



Congleton Town Council

Historic market town

Chief Officer: David McGifford

6th July 2018

Dear Councillor,

Town Council Meeting – Thursday 12th July 2018

You are summoned to attend a meeting of the Council, to be held in the Town Hall, Congleton on **Thursday 12th July 2018** commencing at **7.00pm**

The Public and Press are welcome to attend the meeting. There may be confidential items towards the end of the meeting which the law requires the Council to make a resolution to exclude the public and press.

Yours sincerely,

D McGifford
Chief Officer

AGENDA

1. **Apologies** for absence. (Members are respectfully reminded of the necessity to submit any apologies for absence in advance and to give a reason for non attendance).

2. **Minutes** (enclosed)

To approve the Minutes of the meeting on 14th June 2018.

3. **Declarations of Disclosable Pecuniary Interest**

Members are requested to declare both "non pecuniary" and "pecuniary" interests as early in the meeting as they become aware of it.

4. **Outstanding Actions**

None

Congleton
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where friends are made

Congleton Town Council, Town Hall, High Street, Congleton, Cheshire CW12 1BN

Tel: 01260 270350 Fax: 01260 280357

Email: info@congletontowncouncil.co.uk www.congleton-tc.gov.uk

5. **Questions from Members of the Public**

To receive any questions from Members of the Public including those received in writing 7 days prior to the meeting.

6. **Mayor's Announcements** (enclosed)

To receive any announcements by the Town Mayor and to receive a list of the Mayor's Engagements.

7. **Finance & Policy Committee** (enclosed)

To receive the minutes of the meeting held on 7th June 2018.

8. **Planning Committee** (enclosed)

To receive the minutes of the meeting held on 24th May 2018.

9. **Community Environment and Services** (enclosed)

To receive the minutes of the meeting held on 15th March 2018.

10. **PCSO Budget approval** (enclosed)

To approve the proposal to utilise £33,000 of the PCSO Budget allocation for a single PCSO.

11. **Urgent Items**

Members may raise urgent items but no discussion or decisions may be taken at the meeting.

12. **Cheshire East Councillors' Reports**

To suspend Standing Orders to allow Councillors from the principal authority to report on relevant issues and to receive questions from members.

13. **Youth Committee** (enclosed)

- a) To receive the minutes of the Youth Committee meeting held on 25th June 2018.
- b) To deal with Questions from Members of the Youth Committee present at the meeting.

To: All Members of the Town Council,

CC: Press 2, Burgesses (5), Mayor's Chaplain,
Members of the Youth Committee
MP, Cheshire East Councillors (1), Library, Congleton Tourist Information Centre.

Congleton Town Council

Minutes of the Meeting of the Council held on Thursday 14th June 2018 Town Hall Congleton

PRESENT: Councillors

Mrs S A Smith (Town Mayor)
Mrs A L Armitt
L D Barker
P Bates
R Boston
P Broom
G R Edwards
G P Hayes
Mrs S A Holland (Deputy Town Mayor)
Mrs A M Martin
Mrs A Morrison
Mrs J D Parry
M A Walker
G S Williams

1. **Apologies** for absence. (Members are respectfully reminded of the necessity to submit any apologies for absence in advance and to give a reason for non attendance).

Apologies were received from Cllrs Mrs D S Allen, J G Baggott, D T Brown, C H Booth and Mrs E Wardlaw.

2. **Minutes**

To approve the Minutes of the meetings held on the 12th April 2018 and the Annual Council Meeting held on the 17th May 2018.

CTC/09/1819 RESOLVED that the minutes of the meetings held on the 12th April 2018 and the Annual Council Meeting held on the 17th May 2018 be approved and signed by the Mayor.

3. **Declarations of Disclosable Pecuniary Interest**

Members are requested to declare both "non pecuniary" and "pecuniary" interests as early in the meeting as they become aware of it.

Cllrs, P Bates, G P Hayes and G S Williams declared a non- pecuniary interest in any matters relating to Cheshire East Council. – specifically item 10

4. **Outstanding Actions**

None.

5. Questions from Members of the Public

To receive any questions from Members of the Public including those received in writing 7 days prior to the meeting.

Question from Mr R Walton

Dear Councillors,

In a recent edition of the Chronicle, it was mentioned that that the War Memorial Hospital minor injuries clinic was closed over the May bank holiday weekend so that staff shortages at Macclesfield's A&E could be covered.

Since the War Memorial Hospital is an important part of the health service for all the people of Congleton, any closure will be of concern to residents. Travelling to use alternative facilities will have a real cost (both in time and money) for people in the town. In addition, the inconvenience could possibly also result in people not attending a minor injury unit which may well result in an unnecessary deterioration of the original health issue.

A group of local residents was so concerned about this reduction in a vital local service that a freedom of information request was made, available on request. This showed over the last 3 years the minor injuries unit at Congleton War Memorial hospital has been closed for 1,725 hours or 21% of the time. This is on top of the fact that the weekend opening hours were changed from 8 am - 4 pm in October 2015 compared to the previous opening times of 8 am - 8:30 pm - a 36% reduction in weekend opening time.

The War Memorial is a priceless gem at the heart of the Congleton community

I would therefore like to know the following

- 1) Is Congleton Town Council unequivocally opposed to any further withdrawal of services at Congleton War Memorial Hospital, or indeed its eventual closure?
- 2) What practical assistance can Congleton Town Council give in ensuring that this doesn't happen again, or to stop the facility closing all together?

Response from the Mayor

Dear Mr Walton,

Thank you for your letter raising concerns about the Congleton War Memorial Hospital which I am sure we can all agree is a much valued facility for Congleton residents, the key point you raise is about the level of service and how accessible they are for residents and that should be the focus. With the planned development of over 4,000 dwellings in Congleton there is a case to actually enhance accessible services rather than reduce them, so in answer to your question in my opinion we would be opposed to any further withdrawal of services or its eventual closure.

I am aware that our Cheshire East Councillors have already advised you that the jurisdiction of the War Memorial Hospital is placed with the Eastern Cheshire NHS Trust and in turn the Eastern Cheshire Clinical Commissioning Group. I believe they have also already notified you of forthcoming meetings and also offered to meet with you directly to discuss.

The Town Council are in constant dialogue with our Cheshire East Council representatives who will be keeping the Town Council abreast of any developments affecting this facility which if necessary will be debated by Council or a relevant committee.

Thank you again for raising this matter and I hope the response meets with your satisfaction.

6. **Mayor's Announcements**

The Town Mayor drew attention to the various engagements that he and the Deputy Town Mayor had fulfilled since the last Council meeting.

7. **Finance & Policy Committee**

To receive the minutes of the meeting held on 22nd March 2018.

CTC/10/1819 RESOLVED that the minutes of the meeting held on the 22nd March 2018 be received and the recommendations therein be adopted.

8. **Planning Committee**

To receive the minutes of the meetings held on 5th April 2018.

CTC/11/1819 RESOLVED that the minutes of the meetings held on 5th April 2018 be received and the recommendations therein be adopted.

9. **Town Hall Committee**

To receive the minutes of the meetings held on 8th February 2018.

CTC/12/1819 RESOLVED that the minutes of the meeting held on 8th February 2018 be received and the recommendations therein be adopted.

10. **Congleton Museum Update**

To receive an update and request of support from Congleton Museum relating to its proposed relocation to Bradshaw House

CTC/13/1819 RESOLVED to support the Museum in its proposed relocation to Bradshaw House

11. **Internal Audit Report**

To receive the 2017/18 Internal Audit Report.

CTC/14/1819 RESOLVED to receive the 2017/18 Internal Audit Report

12. **Annual Governance and Accountability Return 2017/18** (enclosed)

(i) To receive and approve the Annual Governance Statement 2017/18.

CTC/15 /1819 RESOLVED to receive and approve the Annual Governance Statement and accountability Return 2017/18.

(ii) To receive and approve the Accounting Statements 2017/18

CTC/ 16/1819 RESOLVED to receive and approve the Accounting Statements 2017/18

13. Financial Statements 2017/18 (enclosed)

To receive and approve the unaudited financial statements 2017/18.

CTC/17/1819 RESOLVED to receive and approve the unaudited financial statements 2017/18

14. Urgent Items

Members may raise urgent items but no discussion or decisions may be taken at the meeting.

15. Cheshire East Councillors' Reports

To suspend Standing Orders to allow Councillors from the principal authority to report on relevant issues and to receive questions from members.

- Cllr Bates provided updates relating to Cheshire East Finance
- Cllr Williams provided update relating to Cheshire East Highways
- Cllr Hayes provided updates relating to Health and Adult Social Care

16. Youth Committee (enclosed)

- a) To receive the minutes of the Youth Committee meeting held on 1st May 2018.
- b) To receive the minutes of the Junior Council meeting held on 14th May 2018.
- b) To deal with Questions from Members of the Youth Committee present at the meeting.

**Cllr Mrs S Akers Smith
(Town Mayor)**

TOWN MAYOR'S ENGAGEMENTS

2018

17 th June	Town Mayor's Civic Service & Parade
28 th June	Visit to Congleton High School

DEPUTY MAYOR

30 th June	Congleton Youth Orchestra
1 st July	Alsager Civic Service
7 th July	Congleton Carnival
7 th July	Congleton Players – Daneside Theatre
8 th July	Knutsford Civic Service
8 th July	Macclesfield Civic Service

COUNCILLOR CHARLES BOOTH

8 th July	Congleton Lions Band Concert – Congleton Park
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CONGLETON TOWN COUNCIL

Minutes of the Meeting of the Finance & Policy Committee Held on Thursday 7th June 2018

PRESENT - Councillors

Committee Members

J G Baggott
R Boston
G R Edwards (**Chairman**)
Mrs. S A Holland (Deputy Town Mayor)
Mrs A E Morrison
Mrs J D Parry (**Vice Chairman**)
M A Walker

Non-Committee members

Cllr Mrs S Akers Smith (Town Mayor)
Cllr Mrs A M Martin

1. Apologies

Apologies for absence were received from Committee members Cllrs P Bates and Mrs E Wardlaw and non-committee members Cllrs D T Brown and G S Williams.

2. Minutes

FAP/01/1819 RESOLVED that the Minutes of the Meeting held on 22nd March 2018 be approved and signed by the chairman subject to the apologies given by Cllr Mrs A E Morrison are noted and minutes amended.

3. Declarations of Interest

Members are requested to declare both "pecuniary" and "non-pecuniary" interests as early in the meeting as they become known.

Cllr J G Baggott declared a non-pecuniary interest in matters relating to Cheshire East Council and a pecuniary interest for item 18 Shop Front Improvement Grants.

4. Outstanding Actions

There were no outstanding actions.

5. Questions from members of the Public

To receive 7 days prior to the meeting any questions from Members of the Public including those received in writing

There were no questions from members of the public

6. Grant Approvals and Commitments 2018-19

To receive a statement showing the current position.

FAP/02/1718 RESOLVED that the grant summary be received.

7. New Applications for Financial Assistance

FAP/03/1819 RESOLVED that the following grant be awarded:-

- **GR/03/1819** – Congleton Harriers £250

FAP/04/1819 RESOLVED that the following grants be deferred

- **GR01/1819** - Supporting Well-Being and Nurturing Strength
Action: Congleton Town Council officers to discuss with applicant the sustainability of the project.
- **GR02/1819 - SOL Theatre School**
Action: Deferred due to dates within application.

8. New Grant Activities Monitoring Forms

FAP/05/1819 RESOLVED that the following new Grant Activities Monitoring Forms be received:

- **Congleton Jazz and Blues - Original Grant ref GR 10/1718**
- **Congleton Museum – Original Grant ref GR 20/1718**
- **St Peter's Church – Project Update Letter**

9. Management Accounts

FAP/06/1819 RESOLVED to receive and approve the management accounts to 31st March 2018.

10. Bank Reconciliation

FAP/07/1819 RESOLVED to receive and consider the bank reconciliation as at 30th April 2018.

11. List of Payments

FAP/08/1819 RESOLVED to receive and consider the Payments List between 1st February and 31st March 2018 and 1st April – 30th April 2018.

12. Asset Register

FAP/09/1819 RESOLVED to receive and approve the Asset Register for year ending 31st March 2018 and that the Constitution be updated accordingly.

13. New Privacy Policy for Congleton Town Council

To receive a report from the Town Centre and Marketing Manager to approve the Data Privacy Notice and include it within the Town Council Constitution.

FAP/10/1718 RESOLVED to note the Data Privacy Policy.

14. Amendment to Grant Application Forms and Policy

To receive a report from the Town Centre and Marketing Manager with regards to an amendment to Grant Application Forms and Policy.

FAP/11/1819 RESOLVED to receive the amendments to the Grant Application Forms and Policy

15. CCTV Policy and Signage

To receive a report and amendments regards to the CCTV Policy and signage.

FAP/12/1819 RESOLVED to receive the amendments to the CCTV Policy and signage and the Constitution be update accordingly.

16. Bowling Green Mower

To receive a report from the Streetscape Development Manager to approve a request purchase a new Bowling Green Mower.

FAP/13/1819 RESOLVED to approve expenditure up to £3735, subject to requesting a reduction in the asking price.

17. Insurance Review 2018-19

To receive a report from the Chief Officer with regards to the insurance review.

FAP/14/1819 RESOLVED to receive the Insurance review report.

18. Shop Front Improvement Grant

To receive a progress report from the Town Centre and Marketing Manager on the Shop Front Improvement Grant.

FAP/15/1819 RESOLVED to receive the report on the shop Front Grant Scheme and to extend the scheme to include the Hightown area.

**Cllr G R Edwards
(Chairman)**

CONGLETON TOWN COUNCIL

MINUTES OF THE MEETING OF THE PLANNING COMMITTEE HELD ON 24th MAY 2018

PRESENT

Councillor Mrs A M Martin – Vice Chairman
Mrs S Akers Smith
Mrs A L Armitt
P Bates
R. Boston
G R Edwards
Mrs S A Holland
Mrs J D Parry
M A Walker
G S Williams

1. APOLOGIES

Apologies for absence were submitted from Councillors Mrs. D. S. Allen, J. S. Baggott, L.D. Barker, D. T. Brown, C. H. Booth, P. Broom, G. P. Hayes, Mrs A. E. Morrison, and Mrs E Wardlaw.

2. MINUTES

PLN/1/1819 RESOLVED: That the Minutes of the Meeting of the Committee held on 5th April 2018 be approved and signed by the Chairman as a correct record.

3. DECLARATIONS OF INTEREST

Members were reminded to declare both “non pecuniary” and “pecuniary” interests as early in the meeting as they become known.

Councillors Bates and Williams declared a “non pecuniary” interest due to their membership of Cheshire East Council.

4. OUTSTANDING ITEMS

No outstanding actions

5. QUESTIONS FROM MEMBERS OF THE PUBLIC

There were no questions from members of the public.

6. PLANNING APPLICATIONS

PLN/2/1819 RESOLVED: That the following comments be made to Cheshire East Borough Council:

Weekly List 2nd April 2018

18/1617D	Land West of Padgbury Lane, Congleton, CW12 4LR	NO COMMENT
18/1655C	Alders Farm, Dial Lane, Congleton, CW12	NO OBJECTION
18/1750C	1 Leamington Road, Congleton, CW12 4PF	NO OBJECTION
18/1716C	4 & 6 Newlyn Avenue, Congleton, CW12 3AX	NO OBJECTION
18/1730C	9 Cumberland Road, Congleton, CW12 4PH	NO OBJECTION
Councillors Armitt and Bates declared a "non pecuniary" interest in application 18/1730C		
18/1514C	26 Woburn Drive, Congleton, CW12 3SS	NO OBJECTION
18/1589D	Land Off Macclesfield Road, Congleton, CW12	NO COMMENT
18/1658C	11 Crescent Road, Congleton, CW12	NO OBJECTION
18/1597D	Land West of Padgbury Lane, Congleton	NO COMMENT

Weekly List 9th April 2018

18/1878C	8 Weathercock Lane, Congleton, CW12 3PP	NO OBJECTION
18/1821C	Rumba, 6 – 8 Swan Bank, Congleton, CW12 1AH	NO OBJECTION
18/1599C	Land Between Manchester Road and Giantswood Lane, Congleton, CW12	NO OBJECTION
18/1796D	Lawton House Surgery, Bromley Road, Congleton	NO COMMENT
Councillor Bates declared a "non pecuniary" interest in application 18/1796D		
18/1805T	1 Bradbury Gardens, Congleton, CW12 3SR	NO OBJECTION
Subject to usual conditions		

Weekly List 16th April 2018

18/1718C	Capitol Walk, High Street, Congleton, CW12 1WB	NO OBJECTION
Subject to the recommendations in the Environmental Officer's report being enforced		
18/1904C	5 Camborne Close, Congleton, CW12	NO OBJECTION
18/1946D	Land West of Padgbury Lane, Congleton, CW12	NO COMMENT
18/1740C	2 Highfield Cottages, Congleton, CW12 3AQ	NO OBJECTION
18/1756D	Dane Valley Road, Congleton, CW12 1PH	NO COMMENT
18/1909D	Land at Radnor Park, Back Lane, Congleton	NO COMMENT
18/1942C	75 Ullswater Road, Congleton, CW12	NO OBJECTION
18/1876C	75 Ullswater Road, Congleton, CW12	NO OBJECTION
18/1886T	10 West Street, Congleton, CW12 1JR	NO OBJECTION
Subject to usual conditions		

Weekly List 23rd April 2018

18/1986C	Tan House Farm, Weathercock Lane, Congleton	NO OBJECTION
18/2056C	3 Partridge Close, Congleton, CW12 3FD	NO OBJECTION
18/2019C	12A West Street, Congleton, CW12 1JR	NO OBJECTION
Councillor Martin declared a "pecuniary" interest in application 18/2019C		
18/1989C	Tan House Farm, Weathercock Lane, Congleton	NO COMMENT
18/2010C	The Drumbles, 4 Banky Fields, Congleton, CW12 4BZ	NO OBJECTION

Weekly List 30th April 2018

18/2217C	27 Padgbury Lane, Congleton, CW12 4LF	NO OBJECTION
18/1656C	42a Lawton Street, Congleton, CW12 4WH	NO OBJECTION
18/2129C	11 Richards Grove, Congleton, CW12 4WH	NO OBJECTION
18/2075D	Land West of Goldfinch Close, Congleton, CW12	NO COMMENT
18/2080D	Land West of Goldfinch Close, Congleton, CW12	NO COMMENT

Weekly List 7th May 2018

18/2276C	14 Derwent Drive, Congleton, CW12 3RN	NO OBJECTION
18/2265C	11 Bradwell Grove, Congleton, CW12 3HD	NO OBJECTION

Weekly List 14th May 2018

18/2437C	69 Holmes Chapel Road, Congleton, CW12 4NU	NO OBJECTION
18/2453C	11 Devon Place, Congleton, CW12 1PB	NO OBJECTION
18/2467C	Dane Brook Cottage, Castle Inn Road, Congleton	NO OBJECTION
18/2404C	Tall Ash Cottage, 93 Buxton Road, Congleton, CW12 2DY	NO OBJECTION
18/2406C	Tall Ash Cottage, 93 Buxton Road, Congleton, CW12 2DY	NO OBJECTION
18/2300D	Land Between Manchester Road, and Giantswood Lane, Congleton	NO COMMENT
18/2049C	Tall Ash Farm, 112 Buxton Road, Congleton, CW12 2DY	NO OBJECTION

7. PLANNING APPEALS

None received from Cheshire East. Councillors requested that Cheshire East report any appeals relevant to Congleton to the Town Council.

Mrs A M Martin – Vice Chairman

CONGLETON TOWN COUNCIL

MINUTES OF THE MEETING OF THE COMMUNITY, ENVIRONMENT AND SERVICES COMMITTEE HELD ON THURSDAY 15th MARCH 2018

PRESENT:

Committee members Mrs S A Holland (Chairman)
 Mrs D S Allen
 Mrs A L Armitt
 G R Edwards
 G Hayes
 Mrs J D Parry
 G S Williams
 Mrs A Martin

Non- Committee members M A Walker, D T Brown and Mrs S A Smith Mrs A E Morrison

1. Apologies for absence.

Apologies were received from Cllrs L D Barker, R Boston and C H Booth.

2. Minutes of Last Meeting

To confirm the minutes of the meeting held on 1st February 2018 as a correct record.

3. Declarations of Interest

Members are requested to declare both "pecuniary" and "non pecuniary" interests as early in the meeting as they become known.

Declarations of interest were received from Cllrs G Hays and G Williams – Cheshire East Council.

4. Outstanding Actions

None

5. Cheshire Police (Verbal Update)

To receive and consider a verbal report from a representative of Cheshire Police on Policing matters affecting Congleton.

See appendix 1

6. Floral Arrangement Working Group

To receive the minutes of the Floral Arrangement Working Group held on 15th February 2018.

CES/41/1718 Resolved to receive the minutes of the Floral Arrangement Working Group held on 15th February 2018.

7. Anti-Social Behaviour Working Group

To receive the minutes from the Anti-Social Behaviour working group held on 15th November 2017 and the draft minutes from the 14 February 2018

CES/42/1718 Resolved to receive the minutes from the Anti-Social Behaviour working group held on 15th November 2017 and the draft minutes from the 14 February 2018

8. Working Groups

To receive a proposal to create Councillor led working Groups to:-

1. Investigate the Town Councils role with regards to Congleton Market.DM
2. Review the CCTV provision for Congleton based on increased Anti-Social Behaviour in the Park and the Community Gardens RB
3. Review the impact of the removal of the Street Sweeping service at weekends currently provided by Ansa RB_

CES/43/1718 resolved to approve the proposal to develop the following working groups with members.

1. Congleton Market – Chairman P Broom, Cllrs Martin, Brown & Walker – Officer D McGifford
2. CCTV – Chairman S A Holland, Cllrs Mrs S A Smith, Mrs D Allen – Officer J MacArthur
3. Street Sweeping – Chairman B Edwards, Cllrs J Parry, G Williams, – Officer R Burgess

9. Public Realm

To receive an update from the Town Centre and Marketing Manager.

CES/43/1718 resolved to receive the update from the Town Centre and Marketing Manager, with reference to the “snagging” element the following comments were received.

10. Makers Market

To receive a proposal from the Town Centre and Marketing Manager with regards to the introduction of the Makers Market to Congleton.

CES/44/1718 resolved to receive the update from the Town Centre and Marketing Manager with regards to the introduction of the Makers market to Congleton.

11. Sprint Triathlon Update

To receive a verbal update on the progress of the Sprint Triathlon.

CES/45/1718 resolved to receive the update from Cllr Mrs S A Smith who advised that plans were progressing well for the Sprint Triathlon on the 22nd April 2018.

12. Bill and Ben Skips

To receive an update on environmental concerns at Bill and Ben Skips.

CES/46/1718 resolved to receive an update on environmental concerns at Bill and Ben Skips.

13. 700 Years of Mayoralty

To receive an update on plans for the 700 Years of Mayoralty from the Town Centre and Marketing Manager.

CES/47/1718 resolved to receive an update on plans for the 700 Years of Mayoralty from the Town Centre and Marketing Manager.

14. Paddling Pool

To receive an update on the Paddling Pool and dates of operation.

CES/48/1718 resolved to receive an update on the Paddling Pool and dates of operation.

**Mrs S A Holland
Chairman**

Appendix 1 Cheshire Police report

BURGLARIES/VEHICLE CRIME

6 x TFMV

Several burglaries, however 3 arrested who we believe are linked to these burglaries. 2 charged with burglary offences

DRUGS

Op Tyke - On 1/2/18 drug warrants executed in both Liverpool and Congleton – several arrested.

Op Roadrunner – On 20/2/18 several other addresses identified – 7 Warning notices issues, 4 been evicted or left of own accord. Other 3 being closely monitored.

Closure orders being reviewed

Anti-Social Behaviour (ASB)

Town centre started up again – conducting more patrols and working hard to ID those involved and responsible

TRAFFIC

All PCSOs now fully trained on Tru-Cam and out daily

Over next few weeks will be trying to train more Community speedwatch residents

OPERATIONS

Apart from the drugs operations undertaken and ongoing, Op Muddled – to ID persons responsible for vehicle crime/burglaries conducted

Op Sentry to target rural crime

VIOLENT CRIME

Rafs assault 25/2/18 – ongoing investigation – suspects now identified and in process of being interviewed

CONGLETON TOWN COUNCIL

COMMITTEE REPORTS AND UPDATES

COMMITTEE:	Council		
MEETING DATE AND TIME	12 th July 2018	LOCATION	Congleton Town Hall
REPORT FROM	Chief Officer		
AGENDA ITEM REPORT TITLE	10 - PCSO Budget Approval		
Background	<p>At a meeting of the Community Environment and Services Committee on the 28th June 2018 the situation with regards to the reduction in PCSOs' in Congleton was debated. Historically the Councils budget allocation of £47,672 contributed to an additional 2 PCSOs' for Congleton. For 2018/19 the Council was advised that they would have to fully fund a PCSO at a cost of £33,000 each. This had been questioned at several meetings with the Police representatives without any concessions being offered. (Copy of full paper for CE&S below)</p> <p>The outcome of the debate was to propose to the Council that we should fund one additional PCSO at a cost of £33,000 pa and to investigate how the remaining budget allocation of £14,672 could be best utilised with a particular focus on both additional CCTV cameras or investing into Community Wardens</p>		
Proposal	<p>That the Council support the proposal of the Community Environment an Policy committee to fund one additional PCSO at a cost of £33,000 pa and to investigate how the remaining budget allocation of £14,672 could be best utilised with a particular focus on both additional CCTV cameras or investing into Community Wardens</p>		

COMMITTEE:	Community, Environment and Services Meeting		
MEETING DATE AND TIME	28 th June 2018	LOCATION	Congleton town Hall
REPORT FROM	Chief Officer		
AGENDA ITEM REPORT TITLE	7. Police Community Support Officers (PCSOs)		
Background	<p>A meeting was arranged on the 24th April 2018 to discuss the provision and funding of PCSOs across Cheshire East and specifically Congleton. The focus was to understand the changes in allocations and funding requirements and how this could impact on Congleton</p> <p>In simplistic terms historically we were allocated 6 PCSOs, 2 of which were part funded via ourselves utilising our budget of £47,000 (circa £23,500 each). We were advised that from 2018/19 we would need to fully fund our PCSO's at a cost of £33,000 each, £66,000 per annum. This was discussed at a meeting on the 24th April 2018</p>		
Meeting notes key points	<p><u>In attendance</u></p> <p>B Edwards Leader S A Holland Chairman CE&S Committee D McGifford Chief Officer P Crowcroft Local Policing Superintendent</p> <p>Peter Crowcroft was advised that the budget allocation is already set for the Town Council at £47,000</p> <p>The provision of police funded PCSOs is based upon communities which is aligned in general to the council wards.</p> <p>CEC are not directly funding PCSOs, the Safer Cheshire East Partnership (SCEP) have been informed they can decide how the £147,550 is allocated whilst inking it to SCEP's priorities. They have also been advised that their allocation of £147,000 is to be used against an agreed action plan</p> <p>Local Policing Superintendent Peter Crowcroft commented</p> <ul style="list-style-type: none"> • There are 47 PCSOs that "float" and will go where the priorities are. • Advised that Congleton now has its own superintendent (Penny Jones) and 4 beat officers based and focused on Congleton • <i>Felt that Congleton was sufficiently covered with the 2 funded PCSOs and the beat officers</i> • There are no options to fund a part time PCSO or ask for a reduction • Concerns about the visibility of beat officers was raised – Peter Crowcroft advised that a lot of the work of the beat officers is in targeting groups both inside and outside Congleton that impact on the town. If visibility is a concern then we could incorporate this element into the PCSOs Service Level Agreement. 		
Options	<ol style="list-style-type: none"> 1. Do we accept that Congleton is sufficiently covered with the current allocation of 2 PCSO's and 4 beat officers 2. Do we utilise the current budget to pay for 1 additional PCSO £33,000 and utilise the remainder of the budget £14,000 to enhance crime prevention initiatives for example CCTV 3. Do we investigate the use of Community Wardens instead potentially 2 could be funded through the current budget? 		

General information on Community Wardens-

The Community Warden Service was established to address public concerns in relation to Crime and Disorder and tackle issues in relation to Anti-Social Behaviour. This is achieved by working in partnership with the local community and its partners to provide a safer environment in which to live, work and visit. The provision of a uniformed community patrol offers and promotes community reassurance leading to a reduction in crime and, most importantly, the community's perception of crime.

Objectives

- Provide a highly visible uniformed presence to reduce the fear of crime and promote public reassurance.
- Addressing issues relating to Anti-Social Behaviour through pro-active and re-active enforcement and education.
- Encourage and enforce the safe and proper use of outdoor recreational areas and public open space.
- Adopt a pro-active role in encouraging all sections of the community to use public open spaces for sporting activities and environmental appreciation.
- Enforcement of Hackney Carriage and Private Hire license conditions.

Environmental Enforcement

- Enforcement and removal of Abandoned Vehicles.
- Vehicles for sale on the highway.
- Enforcement of Litter and Dog Fouling.
- Issue of Fixed Penalty Notices.

Partnership Work

- Liaison with local residents and businesses on issues of crime and disorder, vandalism, nuisance and anti-social behaviour.
- Work closely with the Police Community Action Teams (CAT) on crime and disorder issues and jointly operate the mobile CCTV vehicle.
- Support the CCTV network.
- Support Officers who are on the councils 24 hour call out scheme.
- Promotion of Business and Pubwatch schemes.
- Working in partnership with the DVLA to tackle unlicensed vehicles.

Congleton Town Council

Minutes of the meeting of the Youth Committee held on Monday 25th June 2018 in the Town Hall, Congleton

PRESENT Youth Councillor Arabella Holland - Vice Chairman
Laetitia Eichinger
Diyana Nikolova
Tyler Cartwright

Councillor Sally Holland
Councillor Andrea Armitt
Councillor George Hayes
Councillor David Brown

Linda Minshull
David McGifford

1. APOLOGIES

Apologies were received from Michael Howell and Councillors Robert Boston, Maurice Walker and Liz Wardlaw.

2. MINUTES OF LAST MEETING

RESOLVED – That the Minutes of the Meeting of the Committee held on the 9th April and 1st May 2018 were signed by the Chairman as a correct record.

3. MEMBERSHIP

RESOLVED: To Co-opt Tyler Cartwright as a member of the Committee

4. YOUTH COMMITTEE PROJECTS

A discussion took place regarding two Youth Committee projects –

A cinema evening at Daneside Theatre and
A Band Night at the Town Hall

It was agreed that the aim should be to provide both events during the school summer holidays.

David McGifford provided a project plan for developing an event and discussed the process to work through. It was decided that Arabella and Michael would be the lead on the events with support from Laetitia, Diyana and Tyler. Sally and Andrea would be pleased to help.

It was decided that the target age range would be 14 to 17.

It was suggested that we involve youth organisations such as A.T.C., Scots and Guides.

RESOLVED: To use funds from the Youth Committee Bank Account if required if there is a shortfall from the Town Council Budget and revenue income.

5. **YOUTH COMMITTEE BANK ACCOUNT**

It was reported that the balance is £548.92.

6. **YOUTH COMMITTEE MEMBERS ITEMS**

Bus Stops – Vandalism to the bus stops at Tesco Express and near Congleton High School on Holmes Chapel Road. Linda will send details to Ruth.

Path near football ground – it was reported that the path is in need of tidying up. Linda will report to Ruth.

7. **DATE OF NEXT MEETING**

Linda will send some dates to members to see which are convenient due to holiday arrangements.

Arabella Holland - Vice Chairman