



Congleton Town Council

Historic market town

Chief Officer: David McGifford

27th July 2018

Dear Councillor,

Community, Environment and Services Committee – Thursday 2nd August 2018

You are requested to attend a meeting of the Community, Environment & Services Committee, to be held in the Town Hall, High Street, Congleton **on Thursday 2nd August at 7.00pm.**

The Public and Press are welcome to attend the meeting. There may be confidential items towards the end of the meeting which the law requires the Council to make a resolution to exclude the public and press.

Yours sincerely,

David McGifford
CHIEF OFFICER

AGENDA

1. **Apologies for absence.** (Members are reminded of the necessity to give apologies in Advance of the meeting and to give reasons for absence).

2. **Minutes of Last Meeting** (Enclosed)

To confirm the minutes of the meeting held on 28th June 2018 as a correct record.

3. **Declarations of Interest**

Members are requested to declare both “pecuniary” and “non pecuniary” interests as early in the meeting as they become known.

4. **Outstanding Actions**

None

5. **Questions from Members of the Public**

To receive any questions from Members of the Public including those received in writing 7 days prior to the meeting.



Congleton
beartown
where friends are made

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6. Cheshire Police (Verbal Update)

To receive and consider a verbal report from a representative of Cheshire Police on Policing matters affecting Congleton.

7. Anti-Social Behaviour Working Group (Enclosed)

To receive the minutes from the Anti-Social Behaviour working group held on 16th May 2018.

8. Licensing Hours (Enclosed)

To discuss the extension of licensing hours and any impact on the Town.

9. Floral Arrangement Working Group (Enclosed)

To receive the minutes of the Floral Arrangement Working Group held on 5th July 2018.

10. Congleton In Bloom Update (Verbal update)

To receive a verbal update on the Congleton in Bloom progress 2018.

11. Implications of the United Utilities Hose Pipe Ban on Council Services (Verbal update)

To provide an update relating to the impact of the hose pipe ban on:-

- The Paddling Pool
- Floral Arrangements
- Street Cleaning

To: Members of the Community, Environment and Services Committee

Cllrs: Mrs S A Holland (Chairman), C H Booth (Vice Chairman)
Mrs A L Armit, Mrs D S Allen, R Boston, P Broom, G P Hayes, Mrs A M Martin,
Mrs J Parry, G S Williams

Ccs: Appointed Members - Mr G Baxendale (Honorary Burgess)
Mr E Clarke (Honorary Burgess)
Mr D Murphy (Honorary Burgess)

Other members of the Council and Honorary Burgesses (2) for Information; Press (2)
Congleton Library, Congleton Tourist Information Centre.

CONGLETON TOWN COUNCIL

MINUTES OF THE MEETING OF THE COMMUNITY, ENVIRONMENT AND SERVICES COMMITTEE HELD ON THURSDAY 28th June 2018

PRESENT:

Committee members

Mrs D S Allen
C H Booth (Vice Chairman)
R Boston
P Broom
G P Hayes
Mrs S A Holland (Chairman)
Mrs A M Martin
Mrs J D Parry
G S Williams

Non- Committee members G R Edwards, M A Walker

1. Apologies for absence.

Apologies were received from Committee Member Cllrs Mrs A L Armit and Non-Committee Members Cllrs Mrs S Akers Smith and D T Brown.

2. Minutes of Last Meeting

To confirm the minutes of the meeting held on 15th March 2018 as a correct record.

3. Declarations of Interest

Members are requested to declare both "pecuniary" and "non pecuniary" interests as early in the meeting as they become known.

Declarations of interest were received from Cllrs G Hayes (CEC) G Williams CEC and item 13)

4. Outstanding Actions

None

5. Questions from members of the Public

To receive any questions from Members of the Public including those received in writing 7 days prior to the meeting.

6. Cheshire Police

To receive and consider a verbal report from a representative of Cheshire Police on Policing matters affecting Congleton.

There was no representation from Cheshire Police at the meeting, a written report was forwarded for the meeting – appendix 1

7. Police Community Support Officers (PCSOs)

To receive and consider a verbal report from a representative of Cheshire Police on Policing matters affecting Congleton.

CES/01/1819 Resolved to Propose to Council that we should fund one additional PCSO at a cost of £33,000 pa and to investigate how the remaining budget allocation of £14,672 could be best utilised, with a particular focus on both additional CCTV cameras or investing into Community Wardens.

8. Anti-Social Behaviour Working Group

To receive the minutes from the Anti-Social Behaviour working group held on 28th March 2018.

CES/02/1819 Resolved to receive the minutes from the Anti-Social Behaviour working group held 28th March 2018.

9. Floral Arrangement Working Group

To receive the minutes of the Floral Arrangement Working Group held on 21st March, 30th April and 30th May 2018.

CES/03/1819 Resolved to receive the minutes of the Floral Arrangement Working Group held on 21st March, 30th April and 30th May 2018.

10. Congleton in Bloom Update

To receive an update on the Congleton in Bloom progress 2018.

CES/04/1819 resolved to receive the update from the Congleton in Bloom

11. Congleton Market Working Group

To receive a verbal update from the Congleton Market Working Group

CES/05/1819 resolved to receive the update from the Chief Officer who advised that he would be meeting with Scarborough Development Group on the 12th July 2018 to discuss the overall scheme inclusive of the provision for the market and also the provision of CCTV.

12. Update from the CCTV Working Group

To receive an update from the CCTV Working Group.

CES/06/1819 resolved to receive the update from the CCTV Working Group.

13. Update from the Street Sweeping Working Group

To receive an update from the Street Sweeping Working Group.

CES/07/1819 resolved to receive the update from the Street Sweeping Working Group.

14. Town Centre Events

To receive a report on events in the Town Centre 2018.

CES/08/1819 resolved to receive a report on events in the Town Centre 2018.

15. Street Naming Proposals

To discuss a request from Cheshire East Council to submit recommendations for new street names in Congleton.

CES/09/1819 resolved to organise a working group to develop a list of names and themes that would be appropriate for street naming

Volunteers for the working group were Councillors Mrs S A Holland, C H Booth, Mrs A M Martin and G P Hayes.

**Mrs S A Holland
Chairman**

Appendix 1 Cheshire Police Report

Police update for Community, Environment and Services Committee, 28th June 2018

1. DRUGS –over the past month Cheshire East has executed two warrants resulting in the arrest of three individuals linked to drug dealing activity. There are currently drug operations ongoing in the area to tackle the issue further. The Police is working closely with housing associations to re-assure the local communities that we are doing our best to target those involved and dealing drugs in open view of the public.
2. Anti-Social Behaviour – The PSPO came into effect on 1/5/18 and we are now finally in possession of the Fixed Penalty Fines booklets. There has been very little activity in the market area and the beat team are constantly monitoring and attending incidents of ASB in order to ID those involved and are working closely with other partner agencies to ensure those identified are dealt with robustly.
3. VIOLENT CRIME – there has been no significant increase or reports of violent crime in and around the town. Also contrary to previous reports, no knife crimes reported
4. BURGLARIES/VEHICLE CRIME – There has been no significant increase or reports in and around the town
5. SHOPLIFTINGS – Congleton beat are conducting uniform and plain clothed operations around the Barn Rd Industrial Estate area to target offenders.
6. STAFFING – As of July 2018 another full time Beat PC will be joining the team at Congleton who will be based Town Centre area. His directive will be to tackle ASB, Drug dealing activity and Shoplifting offences

Anti-Social Behaviour Working Group- 16th May 2018

Campbell Suite 9.30am

Minutes of the Meeting

Present:

Cllr Sally Holland- Chairman- SH
Sgt Keith Graham - KG
PC Helen Hood -HH
Cllr Glen Williams- GW
Cllr Jean Parry – JP
Cllr Paul Bates PB

Cllr Amanda Martin (AM)
Linda Brookes LB
Richard Christopherson – RC
David McGifford (DM)
Jackie MacArthur JMAC
Ruth Burgess RB

Apologies: Julia Pestell Hassell – Cheshire East Council, Cllr Amanda Martin AM

1. **Minutes** of the meeting held on 28th March 2018 were signed off
2. **Outstanding Actions from last meeting**
 - a) **Youth Group** – looking to do a film night and possible band night for young people in the Town Hall – note that Ruby’s Fund is planning to set up similar events
 - b) **Motorbike Noise** – important to get registration number – note time date, model and location and report to 101
 - c) **Postcard for Shops** – Keith Graham happy to have his mobile number given to shops – 07989 439845.
 - d) **Report to Crime Commissioner** – Concern taken about time taken to answer 101 numbers – wrong that people have to pay to make 101 calls. If happening there and then ring 999. Copy Cllr Janet Clowes into the letter.

3. Public Space Protection Order

RC updated the group. Scheme came into force on the 1st May. Signs were put up on the 16th May – photo opportunity on the 17th May. Police are still waiting for Fixed Penalty Notice books.

SCHEME WILL BE VALID FOR 3 YEARS FROM THE 1st MAY 2018 – THEN WILL NEED TO BE REAPPLIED FOR IF REQUIRED

Agreed the CCTV in the area would really support the PSPO application. Ask for CCTV to be included in the planning application that Scarborough will be submitted for the area.

Noted that Crewe had new CCTV cameras in the market installed through the Crewe Town Council, Cheshire East Council regeneration and Police Crime Commissioner.

4. Drug and Alcohol Abuse

Congleton Streetscape not picking up drug or alcohol related issues through litter and street cleansing operation.

Important for the public to keep reporting drug related issues. The following areas are on the Police radar

- Tommy's Lane/ Biddulph Valley Way
- Coopers Street and around Berisfords
- Wolston Avenue /Bromley Park
- Moody Street
- Congleton Park

PC Helen Hood to see if she can get paramedics to speak to young people about the real issues with drugs. ACTION HH

Raise awareness of the 'County Lines' issues and the dangers of young people getting involved in criminal behaviour.

5. Anti-Social Behaviour Hot Spots

Problem with small fires – back of the pedestrian area – need to make sure that the area is kept clear rubbish. JM to check that British Heart Foundation removes waste when they leave.

- Setting fire to For Sale signs – Canal Street

Large group gathering in the park up to 40-50 young people aged 11-14 years old – has been reported as intimidating and spoiling others enjoyment of the park. Low level crime and nuisance reported such as shouting, swearing and kicking balls into flower beds. There have also been reports of fights. Plan to identify the key people so that they can be linked to the Prevention Offender Panel. (POP). The Police to carry out more patrols in the park and monitor incidents. It may be necessary to seek a coordinated operation with others supporting the police to give a visible and reassuring presence in the park.

6. AOB

- a) Homeless Reduction - 'no second night on the street' policy from Cheshire East Council. Report any incidents of rough sleepers.
- b) Discovered an anomaly that Barn Road Congleton comes under Crewe Police rather than Congleton – need to get this reversed so that it is under Congleton's Policing Unit. A letter needs to be sent to David Keen.
- c) World Cup Football Planning – link with national football games and domestic violence. The Police will be planning a campaign.

6. Date of Next Meeting

Wednesday 27th June 9.30am Spencer Suite, Congleton Town Hall

CONGLETON TOWN COUNCIL

COMMITTEE REPORTS AND UPDATES

COMMITTEE:	Community Environment and Services		
MEETING DATE AND TIME	2 August 2018	LOCATION	Congleton Town Hall
REPORT FROM	Jackie MacArthur - Town Centre and Marketing Manager		
AGENDA ITEM REPORT TITLE	8 Consistent Approach to Licensing Requests		
Background	<p>In recent months a number of premises in Congleton Town Centre have requested later licences. The Congleton Anti-Social Behaviour Working Group was concerned about this, the cumulative impact it could have on the town and the ability to police later finishes at venues across the town.</p> <p>The Town Centre Manager has written to licensing to express the concerns of the Anti-Social Behaviour Working about the later licences. These objections have either not been considered by licensing as they are seen as speculation not fact, or have been withdrawn as the licensee agreed voluntarily to an earlier finish time.</p> <p>To be valid the representation needs to set out how the application will undermine Prevention of Crime and Disorder, Public Safety, Public Nuisance and Protection of Children from Harm. They also need to be specific to the premises and evidence based. This is difficult to prove that a later licence may result in anti-social behaviour, especially in premises that are already well managed and requesting an extension. Licensing cannot have a blanket conditions or a one size fits all approach.</p> <p>At the most recent meeting of the Anti-Social Behaviour Working Group an action was agreed to take the issue to the parent committee Community, Environment and Services Committee to gain the opinions of Councillors on requests for later licences.</p> <p>Congleton currently enjoys a strong evening economy and has a good choice of venues. Pub Watch is active in the town and the aim is to ensure that Congleton continues to grow as an enjoyable and safe location to go out in the evening. This is not about an issue with any individual venue, but more about setting a principle for how the Town Council would want to see the evening economy develop.</p> <p>The town currently has 104 premises with a licence to sell alcohol (not including premises which use a tens licence). One venue with an alcohol licence until 4am, one until 3am and five until 2.30am. There are a further 8 public houses that currently close at 2am.</p> <p>The current police shift patterns mean that the late shift aims to leave by 2.30am on a Saturday and the night shift for the area is considerably smaller than the evening shift. If the police work after 3am it is considered a night shift. The Police also need to ensure that officers have an 11 hour break between shifts.</p>		

	<p>There is also an argument that the Town Council should be lobbying for the Police to be more flexible and to adapt shift patterns to adapt to the changes in public preferences in later drinking habits.</p> <p>The Town Council also needs to be mindful of the mixed use of the Town Centre and that the number of people living in the town centre is increasing.</p> <p>In Warrington the town suffered from increased anti-social behaviour and crime following a large concentration of town centre premises extending licensing hours. The authority has now produced a Statement of Licensing Policy (SOLP) which gives a lot more detail about issues such as Arc Angel, Pub Watch and conditions around licensing. A similar document could be useful for Cheshire East and may be an approach that Councillors would like to ask Cheshire East Council to consider?</p>
<p>Decision Requested</p>	<p>Looking for an opinion of what action Congleton Town Council should take with regard to the potential future requests to extend alcohol licencing hours....options:</p> <ol style="list-style-type: none"> 1. No response necessary 2. To object to closures later than ** (time to be agreed, suggest 2am) due to safety concerns of reduced policing at this time and ability to ensure safety. Also to respect that the town has a mixed use with more people living in the town centre. 3. Lobby for policing to alter shift patterns to meet the demands of the evening economy. 4. Lobby Cheshire East Council to introduce a Statement of Licensing Policy along the lines of that in Warrington.

FLORAL ARRANGEMENT WORKING GROUP

5th July 2018 Spencer Suite, 10.30am

Minutes

1. **Apologies for Absence:** Members are respectfully reminded of the necessity to submit any apology for absence in advance and to give a reason for non- attendance.
Jackie MacArthur
Patti Pinto
2. **Minutes of the Last Meeting:** To approve the Notes of the previous meeting as a correct record.
 - **Approved**
3. **Declarations of Interest:** Members are requested to declare both “pecuniary” and “non-pecuniary” interests as early in the meeting as they become known.
 - **Nothing declared**
4. **Outstanding Actions**
 - Task List outstanding workThings to do:
 - Rood Hill and Saint Mary’s School- clean up after DB has weed sprayed.
5. **Sub Groups – Any Updates**
 - a. Congleton Carnival Float – Lead Person: Amanda Martin- need a driver for the van
 - b. Final Route agreed – Lead Person: Patti Pinto
 - c. IYN and Business Checking all ok and on schedule – Lead Person: Margaret Gartside
 - d. Sponsorship - Lead Person: Ruth Burgess
 - e. Media Coverage, Facebook, Twitter, Website, update - Lead Person: Martha/ Jackie/ Patti
 - f. Clean up / Volunteers events- Lead Person: Glen Williams
6. **Invitation to Britain in Bloom Awards 2018 - Friday 19 October in Belfast**

5 Names:

 - Bob Edwards
 - David Brown
 - Glen Williams
 - Ruth Burgess
 - Patti Pinto- food allergies needed
7. **AOB**
 - a. Central Reservation Mountbatten Way- GW/ BE/ DB to organise between them
 - b. Love Your Park Week- 13th-22nd July- put together a treasure hunt around the park to promote this scheme- advertised through social media and RB sorting Chronicle release and advert. RB to drop some at the café at NLC.
8. **Date of Next Meeting- TBC**

THE ROUTE		Action Plan Completion in Bloom 2018			
Location	Work required	Responsibility	Lead	Done	
Alexandra Court Hotel - Business	Weeds in kerb line and pavement edges	weedspraying A34	DB	Y	
Newcastle Road A34	Remove banners from the old nursery	MG agreed to take these down	MG	Y	
Astbury Mere Care Home – Urge Accom Arrive - Astbury Mere Visitor Centre	Entrance to Astbury Mere- weed and re-slate Sandy Lane	Streetscape	DB	Y	
Newcastle Road around Sheard Garges and Campion Way	Weeds in kerb line and pavement edges	Streetscape	Ruth	Y	
Astbury Mere Country Park	Front Entrance Sign, Clean and Paint				
	Remove Dead tree in wildflower area	CE Rangers			
	Benches in need attention sand down / repair varnish				
	Path - add more bark to bring path back,				
	Dog waste bin at bottom of tree				
Community Orchard	Signs at the base of the fruit trees	Glen			
	sign need varnishing				
Ennerdale Drive	Weeds in kerb line and pavement edges	sprayed by DB	Ruth	Y	
	Dog Bin clean and paint				
Sustainable planting on Roundabout	Weeds in kerb line and pavement edges	Streetscape	Ruth	Y	
	mares tail in roundabout			Y	
	perimeter shrubs cut back			Y	
Sandbach Road all the way down to Heath Road	Weeds in kerb line and pavement edges	Streetscape	Ruth	Y	
	Rusty Sign	Highways		Y	
Heath road	Weeds in kerb line and pavement edges	Streetscape	Ruth	Y	
Heathview Shelter Housing	Dane Housing Grass Cutting			Y	
	Check the car park for weeds			Y	
	Dane Housing Grass Cutting - Elm Road			Y	
West Road	Mereside Avenue Checked weeds etc				
	St Johns Building and front tidied	Patti			
	Front entrance to west road play area tidy			Y	
Jubilee Club / Allotment NLC	Hand rail repaired on steps up and rail painted yellow on the back entrance	Amanda to speak to NLC			
	no fly posting				
	weed free,	Streetscape	Ruth		
Floral display, West Rd border	Chevron sign on RB repaired	Highways	RB& GW		
	Fire Station entrance clean				
	Weeds in kerb line and pavement edges	Streetscape	Ruth		
Clayton Bypass	Tree branches lifted				
	Bridge clean and no fly posting				
	Blue Arrow sign repaired x 2	Highways			

Large Tesco Roundabout	weed free no fly posting on railings	Streetscape	Ruth
Belgrave Avenue	Weeds in kerb line and pavement edges	Streetscape	Ruth
	Road sign bent on entrance near dog bin garages on the right clean and tidy and scrap car Trees in front of the school, one of them is dead and needs to be cut down	DB spraying w/c: 9th July David to speak to school to try and get this taken down	
St Mary's School Garden & Orchard	Island weed free		Y
Rood Hill Traffic Lights	no fly postings		Y
	spare metal pole removed in middle of island	Highways	N
Rood Hill to Bear RB	Weeds in kerb line and pavement edges	Streetscape	Ruth
	Raised brick wall and railings clean	David- Ruth drop off equipment for DB to sort with Amanda- Tuesday 19th	
	car park weed free	RB- send request in to Cheshire East	
	corner of Milk Street- triangle of paving, needs weeding	Streetscape- Ruth	Y
	river dane bridge clean		
Bears Roundabout	weed free,	needs weeding in the bricks round the edge	Ruth
	grass- needs watering and treating as starting to go brown	Streetscape- Ruth	
	Bears cut		
	wheel barrow in place	Streetscape	Ruth
	no fly postings		Y
	weed free,	Streetscape	Ruth
	Troughs dead headed	Streetscape	Ruth
	moss / weeds under planters removed		
	planters washed down		
	planters signs all on and clean		
Mountabttten Way	grass cut by soapy joes		
	Park Lane RB- needs a waterign system as plants are starting to struggle		
	Back Park Street Car Park- railings and wall on MBW side- weeding anf cleaning	David Brown	
	weed free, litter free	Amanda Martin	Y
	dead headed		
	Fairground car park weed an litter free		
	Weeds in kerb line and pavement edges	Streetscape	Ruth
	Butterflies all clean		Y
	planters dead head on wall		
	Floral Displays, Dutch Wall, Planters & Car Park		
Market Street			

	planters dead head		
	moss / weeds under planters removed		
	planters washed down		
	planters signs all on and clean		
	bashed bollard- needs to be neat up as wont be removed in time		
	Weeds in kerb line and pavement edges	Streetscape	Ruth
	dead tree removed		Y
	Harris fencing for NetWest car park- possibly decorated with carnival float decs		
	Weeds	church wardens	
	Flowers dead headed	church wardens	
	Grass cut		
	Grave stones clear		
	Railings need painting		
	Weeds in kerb line and pavement edges	David & Ruth to speak to church and re-paint black- create a working party for this	
	Double check to see what the entrance to Chapel Street car park looks like- neat up if needed	Streetscape	Ruth
	This will avoid The Club and Reeds Rains car park		
	Weeds in kerb line and pavement edges	Streetscape	Ruth
	Hanging baskets all ok		Y
	Weeds at Bradshaw House		Y
	Weed and tidy the car park after the steps up on way into BHPG		
	Weeds in kerb line and pavement edges	BHPG Members	
	Weeds in kerb line and pavement edges	Streetscape	Ruth
	weed free,	Streetscape	Ruth
	dead heading summer bedding		MG
	path way through community garden cleaned		
	roses dead headed and tidy	Streetscape	Ruth
	grass cut		
	weed tree- check on needs rains etc- needs weeding as can see on photo	Streetscape	Ruth
	Hanging baskets all ok		Y
	Tidy and Clean		
	weed free,	Streetscape	Ruth
	Hanging baskets all ok		
	Dog bag dispenser full		
	planters clean and washed down		
	sponsorship signs clean and on		
	pedestrian area washed down		
	weed free,	Streetscape	Ruth
	walk way side of weatherspoons		

Antrobus Street Car Park	car park weed free shrubs island bark added car park map sign level check bollards all the same colour weed free, bark added benches repaired empty river cleaned out (add water ??) Weeds in kerb line and pavement edges Weeds in kerb line and pavement edges	Streetscape	Ruth	Y
Antrobus St Garden – Margaret's Place		Streetscape	Ruth	
Antrobus Street and side streets River Street and car park Old Saw Mill	Wall ????	Streetscape Saw Mill	Ruth	Y Y
Mill St jct with Antrobus Street	Budlea etc cut back growing over wall Weed and spray the bargain booze car park etc	David Brown- RB to provide equipment		Y
Worrall Street Park Road	Weeds in kerb line and pavement edges Weeds in kerb line and pavement edges Grass cut troughs at paddling pool dead headed railings painted theatre planters clean theatre planters planted and weed free Entrance notice board full and clean all beds ok grass cut	Streetscape Streetscape Paddling Pool Staff	Ruth Ruth	Y
Congleton Park Car Park	weed free	Visyon		
Visyon Sensory Garden	at a suitable level for the judges			
Congleton Park, Town Wood,	wood paths ways updated entrance sign clean	Streetscape	Ruth	
Stocks Pavillions Building	Clean notice board full of information weed free new sign added bug hotel checked water butts installed hedghog house and bird boxes installed pool tunnel entrance tidy new paving slabs put down down weeds removed	Streetscape Streetscape	Ruth	
Allotment				
Back to Back Children's gardens				
Park Lodge and brew room	clean painted	Patti		
Bromley Farm Community				
Hillary Avenue Allotments				
Buglawton in Bloom				
Pick up Cars				