6th September 2018

To: **MEMBERS OF THE FINANCE & POLICY COMMITTEE**

Dear Councillor,

Finance and Policy Committee Meeting – Thursday 13th September 2018

You are requested to attend a meeting of the Finance and Policy Committee to be held in the Town Hall, High Street, Congleton on – **Thursday 13th September 2018** commencing at **7.00pm.**

The Public and Press are welcome to attend the meeting. There may be confidential items towards the end of the meeting which the law requires the Council to make a resolution to exclude the public and press.

Yours sincerely,

David McGifford
Chief Officer

AGENDA

1. Apologies for absence (Members are respectfully reminded of the necessity to submit any apology for absence in advance and to give a reason for non-attendance).

2. Minutes of Last Meeting (enclosed)

   To approve the Minutes of the Meeting of the Committee held on 5th July 2018.

3. Declarations of Interest

   Members are requested to declare both "pecuniary" and "non-pecuniary" interests as early in the meeting as they become known.

4. Outstanding Actions

   None

5. Questions from Members of the Public

   To receive any questions from Members of the Public including those received in writing 7 days prior to the meeting.

6. Grant Approvals and Commitments 2018-19 (enclosed)

   To receive a statement showing the current position to July 2018.

7. New Applications for Financial Assistance (enclosed)

   - **GR05/ 1819 – King Edward Musical Society of Macclesfield**
   - **GR06/ 1819 – Congleton Community Credit Union**
   - **GR07/ 1819 – Visyon**
   - **GR08/ 1819 – Congleton Jazz & Blues Festival**

8. New Grant Activities Monitoring Forms (enclosed)

   - **Congleton Building Preservation Trust – Original Grant Ref GR17/1718**
   - **St Peter's Church – Original Grant Ref GR26/1617**

9. Management Accounts (enclosed)

   To receive and consider the Management Accounts to 31st July 2018

10. Bank Reconciliation (enclosed)

    To receive and consider the bank reconciliation as at 31st July 2018

11. Savings Account Balances (enclosed)

    To receive and consider the Savings Account balances as at 31st July 2018

12. List of Payments (enclosed)

    To receive and consider the Payments lists between 1st June 2018 – 31st July 2018.

13. Rotary Bonfire (enclosed)

    To receive a request from the Rotary Club of Congleton to underwrite the Rotary Bonfire for the sum of £5,000. The event will take place on 3rd November 2018.

To: Members of the Finance & Policy Committee

Cllrs:

G Edwards (Chairman), Mrs. J Parry (Vice Chairman)
Mrs D S Allen, J G Baggott, P Bates, R Boston,
Mrs S A Holland, Mrs A E Morrison, M A Walker and Mrs E Wardlaw

Ccs: Other members of the Council and Honorary Burgesses (5) for Information; Press (2) Congleton Library, Congleton Tourist Information Centre.

CONGLETON TOWN COUNCIL

Minutes of the Meeting of the Finance & Policy Committee
Held on Thursday 5th July 2018

PRESENT - Councillors

Committee Members

J G Baggott
P Bates
G R Edwards **(Chairman)**
Mrs. S A Holland (Deputy Town Mayor)
Mrs A E Morrison
Mrs J D Parry **(Vice Chairman)**
M A Walker

Non-Committee members

Cllr D T Brown

1. Apologies

Apologies for absence were received from Committee members Cllrs R Boston and Mrs E Wardlaw and non-committee members Cllrs Mrs S Akers Smith, L D Barker, C H Booth and G S Williams.

2. Minutes

FAP/16/1819 RESOLVED that the Minutes of the Meeting held on 7th June 2018 be approved and signed by the Chairman.

3. Declarations of Interest

Members are requested to declare both "pecuniary" and "non-pecuniary" interests as early in the meeting as they become known.

Cllrs J G Baggott, P Bates and D T Brown declared a non-pecuniary interest in matters relating to Cheshire East Council.

Cllr P Bates and D T Brown declared a non-pecuniary interest in Grant Applications: GR01 & GR04.

4. Outstanding Actions

There were no outstanding actions.

5. Questions from members of the Public

To receive 7 days prior to the meeting any questions from Members of the Public including those received in writing

There were no questions from members of the public.

6. Grant Approvals and Commitments 2018-19

To receive a statement showing the current position.

FAP/17/1718 RESOLVED that the grant summary be received.

7. New Applications for Financial Assistance

FAP/18/1819 RESOLVED that the following grants be awarded:-

GR01/1819 – Supporting Well-Being and Nurturing Strength– Granted £500.Suggested that the applicant contacts Cheshire East Council for remainder of funds.
GR02/1819 - SOL Theatre School– Granted £500
GR04/1819 – Cheshire & Warrington Carers Trust – Applicant advised to seek support from Cheshire East Council.

8. Management Accounts

FAP/19/1819 RESOLVED to receive and consider the Management Accounts to 31st May 2018.

9. Bank Reconciliation

FAP/20/1819 RESOLVED to receive and consider the bank reconciliation as at 31st May 2018.

10. Savings Account Balances

FAP/21/1819 RESOLVED to receive and consider the Savings Account Balances as at 31st May 2018.

11. List of Payments

FAP/22/1819 RESOLVED to receive and consider the Payments List between 1st May-31st May 2018.

Cllr G R Edwards
(Chairman)

Congleton Town Grant Commitments 2018/19

Permitted and S137

Date Grant Approved	To	For	Section	Minute Referenc	Approved EMR b/fwd £	Approved 18/19 £	Paid £	Outstanding	Date Paid
	Subsidised Use of Town Hall					3,500.00	1650.55	1849.45	
14/09/2017	Marton School	Contribution to a Prayer garden	Gpoc	FAP/21/1718	250.00			250.00	
23/11/2017	CCCU	Support for Audit fees	Gpoc	FAP/35/1718	500.00		500.00	0.00	08/05/2018
15/02/2018	Congleton Pantomime	Support for 40th Anniversary	Gpoc	FAP/54/1718	250.00			250.00	
22/03/2018	Ruby's fund	Soft play room	Gpoc	FAP/66/1718	500.00		500.00	0.00	11/07/2018
22/03/2018	Congleton Library	Summer reading challenge	Gpoc	FAP/66/1718	100.00		100.00	0.00	22/08/2018
22/03/2018	Bromley Farm CC	Newsletter	Gpoc	FAP/66/1718	400.00			400.00	
22/03/2018	Cong Bath House & Physic garden	Equip for community events	Gpoc	FAP/66/1718	100.00		100.00	0.00	19/07/2018
22/03/2018	Friends of Congleton Park	Brass on the grass	Gpoc	FAP/66/1718	300.00		120.00	180.00	14/06/2018
22/03/2018	Congleton Museum	frontage improvements	Gpoc	FAP/66/1718	228.00		228.00	0.00	29/05/2018
22/03/2018	Congleton Carnival	Carnival 2018 (balance from EMR)	Gpoc	FAP/66/1718	1,290.00		1290.00	0.00	various
07/06/2018	Congleton Harriers	Congleton Half Marathon	Gpoc	FAP/03/1819		250.00	250.00	0.00	07/08/2018
05/07/2018	SWANS	Funding for counselling sessions	Gpoc	FAP/18/1819		500.00		500.00	
05/07/2018	SOL Theatre School	Summer show support	Gpoc	FAP/18/1819		500.00		500.00	
								0.00	
								0.00	
								0.00	
								0.00	
								0.00	
Totals					3918.00	4750.00	4738.55	3929.45	

EMR b/fwd	£3,918.00			
Budget 18/19	£18,500.00	£56,833.00	Total Grant budget	
Total approved to date	£8,668.00			
Total money still available for grants	**£13,750.00**			

Congleton Town Grant Commitments

Specific Budgets

Date Grant Approved	To	For	Section	Minute Referen	EMR b/fwd	Budget	Approved 18/19	Paid £	Outstandi	Date Paid
01/04/2018	Congleton Museum	Notional rent	GpoC			4,500.00	4,500.00	4,500.00	0.00	01/04/2018
01/04/2018	Community Projects	Project support	GpoC			16,000.00	16,000.00	16,000.00	0.00	01/04/2018
01/04/2018	Congleton Partnership	Rent	GpoC			1,533.00	1,533.00	1,533.00	0.00	01/04/2018
01/04/2018	Citizens Advice Bureau	annual grant	GpoC			15,000.00	15,000.00	15,000.00	0.00	01/04/2018
01/04/2018	Royal British Legion	Remembrance Day Parade	GpoC			1,000.00	1,000.00		1,000.00	
01/04/2018	St Peter's Church	Church clock maintenance	PCA1957 s2			300.00	300.00		300.00	
Totals					0.00	38,333.00	38,333.00	37,033.00	1,300.00	
	Ear marked reserve b/fwd		£0							
	Budget 2018/19		£38,333							
	Total approved to date		£38,333							
	Total awaiting application		£0							

SUBMITTED MEETING
13th Sept. 2018.

Congleton Town Council Application for Financial Assistance

Application Reference Number (office use only) GR05 / 1819.

Part 1: Applicant(s) and Project Details

1.1 Applicant(s): Tim Ward

1.2 Representing: King Edward Musical Society of Macclesfield (KEMS)

1.3 Email Address:

1.4 Tel No.

1.5 Project Title: Celebratory Orchestral Concert for the 700 year Anniversary

1.6 Project Objectives:

Primarily to commission a new piece of orchestral music for Congleton special Anniversary which the KEMS Orchestra will perform at this event.

1.7 Brief Project Description:

The Orchestra of KEMS is to stage a popular symphony concert in the Town Hall to help complete celebrations in the 700th Mayoralty year to include a new work in celebration of this anniversary to be commissioned and premiered at the concert. In the long term to establish ongoing cultural links between KEMS and Congleton.

1.8 Details accounts/budgets

Part 2: Cost Details / Resources / Timescale

2.1 Total Cost of Project: £2200 (Commission £1200, Orchestral Expenses £1000)

2.2 Total contribution sought: £200

2.3 What will the money be spent on?

A contribution towards the commissioning of a 5-8 minute orchestral work from composer Bill Connor.

2.4 Any ongoing costs: No - it is a pilot project, if successful, future events would be funded through ticket sales.

2.5 Details of confirmed match funding include source £1000 - ticket sales and other grants applied for.

Cash: *In kind: Members of the orchestra contribute their time freely for rehearsals and performance.*

2.6 Resources needed: Musicians time

2.7 Estimated timescale of project from start to finish:

July- 24 February 2019 (Date of Concert)

Part 3: Potential Benefits / Outputs

3.1 What are the potential benefits/outputs to residents

Attached to the celebrations of 700 Years of Mayoralty in Congleton by adding a special event to the Town's Anniversary year. The aim of the concert is to encourage Congleton residents to experience a quality orchestral performance and the possibility of developing an ongoing cultural link between Congleton and Macclesfield. To include the Congleton Youth who will be able to play the piece at some point in the future and making connections with the young people of Congleton, Congleton Youth Orchestra and to inspire them to carry on playing their musical instrument as an adult. Congleton does not have an adult orchestra and a number of the members of the orchestra live and work in Congleton.

3.2 Are there similar services/ projects provided in the area No

Part 4: Evaluation/Publicity

4.1 How will the project be evaluated and who will carry out the evaluation?

The success of the project will be reflected in the size and enthusiasm of the Audience. The concert being held in the Town Hall can hold up to 200 people. As a first concert and pilot project we will be able to evaluate the event depending on number of tickets sold. Congleton Town Council will be promoted as a sponsor of the event and will appear in publicity and the event programme. In particular the world première of the special piece will be unique to Congleton and this anniversary will highlight the Council's collaboration.

Signature: Tim Ward *Date:* 27/06/2018

King Edward Music Society of Macclesfield: Accounts 2017/18

Income

Note		2017/18	*2016/17*
1	Subscriptions	**15,540**	*14,045*
	Choir Tickets last season (May)	**95**	-
	Choir & Orch Tickets	**5,067**	*3,128*
	Orch Tickets	**1,286**	*1,522*
	Band Tickets,Fees&Collections	**1,094**	*504*
	Band & Choir Fee - CEC	**170**	*170*
	Gala Concert Tickets	-	*2,580*
	Jazz at Teatime Tickets	-	*1,119*
	Charles Beswick Trust	**2,180**	*1,850*
	Sponsorship	-	*500*
	Donations (Gift Aided)	**831**	*635*
	Donations	**48**	*151*
2	Giving Machine	**65**	*52*
	HMRC - Gift Aid	**2,755**	*3,147*
	Interest	**40**	*78*
	Tea & Coffee (Rehearsals)	**607**	*805*
	Drink Profits (Concerts)	**373**	*307*
	Raffles (Rehearsals)	**366**	*399*
	KEMS Contemporary	**27**	
	Miscellaneous	-	*85*
	Somme 100 Event	-	*1,295*
	RNCM Meals	-	*923*
	TOTAL	**30,543**	*33,294*
	TRANSF FROM GALA A/C	-	*1,500*
	TRANSF FROM CAP'L RES.	**623**	*550*
	TOTAL INCL TRANSFERS	**31,166**	*35,344*
	SURPLUS	**-1,877**	*92*

Expenditure

Note		2017/18	*2016/17*
	MD - Ian Chesworth	**5,352**	*5,684*
	MD - Tony Houghton	**5,180**	*4,924*
	MD - Julia Harding	**4,440**	*4,233*
	Leader	**2,535**	*1,740*
	Choir Accomp. - Rachel Fright	**2,280**	*1,865*
3	Soloists	**1,110**	*2,180*
	Guest Players	**916**	*590*
	Travel	**60**	*142*
	Rehearsal Venues	**3,083**	*2,966*
	Concert Venues	**1,755**	*1,191*
	Music Purchase (Band)	**413**	*484*
	Music Purchase (Choir)	**59**	*84*
	Music Purchase (Orchestra)	**27**	-
	Music Hire	**1,407**	*1,275*
4	Making Music	**708**	*792*
	Trailer Storage	**720**	*720*
	Printing etc	**1,421**	*1,010*
5	Equipment	**908**	*557*
6	Miscellaneous	**496**	*1,049*
	KEMS Contemporary	**173**	-
	RNCM Venue Hire	-	*1,049*
	RNCM Meals	-	*923*
	Somme 100 Event	-	*1,295*
	TOTAL	**33,043**	*34,752*
	TRANSF TO CAP'L RES.	-	*500*
	TOTAL INCL TRANSFERS	**33,043**	*35,252*

Notes

1 Membership: Total 189 (Previous year 178) Choir 84 (84) Orchestra 50 (43) Band 55 (51)
2 Giving Machine: an additional way of supporting KEMS - see http://www.thegivingmachine.co.uk/
3 Soloists: 4 Nov (treble) £50; 28 April (SATB) £860; 13 May (pianists) £200
4 Making Music: £708 (membership £350, insurance £160, PRS £199)
5 Equipment: additional staging £623, wooden step insert £160, feather banners £125
6 Miscellaneous: includes trailer service £108, piano tuning £245, wine £81 etc

Band Tours 2017 and 2019 accounted this year

	2017	2019
Income	13,059	1,950
Expenditure	13,099	2,550

Charity Events / Donations (not formally part of accounts)

(Note: in all three cases these amounts did not pass through KEMS accounts)

Event	£approx
Band concert: Brown Edge Oct 17: St Anne's Primary School , Brown Edge	**55**
Band concert: Handforth Dean, Dec 17: *Support Dogs*	**180**
Band/choir concert: Tatton, Dec 17: *Macclesfield Mind*	**545**
TOTAL	**780**

KEMS: Concert Income and Expenditure 2017/18

(Approx figures - not formally part of accounts)

Date	2Jul	15Oct	4Nov	2Dec	9Dec	23Dec	30Dec	17Mar	31Mar	28Apr	13May		
Section	B	B	C/O	B	C/O	B/C	B	O	B	C/O	O		
Venue	VicPk	BrnE	St M's	Handf	St M's	Tattor	Chtsw	St M's	Buxt	St M's	Fal		
INCOME												**TOTAL**	*Equiv 16/17*
From Gala Fund												-	*1,500*
Tickets		635	1408		1579			846		2080	460	**7,008**	*8,854*
Drinks Profit			78		121			28		147		**374**	*307*
Donations	35											**35**	*-*
Sponsors												-	*500*
Fees				50		170	150		80			**450**	*245*
Collection	116								28			**144**	
TOTAL INCOME	**151**	**635**	**1486**	**50**	**1700**	**170**	**150**	**874**	**108**	**2,227**	**460**	**8,011**	*11,406*
EXPENDITURE													
Conductor(s)	100	300	740	100	740	100	300	500	100	500	500	**3,980**	*4,690*
Leader			120		120			260		120	200	**820**	*480*
Soloists (+ travel)			50							860	200	**1,110**	*2,315*
GuestPlayers(+tr)			331		245			210			255	**1,041**	*590*
Accomp't / Org't			160		100					100		**360**	*100*
Music Purchase	83	83		83			83		83			**413**	*568*
Music Hire			733		103					220	306	**1,362**	*1,275*
Venue Hire	21	45	230		250			250		250	650	**1,696**	*2,414*
Programme Print'g			215		169			110		252	229	**975**	*823*
JointRehHire:StM's			50							30	30	**110**	*100*
Piano tuning			105								140	**245**	
Coach hire												-	*596*
Food costs												-	*175*
TOTAL EXPEND.	**204**	**428**	**2,734**	**183**	**1,727**	**100**	**383**	**1,330**	**183**	**2,332**	**2,510**	**12,112**	*14,126*
PROFIT (Negative = Loss)	**-53**	**207**	**-1,248**	**-133**	**-27**	**70**	**-233**	**-456**	**-75**	**-105**	**-2,050**	**-4,101**	*- 2,720*

KEMS: Capital Reserve 2017/18

Opening Balance: 1 June 2017		4,450
Purchase of additonal staging	- 623	
Transfer in: 31 May 2018	-	
Closing Balance: 31 May 2018		3,827

KEMS 2017/18: Balance Sheet

Opening balances at 1 June 2017

	£	£
NatWest Bank	3,913	
COIF Investment Account (Standard Reserves)	13,032	
COIF Investment Account (Capital Reserves)	4,450	
Total Current Assets		21,395
Accounted Fixed Assets		19,814
TOTAL		**41,209**

Changes during the year

Increase in Current Assets	- 3,139	
Accounted Fixed Assets acquired	623	-
Total increase in Assets		**- 2,516**

Closing balances at 31 May 2018

NatWest Bank	2,733	
COIF Investment Account (Standard Reserves)	11,696	
COIF Investment Account (Capital Reserves)	3,827	
Total Current Assets		18,256
Accounted Fixed Assets		20,437
TOTAL		**38,693**

Accounted Fixed Assets at 31 May 2018 (Qualification >= £300)

Date		Music	Other	
Pre2008	21 sets miscellaneous orchestral music	840		
Pre2008	DrumKit (bass,hi-hat,2cymb,2tom-tom,snare etc)		940	
Pre2008	Lighting stands		200	
Pre2008	Timpani (Copper Bottom) (2) - no sticks		500	
08/09	Christmas Spirituals	337		
08/09	Trailer for Staging incl tow-bar lock		1,821	
08/09	Conductor's rostrum (part of 2009 staging)		354	
08/09	Staging		10,708	
09/10	Puccini Messa di Gloria Orch parts&full score	350		
12/13	Carols for Choirs 5	1,082		
12/13	Bass Drum		300	
12/13	Clash cymbals + cradle		313	
15/16	Roland "Cube Street EX" Portable PA		600	
15/16	RAT Stands - acoustic shields - six		912	
16/17	8 LED lighting units		557	
17/18	Staging - extra boards, frames & rails		623	
	TOTALS	**2,609**	**17,828**	**20,437**

KEMS 2017/18: Restricted Fund ‡

Band Music Purchase

Opening Balance at 1 June 2017	16	
Allocation from KEMS Committee	500	
TOTAL		516
Band Music Purchased	- 413	
Closing Balance at 31 May 2018		103

‡ A restricted fund is one which, legally, can only be used for a specific purpose.
The only restricted fund which KEMS holds is money used for the purchase of band music

SUBMITTED MEETING
13th September 2018.

Congleton Town Council
Application for Financial Assistance

Part 1: Applicant(s) and Project Details

Application Reference Number (office use only)	GR06/1819

1.1	***Applicant(s):***	D Murphy
1.2	***Representing:***	Congleton Community Credit Union
1.3	***Email Address:***	
1.4	***Tel No.***	
1.5	***Project Title:***	
1.6	***Project Objectives:***	Membership of Cheshire East Community & Voluntary Services Organisation.
1.7	***Brief Project Description:***	To allow CCCU to access the services of CECVS as a fully paid up Membership Organisation.
1.8	***Details accounts/budgets***	

Part 2: Cost Details / Resources / Timescale

2.1	***Total Cost of Project:***	£45.00
2.2	***Total contribution sought:***	£45.00
2.3	**What will the money be spent on?**	12 months membership of CECVS 2018/19

2.4	***Any ongoing costs:***	No
2.5	***Details of confirmed match funding include source*** *Cash:* *In kind:*	N/A
2.6	***Resources needed:***	None
2.7	***Estimated timescale of project from start to finish:***	N/A

Part 3: Potential Benefits / Outputs

3.1	***What are the potential benefits/outputs to residents of Congleton***	CCCU is a local credit union wholly devoted to providing service to Congleton residents.
3.2	***Are there similar services/ projects provided in the area***	Cheshire Neighbours Credit Union

Part 4: Evaluation/Publicity

4.1	***How will the project be evaluated and who will carry out the evaluation?*** ***?***	
4.2	***Describe how you will promote the Town Council in your project***	Quarterly Newsletter and ongoing support acknowledgment

Signature: D. Murphy *Date: 06.08.2018*

NOTE: Personal details given on this form will be redacted for public purposes, but the office will keep a copy within its electronic and paper files for the purposes of processing the grant. If successful the information will be kept for six years in line with HMRC rules. Your details will not be used or shared for other purposes in line with Congleton Town Council's Privacy Policy and GDPR 2018.

SUBMITTED MEETING:
13th September 18.

Congleton Town Council
Application for Financial Assistance

QUALITY TOWN COUNCIL

28 AUG 2018
Town Hall, High Street
Congleton CW12 1BN

Part 1: Applicant(s) and Project Details

Application Reference Number (office use only)	GR07/1819

1.1	***Applicant(s):***	Reece Carbutt-Beech
1.2	***Representing:***	Visyon
1.3	***Email Address:***	
1.4	***Tel No:***	
1.5	***Project Title:***	Shine advice for parents magazine printing
1.6	***Project Objectives:***	To inform and educate parents about possible mental health issues that their child or children may be suffering from. To inform parents about possible approaches towards the issues and how they can try to help their young person. To inform readers about the services that Visyon offers.
1.7	***Brief Project Description:***	The printing and distribution of a magazine that informs and advises parents about mental health issues and helps to spread awareness about Visyon. Magazines to then be distributed throughout schools in Congleton and Holmes Chapel.
1.8	***Details accounts/Budgets***	Total cost of project: £1557 Grant from Congleton Town Council: £250 Grant from Holmes Chapel Parish Council: £200 Funds from business sponsorship and voluntary funding: £1107

Part 2: Cost Details / Resources / Timescale

2.1	***Total Cost of Project:***	£1500
2.2	***Total contribution sought:***	£250
2.3	***What will the money be spent on?***	Printing of the magazines.
2.4	***Any ongoing costs:***	The ongoing cost of running Visyon. The aim of this pilot magazine is that it will encourage local businesses to sponsor future editions, which can then be produced on a termly basis.

2.5	***Details of confirmed match funding include source*** *Cash:* *In Kind:*	£1107 (Business sponsorship and voluntary fundraising) Distribution via volunteers.
2.6	***Resources needed:***	N/A
2.7	***Estimated timescale of project from start to finish:***	6 months

Part 3: Potential Benefits / Outputs

3.1	***What are the potential benefits/outputs to residents of Congleton?***	Parents of young people in Congleton knowing more about mental health issues and possible ways of coping with them. This means that potential issues can be spotted earlier and young people can get help as soon as possible. As a result the general mental health of the residents of Congleton should be better. Due to parents being able to notice a wide range of mental health issues in both adolescents and adults and being able to provide help and support/ help the people struggling to find help and support.
3.2	***Are there similar services/projects provided in the area?***	No, Visyon is the only mental health charity for young people that is based in Congleton.

Part 4: Evaluation/Publicity

4.1	***How will the project be evaluated and who will carry out the evaluation?***	Feedback will be gathered from parents and schools via education partnerships and by Visyon.
4.2	***Describe how you will promote the Town Council in your project.***	A thank you note and the council's logo will be included in the magazine. This is to show that Congleton Town Council are engaging with Congleton's present and future generations and to show that they are promoting health and fitness amongst the residents and workforce of Congleton by promoting a mental health charity. It will also help to show that the council is interested in the health of young people in Congleton, therefore meaning that they are more likely to continue to live in Congleton once they start full-time work.

Congleton Town Council
Application for Financial Assistance

		Please see enclosed Shine magazine for a better idea of the contents.

Signature: ____________________ *Date:* 29th August 2018

SUBMITTED MEETING:
13th September 2018.

Congleton Town Council
Application for Financial Assistance

Part 1: Applicant(s) and Project Details

Application Reference Number (office use only)	GR08 / 1819

1.1	***Applicant(s):***	Vince Cutcliffe
1.2	***Representing:***	Congleton Jazz and Blues Festival
1.3	***Email Address:***	
1.4	***Tel No.***	
1.5	***Project Title:***	Congleton Jazz and Blues Festival
1.6	***Project Objectives:***	The aim of this project is to contribute to the sustainability of the town centre, and to provide a boost to the community of people in Congleton.
1.7	***Brief Project Description:***	Organise a music festival which encourages people, locally and regionally, to come into the town and sample what is on offer. The festival includes as venues, local bars, pubs, cafes and other suitable stages such that people will be tempted to listen to different artistes and move around venues. The music on offer caters to as wide an audience as a live music festival with the words "Jazz and Blues" in the title can offer.

1.8	***Details accounts/budgets***	In summary if the festival meets all its income targets it will make a small loss of approx. £66 this year. The key costs are promotion cost of £5046 (TABLE1), against a planned/budgeted income of £4980 (TABLE2), detail provided below. Details of total project costs, £27021 and how they are derived are given in the bottom table (TABLE 3)

TABLE 1 PROMOTION COSTS AS AT 19.8.2018				
Programmes	12000	£2,694	1	£2,694
A 5 Leaflets(see below)	3000	£0	1	£0
Town Board posters		£60	1	£60
Chronicle		£300	1	£300
Team Do		£155	1	£155
FOOD FEST ADVERT		£75	1	£75
Op Expenses weekend				£50
Op Expenses leaflets/distribution/website				£581
PLI(Showtime)		£221	1	£221
BAND top ups		£300	1	£300
boards and banners				£200
Band accom/pa		£410	1	£410
PROMOTION COSTS TOTAL				£5,046

TABLE 2
SPONSORSHIP/INCOME

Town Council Grant (this request)			£750
Inclosure Trust			£450
Town Trust			£350
Advertisers			£890
Merchandise (T Shirts/Posters this will not be confirmed until weeks after the festival)	730	1	£730
Bear Man	300	1	£300
Venues	£1,510	1	£1,510
INCOME TOTAL			£4,980

TABLE 3
TOTAL PROJECT COSTS

PROMOTION COSTS (Festival run costs)			£5,046
BAND COSTS (These costs are for the most part paid mostly by venues)			£14,175
TOTAL FINANCIAL COSTS			£19,221
VOLUNTEER EFFORT (CJAB ONLY)	MANDAYS	DAY RATE	
DONATED EFFORT COSTS	78	£100	£7,800
TOTAL COSTS TO PUT ON FESTIVAL			£27,021

Part 2: Cost Details / Resources / Timescale

2.1	***Total Cost of Project:***	£27,021
2.2	***Total contribution sought:***	£750
2.3	**What will the money be spent on?**	The contribution will go towards cost of printing the programme.
2.4	***Any ongoing costs:***	Website costs are ongoing; Hosting; £111.75 Domain Name; £13
2.5	***Details of confirmed match funding include source*** *Cash: £3,500* *In kind: £7,800*	CONFIRMED MATCH FUNDING IN CASH Inclosure Trust £450 Town Trust £350 Venues £1510 Advertisers £890 Sponsor £300 TOTAL £3,500 CONFIRMED MATCH FUNDING IN KIND 78 mandays donated effort £7,800
2.6	***Resources needed:***	Support for Umbrella March, and support for roadside promotion campaign.
2.7	***Estimated timescale of project from start to finish:***	15 months.

Part 3: Potential Benefits / Outputs

3.1	***What are the potential benefits/outputs to residents of Congleton***	1) An event accessible to all budgets. The event appeals to a wide cross section of the community whatever their circumstances. This offering is FREE ENTRY. We want a broad cross section of people to come into town and enjoy good value excellent entertainment. 2) Community Spirit. The Town Centre location allows people to wander up and down High St and Lawton St and other locations close to town centre to sample music, bump into or meet friends, there is a buzz in town which feels like community spirit. 3) Sample the Town. The festival is an opportunity to see many venues/businesses in easy walking distance in a good light, for the benefit of a future visit at another time. 4) A platform to discover music. An event that reflects an open accepting audience, an opportunity for young and older people to experience music that they may otherwise not have access to. 5) An opportunity to showcase local talent alongside regional and nationally recognised artists. The festival programme gives local talent an opportunity to perform to a thriving and discerning audience alongside experienced and recognised regional and national artists. It will also be an opportunity for our audience to listen a style or type of music they may not normally have experienced.

		6) Benefit local creative community groups such as artistic venues alongside local businesses. Alongside local hospitality and hostelry businesses, other ventures hold events as a way of broadening their audience. We offer sponsorship within the festival programme to local businesses as an opportunity for them to extend their network of consumers. 7) Promote tourism to the town. Our web based networking signposts local venues and staycations for regional visitors to the event. The overall impact is to generate a boost to the local economy at an otherwise quiet time of year. 8) Give Congleton a national identity. The event already generates interest via its presence on the internet both website and social media. This allows the event to gain interest beyond the town and local regions and across the UK. 9) Provide a boost to community spirit. The festival(s) will boost community spirit by offering a significant event at an otherwise quiet time of year for the town. It is an event that the town's people will look forward to. Overall the event will contribute towards a community spirit based around the town and what it has to offer. The event will impact both participating and non-participating venues such as restaurants or cafes.
3.2	***Are there similar services/ projects provided in the area***	YES; the same team organises Congleton Unplugged, this runs at approximately the opposite end of the calendar year.

Part 4: Evaluation/Publicity

4.1	***How will the project be evaluated and who will carry out the evaluation? ?***	FORMAL Feedback is sought from the Venues and Public/Attendees formally. The team writes to venues for feedback, for the public/attendees the website has a feedback panel which encourages people to make comment. ADHOC Both venues and public/attendees provide adhoc feedback which is included in any assessment. OTHER avenues include; Asking the local police for their feedback on how they view the event. Asking artists for their view on the event and its operation. The input from these assessments is managed informally and will determine any further action required.
4.2	***Describe how you will promote the Town Council in your project***	The Town Council is billed prominently as a supporter of the festival alongside the Town Trust and Inclosure Trust in the festival programme.

Signature: Vince Cutcliffe   Date: 29.8.2018

NOTE: Personal details given on this form will be redacted for public purposes, but the office will keep a copy within its electronic and paper files for the purposes of processing the grant. If successful the information will be kept for six years in line with HMRC rules. Your details will not be used or shared for other purposes in line with Congleton Town Council's Privacy Policy and GDPR 2018.

Congleton Town Council

Town Council Grant

Activities Monitoring Form

SUBMITTED MEETING:
~~[illegible]~~
13th Sept 2018

1. Contact Details

Organisation name:	CONGLETON BUILDING PRESERVATION TRUST	
Address:	c/o	
		CW12 3BJ

2. Grant Information

Grant Reference Number:	GR17/1718		
Total project cost:	116 - 28		

Receipts Attached? Yes ☑ No ☐	Receipt Amount:	£ 116 - 28	

Please list receipts below:

TRADER SUPPLIES order 10004-1031
23/4/18

3. Project Information

When did the project commence?	23/4/18		

Did you make a profit from the project? Yes ☐ No ☑ N/A

If yes, how will this be used?

N/A

Please explain how the grant money was used:

Purchase of two folding tables for Community Open Days and similar events.

Please explain what difference the project has made to your organisation/local people:

At our open days & community events, the tables enable us to improve our displays and are useful for visiting organisations

4. Promotion

Please send an electronic photograph of your project/activity. Is this attached? Yes ☐ No ☐

Do you give permission for these photographs to be used on the Council's web site and in newsletters? (Please ensure that you seek permission for anybody photographed). Yes ☐ No ☐

Was the grant funding from Congleton Town Council acknowledged in any way? Yes ☐ No ☑

Please state how (i.e. on your website, event programme, tickets, etc) – WILL BE ACKNOWLEDGED ON OUR WEBSITE/BLOG

On web site

5. Feedback

What is your experience of using the Town Council Grant Scheme? Are there any comments or suggestions for improvements that you would like to make?

STRAIGHTFORWARD APPLICATION & GOOD SUPPORT

How did you apply? Online ☐ Email ☐ Post ☑

Do you feel that you understood the process? Yes ☐ No ☑

Please rate the following elements:

	Excellent	Good	OK	Poor
Completing the application form	✓			
Relevance of guidelines	✓			
Length of the process from submitting an application to receiving notification	✓			
Advice given from the Town Council Grants Team (if applicable) N/A				

SUBMITTED MEETING:
13th Sept. 18.

Congleton
Town Council

Town Council Grant

Activities Monitoring Form

1. Contact Details	
Organisation name:	St. Peter's Church
Address:	Chapel Street, Congleton

2. Grant Information			
Grant Reference Number:	GR26/1617		
Total project cost:	£315,000		

Receipts Attached? Yes ☐ No ☒	Receipt Amount:	£1000
Please list receipts below: Already submitted and grant received		

3. Project Information			
When did the project commence?	March 2018		
Did you make a profit from the project? Yes ☐ No ☒			
If yes, how will this be used? N/A			
Please explain how the grant money was used: Grant money was used towards the cost of major restoration of the nave ceiling			

Please explain what difference the project has made to your organisation/local people:

This grant has helped us to restore part of a significant heritage building in Congleton.

It will enable St. Peter's to continue its heritage, cultural and spiritual contribution to Congleton's community life.

Having now achieved phase 2 of our Key to the Future project we will be able to go onto plan for further restoration and sensitive redevelopment to create a church community building fit for future generations.

We were pleased to be asked to host a Flower Festival as part of the town's In Bloom bid.

Without funding the church would have had to be closed for health and safety reasons.

4. Promotion

Please send an electronic photograph of your project/activity. Is this attached? Yes [x] No [ ]

Do you give permission for these photographs to be used on the Council's web site and in newsletters? (Please ensure that you seek permission for anybody photographed). Yes [x] No [ ]

Was the grant funding from Congleton Town Council acknowledged in any way? Yes [x] No [ ]

Please state how (i.e. on your website, event programme, tickets, etc)
On St. Peter's new heritage website, in correspondance and on our notice boards.

5.

What is your experience of using the Town Council Grant Scheme? Are there any comments or suggestions for improvements that you would like to make?

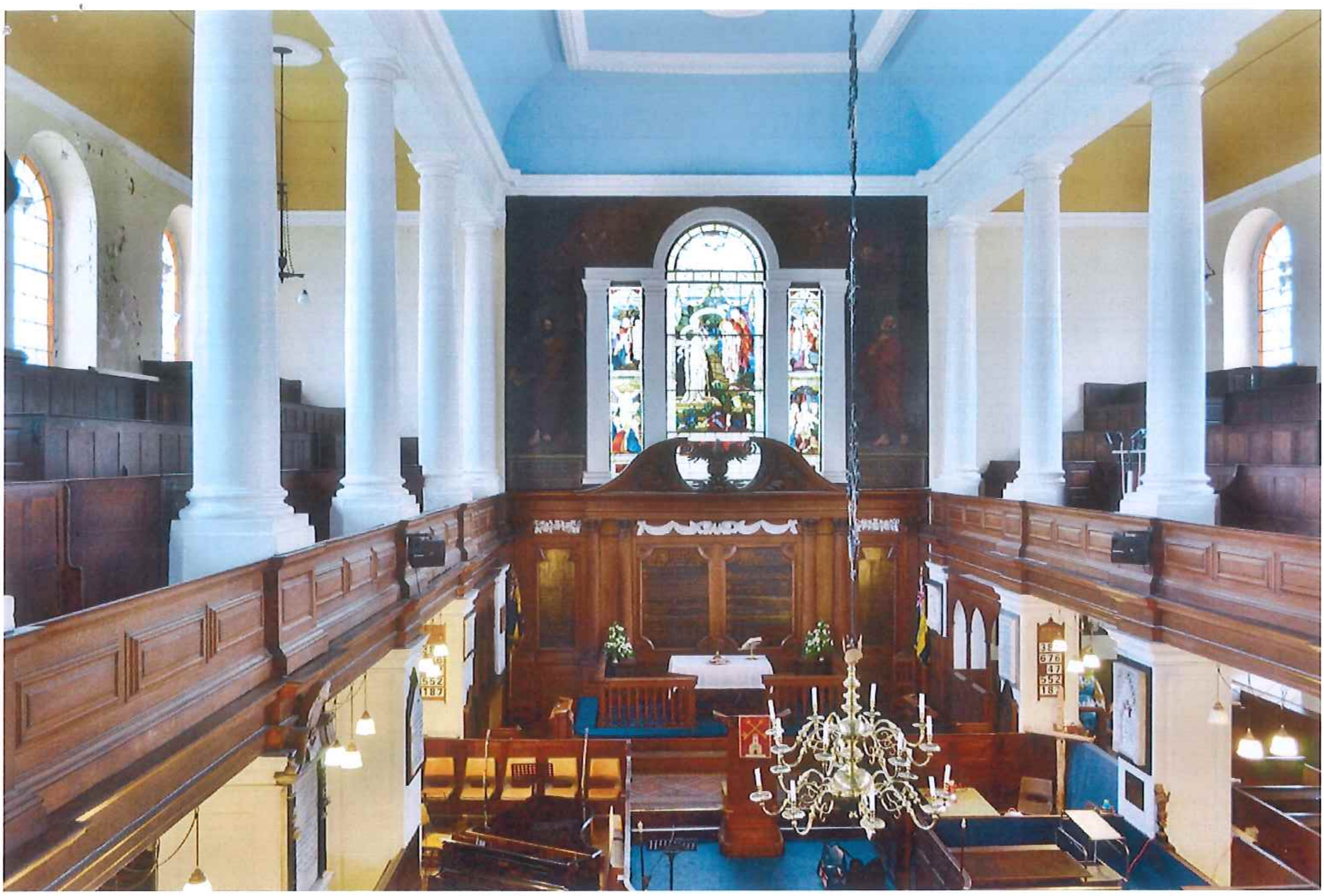
The staff at the town council are always very helpful and the Grant Scheme is easy to access.

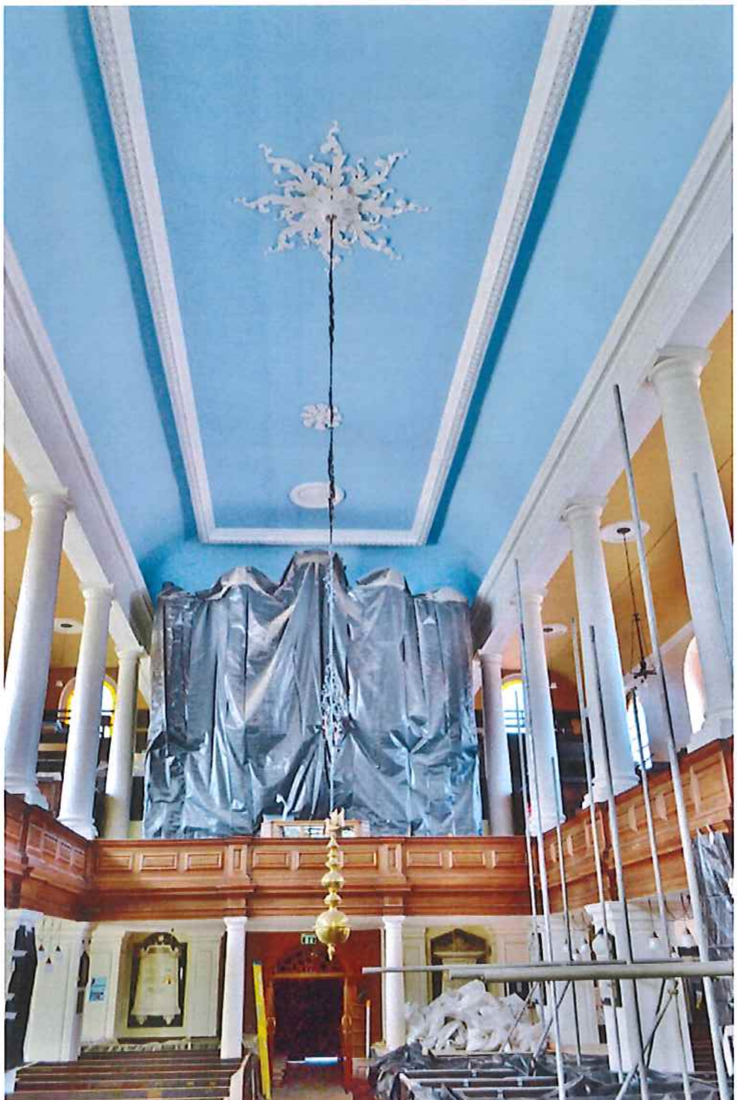
How did you apply? Online [x] Email [ ] Post [ ]

Do you feel that you understood the process? Yes [x] No [ ]

Please rate the following elements:

	Excellent	Good	OK	Poor
Completing the application form	x			
Relevance of guidelines	x			
Length of the process from submitting an application to receiving notification	x			
Advice given from the Town Council Grants Team (if applicable)	x			





CONGLETON TOWN COUNCIL

COMMITTEE REPORTS AND UPDATES

<table>
<tr><td>COMMITTEE:</td><td colspan="3">Finance and Policy Committee</td></tr>
<tr><td>MEETING DATE AND TIME</td><td>13/09/18 7pm</td><td>LOCATION</td><td>Congleton Town Hall</td></tr>
<tr><td>REPORT FROM</td><td colspan="3">Jackie Potts – Support Manager</td></tr>
<tr><td>AGENDA ITEM
REPORT TITLE</td><td colspan="3">Agenda item 9
Management accounts for July 2018</td></tr>
<tr><td>Background</td><td colspan="3">Variance analysis of the Management Accounts for July 2018 to accompany the spreadsheet.</td></tr>
<tr><td>Updates</td><td colspan="3">These figures are for 4 months April to July 2018. See spreadsheet. Central overheads reallocated is an accounting mechanism to apportion the administrative costs over all the other cost centres containing staff, in line with the audit and accountancy regulation guidelines. The figures for these 4 months show figures largely in line with the budget. 33% of expenditure would be expected to have been used if expenditure was regular monthly.

<u>Finance and Policy Committee</u>

<u>Corporate Management</u>

Overall on budget
Subscriptions and Publications, and Insurance are full year costs.
Reception TIC is paid in October
Some quarterly expenditure has not yet been received (HR Support, Photocopying charges)
Auditing invoices still to be received.
Interest rates still low.
<u>Democratic/Civic</u>

Slightly over budget
The Mayor has received her full annual allowance
2 out of the 3 Civic functions has taken place (Annual Council meeting)
The Civic Artefacts and Treasures budget was for the past mayors' badges which have been purchased.
<u>Grants</u>

£13,750 is still available for grants. Most of the grants budget is paid in April to the Citizens' Advice Bureau; Congleton Partnership and Community Projects so the figures show 76% of the budget used.</td></tr>
</table>

	<u>Community, Environment and Services Committee</u> Slightly under budget. • The Paddling Pool is seasonal – but will be overspent on water due to the hot weather. • £730 has been spent on allotment maintenance • CCTV invoice hasn't been received yet • PCSO payment has not gone through yet although has been agreed. • Tourism expenditure includes the cost of purchasing and installing bunting in the town centre (£2,053) • Streetscape are having to use agency staff during the busy summer months and to cover staff sickness. • Streetscape Insurance is a full year cost • Streetscape General expenditure includes £390 works to the Bowling Green; £340 Storage cage for tools; £464 for remote control beacons. **<u>Town Hall Committee</u>** Expenditure slightly under budget and income on budget so overall 27% of budget used. **<u>Personnel Committee</u>** Staffing costs on budget
Decision Requested	To receive the Management Accounts for July 2018

Congleton Town Council - Management Accounts - July 2018

		Current Month Actual	Actual Year To Date	Current Annual Budget	Variance Annual Total	% of Budget
Finance and Policy						
101	Corporate Management					
	Staff Costs (re-allocated)	9,900	44,895	144,164	99,269	31%
	Travel	13	57	900	843	6%
	Training / Conferences	0	0	2,550	2,550	0%
	Rent Payable	1,163	4,650	13,950	9,300	33%
	Reception - TIC	0	0	3,124	3,124	0%
	Miscellaneous Office Costs	15	137	400	263	34%
	Telephone/Fax/Internet	22	224	1,300	1,076	17%
	Postage	0	379	2,900	2,521	13%
	Stationery & Printing	398	674	3,000	2,326	22%
	Subscriptions & Publications	0	2,728	3,130	402	87%
	Insurance	0	8,182	9,000	818	91%
	Computer/IT Costs	843	3,414	10,600	7,186	32%
	Photocopy Charges	0	461	3,000	2,539	15%
	Recruitment Advertising	0	0	500	500	0%
	Other Advertising	0	50	300	250	17%
	Bank Charges	116	325	1,000	675	33%
	Audit Fees - External	0	0	2,000	2,000	0%
	Audit Fees - Internal	0	0	1,260	1,260	0%
	Accountancy Support	648	1,110	4,200	3,090	26%
	Legal & Professional fees	0	35	3,000	2,965	1%
	HR & H&S support	0	1,679	4,500	2,821	37%
	Central Overheads reallocated	-1,024	-18,418	-56,688	-38,270	32%
	Corporate Management:-Expenditure	**12,094**	**50,582**	**158,090**	**107,508**	32%
	Printing and Stationary recharges	0		0	0	
	Interest Receivable	-88	-262	-2,000	-1,738	13%
	Misc Income			0	0	#DIV/0!
	Corporate Management :- Income	**-88**	**-262**	**-2,000**	**-1,738**	13%
	Net Expenditure over Income	**12,006**	**50,320**	**156,090**	**105,770**	32%
102	Democratic Rep'n & Mgmt/Civic					
	Staff Costs (re-allocated)	2,147	8,589	26,066	17,477	33%
	Training / Conferences	0	0	1,000	1,000	0%
	Stationery & Printing	0	0	500	500	0%
	Marketing/Promotions	0	96	918	822	10%
	Council Newsletter	0	1,412	5,335	3,923	26%
	Council Website	0	33	1,500	1,467	2%
	Mayor's Allowance	0	3,000	3,000	0	100%
	Members Expenses	0	0	200	200	0%
	700 Years of Mayoralty	0	190	2,500	2,310	0%
	Civic Expenses	15	1,738	5,000	3,262	35%
	Civic Regalia	0	1	250	249	0%
	Hall & Room Hire	435	1,673	5,500	3,827	30%
	Civic Artefacts and Treasures	0	1,414	1,500	86	94%
	Central Overheads reallocated	45	818	2,518	1,700	32%
Democratic Rep'n & Mgmt/Civic:-Expenditure		**2,642**	**18,964**	**55,787**	**36,823**	34%
	Grants	**1,000**	**43,083**	**56,833**	**13,750**	76%
F&P Income - Expenditure Totals		**15,648**	**112,367**	**268,710**	**156,343**	42%

	Current Month Actual	Actual Year To Date	Current Annual Budget	Variance Annual Total	% of Budget
Community, Environment & Services					
Paddling Pool	11,162	14,643	24,071	9,428	61%
Propogation unint	0	0	1,000	1,000	0%
Floral Displays	3,770	2,018	12,000	9,982	17%
Allotments	36	881	1,240	359	71%
Public Toilets	1,301	3,373	9,400	6,027	36%
Public Realm CCTV	0	133	10,500	10,367	1%
Congleton Partnership	2,831	11,324	33,973	22,649	33%
Community Development	5,654	22,049	65,323	43,274	34%
Police Community Support Officers	0	0	47,672	47,672	0%
Christmas Fayre/lights	0	0	20,000	20,000	0%
Neighbourhood Plan	0	0	0	0	0%
Tourism	564	2,905	5,000	2,095	58%
Youth and Young People	0	442	2,000	1,558	22%
Luncheon Club	956	2,881	11,000	8,119	26%
	26,274	**60,649**	**243,179**	**182,530**	25%
Streetscape					
Staff Costs	35,378	133,818	404,434	270,616	33%
Agency Staff	2,201	3,584	6,000	2,416	60%
Training	0	55	3,000	2,945	2%
Protective Clothing\H & Safety	278	1,703	3,060	1,357	56%
Office rent	256	1,022	3,067	2,045	33%
Cleaning Materials	295	1,958	5,000	3,042	39%
Telephones	43	211	700	489	30%
Insurance	0	5,455	6,000	545	91%
Property maintenance	675	693	1,020	327	68%
Horticultural etc Supplies	776	2,373	18,000	15,627	13%
Winter Bedding	0	0	1,000	1,000	0%
Vehicle maintenance/Serv etc	493	3,780	10,000	6,220	38%
Vehicle fuel and oil	1,268	4,226	15,000	10,774	28%
Vehicle rental charges	2,954	17,132	42,000	24,868	41%
Street Cleansing	1,245	1,412	3,000	1,588	47%
General expenditure	104	2,185	3,000	815	73%
Central Overheads Reallocated	707	12,694	39,068	26,374	32%
Rechargable expenses		488	0	488	#DIV/0!
Streetscape Expenditure	**46,673**	**192,789**	**563,349**	**370,560**	34%
Streetscape - Income	-30,559	-122,235	-366,702	-244,467	33%
Streetscape - External work income	-3,606	-6,037	-15,000	-8,963	40%
Streetscape - Misc Income		-300	-900	-600	33%
	-34,165	-128,572	-382,602	-254,030	34%
Net Expenditure over Income	12,508	64,217	180,747	116,530	36%
C,E &S Income - Net Expenditure Totals	**38,783**	**124,867**	**423,926**	**299,059**	29%
Town Hall					
Town Hall - Expenditure		57,900	193,438	-135,538	30%
Town Hall - Income		-38,803	-122,700	83,897	32%
Net Expenditure over Income	**0**	**19,097**	**70,738**	**-51,641**	27%
Total Net Expenditure	**0**	**256,331**	**763,374**	**403,761**	34%
Personnel					
Staff Costs - Reallocated	**61,772**	**238,027**	**730,991**	**492,964**	33%

Reserves as at 31/07/18

General Reserve	190,754
Capital Equipment Fund	39,669
Capital Contingency Fund	233,369
EMR Elections	15,000
EMR Carnival	1,566
EMR Crime Prevention/Traffic calmin(	3,779
EMR Ancient Treasures	3,000
EMR Website	2,651
EMR Training	1,747
EMR Streetscape	56,767
EMR Loan Repayments	500
EMR Toilets	24,012
EMR Play Areas	6,000
EMR Public Realm	9,189
EMR Legal Fees	5,292
EMR Tourism	9,169
EMR Congleton Neighbourhood Plan	21,752
EMR Cenotaph	10,000
EMR Rotary Bonfire	5,000
EMR In Bloom	3,000
EMR Christmas Lights	7,573
	649,789

Bank Reconciliation Statement as at: 31/07/2018 for Cash Book 1 RBS Current/I Access Acct

Bank Statement Account Name (s)	Statement Date	Page No	Balances
RBS High Interest A/c 11411162	31/07/2016	646	0.00
RBS Current Account 11411170	31/07/2018	330	173,074.66
			173,074.66

Unpresented Cheques (Minus)

Date	Cheque	Payee	Amount	Balances
19/07/2018	008633	Cong Build Preserv Trust	100.00	
23/07/2018	008635	Four Oaks Nurseries Ltd	179.58	
23/07/2018	008636	HS Sports Ltd	141.66	
23/07/2018	008637	Jewson Limited	21.39	
23/07/2018	008638	Ninehundred Communications G	174.00	
30/07/2018	008640	Water Plus Ltd	223.18	
30/07/2018	008641	Electric Picture House	352.22	
01/03/2018	008523	PCC cheshire	415.00	
26/03/2018	8538	Halo Hair	8.00	
29/03/2018	008547	Congleton RUFC	182.00	
				1,797.03
				171,277.63

Receipts not Banked/Cleared (Plus)

	0.00
	171,277.63
Balance per Cash Book is :-	171,277.63
Difference is :-	0.00

Congleton Town Council - Savings account balances

<u>Balances as at 31 07 18</u>

Balance per Business Reserve Account (10180876)	508,638.03
Cambridge and Counties 1 year fixed deposit	150,000.00
CCLA deposit	150,000.00
	808,638.03

Congleton Town Council
RBS Current/I Access Acct
List of Payments made between 01/06/2018 and 31/07/2018

Date Paid	Payee Name	Reference	Amount Paid	Transaction Detail
01/06/2018	Cheshire East BC	DD	2,638.00	Business rates town hall
01/06/2018	Cheshire East BBC	DD	208.00	Business rates Mkt st toilets
01/06/2018	Prism Business Developments Li	DD	38.58	61193/9187/telephone charges
01/06/2018	BACS B/L Pymnt Page 1955	BACS Pymnt	15,038.71	BACS B/L Pymnt Page 1955
04/06/2018	BACS B/L Pymnt Page 1925	BACS Pymnt	2,403.17	BACS B/L Pymnt Page 1925
05/06/2018	Painters Supply Ltd	8596	101.00	10699/9228/paint for park benches
05/06/2018	Chris Booth	8597	50.00	030518/9253/sound for easter treat day
08/06/2018	BACS B/L Pymnt Page 1930	BACS Pymnt	8,141.97	BACS B/L Pymnt Page 1930
08/06/2018	Purchase Power	DD	213.00	BF572424/9231/top up franking machine
08/06/2018	Petty cash reimburse	8598	146.31	Petty cash reimburse
11/06/2018	British Telecom	DD	45.47	QO72GG/9230/fax machine
12/06/2018	County Playing Fields Associat	8599	22.00	2018/19A/9284/ annual affiliation fee
12/06/2018	Top Nosh	8600	133.44	16/9282/pre planning mtg refreshments
12/06/2018	T&S Electrical refund	8601	60.00	T&S Electrical refund
12/06/2018	J S Trophies Ltd	8631	424.70	JST170518A/9413/Triathlon medals
15/06/2018	BACS B/L Pymnt Page 1938	BACS Pymnt	5,641.03	BACS B/L Pymnt Page 1938
15/06/2018	RBS Bankline	BLN	63.40	RBS Bankline charges
15/06/2018	Salaries June 18	EBP	75,315.00	Salaries June 18
19/06/2018	The Northenden Pipe Band	8602	400.00	140618/9328/civic parade band
19/06/2018	Congleton Community Trans Part	8603	24.00	57/9299/bus for in bloom
19/06/2018	Congleton Museum	8604	40.00	661/9300/P/ship dementia walks
19/06/2018	EE	8605	50.80	01274808794/9303/S S mobile phones
19/06/2018	Electric Picture House	8606	400.00	080618/9304/flag making w shop
19/06/2018	Legal & General Assurance Soci	8607	665.91	G74154-22/9308/ill health insurance
19/06/2018	Painters Supply Ltd	8608	39.78	257/9312/paint for padd pool
19/06/2018	GeoXphere Ltd	8609	476.40	00EQ043-0001/9313/Parish online mapping
19/06/2018	Prism Business Developments Li	8610	1,977.92	90856/9314/Laptop MH
19/06/2018	TomTom Telematics	DD	117.42	7570888/9327/vehicle tracker
21/06/2018	RBS chgs	CHGS	12.45	RBS bank chgs
22/06/2018	BACS B/L Pymnt Page 1943	BACS Pymnt	9,311.58	BACS B/L Pymnt Page 1943
25/06/2018	EE Ltd	dd	27.28	V01502893062/9302/JM phone
25/06/2018	Prism Bus Developments	DD	941.77	IT support monthly
26/06/2018	The Best Connection Group	8611	684.48	2822507/9329/temporary workers s/scape
26/06/2018	Cavern Protective Clothing	8612	402.00	18294/9333/s/scape PPE
26/06/2018	Cheshire Electrical Supplies L	8613	50.47	596-020524/9334/zip ties stage
26/06/2018	Cheshire East Council	8614	267.72	94503028/9340/Roundabout business rates
26/06/2018	Heads Congleton Limited	8615	168.00	110829/9342/Traders Advert
26/06/2018	Congleton Garden Machinery Ltd	8616	30.00	19740/9343/safety glasses S/S
26/06/2018	Four Oaks Nurseries Ltd	8617	328.74	86010/9344/mixed plants
26/06/2018	North Rode Timber Co. Ltd	8618	25.44	158402/9345/door lock
26/06/2018	MAC Tool & Plant Hire Ltd	8619	123.84	395/9346/repair floor cleaner
26/06/2018	P M E Maintenance Ltd	8620	1,740.00	8783/9348/Install bunting
26/06/2018	Street Level Distribution	8621	60.00	CTC02/9359/events leaflet distributio
26/06/2018	Talke Chemical Company Limited	8622	156.48	65549/9349/Public toilet cleaning materials
26/06/2018	Travis Perkins Trading Company	8623	97.32	3640AEU962/9350/shingle
26/06/2018	Threadfast Engineers 1984 Ltd	8624	9.00	SIN096929/9353/key cut
26/06/2018	C T H Events & Parties	8625	244.44	1574/9360/TC12224
26/06/2018	Barber's shop grant	8626	500.00	Barber's shop- shop front grant
28/06/2018	West Mercia Energy	DD	3,526.60	1487111/9233/T Hall Gas & electric
28/06/2018	Allpay - Plus Dane	DD	36.28	Allotment garage rental
29/06/2018	Suez Recycling and Recovery UK	DD	287.12	31134749/9274/waste
02/07/2018	Prism Business Developments Li	DD	39.47	61294/9347/phone call charges
02/07/2018	Cheshire East BC	DD	2,638.00	Rates Town Hall
02/07/2018	Cheshire East BC	DD	208.00	Mkt st toilets rates
10/07/2018	Painters Supply Ltd	8627	18.00	11337/9381/Paintbrushes
10/07/2018	Plumbing Trade Supplies	8628	28.31	1168AAZ654/9384/Pipework for pump
10/07/2018	Wharf Plumbing & Heating Suppl	8629	6.04	SIN155586/9398/Copper tube
11/07/2018	Grant Ruby's Fund	8630	500.00	Grant Ruby's Fund

11/07/2018	Purchase Power	DD	105.94	BF645282/9401/Franking m/c top up
11/07/2018	Pitney Bowes Finance PLC	DD	190.05	Franking machine rental
13/07/2018	West Mercia Energy	DD	1,972.64	1495243/9324/T Hall Electric & gas
16/07/2018	RBS bankline	DD	57.80	bankline chgs
				Credit card annual fee £32
17/07/2018	The Royal Bank of Scotland	DD	151.99	Software £99
18/07/2018	West Mercia Energy	DD	1,145.77	1499855/9325/T Hall Gas & electric
18/07/2018	Payroll July 2018	BANKLINE	63,693.06	Payroll July 2018
19/07/2018	Cong Build Preserv Trust	8633	100.00	Grant Cong Build Preserv Trust
20/07/2018	TomTom Telematics	DD	117.42	7610090/9468/TomTom Trackers
20/07/2018	EE Ltd	DD	26.29	VJ1514135999/9436/JM phone
20/07/2018	RBS chgs	DD	26.43	RBS chgs
23/07/2018	Dutton Traffic Management Serv	8634	2,376.00	1591/9433/Dutton Rd closure
23/07/2018	Four Oaks Nurseries Ltd	8635	179.58	86150/9435/4Oaks stone plaque
23/07/2018	HS Sports Ltd	8636	141.66	120910/9467/HS SportsTriathlon
23/07/2018	Jewson Limited	8637	21.39	0180043/9438/Jewson doorhook
23/07/2018	Ninehundred Communications Gro	8638	174.00	590952/9446/Ninehundred Commun
23/07/2018	North Rode Timber Co. Ltd	8639	6.64	158678/9447/North Rode Timber
24/07/2018	BACS B/L Pymnt Page 1960	BACS Pymnt	4,856.05	BACS B/L Pymnt Page 1960
25/07/2018	Prism Bus Developments	DD	1,011.44	IT Support monthly
27/07/2018	BACS B/L Pymnt Page 1963	BACS Pymnt	12,764.34	BACS B/L Pymnt Page 1963
30/07/2018	Water Plus Ltd	8640	223.18	03567700/9354/HAAA water
30/07/2018	Electric Picture House	8641	352.22	28/06/18/9476/Painting Bear
30/07/2018	Allpay - Plus Dane	DD	36.28	Garage rental allotment
31/07/2018	Suez Recycling and Recovery UK	DD	287.11	31162791/9466/Waste and Recycling
	Total Payments			
			227,362.12	

Ledger : 1 Month : 3 Linked to Cash Book : 1

Invoice Date	Invoice No	Supplier Name and Invoice Details	Authorized Ref	Amount Due	Discount Taken	Amount Paid	Invoice Balance
	Supplier :	Broadstock Office Furniture Ltd	BROADSTOCK				
22/05/2018	SIN180503384	*SIN180503384/9211/MJW Desk*		117.60	0.00	117.60	0.00
					0.00	117.60	
			Above paid on :	04/06/2018		BACS No	BROADSTOC
	Supplier :	C T H Events & Parties	CTHEVENTS				
21/05/2018	1532	*1532/9215/Mayor making buffet*		1,241.14	0.00	1,241.14	0.00
					0.00	1,241.14	
			Above paid on :	04/06/2018		BACS No	CTHEVENTS
	Supplier :	Glasdon UK Ltd	GLASDON				
30/04/2018	750200	*750200/9214/tespa banding*		100.44	0.00	100.44	0.00
16/05/2018	C31808	*C31808/9213/credit 749928*		-96.76	0.00	-96.76	0.00
					0.00	3.68	
			Above paid on :	04/06/2018		BACS No	GLASDON
	Supplier :	Janet Johnson	JOHNSON				
22/05/2018	0006	*0006/9216/N Plan maps*		168.00	0.00	168.00	0.00
					0.00	168.00	
			Above paid on :	04/06/2018		BACS No	JOHNSON
	Supplier :	K G Loach	KGLOACH				
11/05/2018	35188	*35188/9218/compost etc*		249.95	0.00	249.95	0.00
21/05/2018	35375	*35375/9219/weed killer equip*		140.76	0.00	140.76	0.00
					0.00	390.71	
			Above paid on :	04/06/2018		BACS No	KGLOACH
	Supplier :	Landscape Supply Company	LANDSCAPE				
23/04/2018	75546	*75546/9217/barrow*		120.07	0.00	120.07	0.00
					0.00	120.07	
			Above paid on :	04/06/2018		BACS No	LANDSCAPE
	Supplier :	MAC Tool & Plant Hire Ltd	MAC				
30/04/2018	362	*362/9221/mower repairs*		20.40	0.00	20.40	0.00
30/04/2018	364	*364/9222/sharpen rotivator*		48.00	0.00	48.00	0.00

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Ledger : 1 Month : 3 Linked to Cash Book : 1

Invoice Date	Invoice No	Supplier Name and Invoice Details	Authorized Ref	Amount Due	Discount Taken	Amount Paid	Invoice Balance
25/05/2018	378	*378/9220/mower repairs*		190.50	0.00	190.50	0.00
					0.00	258.90	
			Above paid on :	04/06/2018		BACS No MAC	
	Supplier :	Secur-80 Ltd	SECUR				
16/05/2018	2898	*2898/9224/Alarm activation*		48.00	0.00	48.00	0.00
					0.00	48.00	
			Above paid on :	04/06/2018		BACS No SECUR	
	Supplier :	Threadfast Engineers 1984 Ltd	THREADFAST				
22/05/2018	SIN096587	*SIN096587/9225/screws*		13.20	0.00	13.20	0.00
25/05/2018	SIN096646	*SIN096646/9227/keys P Pool*		27.00	0.00	27.00	0.00
25/05/2018	SIN096647	*SIN096647/9226/screws for shed*		14.87	0.00	14.87	0.00
					0.00	55.07	
			Above paid on :	04/06/2018		BACS No THREADFAS	
			PAYMENT TOTALS		0.00	2,403.17	

Ledger : 1 Month : 3 Linked to Cash Book : 1

Invoice Date	Invoice No	Supplier Name and Invoice Details	Authorized Ref	Amount Due	Discount Taken	Amount Paid	Invoice Balance
	Supplier :	Cavern Protective Clothing	CAVERN				
16/05/2018	18270	*18270/9239/S Scape PPE*		96.00	0.00	96.00	0.00
23/05/2018	18275	*18275/9238/S Scape PPE*		61.80	0.00	61.80	0.00
					0.00	157.80	
			Above paid on :	08/06/2018		BACS No	CAVERN
	Supplier :	Heads Congleton Limited	CHRONICLE				
31/05/2018	110571	*110571/9242/Shop local ad*		72.00	0.00	72.00	0.00
					0.00	72.00	
			Above paid on :	08/06/2018		BACS No	CHRONICLE
	Supplier :	Clowes Developments (Northwest) Ltd	CLOWES				
01/04/2018	2014103	*2014103/9241/water public toil*		1,074.95	0.00	1,074.95	0.00
					0.00	1,074.95	
			Above paid on :	08/06/2018		BACS No	CLOWES
	Supplier :	C T H Events & Parties	CTHEVENTS				
23/05/2018	1534	*1534/9240/Carnival grant*		306.00	0.00	306.00	0.00
					0.00	306.00	
			Above paid on :	08/06/2018		BACS No	CTHEVENTS
	Supplier :	Heatons Office Supplies Ltd	HEATONS				
31/05/2018	SINV10288865	*SINV10288865/9243/stationary*		74.35	0.00	74.35	0.00
					0.00	74.35	
			Above paid on :	08/06/2018		BACS No	HEATONS
	Supplier :	Holdfast Security Systems	HOLDFAST				
30/05/2018	110628	*110628/9244/padlocks*		175.30	0.00	175.30	0.00
					0.00	175.30	
			Above paid on :	08/06/2018		BACS No	HOLDFAST
	Supplier :	JAF Graphics	JAF				
31/05/2018	20476	*20476/9245/CCTV sign*		78.00	0.00	78.00	0.00

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Ledger : 1 Month : 3 Linked to Cash Book : 1

Invoice Date	Invoice No	Supplier Name and Invoice Details	Authorized Ref	Amount Due	Discount Taken	Amount Paid	Invoice Balance
					0.00	78.00	
			Above paid on : 08/06/2018			BACS No JAF	
	Supplier :	Kernock Park Plants Ltd	KERNOCK				
30/05/2018	106407	*106407/9246/In Bloom plaque*		1,614.89	0.00	1,614.89	0.00
					0.00	1,614.89	
			Above paid on : 08/06/2018			BACS No KERNOCK	
	Supplier :	National Polytunnels Ltd	NATPOL				
31/05/2018	200435	*200435/9247/Polytunnel repairs*		2,277.00	0.00	2,277.00	0.00
					0.00	2,277.00	
			Above paid on : 08/06/2018			BACS No NATPOL	
	Supplier :	P D Ritherdon	RITHERDON				
31/05/2018	310518	*310518/9248/Partnership*		150.00	0.00	150.00	0.00
					0.00	150.00	
			Above paid on : 08/06/2018			BACS No RITHERDON	
	Supplier :	Talke Chemical Company Limited	TALKECHEM				
23/05/2018	65511	*65511/9249/pool chemicals*		546.96	0.00	546.96	0.00
					0.00	546.96	
			Above paid on : 08/06/2018			BACS No TALKECHEM	
	Supplier :	Thomson Planning Partnership Ltd	THOMSON				
31/05/2018	37/012/AT/016	*37/012/AT/016/9250/N Plan*		1,531.92	0.00	1,531.92	0.00
					0.00	1,531.92	
			Above paid on : 08/06/2018			BACS No THOMSON	
	Supplier :	Vibrant Graphics Ltd	VIBRANT				
31/05/2018	028840	*028840/9251/letterhead paper*		82.80	0.00	82.80	0.00
					0.00	82.80	
			Above paid on : 08/06/2018			BACS No VIBRANT	
			PAYMENT TOTALS		0.00	8,141.97	

Ledger : 1 Month : 3 Linked to Cash Book : 1

Invoice Date	Invoice No	Supplier Name and Invoice Details	Authorized Ref	Amount Due	Discount Taken	Amount Paid	Invoice Balance
	Supplier :	Angel Springs Ltd	ANGEL				
31/05/2018	4341212	*4341212/9254/bottle water TH*		152.40	0.00	152.40	0.00
					0.00	152.40	
			Above paid on :	15/06/2018		BACS No ANGEL	
	Supplier :	C T H Events & Parties	CTHEVENTS				
01/05/2018	1535	*1535/9269/Youth Comm meeting*		159.30	0.00	159.30	0.00
03/05/2018	1536	*1536/9256/TC12229*		148.56	0.00	148.56	0.00
08/05/2018	1537	*1537/9257/TC12202*		13.92	0.00	13.92	0.00
08/05/2018	1538	*1538/9258/TC12203*		72.50	0.00	72.50	0.00
10/05/2018	1539	*1539/9259/TC12204*		62.64	0.00	62.64	0.00
15/05/2018	1541	*1541/9260/P Ship*		10.44	0.00	10.44	0.00
15/05/2018	1542	*1542/9261/P Ship dementia Grou*		24.36	0.00	24.36	0.00
16/05/2018	1543	*1543/9262/ASB meeting*		17.40	0.00	17.40	0.00
16/05/2018	1544	*1544/9263/TC12208*		229.32	0.00	229.32	0.00
16/05/2018	1545	*1545/9264/TC12209*		129.60	0.00	129.60	0.00
16/05/2018	1550	*1550/9268/TC12207*		75.36	0.00	75.36	0.00
21/05/2018	1546	*1546/9265/TC12221*		62.64	0.00	62.64	0.00
22/05/2018	1547	*1547/9266/TC12222*		196.56	0.00	196.56	0.00
29/05/2018	1549	*1549/9267/P Ship P & F meeting*		17.40	0.00	17.40	0.00
					0.00	1,220.00	
			Above paid on :	15/06/2018		BACS No CTHEVENTS	
	Supplier :	Hampshire Flag Company	HAMPSHIRE				
31/05/2018	0000134300	*0000134300/9270/Bunting*		723.59	0.00	723.59	0.00
					0.00	723.59	
			Above paid on :	15/06/2018		BACS No HAMPSHIRE	
	Supplier :	MAC Tool & Plant Hire Ltd	MAC				
25/05/2018	379	*379/9272/blade for mower*		116.78	0.00	116.78	0.00
31/05/2018	393	*393/9271/new cycinder mower*		936.00	0.00	936.00	0.00
					0.00	1,052.78	
			Above paid on :	15/06/2018		BACS No MAC	
	Supplier :	Porters Service Station Ltd	PORTERS				
31/05/2018	310518	*310518/9273/fuel*		1,521.42	0.00	1,521.42	0.00

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List of Purchase Ledger BACS Payments

Ledger : 1 Month : 3 Linked to Cash Book : 1

Invoice Date	Invoice No	Supplier Name and Invoice Details	Authorized Ref	Amount Due	Discount Taken	Amount Paid	Invoice Balance
					0.00	1,521.42	
			Above paid on :	15/06/2018		BACS No PORTERS	
	Supplier :	Talke Chemical Company Limited	TALKECHEM				
30/05/2018	65513	*65513/9279/pine gel*		94.44	0.00	94.44	0.00
30/05/2018	65514	*65514/9275/T H cleaning stock*		52.15	0.00	52.15	0.00
30/05/2018	65515	*65515/9278/paper towels,gloves*		200.30	0.00	200.30	0.00
30/05/2018	65520	*65520/9277/disposable gloves*		33.56	0.00	33.56	0.00
30/05/2018	65521	*65521/9276/bucket & paint brus*		132.61	0.00	132.61	0.00
					0.00	513.06	
			Above paid on :	15/06/2018		BACS No TALKECHEM	
	Supplier :	T & S Electrical Limited	TSELECT				
01/04/2018	1265	*1265/9280/balcony lights*		48.28	0.00	48.28	0.00
					0.00	48.28	
			Above paid on :	15/06/2018		BACS No TSELECT	
	Supplier :	United Reformed Church	URC				
31/05/2018	310518	*310518/9281/May lunches*		409.50	0.00	409.50	0.00
					0.00	409.50	
			Above paid on :	15/06/2018		BACS No URC	
			PAYMENT TOTALS		0.00	5,641.03	

Ledger : 1 | Month : 3 | Linked to Cash Book : 1

Invoice Date	Invoice No	Supplier Name and Invoice Details	Authorized Ref	Amount Due	Discount Taken	Amount Paid	Invoice Balance
	Supplier :	Archant Community Media Ltd	ARCHANT				
06/06/2018	56280748	*56280748/9285/Cheshire life ad*		238.80	0.00	238.80	0.00
					0.00	238.80	
			Above paid on :	22/06/2018		BACS No ARCHANT	
	Supplier :	Auditing Solutions Ltd	AUDITING				
06/06/2018	A5551	*A5551/9286/internal audit*		504.00	0.00	504.00	0.00
					0.00	504.00	
			Above paid on :	22/06/2018		BACS No AUDITING	
	Supplier :	Brereton C of E Primary School	BRERETON				
18/05/2018	180518	*180518/9287/childcare voucher*		80.00	0.00	80.00	0.00
					0.00	80.00	
			Above paid on :	22/06/2018		BACS No BRERETON	
	Supplier :	British Youth Council	BYC				
01/04/2018	M1819032	*M1819032/9288/membership fee*		57.00	0.00	57.00	0.00
					0.00	57.00	
			Above paid on :	22/06/2018		BACS No BYC	
	Supplier :	Canda Copying Ltd	CANDA				
01/06/2018	387567	*387567/9290/photocopying*		263.34	0.00	263.34	0.00
01/06/2018	387568	*387568/9289/Photocopying*		602.30	0.00	602.30	0.00
					0.00	865.64	
			Above paid on :	22/06/2018		BACS No CANDA	
	Supplier :	Cavern Protective Clothing	CAVERN				
06/06/2018	18282	*18282/9293/streetscape PPE*		157.80	0.00	157.80	0.00
06/06/2018	18283	*18283/9292/Safety Boots - T H*		50.40	0.00	50.40	0.00
07/06/2018	18284	*18284/9291/streetscape PPE*		63.60	0.00	63.60	0.00
14/06/2018	18291	*18291/9294/streetscape PPE*		45.00	0.00	45.00	0.00
					0.00	316.80	
			Above paid on :	22/06/2018		BACS No CAVERN	
	Supplier :	Heads Congleton Limited	CHRONICLE				

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Ledger : 1 Month : 3 Linked to Cash Book : 1

Invoice Date	Invoice No	Supplier Name and Invoice Details	Authorized Ref	Amount Due	Discount Taken	Amount Paid	Invoice Balance
14/06/2018	110736	*110736/9295/brass on grass ad*		144.00	0.00	144.00	0.00
					0.00	144.00	
			Above paid on : 22/06/2018			BACS No CHRONICLE	
	Supplier :	Congleton Garden Machinery Ltd	CONGGARDEN				
18/06/2018	20862	*20862/9297/vacuum blower*		199.00	0.00	199.00	0.00
18/06/2018	20863	*20863/9298/Blower*		194.24	0.00	194.24	0.00
18/06/2018	20864	*20864/9296/Blower*		194.24	0.00	194.24	0.00
					0.00	587.48	
			Above paid on : 22/06/2018			BACS No CONGGARDE	
	Supplier :	C T H Events & Parties	CTHEVENTS				
14/05/2018	1540	*1540/9301/Junior council*		22.44	0.00	22.44	0.00
					0.00	22.44	
			Above paid on : 22/06/2018			BACS No CTHEVENTS	
	Supplier :	K G Loach	KGLOACH				
12/06/2018	35753	*35753/9309/feed & fertilizer*		140.98	0.00	140.98	0.00
12/06/2018	35754	*35754/9310/compost*		125.64	0.00	125.64	0.00
					0.00	266.62	
			Above paid on : 22/06/2018			BACS No KGLOACH	
	Supplier :	Landscape Supply Company	LANDSCAPE				
07/06/2018	76563	*76563/9306/Telescopic lance*		118.50	0.00	118.50	0.00
08/06/2018	76568	*76568/9305/drill set T Hall*		262.38	0.00	262.38	0.00
08/06/2018	76569	*76569/9307/Gloves*		32.10	0.00	32.10	0.00
					0.00	412.98	
			Above paid on : 22/06/2018			BACS No LANDSCAPE	
	Supplier :	Mercia Tree Care	MERCIA				
13/06/2018	1579	*1579/9311/riverbank tree works*		312.00	0.00	312.00	0.00
					0.00	312.00	
			Above paid on : 22/06/2018			BACS No MERCIA	
	Supplier :	Secur-80 Ltd	SECUR				
08/06/2018	2983	*2983/9315/alarm activation*		48.00	0.00	48.00	0.00

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Ledger : 1 Month : 3 Linked to Cash Book : 1

Invoice Date	Invoice No	Supplier Name and Invoice Details	Authorized Ref	Amount Due	Discount Taken	Amount Paid	Invoice Balance
					0.00	48.00	
			Above paid on : 22/06/2018			BACS No SECUR	
	Supplier :	St John's Community Centre	ST				
04/06/2018	201805	*201805/9316/Luncheon club*		241.50	0.00	241.50	0.00
					0.00	241.50	
			Above paid on : 22/06/2018			BACS No ST	
	Supplier :	Talke Chemical Company Limited	TALKECHEM				
12/06/2018	65530	*65530/9318/T Hall cleaning sto*		173.93	0.00	173.93	0.00
12/06/2018	65536	*65536/9319/green bin bags*		384.00	0.00	384.00	0.00
13/06/2018	65541	*65541/9317/Pool chemicals*		213.54	0.00	213.54	0.00
					0.00	771.47	
			Above paid on : 22/06/2018			BACS No TALKECHEM	
	Supplier :	Vibrant Graphics Ltd	VIBRANT				
14/06/2018	028859	*028859/9321/carnival brochure*		805.00	0.00	805.00	0.00
					0.00	805.00	
			Above paid on : 22/06/2018			BACS No VIBRANT	
	Supplier :	West Wallasey Contract Hire	WESTWALLAS				
'06/2018	WAL231777	*WAL231777/9323/lease vans*		3,427.85	0.00	3,427.85	0.00
06/06/2018	WALM180082	*WALM180082/9322/contaminated f*		210.00	0.00	210.00	0.00
					0.00	3,637.85	
			Above paid on : 22/06/2018			BACS No WESTWALL	
			PAYMENT TOTALS		0.00	9,311.58	

Linked to Cashbook 1 Entered Month 3

Supplier and Invoice Details	Invoice Date	Invoice No	Ledger	Amount Due	Discount	Amount Paid	Balance
ANGEL Angel Springs Ltd							
4395315/9364/Angel Sp water	30/06/2018	4395315	1	81.60	0.00	81.60	0.00
					0.00	81.60	
Above paid on 01/06/2018 by Online Payment Ref ANGEL							
ANSA Ansa Environmental Services							
531014446/9362/HR Support Qtrl	28/06/2018	531014446 > Ok	1	850.99	0.00	850.99	0.00
531014447/9363/Ansa HR & HS	28/06/2018	531014447	1	1,014.00	0.00	1,014.00	0.00
					0.00	1,864.99	
Above paid on 01/06/2018 by Online Payment Ref ANSA							
BESTCONNEC The Best Connection Group							
2826536/9365/Best Conn agency	29/06/2018	2826536	1	974.64	0.00	974.64	0.00
Streetscape. Temps.					0.00	974.64	
Above paid on 01/06/2018 by Online Payment Ref BESTCONNEC							
BRERETON Brereton C of E Primary School							
MCGIFFORD/9366/Brereton C of E	29/06/2018	MCGIFFORD	1	70.00	0.00	70.00	0.00
Childcare Vouchers.					0.00	70.00	
Above paid on 01/06/2018 by Online Payment Ref BRERETON							
CAVERN Cavern Protective Clothing							
18305/9367/Cavern Protective C	27/06/2018	18305	1	95.40	0.00	95.40	0.00
StreetScape clothing					0.00	95.40	
Above paid on 01/06/2018 by Online Payment Ref CAVERN							
CHRONICLE Heads Congleton Limited							
Chron Ad - Carnival grant	28/06/2018	110970	1	84.00	0.00	84.00	0.00
					0.00	84.00	
Above paid on 01/06/2018 by Online Payment Ref CHRONICLE							
CHUBB Chubb Fire & Security Ltd							
7011023/9368/Chubb Fire Exting	15/06/2018	7011023	1	1,038.96	0.00	1,038.96	0.00
Yearly Exting. Service					0.00	1,038.96	
Above paid on 01/06/2018 by Online Payment Ref CHUBB							

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Linked to Cashbook 1 Entered Month 3

Supplier and Invoice Details	Invoice Date	Invoice No	Ledger	Amount Due	Discount	Amount Paid	Balance
FATTORINI Thomas Fattorini Ltd							
I230742/9370/Fattorini mayor b Past Mayors' Badges.	25/06/2018	I230742	1	1,696.54	0.00	1,696.54	0.00
					0.00	1,696.54	
Above paid on 01/06/2018 by Online Payment Ref FATTORINI							
INTERACT Interact Entertainments Ltd							
3980/9371/Interact Entertainme Carnival Grant.	21/06/2018	3980	1	1,680.00	0.00	1,680.00	0.00
					0.00	1,680.00	
Above paid on 01/06/2018 by Online Payment Ref INTERACT							
KGLOACH K G Loach							
35853/9376/Loach in bloom	18/06/2018	35853	1	216.48	0.00	216.48	0.00
35912/9375/K G Loachweedkiller	22/06/2018	35912	1	154.51	0.00	154.51	0.00
35919/9374/garden supplies	22/06/2018	35919	1	44.89	0.00	44.89	0.00
35921/9373/Loach compost	22/06/2018	35921	1	251.28	0.00	251.28	0.00
					0.00	667.16	
Above paid on 01/06/2018 by Online Payment Ref KGLOACH							
LANDSCAPE Landscape Supply Company							
77114/9372/Landscape PPE Street scape Protection	29/06/2018	77114	1	120.65	0.00	120.65	0.00
					0.00	120.65	
Above paid on 01/06/2018 by Online Payment Ref LANDSCAPE							
LEAFLET The Leaflet Team							
TKD0624/9379/The Leaflet Team Bear Necessities Dely.	05/06/2018	TKD0624	1	391.00	0.00	391.00	0.00
					0.00	391.00	
Above paid on 01/06/2018 by Online Payment Ref LEAFLET							
MAC MAC Tool & Plant Hire Ltd							
388/9378/MAC Tool & Plant Hire	08/06/2018	388 Repairs Mower	1	73.20	0.00	73.20	0.00
404/9377/MAC repairs to stripp	30/06/2018	404	1	143.76	0.00	143.76	0.00
					0.00	216.96	
Above paid on 01/06/2018 by Online Payment Ref MAC							

Continued over page

Linked to Cashbook 1 Entered Month 3

Supplier and Invoice Details	Invoice Date	Invoice No	Ledger	Amount Due	Discount	Amount Paid	Balance
MITTEN **Mitten Clarke**							
18635/9380/Mitten Clarke	30/06/2018	18635	1	505.80	0.00	505.80	0.00
Qtr Payroll Charges.							
					0.00	505.80	
Above paid on 01/06/2018 by Online Payment Ref MITTEN							
PHS **PHS Group**							
65871505/9383/PHS Group	02/06/2018	65871505	1	107.32	0.00	107.32	0.00
65871506/9382/PHS Group	02/06/2018	65871506	1	107.32	0.00	107.32	0.00
Sanitary Services - Toilets							
					0.00	214.64	
Above paid on 01/06/2018 by Online Payment Ref PHS							
SPIRAL **Spiral Colour**							
30330/9387/Spiral Colour	30/06/2018	30330	1	66.00	0.00	66.00	0.00
30351/9385/Spiral Carnival	30/06/2018	30351	1	103.20	0.00	103.20	0.00
30354/9386/Spiral Colour	30/06/2018	30354	1	226.80	0.00	226.80	0.00
In Bloom Expenses.							
					0.00	396.00	
Above paid on 01/06/2018 by Online Payment Ref SPIRAL							
ST **St John's Community Centre**							
201806/9388/St John's Communit	30/06/2018	201806	1	324.00	0.00	324.00	0.00
Lunches							
					0.00	324.00	
Above paid on 01/06/2018 by Online Payment Ref ST							
TALKECHEM **Talke Chemical Company Limited**							
65552/9389/TChem brochurestand	25/06/2018	65552	1	39.24	0.00	39.24	0.00
65554/9390/TChem Pool chemical	26/06/2018	65554	1	356.27	0.00	356.27	0.00
65555/9391/Tchem floorpolish	26/06/2018	65555	1	89.16	0.00	89.16	0.00
65558/9392/TChem toilet rolls	27/06/2018	65558	1	451.68	0.00	451.68	0.00
					0.00	936.35	
Above paid on 01/06/2018 by Online Payment Ref TALKECHEM							
TMC **TMC Creative Ltd** Neighbourhood Plan I.T Costs							
5401/9394/TMC Creative Ltd	01/04/2018	5401	1	358.58	0.00	358.58	0.00
5402/9393/TMC Website hosting	01/04/2018	5402	1	339.00	0.00	339.00	0.00
CTC Website hosting							
					0.00	697.58	
Above paid on 01/06/2018 by Online Payment Ref TMC							

Continued over page

Linked to Cashbook 1 Entered Month 3

Supplier and Invoice Details	Invoice Date	Invoice No	Ledger	Amount Due	Discount	Amount Paid	Balance
TRAVIS Travis Perkins Trading Company Ltd							
3640AEV772/9395/TP gravel	26/06/2018	3640AEV772	1	48.66	0.00	48.66	0.00
					0.00	48.66	
				Above paid on 01/06/2018 by Online Payment Ref TRAVIS			
TSELECT T & S Electrical Limited							
1454/9396/T & S door repair	30/06/2018	1454	1	42.67	0.00	42.67	0.00
					0.00	42.67	
				Above paid on 01/06/2018 by Online Payment Ref TSELECT			
VIBRANT Vibrant Graphics Ltd							
028882/9397/Vibrant Graphics L	27/06/2018	028882	1	1,021.00	0.00	1,021.00	0.00
Bear/W Printing					0.00	1,021.00	
				Above paid on 01/06/2018 by Online Payment Ref VIBRANT			
WESTWALLAS West Wallasey Contract Hire							
WAL230959/9399/West Wallasey C	10/04/2018	WAL230959	1	3,561.53	0.00	3,561.53	0.00
20180/9400/West Wallasey Contr	18/04/2018	CN20180	1	-1,691.42	0.00	-1,691.42	0.00
Vehicles Rentals					0.00	1,870.11	
				Above paid on 01/06/2018 by Online Payment Ref WESTWALLAS			
				Total Purchase Ledger Payments	0.00	15,038.71	

Ledger : 1 Month : 3 Linked to Cash Book : 1

Invoice Date	Invoice No	Supplier Name and Invoice Details	Authorized Ref	Amount Due	Discount Taken	Amount Paid	Invoice Balance
	Supplier :	C T H Events & Parties	CTHEVENTS				
23/05/2018	1548	*1548/9423/C T H TC12271*		1,899.00	0.00	1,899.00	0.00
04/06/2018	1579	*1579/9402/C T H Events TC12247*		17.40	0.00	17.40	0.00
04/06/2018	1580	*1580/9403/C T H events TC12248*		26.10	0.00	26.10	0.00
04/06/2018	1581	*1581/9404/C T H 584/1718*		41.76	0.00	41.76	0.00
08/06/2018	1582	*1582/9405/C T H TC12249*		34.80	0.00	34.80	0.00
11/06/2018	1583	*1583/9406/C T H 579/1718*		52.20	0.00	52.20	0.00
12/06/2018	1584	*1584/9407/C T H 166/1819*		20.88	0.00	20.88	0.00
13/06/2018	1585	*1585/9408/C T H TC12255*		346.50	0.00	346.50	0.00
[illegible]/2018	1586	*1586/9409/C T H TC12256*		87.00	0.00	87.00	0.00
21/06/2018	1587	*1587/9410/C T H CEC 70/1819*		750.00	0.00	750.00	0.00
22/06/2018	1588	*1588/9424/C T H TC12273*		360.00	0.00	360.00	0.00
25/06/2018	1589	*1589/9411/C T H Youth Committe*		30.90	0.00	30.90	0.00
27/06/2018	1593	*1593/9412/C T H ASB group*		17.40	0.00	17.40	0.00
					0.00	3,683.94	
			Above paid on : 24/07/2018			BACS No CTHEVENTS	
	Supplier :	G-Force Communications Ltd	G-FORCE				
12/06/2018	8220	*/9414/G-Force Trackers*		100.44	0.00	100.44	0.00
					0.00	100.44	
			Above paid on : 24/07/2018			BACS No G-FORCE	
	Supplier :	Hipswing Entertainments Ltd	HIPSWING				
14/06/2018	6982	*6982/9415/Hipswing PA carnival*		180.00	0.00	180.00	0.00
					0.00	180.00	
			Above paid on : 24/07/2018			BACS No HIPSWING	
	Supplier :	JAF Graphics	JAF				
29/06/2018	10509	*10509/9416/Signs in Bloom JAF*		90.00	0.00	90.00	0.00
					0.00	90.00	
			Above paid on : 24/07/2018			BACS No JAF	
	Supplier :	Landscape Supply Company	LANDSCAPE				
17/05/2018	76125	*9417/backpack sprayer Landscap*		86.40	0.00	86.40	0.00
					0.00	86.40	
			Above paid on : 24/07/2018			BACS No LANDSCAPE	

Continued on Page No : 1960

Ledger : 1 Month : 3 Linked to Cash Book : 1

Invoice Date	Invoice No	Supplier Name and Invoice Details	Authorized Ref	Amount Due	Discount Taken	Amount Paid	Invoice Balance
	Supplier :	MAC Tool & Plant Hire Ltd	MAC				
30/06/2018	418	*418/9421/MAC mower repairs*		35.40	0.00	35.40	0.00
30/06/2018	419	*419/9422/MAC repairs Stihl*		118.27	0.00	118.27	0.00
					0.00	153.67	
			Above paid on :	24/07/2018		BACS No MAC	
	Supplier :	Spiral Colour	SPIRAL				
30/06/2018	30350	*30350/9418/Spiral banner*		171.60	0.00	171.60	0.00
					0.00	171.60	
			Above paid on :	24/07/2018		BACS No SPIRAL	
	Supplier :	United Reformed Church	URC				
30/06/2018	30/06/18	*30/06/18/9419/United Reformed*		390.00	0.00	390.00	0.00
					0.00	390.00	
			Above paid on :	24/07/2018		BACS No URC	
			PAYMENT TOTALS		0.00	4,856.05	

Ledger : 1 Month : 4 Linked to Cash Book : 1

Invoice Date	Invoice No	Supplier Name and Invoice Details	Authorized Ref	Amount Due	Discount Taken	Amount Paid	Invoice Balance
	Supplier :	The Best Connection Group	BESTCONNEC				
06/07/2018	2830551	2830551/9426/Best Conn 01/0718	Temp Staff	1,026.72	0.00	1,026.72	0.00
13/07/2018	2834615	2834615/9425/Best Connect 0207		513.36	0.00	513.36	0.00
					0.00	1,540.08	
			Above paid on :	27/07/2018		BACS No	BESTCONNE
	Supplier :	Bomford Office Products Ltd	BOMFORD				
28/06/2018	78000	78000/9463/Bomford envelopes		30.89	0.00	30.89	0.00
					0.00	30.89	
			Above paid on :	27/07/2018		BACS No	BOMFORD
	Supplier :	Cannon Hygiene Ltd	CANNON				
01/07/2018	CN19734305	CN19734305/9428/Cannon Hygiene	Sanitary Disposal	73.94	0.00	73.94	0.00
01/07/2018	CN19734306	CN19734306/9427/Cannon Hygiene		34.96	0.00	34.96	0.00
					0.00	108.90	
			Above paid on :	27/07/2018		BACS No	CANNON
	Supplier :	Cavern Protective Clothing	CAVERN				
05/07/2018	18311	18311/9431/Cavern PPE	Protective Clothing	105.00	0.00	105.00	0.00
					0.00	105.00	
			Above paid on :	27/07/2018		BACS No	CAVERN
	Supplier :	Heads Congleton Limited	CHRONICLE				
05/07/2018	111052	111052/9429/Chron traders ad		72.00	0.00	72.00	0.00
19/07/2018	111237	111237/9430/Chron inbloom ad		120.00	0.00	120.00	0.00
					0.00	192.00	
			Above paid on :	27/07/2018		BACS No	CHRONICLE
	Supplier :	D P Sportswear Ltd	DPSPORTS				
17/07/2018	INV-5269	INV-5269/9432/D P In bloom top		48.42	0.00	48.42	0.00
					0.00	48.42	
			Above paid on :	27/07/2018		BACS No	DPSPORTS
	Supplier :	Low Cost Maintenance	LOWCOST				
02/07/2018	001	001/9439/CJ June Pool mainten		500.00	0.00	500.00	0.00

Continued on Page No ; 1962

Ledger : 1 Month : 4 Linked to Cash Book : 1

Invoice Date	Invoice No	Supplier Name and Invoice Details	Authorized Ref	Amount Due	Discount Taken	Amount Paid	Invoice Balance
02/07/2018	002	*002/9440/CJ powerwash toilets*		125.00	0.00	125.00	0.00
02/07/2018	003	*003/9441/CJ powerwash toilets*		250.00	0.00	250.00	0.00
02/07/2018	004	*004/9442/CJ unblock pool toile*		99.00	0.00	99.00	0.00
02/07/2018	005	*005/9443/CJ Commgarden paths*		225.00	0.00	225.00	0.00
02/07/2018	006	*006/9444/CJ towncentre clean*		275.00	0.00	275.00	0.00
					0.00	1,474.00	

Above paid on : 27/07/2018 BACS No LOWCOST

Supplier : Mediskills Training Ltd MEDISKILLS

Invoice Date	Invoice No	Supplier Name and Invoice Details	Authorized Ref	Amount Due	Discount Taken	Amount Paid	Invoice Balance
31/05/2018	100597	1st Aid – *100597/9445/Mediskills Trialhl*		240.00	0.00	240.00	0.00
					0.00	240.00	

Above paid on : 27/07/2018 BACS No MEDISKILLS

Supplier : Otis Ltd OTIS

Invoice Date	Invoice No	Supplier Name and Invoice Details	Authorized Ref	Amount Due	Discount Taken	Amount Paid	Invoice Balance
01/07/2018	01316856	*01316856/9448/Otis Ltd* – Lift Maintenance		522.90	0.00	522.90	0.00
					0.00	522.90	

Above paid on : 27/07/2018 BACS No OTIS

Supplier : PPL PRS Limited PPLPRS

Invoice Date	Invoice No	Supplier Name and Invoice Details	Authorized Ref	Amount Due	Discount Taken	Amount Paid	Invoice Balance
02/07/2018	SIN718651	*SIN718651/9449/PPL PRS Limited* Music licence		1,187.87	0.00	1,187.87	0.00
03/07/2018	SIN71948	*SIN71948/9450/PPL PRS Limited* – do –		214.73	0.00	214.73	0.00
					0.00	1,402.60	

Above paid on : 27/07/2018 BACS No PPLPRS

Supplier : RBS Rialtas Business Solutions RBSSOFTWAR

Invoice Date	Invoice No	Supplier Name and Invoice Details	Authorized Ref	Amount Due	Discount Taken	Amount Paid	Invoice Balance
01/07/2018	SM19141	*SM19141/9452/RBS Rialtas Busin* IT Support		777.60	0.00	777.60	0.00
					0.00	777.60	

Above paid on : 27/07/2018 BACS No RBSSOFTWA

Supplier : Stu's Porta Loos STU

Invoice Date	Invoice No	Supplier Name and Invoice Details	Authorized Ref	Amount Due	Discount Taken	Amount Paid	Invoice Balance
02/07/2018	000100	*000100/9451/Stu's Porta Loos*		756.00	0.00	756.00	0.00
					0.00	756.00	

Above paid on : 27/07/2018 BACS No STU

Supplier : Talke Chemical Company Limited TALKECHEM

Invoice Date	Invoice No	Supplier Name and Invoice Details	Authorized Ref	Amount Due	Discount Taken	Amount Paid	Invoice Balance
02/07/2018	65563	*65563/9461/Talke Chemical Comp* Pool.		136.74	0.00	136.74	0.00

Continued on Page No ; 1963

Ledger : 1 Month : 4 Linked to Cash Book : 1

Invoice Date	Invoice No	Supplier Name and Invoice Details	Authorized Ref	Amount Due	Discount Taken	Amount Paid	Invoice Balance
03/07/2018	65566	*65566/9453/Talke Chemical Comp* Pool C.		213.54	0.00	213.54	0.00
04/07/2018	65567	*65567/9460/~~Talke~~ cleaning* Materials		210.17	0.00	210.17	0.00
04/07/2018	65568	*65568/9459/Talke fence pins/ta*pe		347.04	0.00	347.04	0.00
04/07/2018	65569	*65569/9457/Toilet rolls*		72.24	0.00	72.24	0.00
04/07/2018	65570	*65570/9458/Talke bin bags*		354.00	0.00	354.00	0.00
09/07/2018	65582	*65582/9454/Talke Chemical Comp* Pool Clean.		213.54	0.00	213.54	0.00
10/07/2018	65574	*65574//Talke dogpoo bags*		177.90	0.00	177.90	0.00
16/07/2018	65589	*65589/9455/Talke Chemical Comp* Pool Chemicals		246.13	0.00	246.13	0.00
					0.00	1,971.30	
			Above paid on :	27/07/2018		BACS No	TALKECHEM
	Supplier :	Threadfast Engineers 1984 Ltd	THREADFAST				
03/07/2018	SIN097158	*97158/9462/Threadfast lock toi* Lock		166.80	0.00	166.80	0.00
					0.00	166.80	
			Above paid on :	27/07/2018		BACS No	THREADFAS
	Supplier :	West Wallasey Contract Hire	WESTWALLAS				
06/07/2018	WAL232183	Van Leasing *WAL232183/9464/West Wallasey C*		3,427.85	0.00	3,427.85	0.00
					0.00	3,427.85	
			Above paid on :	27/07/2018		BACS No	WESTWALL
			PAYMENT TOTALS		0.00	12,764.34	

Rotary

The Rotary Club of Congleton
President: Ian Robinson

28 August 2018

The Town Council
The Town Hall
Congleton
Cheshire

Dear Sirs,

Once again the Rotary Club of Congleton is holding the 'Bonfire in the Park' and this year it takes place on 3 November 2018.

This event gives pleasure to the people of Congleton and surrounding districts and raises monies which will be used to assist local charities, organisations and other deserving causes.

We respectfully request that the Town Council underwrite this event for the amount of £5,000.

Yours faithfully,

Maggi Walker
Honorary Secretary
Rotary - Congleton