

## CONGLETON TOWN COUNCIL

### MINUTES OF THE MEETING OF THE TOWN HALL COMMITTEE HELD ON THURSDAY 12<sup>th</sup> April 2018

In attendance

Committee members

Mrs S A Smith (Deputy Town Mayor)  
Mrs A L Armitt  
L D Barker  
P Broom  
D T Brown  
G P Hayes - Chairman  
Mrs A Morrison – Vice Chairman  
M A Walker  
Mrs E Wardlaw

Non Committee members

G R Edwards  
G S Williams

### Minutes

1. **Apologies for absence.**

Apologies for absence (Members are respectfully reminded of the necessity to submit any apology for absence in advance and to give a reason for non-attendance).

Apologies were received from Committee member Councillor H Richards and Non-Committee members Mrs. D S Allen and Mrs. A M Martin.

2. **Minutes**

To confirm the minutes of the Meeting held on 8<sup>th</sup> February 2018 as a correct record.

**TH/21/1718 resolved** to approve the minutes of the meeting held on 8<sup>th</sup> February 2018.

3. **Declarations of Interest**

Members are requested to declare both “pecuniary” and “non-pecuniary” interests as early in the meeting as they become known.

There were no declarations of interest.

4. **Outstanding Actions**

There were no outstanding actions.

5. **Town Hall Trading Account**

To accept the Town Hall Trading account to 28<sup>th</sup> February 2018 and to note the content of the summary report.

**TH/22/1718 resolved** to accept the Town Hall Trading account to 28<sup>th</sup> February 2018 and the summary report.

6. **Additional clauses to the Town Hall Booking Forms**

To note two new clauses being added to the Town Hall booking forms addressing CCTV and use of Personal Data.

**TH/23/1718 resolved** to note the clauses added to the Town Hall booking forms.

7. **Town Hall and Assets Work Plan 2017 – 19**

To receive an update from the Town Hall Supervisor and Chief Officers on the Town Hall work plan and to discuss priorities for the coming year.

**TH/24/1718 resolved** to receive the updated work plan for the Town Hall and assets.

**Cllr G P Hayes  
Chairman**