

CONGLETON TOWN COUNCIL

MINUTES OF THE MEETING OF THE TOWN HALL COMMITTEE HELD ON THURSDAY 8th February 2018

In attendance

Committee members

Mrs S A Smith
Mrs A L Armitt
Mr L Barker
Mr G P Hayes - Chairman
Mrs A Morrison – Vice Chairman

Non Committee member

Mr G R Edwards – Leader

Minutes

1. **Apologies for absence.**

Apologies for absence (Members are respectfully reminded of the necessity to submit any apology for absence in advance and to give a reason for non-attendance).

Apologies were received from Councilors D T Brown, P Broom, Mrs E Wardlaw, M Walker and H Richards.

2. **Minutes**

To confirm the minutes of the Meeting held on 28th September 2017 as a correct record.

TH/13/1718 resolved to approve the minutes of the meeting held on the 28th September 2017.

3. **Declarations of Interest**

Members are requested to declare both “pecuniary” and “non-pecuniary” interests as early in the meeting as they become known.

There were no declarations of interest

4. **Outstanding Actions**

There were no outstanding actions.

5. **Town Hall Trading Account**

To accept the Town Hall Trading account to 31st December 2017 and to note the content of the summary report.

TH/14/1718 resolved to accept the Town Hall Trading account to 31st December 2017 and the summary report.

6. **Update on Town Hall bookings and proposals to meet targets for 2018-19**

To receive a report from the Town Centre and Marketing Manager on the Town Hall bookings 2017-18 and to agree proposals to meet income targets for 2018-19.

TH/15/1718 resolved to receive the report and the recommendations therein.

7. **Purchasing a new Electronic Screen for the Spencer Suite**

To approve a report from the Town Hall Supervisor regarding purchasing an electronic screen for the Spencer Suite.

TH/16/1718 resolved to approve the proposed acquisition of the Electronic screen for £1,854+vat.

8. **Refurbishment of the Spencer Suite**

To receive an update from the Chief Officer on proposed works for the Spencer Suite.

TH/17/1718 resolved to receive the update from the Chief Officer and the recommendations therein.

9. **Repositioning of the Town Mayor Photos**

To consider a report from the Town Hall Supervisor on re-siting the Mayors Photographs and to agree on the location of the pictures.

TH/18/1718 resolved to approve the proposal to relocate the Mayors pictures and the History of the Mayors to the balcony in the Grand Hall.

10. **CCTV – additional Cameras**

To approve a plan from the Town Hall Supervisor to increase the number of CCTV cameras in the Town Hall

TH/19/1718 resolved to approve the proposal to purchase 3 additional CCTV cameras for the Town hall at a cost of £1,813.32 plus vat and an annual maintenance cost of £21.00 plus vat.

11. **Grand Hall Stage – safety report and handrails**

To approve a plan from the Town Hall Supervisor to have the Town Hall stage serviced and to give delegated powers to sort out actions arising from the service providing within budgets set in the financial regulations.

TH/20/1718 resolved to approve the recommendations of the Town Hall Supervisor for the Service and safety inspection of the stage and delegating the authority to the Chief Officer to approve works resulting from the inspection that are within the limits set in the Financial Regulations.

**Cllr G P Hayes
Chairman**