken into consideration when considering future planning applications.</p>		
Decision Requested	The report is received		

CONGLETON TOWN COUNCIL

COMMITTEE REPORTS AND UPDATES

COMMITTEE:	Community Environment and Services		
MEETING DATE AND TIME	8 th November 2018 7.00pm	LOCATION	Congleton Town Hall
REPORT FROM	The Congleton Partnership Coordinator – Mike Smith		
AGENDA ITEM REPORT TITLE	13 Partnership Project Report 2018		
Background	This paper updates members of the actions and activities of the Congleton Partnership and its sub-groups. A fully documented quarterly report was sent to all members on 24 th October with all projects included. Members also receive copies of the Partnership Executive minutes.		
Updates	<p><u>Major Projects recently completed.</u></p> <p><i>Greening Mountbatten Way.</i> This project completed in summer 2019. There are now 19 Rowan trees along in large wooden planters sited along the length of Mountbatten Way and 16 new large planters. The planters and trees help to soften the physical appearance of Mountbatten Way, support the In Bloom programme and in the long term may help with Air Quality improvement.</p> <p><i>Health & Wellbeing Fayre.</i> As one of our Health and Wellbeing initiatives the Senior Forum organised a Fayre on the 2nd October 2018 working in partnership with Mid Cheshire Hospitals NHS Foundation Trust and Cheshire East Adult Services Team. 100+ exhibitors offered the 140 residents that attended health and social advice supported with some free gifts/giveaways. Light refreshment was provided.</p> <p><u>Ongoing and Future Projects</u></p> <p><i>Dementia Friendly Congleton.</i> 348 new dementia friends have been gained this year against a target of 250, with 20+ businesses and organisations being involved. Work continues to broaden the friends base and look to recruit more dementia champions to carry on the work, particularly involving business. A very full programme of activity is constantly being updated along with a bi-monthly local activity leaflet being circulated.</p> <p><i>Cenotaph Renovation.(Town Council Asset)</i> The current cenotaph and site is looking tired and showing signs of wear and is somewhat restrictive for people with some form of disability. Research has shown that close on 250 names are missing from the memorial and this cannot be allowed to carry on, they all deserve our gratitude and respect. This will be put right by erecting a new memorial on the site, keeping the cross and opening the site up to improve accessibility. Planning has been granted for a scheme and , three options have been looked at and indicative costs have been generated</p> <ul style="list-style-type: none"> ➤ Scheme granted planning permission £225,000 ➤ Scheme with reduced landscaping £150,000 ➤ Minimal intervention £70,000 <p>The Partnership will be approaching the Town Council with a view to the level of support they could offer.</p> <p><i>Play Areas.</i> New signage, leaflets and a play day in the town centre have all helped lift the awareness of our play areas across the town. The Partnership is currently working with Ansa on the refurbishment of four play areas: Townsend Road, West Road, Quinta and Marshalls Grove.</p>		
Decision Requested	That the Committee note this report		

CONGLETON TOWN COUNCIL

COMMITTEE REPORTS AND UPDATES

COMMITTEE:	Community Environment and Services		
MEETING DATE AND TIME	8 th November 2018	LOCATION	Congleton Town Hall
Update from	Chief Officer		
AGENDA ITEM REPORT TITLE	14 Congleton Museum relocation		
Background	Congleton Museum has approached the council to support a potential relocation to Bradshaw House after they had their proposal turned down by Cheshire East Council. It was previously agreed that the Chief Officer would undertake some investigations and report back to Council.		
Update	<p>Informal meetings have taken place with the museum to understand their aspirations and also to review the overall cost of the project</p> <p>There are 4 main elements to the project</p> <ol style="list-style-type: none">1. Purchase of the site – Cheshire East Council will be putting the site on the open market2. Refurbishment of the building – The building has been empty for a number of years during which the museum engaged Buttress, who are a well established conservation architects business, to generate costings to refurbish the building. This information is now out of date and potentially additional works maybe required as the condition of the building may have deteriorated. Following a recent meeting with Buttress they have agreed to review the costings and revisit Bradshaw House to establish if any additional works are required. This will be done free of charge and CEC have granted permission for this inspection which will also be an opportunity for any councillors interested to visit Bradshaw House3. Review of the museums business plan to establish sustainability4. Funding of the project – no significant grants are secured at the present time		
Next steps	Once the information above has been gathered, it is proposed that a small working group is established to review the information		
Proposal	To agree to the development of a small working group (3 councillors and the Chief officer)		

CONGLETON TOWN COUNCIL

COMMITTEE REPORTS AND UPDATES

COMMITTEE:	Community Environment and Services		
MEETING DATE AND TIME	8 th November 2018 7.00pm	LOCATION	Congleton Town Hall
REPORT FROM	Jackie MacArthur – Town Centre and Marketing Manager		
AGENDA ITEM REPORT TITLE	15 Single Use Plastic - Life with Less Plastic in Congleton		
Background	<p>British households use an estimated 525,000 tonnes of plastic pots, tubs and trays in 2016-17 and 594,000 tonnes of plastic bottles. (UK Household Plastic Collection Survey 2017). There is a huge body of evidence about the damage that plastic in the oceans are causing and the detrimental environmental consequences of the throw-away society.</p> <p>Cheshire East Council has launched 'Life with Less Plastic' and is challenging communities and individuals to get involved. This paper starts to explore what Congleton Town Council can do to make a difference and to reduce reliance on single use plastic.</p>		
Next Steps	<p>Congleton Town Council as an organisation does not use a great deal of single use plastic, however the Town Council can seek to further reduce its own plastic use and play a role in promoting good practice and helping residents and local businesses to use less single use plastic.</p> <ol style="list-style-type: none">1. Carry out an audit of Single-Use Plastic within the Town Council and draw up options and alternatives for reducing this use. <p>Note:</p> <ul style="list-style-type: none">• The thousands of plant pots from plant plugs are returned to the supplier for re-use• The bin bags and recycling bags used are bio-degradable• The dog poo bags that we put out are bio-degradable• Every effort is made to ensure that banners and road signs can be reused through minimal change of date stickers• We are still using single use plastic cups in the water dispenser, the supplier will be able to issue paper cups by summer 2019, and can offer paper cone cups which we could trial in the Main Hall, but would not be suitable for the meeting rooms. Staff are encouraged to use beakers or mugs.• Discussions will be held with our commercial partner to see what reductions in plastic use are possible, but most of the catering uses ceramic plates and bowls, glasses and cups and washable cutlery.		

	<p>2. Sign up to the Cheshire East Council campaign 'Life with Less Plastic' and gain a better understanding of alternatives being offered by Congleton businesses -such as refilling water bottles. This could involve:</p> <ul style="list-style-type: none"> • Research into what Congleton businesses are doing to reduce Plastic use • Publicity to let residents know what part they can play based on the 'Life with less plastic campaign'. • Organise a Community Talk on waste minimisation • Any other suggestions from Councillors on actions that Congleton Town Council can take
Decision Suggested	<p>That Congleton Town Council carries out an audit of its current plastic use and makes every reasonable effort to reduce the use of plastics, especially single use plastics, in the Town Hall.</p> <p>That Congleton Town Council signs up to the Cheshire East Council campaign Life with Less Plastic and through promotional campaigns makes every effort to encourage residents to reduce their use of plastics, especially single use plastic.</p>