



Congleton Town Council

Historic market town

Chief Officer: David McGifford

6th April 2018

Dear Councillor,

Town Council Meeting – Thursday 12th April 2018

You are summoned to attend a meeting of the Council, to be held in the Town Hall, Congleton on **Thursday 12th April 2018** commencing at **7.00pm**.

The Public and Press are welcome to attend the meeting. There may be confidential items towards the end of the meeting which the law requires the Council to make a resolution to exclude the public and press.

Please note – There will be a meeting of the Town Hall and Assets Committee following this meeting, commencing at 7.45pm.

Yours sincerely,

D McGifford
Chief Officer

AGENDA

1. **Apologies** for absence. (Members are respectfully reminded of the necessity to submit any apologies for absence in advance and to give a reason for non attendance).
2. **Minutes** (enclosed)

To approve the Minutes of the emergency Council meeting held on 22nd March 2018.

3. **Declarations of Disclosable Pecuniary Interest**

Members are requested to declare both "non pecuniary" and "pecuniary" interests as early in the meeting as they become aware of it.



Congleton
beartown
where friends are made

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Email: info@congletontowncouncil.co.uk www.congleton-tc.gov.uk



4. **Outstanding Actions**

None

5. **Questions from Members of the Public**

To receive any questions from Members of the Public including those received in writing 7 days prior to the meeting.

Question from Suzy Ferkin re Mountview Closure

Many of the Congleton Town Councillors were sufficiently interested in the future closure of Mountview to attend an informal, open meeting with concerned parties back in November 2017. At this meeting they assured us that they understood our concerns and were on our side. Now that Cheshire East Council (CEC) have confirmed that Mountview will close later this year, what specific actions are our Congleton Town Councillors planning to take to ensure that the residents of their wards in Congleton continue to have access to professionally staffed day care in Congleton? What is their response to the potential loss of this valuable community asset?

6. **Mayor's Announcements** (enclosed)

To receive any announcements by the Town Mayor and to receive a list of the Mayor's Engagements.

7. **Finance & Policy Committee** (enclosed)

To receive the minutes of the meeting held on 15th February 2018.

8. **Community Environment and Services** (enclosed)

To receive the minutes of the meeting held on 1st February 2018.

9. **Personnel Committee** (enclosed)

To receive the minutes of the meeting held on 1st March 2018.

10. **Planning Committee** (enclosed)

To receive the minutes of the meetings held on 8th February and 8th March 2018.

11. **Town Hall Committee** (enclosed)

To receive the minutes of the meeting held on 28th September 2018.

12. **Method of recording councillor attendance figures** (enclosed)

To review the method of recording the meeting attendance figures for councillors.

13. Calendar of meeting dates for 2018/9 (to follow)

To approve the proposed calendar of meeting dates for 2018/19.

14 Urgent Items

Members may raise urgent items but no discussion or decisions may be taken at the meeting.

15. Cheshire East Councillors' Reports

To suspend Standing Orders to allow Councillors from the principal authority to report on relevant issues and to receive questions from members.

16. Youth Committee (enclosed)

- a) To receive the minutes of the Youth Committee meeting held on **19th February 2018**.
- b) To deal with Questions from Members of the Youth Committee present at the meeting.

To: All Members of the Town Council,

CC: Press 2, Burgesses (5), Mayor's Chaplain,
Members of the Youth Committee
MP, Cheshire East Councillors (1), Library, Congleton Tourist Information Centre.

CONGLETON TOWN COUNCIL

Minutes of the Emergency Meeting of the Council

Thursday 22nd March 2018
6.30pm Town Hall Congleton.

PRESENT: Councillors

C H Booth (Town Mayor)
Mrs D S Allen
Mrs A L Armit
J G Baggott
L D Barker
P Bates
R Boston
G R Edwards
G Hayes
Mrs S A Holland
Mrs A M Martin
Mrs A Morrison
Mrs J D Parry
M Walker
Mrs E Wardlaw
G S Williams

1. **Apologies** for absence. (Members are respectfully reminded of the necessity to submit any Apologies for absence in advance and to give a reason for non attendance)

Apologies were received from Cllrs D T Brown and Mrs S A Smith

2. **Minutes** (enclosed)

To approve the Minutes of the meeting held on 1st March 2018.

CTC/39/1718 RESOLVED to approve the Minutes of the meeting held on 1st March 2018.

3. **Declarations of Disclosable Pecuniary Interest**

Members are requested to declare both "non pecuniary" and "pecuniary" interests as early in the meeting as they become aware of it.

Declarations of non-pecuniary interest were received from Cllrs J G Baggott, P Bates G Hayes Mrs E Wardlaw G Williams

4. **Outstanding Actions**

None

5. **Resolution to exclude the Public and Press**

To consider passing a resolution in accordance with the Public Bodies (Admission to Meetings) Act 1960, that public and press be excluded from the meeting for the matters set out below on the grounds that it could involve the likely disclosure of private and Confidential information or staff matters.

CTC/40/1718 RESOLVED to approve the resolution to exclude members of the public and the press

Part 2

6. **Personnel Committee meeting outcome**

To approve the proposal from the Personnel Committee from the meeting of the 15th March 2018

CTC/41/1718 RESOLVED to approve the proposal from the Personnel Committee and gave authority for the Chief Officer to sign the Settlement Agreement relevant to the member of staff mentioned within the report.

TOWN MAYOR'S ENGAGEMENTS

2018

3 rd March	Health & Wellbeing Event – Town Hall
4 th March	Lions Club – Congleton Park
7 th March	Trinity Amateur Operatic – Danside Theatre
9 th March	Meeting with School Senate – Eaton Bank
9 th March	Congleton Town Mayor Civic Ball
10 th March	Bollington Civic Dinner
15 th March	Crewe Town Council – Civic Roll of Honour
16 th March	Cross Street Youth Club
18 th March	Knutsford Jog
21 st March	Centre Stage Youth Theatre – Daneside Theatre
22 nd March	Friends for Leisure Fundraising Event
24 th March	Knutsford Civic Ball
30 th March	Good Friday Service – Town Centre
8 th April	R.A.F. Centenary Service – Well Spring Church

MAYORESS

29 th March	Easter Bonnet Parade – Cherubs & Imps
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DEPUTY MAYOR

17 th March	Concert at St. Michael's - Macclesfield
7 th April	Congleton Choral Society – Town Hall

COUNCILLOR ELIZABETH WARDLAW

9 th March	Swimathon
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CONGLETON TOWN COUNCIL

MINUTES OF THE MEETING OF THE FINANCE & POLICY COMMITTEE HELD ON THURSDAY 15th February 2018

PRESENT - Councillors

G Baggott
P Bates
R Boston
D Brown
G R Edwards (Chairman)
Mrs. S A Holland
Mrs J D Parry
M Walker

1. Apologies

Apologies for absence were received from Cllrs Allen, Morrison and Wardlaw and non-committee member G Williams.

2. Minutes

FAP/52/1718 RESOLVED that the Minutes of the Meeting of the Committee held on 11th January 2018 be approved and signed by the chairman.

3. Declarations of Interest

Members are requested to declare both "pecuniary" and "non pecuniary" interests as early in the meeting as they become known.

Cllrs G Baggott, P Bates, and Brown declared a non-pecuniary interest in any matters relating to Cheshire East Council.

4. Outstanding Actions

There were no outstanding actions.

5. Grant Approvals and Commitments 2017-18

A summary of grant approvals and commitments was considered by the committee and it was noted that £11,705.60 was remaining for grants for 2017/18.

FAP/53/1718 RESOLVED that the grant summary be received and that £1,000 be vired from the main grant budget to Subsidised Use of the Town Hall.

6. New Applications for Financial Assistance

FAP/54/1718 RESOLVED that the following grants be awarded:-

GR11/1718 – Congleton Pantomime - £250 towards the 40th Anniversary Production 2019.

7. New Grant Activities Monitoring Forms

There were no Grant Activity monitoring forms.

8. Management Accounts to 31st December 2017

FAP/55/1718 RESOLVED to receive the management accounts to 31st December 2017..

9. Bank Reconciliation

FAP/56/1718 RESOLVED to receive and consider the bank reconciliation as at 31st December 2017.

10. List of Payments

FAP/57/1718 RESOLVED to receive and consider the Payments List between 1st December 2017 – 31st December 2017.

11. Streetscape Van Leasing

FAP/58/1718 RESOLVED to receive and approve the recommendation to lease the Streetscape vehicles from West Wallasey

12. Royal Visit payments

FAP/59/1718 RESOLVED to approve the use of the Tourism EMR for the cost of the Royal Visit and to review the processes in the Financial Regulations to avoid retrospective approval for revenue expenditure.

13. Paddling Pool Expenditure

FAP/60/1718 RESOLVED to approve the recommendation to replace the paddling pool pump before the 2018 season subject to the Chief Officer checking an alternative supplier and the specifications on the quotations supplied. The Chief Officer has delegated authority to work within the budget of £5,118.50p plus vat.

14. Investment Policy

FAP/61/1718 RESOLVED to approve the Investment Policy for 2018/19.

15. Investment Strategy

FAP/62/1718 RESOLVED to approve the Investment Strategy for 2018/19.

16. Appointment of the Internal Auditor

FAP/63/1718 RESOLVED to reappoint Auditing Solutions Ltd as the internal auditors to Congleton Town Council for 2018/19.

**Cllr G R Edwards
(Chairman)**

CONGLETON TOWN COUNCIL

MINUTES OF THE MEETING OF THE COMMUNITY, ENVIRONMENT AND SERVICES COMMITTEE HELD ON THURSDAY 1st FEBRUARY 2018

PRESENT:

Councillors

Committee member

Mrs D S Allen
C H Booth (Town Mayor and Vice Chairman)
Mrs A L Armitt
G R Edwards
Mrs J D Parry
G S Williams
A Martin
R Boston

M Walker and DT Brown (Non- Committee member)

1. **Apologies for absence.**

Apologies for absence (Members are respectfully reminded of the necessity to submit any apology for absence in advance and to give a reason for non-attendance).

Apologies were received from Councillors Mrs S A Holland, Mr G Hayes, Mrs S A Smith, Mrs A Morrison

2. **Minutes**

CES/32/1718 Resolved that the minutes of the meeting held on 9th November 2017 be confirmed as a correct record and signed by the Vice Chairman

3. **Declarations of Interest**

Members are requested to declare both "pecuniary" and "non pecuniary" interests as early in the meeting as they become known.

Cllrs G S Williams and D T Brown declared a non- pecuniary interest in any matters related to Cheshire East Council

4. **Outstanding Actions**

There are no outstanding actions.

5. **Cheshire Police**

To receive relevant updates and reports from Cheshire Police

See report from Cheshire Police in appendix 1, additional points raised by councillors below

- DT Brown – ASB in the Summer holidays - PSCO Amie Gillet looking into activities for the youth of Congleton.
- A Martin – West Road Driveway access onto the main road Highways Act Section 184 breach.
- D Allen – Initiative in other area opportunities, Buglawton, Lower Heath

6. Fenton Close

To Review correspondence from Mrs S Munroe relating to access and parking issues on Fenton Close

Mrs S Munroe outlined the specific issues raised by cars parking on Fenton Close, which included

- Cars being parked on the grass verge
 - Request for no parking signage on the verge or some form of barrier / bollard
 - Considered that some of the parking was causing an obstruction and creating access issues for residents and emergency vehicles
- Cllr Williams advised
- Parking is not illegal unless parking restrictions are in force or causing an obstruction
 - Officer from CTC and CEC Highways have been observing and visiting area, observations are that vehicles have not been parking illegally or causing an obstruction
 - Formal signage cannot be erected due to the area being an adopted highway.

Action Cllr G Williams to provide further feedback to Cheshire Police and Cheshire East Council and agreed to continual monitoring of the area

7. Floral arrangement Working Group

To receive the minutes of the Floral Arrangement Working Group held on the 20th December 2017

CES/33/1718 Resolved to receive the minutes of the Floral Arrangement Working Group held on the 20th December 2017

8. Public Realm Update

To receive an update from the Town Centre and Marketing Manager on the progress of the Public Realm Improvements.

CES/34/1718 Resolved to receive and consider the update from the Town Centre and Marketing Manager

CES/35 /1718 Resolved to install the image projection unit and delegated the authority to the Town Centre and Marketing Manager for its location.

Councillors also raised concerns re the following

- Bench on a lean, bench to made level by Cheshire East, TC&MM to look into progress on this issue
- Blocked drains still in place to be looked into and added to snag list

- Tactile marking and drop kerb crossing points.

9. **Royal Visit Review**

- **CES 36/1718 Resolved** to receive the update from the Chief Officer which included Correspondence, letters of thanks from Lord Lieutenant and the Royal Household.
- Chief Officer formally thanking staff and councillors for their support in the lead up to the event and on the actual day.

10. **Congleton Park Incident**

To receive a report from the Chief Officer with regards to an incident in the park on the 19th / 20th January 2018

CES/37/1718 Resolved to receive the update from the Chief Officer with support from the Streetscape Development Manager

11. **Public Space Protection Order**

To receive an update on the Public Space Protection order from the Town Centre and Marketing Manager

CES/38/1718 Resolved to receive the update from the Town Centre and Marketing Manager

12. **Shop Front Improvement Grants**

To note the progress of the Shop Front Improvement Grant Scheme from the Town Centre and Marketing Manager

CES/38/1718 Resolved to receive the update from the Town Centre and Marketing Manager- review in 6 months to look into further improvements.

13. **700 Years of Mayoralty**

To receive an update on plans for the 700 years of mayoralty from the Town Centre and Marketing Manager

CES/39/1718 Resolved to receive the update from the Town Centre and Marketing Manager

14. **Sprint Triathlon Update**

To receive an update on plans for the 2018 Sprint Triathlon from the Town Centre and Marketing Manager

CES/40/1718 Resolved to receive the update from the Town Centre and Marketing Manager

Chairman

Appendix 1

ASB

- ASB in the Market Square/Princess St area has increased – Beat team are paying extra attention to disperse and deter behavior continuing (worth asking about the PSPO update)
- Drug dealing activity in and around Brunswick St flats/Community Gardens area – again Beat team are paying extra attention to ID offenders, disperse and deter behavior continuing

DRUGS

- Beat Team executed a Warrant executed on Vaudrey Crescent – large amount of cash recovered
- Covert drug operation been undertaken re Cross border drugs team affecting the Congleton area resulting in several warrants and arrests conducted today across Liverpool and Congleton – hope to provide more of an update at the next meeting

31/01/18 – Number of drugs warrants conducted in Congleton and OOF- Merseyside. Multiple arrests made and investigation now ongoing – unable to expand further at this time.

BURGLARIES

- There had been a recent spate of dwelling burglaries in the West Heath area during January – at this moment we are not sure if it is local or travelling offenders committing these offences but does seem to have stopped over the last week or so after more visible patrolling been conducted in that area by the Beat team

VEHICLE CRIME

- No significant increase or patterns – Beat team continue to monitor

RURAL CRIME

- Op.Sentry been conducted to target poaching/theft of machinery within the rural area's – this was a joint operation involving Cheshire/Derbyshire/Staffordshire forces – it was successful in that no patterns of offences reported or noted and will be regular event to provide visibility and re-assurance to the remote and rural communities of the Parish

EVENTS

- On 31/1/18 The Beat team in conjunction with Plus Dane, council and CFB have conducted a neighborhood street-a-week initiative in the Bradwell Grove/Barton Road/Coronation Rd area of Bromley Farm to ID any patterns of ASB or housing issues. The residents spoken to welcomed the visits as such this will be a regular event to provide re-assurance and improve community issues throughout Congleton.

Royal Visit – Positive feedback from members of the public.

FUTURE OPERATIONS

Traffic – TruCam operations

Licensing – Congleton west – partnership with CEC

Street a Week – Congleton West (potentially West Heath area)

Congleton Town Council

Minutes of the Personnel Committee meeting held on 1st March 2018

PRESENT: Councillors:

Mrs S A Smith
J G Baggott
P Bates (Vice Chairman)
D T Brown (Mayor and Chairman)
Mr C Booth (mayor)
G R Edwards
Mrs A M Martin
G S Williams

1. APOLOGIES

Apologies for absence. (Members are respectfully reminded of the necessity to submit any apology for absence in advance and to give a reason for non-attendance).

Apologies were received from Committee member Councillor L Barker H Richards

2. MINUTES OF PREVIOUS MEETING

PERS/18/1617 RESOLVED that the minutes of the meeting held on the 2nd March 2017 be approved and signed by the Chairman.

3. DECLARATIONS OF INTEREST

Members are requested to declare both "non-pecuniary" and "pecuniary" interests as early in the meeting as they become aware of it.

Cllrs DT Brown, J G Baggott, P Bates and GS Williams declared a non-pecuniary interest in any matters related to Cheshire East Council.

4. OUTSTANDING ACTIONS

There were no outstanding actions.

5. RESOLUTION TO EXCLUDE THE PUBLIC AND THE PRESS

To consider passing a resolution in accordance with the Public Bodies (Admission to Meetings) Act 1960, that public and press be excluded from the meeting for the matters set out below on the grounds that it could involve the likely disclosure of private and confidential information or staff matters

PERS/19/1617 Resolved to exclude members of the public and press from the meeting.

6. **UPDATE ON BUSINESS PLANNING AND STRUCTURAL REVIEW**

To receive an update from the chief Officer on the Business Planning and Structural Review

PERS/20/1617 Resolved to receive the update from the Chief Officer

To receive an update from the Chief Officer

D T Brown
(Chairman)

CONGLETON TOWN COUNCIL
MINUTES OF THE MEETING OF THE PLANNING COMMITTEE
HELD ON 8th FEBRUARY 2018

PRESENT

Councillor L D Barker - Chairman
Mrs S Akers Smith
Mrs D S Allen
Mrs A L Armitt
J G Baggott
P Bates
R Boston
G R Edwards
G P Hayes
Mrs S A Holland
Mrs A M Martin
Mrs A E Morrison
Mrs J D Parry

1. **APOLOGIES**

Apologies for absence were submitted from Councillors P. Broom, D T Brown, H Richards, M. Walker, Mrs E Wardlaw and G S Williams

2. **MINUTES**

PLN/53/1718 RESOLVED: That the Minutes of the Meeting of the Committee held on 4th January 2018 be approved and signed by the Chairman as a correct record.

3. **DECLARATIONS OF INTEREST**

Members were reminded to declare both "non pecuniary" and "pecuniary" interests as early in the meeting as they become known.

Councillors Bates, Baggott and Hayes declared a "non pecuniary" interest due to their membership of Cheshire East Council.

4. **OUTSTANDING ITEMS**

No outstanding actions

5. PLANNING APPLICATIONS

PLN/54/1718 RESOLVED: That the following comments be made to Cheshire East Borough Council:

Weekly List 18th December 2017

17/6317C Land South of Canal Street, Congleton, CW12 **REFUSE - for the following reasons**

- Concerns about the impact on highways
- Badger set prevalent on site
- Density of housing in this area
- Tree protection concerns

Councillors Bates declared a "non pecuniary" interest in application 17/6317C due to his membership of The Vale Club

18/0005C 79 Holmes Chapel Road, Congleton, CW12 4NU NO OBJECTION
17/6476C 35 Hertford Close, Congleton, CW12 1TB NO OBJECTION

Weekly List 1st January 2018

18/0104C 20 Longdown Road, Congleton, CW12 4QJ **REFUSE - for the following reasons**

- Loss of privacy via windows and potential light pollution
- Size and out of keeping with the area
- Outside of permitted development rights

18/0073C 17 Cedar Court, Congleton, CW12 3JP NO OBJECTION
18/0059C 68 Havannah Street, Congleton, CW12 2AT NO OBJECTION
18/0050C 22 Leek Road, Congleton, CW12 3HU NO OBJECTION

Weekly List 8th January 2018

18/0200C 11 Bradwell Grove, Congleton, CW12 3HD NO OBJECTION

18/0128D Land Between Manchester Road and Giantswood Lane, Congleton, CW12 **NO COMMENT -**

refer to Cheshire East

18/0177T 7 Wellington Close, Congleton, CW12 1TA NO OBJECTION
Subject to usual conditions

18/0056C The Quinta Primary School, Ullswater Road, Congleton, CW12 1TA NO OBJECTION

Councillors Armit and Hayes declared a "non pecuniary" interest in application 18/0056C

18/0143T Overton House, 61 West Street, Congleton, CW12 1JY NO OBJECTION
Subject to usual conditions

18/0086C Land West of Goldfinch Close, Congleton, CW12 NO OBJECTION

Weekly List 15th January 2018

18/0333C Yew Tree Farm, Buxton Road, Congleton, CW12 3PG NO OBJECTION
18/0347C 1A Sherratt Close, Congleton, CW12 3BT NO OBJECTION
18/0136C 2 Padgbury Lane, Congleton, CW12 4LP NO OBJECTION

Weekly List 22nd January 2018

18/0456C 19A High Street, Congleton, CW12 1BN NO OBJECTION
Councillors Bates, Barker, Edwards and Hayes declared a "non pecuniary" interest in application 18/0456C

18/0459C 11 Tall Ash Avenue, Congleton, CW12 2DZ NO OBJECTION
18/0115C Land Off Astbury Mere, Congleton, CW12 NO OBJECTION

18/0450T	1 Copthorne Close, Congleton, CW12 3DJ	NO OBJECTION Subject to usual conditions
18/0426C	65 Park Lane, Congleton, CW12 3DD	NO OBJECTION
18/0378D	Crossley Hall, Peover Lane, Congleton, CW12 3QH	NO OBJECTION
18/0368T	3 Biddulph Road, Congleton, CW12 3LQ	NO OBJECTION Subject to usual conditions
18/0299C	Land Between Manchester Road, Congleton, CW12	NO OBJECTION

Weekly List 29th January 2018

18/0593T	1 Bank Street, Congleton, CW12 1EJ	NO OBJECTION Subject to usual conditions
18/0502C	Crossley Hall, Peover Lane, Congleton, CW12 3QH	NO OBJECTION
18/0401C	4 The Crescent, Congleton, CW12 4BQ	NO OBJECTION
18/0500C	Coltsfoot Cottage, Tunstall Road, Congleton, CW12 3QB	NO OBJECTION
18/0533C	Coltsfoot Cottage, Tunstall Road, Congleton, CW12 3QB	NO OBJECTION
18/0311T	Land near 206 Padgbury Lane, Congleton, CW12 4HU	

Resident reported damage by a contractor to a Cherry Tree on Padgbury Lane that has a TPO. Chief Officer to investigate the incident with Cheshire East Highways to establish if the contractor who undertook the works had

- Permission from Highways
- Were they registered / qualified Tree Surgeons
- Potential breaches of Health and safety Act

And to also

- Engage with CEC Highways to look into the practicalities of devolving the control / authority for tree works to CTC Streetscape Team

18/0486C 17 Gosling Way, Congleton, CW12 4WD **NO OBJECTION -
subject to concerns being noted regarding retaining the trees near the garage which
have Tree Protection Orders**

Weekly List 29th January 2018 Additional

Decisions on the following six applications were deferred until the next Planning Committee meeting

18/0616C	55B Sandbach Road, Congleton, CW12 4LH
18/0625D	6 Back Lane, Congleton, CW12 4PP
17/6096C	Congleton Fire Station, West Road, Congleton, CW12 1LR N
18/0559D	Lawton House Surgery, Bromley Road, Congleton, CW12
Councillor Hayes declared a "non pecuniary" interest in application 18/0559C	
18/0019C	Lee House, 27 North Street, Congleton, CW12 1HF
18/0391C	Palatine Mill, Unit 2 Radnor Park Ind Centre, Congleton

6. PLANNING APPEALS

None to report

7. **12/0410C – Astbury Place Development**

Councillors reviewed the correspondence from Adam Taylor and requested that the Chief Officer responds covering the following points

- The Town Council approved the original Planning application from Morris Homes
- This included as a condition the provision of a bridge from the development
- This condition was part of a section 106 agreement
- Residents acquiring properties within this development would have / should have been aware of this condition
- As it is a legal agreement and formed part of the Planning approval the bridge needs to be built

In addition, the Chief Officer is to also contact CEC with regards to concerns about the safety and condition of the footbridge from Havannah Lane

L D Barker – Chairman

CONGLETON TOWN COUNCIL
MINUTES OF THE MEETING OF THE PLANNING COMMITTEE
HELD ON 8th MARCH 2018

PRESENT

Councillor L D Barker - Chairman
Mrs D S Allen
Mrs S Akers Smith
Mrs A L Armitt
J G Baggott
P Bates
C H Booth
D T Brown
G R Edwards
Mrs S A Holland
Mrs A M Martin
Mrs J D Parry
M A Walker
Mrs E Wardlaw

1. **APOLOGIES**

Apologies for absence were submitted from Councillors R. Boston, Mrs A E Morrison, H Richards and Mrs E Wardlaw.

2. **MINUTES**

PLN/55/1718 RESOLVED: That the Minutes of the Meeting of the Committee held on 8th February 2018 be approved and signed by the Chairman as a correct record.

3. **DECLARATIONS OF INTEREST**

Members were reminded to declare both "non pecuniary" and "pecuniary" interests as early in the meeting as they become known.

Councillors Bates, Baggott, Brown and Wardlaw declared a "non pecuniary" interest due to their membership of Cheshire East Council.

4. **OUTSTANDING ITEMS**

No outstanding actions

5. PLANNING APPLICATIONS

PLN/56/1718 RESOLVED: That the following comments be made to Cheshire East Borough Council:

Deferred Items 29th January 2018

18/0616C	55B Sandbach Road, Congleton, CW12 4LH	NO OBJECTION
18/0625D	6 Back Lane, Congleton, CW12 4PP	NO OBJECTION
17/6096C	Congleton Fire Station, West Road, Congleton	NO OBJECTION –
subject to signage being upgraded/replaced every two years		
18/0559D	Lawton House Surgery, Bromley Road, Congleton, CW12	NO OBJECTION
Councillors Bates and Wardlaw declared a “non pecuniary” interest in application 18/0559D		
18/0019C	Lee House, 27 North Street, Congleton, CW12 1HF	NO COMMENT
18/0391C	Palatine Mill, Unit 2 Radnor Park Ind Centre, Congleton	NO OBJECTION

Weekly List 5th February 2018

18/0703T	14 Barnett Grove, Congleton, CW12 4WF	NO OBJECTION
		Subject to usual conditions
18/0696C	Land North of Sprink Lane, Congleton	REFER TO
CHESHIRE EAST DUE TO LOCATION IN THE GREENBELT		
Councillor Barker declared a “non pecuniary” interest in application 18/0696C		
18/0671C	24 Boundary Lane, Congleton, CW12 3HZ	NO OBJECTION
18/0633C	76 Sandbach Road, Congleton, CW12	NO OBJECTION
18/0604T	Land and Footpath rear of 16 Overton Close, Congleton	NO OBJECTION
Subject to usual conditions and request more detail on future applications		
Councillors Bates, Brown, Baggott and Wardlaw declared a “non pecuniary” interest in application 18/0604T		
18/0629D	12 – 16 Rood Hill, Congleton, CW12 1LQ	NO OBJECTION

Weekly List 12th February 2018

18/0890C	Congleton Town Band Club, Worrall Street, Congleton	REFUSE – as this should be a retrospective and they are already in occupation and trading. The security fence is already built obstructing a public access way (of over 40 plus years). The Council to immediately apply for a Public Right of Way along the existing prescriptive easement established by use.
Councillor Bates declared a “non pecuniary” interest in application 18/0890C		
18/0788C	Land Off Manchester Road, Congleton	REFUSE – as the developer has not supplied sufficient information with regard to the impact the change could have on S106/CIL monies as determined by the original proposal
18/0738C	44 Hawthorne Close, Congleton, CW12 4UF	NO OBJECTION
18/0699C	Hollybrook Barn, Middle Lane, Congleton, CW12 3PY	NO OBJECTION
Councillor Barker declared a “non pecuniary” interest in application 18/0699C		

Weekly List 19th February 2018

18/0109D	Astbury Mere Country Park, Sandy Lane, Congleton	NO OBJECTION
18/0921C	33 Leamington Road, Congleton, CW12 4PE	NO OBJECTION
18/0907C	138 Canal Road, Congleton, CW12 3AT	NO OBJECTION
Councillor Holland declared a "non pecuniary" interest in application 18/0907C		
18/0962T	Congleton Cricket Club, Booth Street, Congleton,	NO OBJECTION
		Subject to usual conditions

PLANNING APPEALS

None to report

7. PREMISES LICENCE

It was noted that a premises licence had been approved for 6 – 8 Swan Bank, Congleton.

8. CORRESPONDENCE RECEIVED

Correspondence was received in respect of the proposed footbridge over the River Dane.

L D Barker – Chairman

CONGLETON TOWN COUNCIL

MINUTES OF THE MEETING OF THE TOWN HALL COMMITTEE HELD ON THURSDAY 28th September 2017

In attendance

Committee members

Mrs S A Smith
Mrs A L Armitt
Mr Gr Edwards (EX Officio)
Mr G P Hayes - Chairman

Minutes

1. **Apologies for absence.**

Apologies for absence (Members are respectfully reminded of the necessity to submit any apology for absence in advance and to give a reason for non-attendance).

Apologies were received from Committee members L D Barker, P Broom, D T Brown Mrs A E Morrison Mrs E Wardlaw and non-committee member G S Williams

2. **Minutes (enclosed)** To confirm the minutes of the Meeting held on 13th July 2017

THC/07/1718 The minutes of the meeting on the 13th July were confirmed as a correct record

3. **Declarations of Interest**

Members are requested to declare both "pecuniary" and "non pecuniary" interests as early in the meeting as they become known.

Declaration of interest was received from Cllrs G P Hayes Cheshire East Council

4. **Outstanding Actions**

There are no outstanding actions.

5. **Town Hall Trading Account**

To accept the Town Hall Trading account to 31st August 2017 and to note the content of the summary report.

THC/08/1718 resolved to accept the Town Hall Trading account for the 31st August 2017

6. **Town Hall Event Lighting Update**

To receive an update from the Town Hall Supervisor on Town Hall Event Lighting.

TC/09/1718 Resolved to receive the update from the Town Hall Supervisor

7. **Round Tables for Town Hall Events Update** (enclosed)

To receive an update from the Town Hall Supervisor on Round Tables.

TC/10/1718 Resolved to receive the update on the disposal of the 20 x 5ft rectangular tables

8. **Spencer Suite Refurbishment Update**

To approve an update from the Town Hall Supervisor on the first stage of the refurbishment.

TC/11/1718 Resolved to approve an expenditure of circa £1,000 for the displaying of the Mayors pictures

9. **Town Hall External and Internal Works Programme**

To note the updated work programme from the Chief Officer.

TC/12/1718 Resolved to note the update on the work programme report from the Chief Officer

**Cllr G P Hayes
Chairman**

CONGLETON TOWN COUNCIL

COMMITTEE REPORTS AND UPDATES

COMMITTEE:	Council		
MEETING DATE AND TIME	12th April 2018	LOCATION	Congleton Town Hall
AGENDA ITEM REPORT TITLE	12 Method of Recording Councillor Attendance Figures		
Background	At the meeting of the council on 1 st March 2018 a question was raised by a member of the public with regards to the way in which the Town Council record the attendance statistics of councillors at meetings for committees they are appointed to, the request was for them to be published against each individual councillor. There have been further representations made with regards to this matter and it has been requested that this is discussed within council by more than one councillor.		
Response from the Deputy Mayor (Key points)	<p>Legal position</p> <ul style="list-style-type: none"> ➤ <i>If a member of a local authority fails throughout a period of six consecutive months from the date of his last attendance to attend any meeting of the authority, he shall, unless the failure was due to some reason approved by the authority before the expiry of that period, cease to be a member of the authority"</i> <p>Further guidance from the Cheshire Association of Local Councils</p> <ul style="list-style-type: none"> ➤ <i>it is good practice to record overall attendance to give an indication of the vibrancy of the Council but there is no requirement for this and anything further, such as naming individual councillors as this can only be for the furtherance of some alternative agenda - it serves no purpose.</i> ➤ <i>The only other useful function of this is to ensure that no-one falls foul of the six month rule."</i> <p>Councils current method of recording</p> <ul style="list-style-type: none"> ➤ <i>The Council do record the attendance of Councillors both within the published minutes and monitor individual Councillor attendance and respect the fact that circumstances such as personal issues, health and work may prevent regular attendance, the Chief Officer is made aware of such circumstances.</i> <p><u>Other Local Councils method of recording attendance</u></p> <p>Showing attendance figures against councillors</p> <ul style="list-style-type: none"> ➤ Cheshire East Council ➤ Macclesfield Town Council Knutsford <p>Attendance figures recorded within minutes</p> <ul style="list-style-type: none"> ➤ Poynton ➤ Sandbach ➤ Middlewich ➤ Holmes Chapel ➤ Alsager ➤ Biddulph 		
Decision requested	To agree on the method of recording councillors attendance statistics on the website		

Congleton Town Council

Minutes of the meeting of the Youth Committee held on Thursday 19th February 2018 in the Town Hall, Congleton

PRESENT Youth Councillor Michael Howell – Joint Chairman
Arabella Holland
Laetitia Eichinger
Diyana Nikolova

Councillor Sally Holland

Linda Minshull

1. APOLOGIES

Apologies were received from Thomas Minshull and Councillor Charles Booth

2. MINUTES OF LAST MEETING

RESOLVED – That the Minutes of the Meeting of the Committee held on the 7th December 2017 were signed by the Chairman as a correct record.

3. MEMBERSHIP

Linda has had contact with Eaton Bank and arranged with them to meet with their Senate. A possible date is 9th March but this is to be confirmed.

Arabella stated that it may be best, to not be too concerned about official membership numbers, as work was being done with young people on an informal basis.

4. M.A.D. FOR CONGLETON

Charles was unable to attend the meeting but had forwarded an update on the project to Linda.

There is a facebook page – MAD for Congleton Day
There is also paperwork available for individuals and sponsors to sign up and consent forms. Jeff from New Life Church is promoting the event in Congleton High School and elsewhere.

Members discussed the arrangements and asked Linda to feedback to Charles the following –

It was suggested that an Instagram page be set up in addition to Facebook

Members would like to support Charles and Jeff with the promotion, particularly in Congleton High. They wondered if Jeff was also going into Eaton Bank.

5. **YOUTH CINEMA PROJECT**

Members discussed this project and it was agreed that Linda would get the contact at Daneside Theatre. They would like to arrange a meeting to discuss whether film nights could be arranged for young people.

6. **PROJECTS**

It was agreed that members would like to focus on the problems of drugs and would like to support any Substance Awareness days in the High Schools. Arabella reported that she had discussed with past member Maddy Summerfield, the previous survey and report carried out by the Committee. Arabella would like to run a similar survey and compare the results.

Sally suggested we invite the new Police Inspector and Glen Williams to our next Youth Committee meeting.

Linda reported that at the meeting with Congleton High School, Dave Brown had suggested arranging a joint school Council meeting with both High Schools and Town Councillors to discuss issues.

Members will arrange an informal meeting to discuss this project in more detail prior to the next formal Youth Committee meeting.

7. **MAYOR'S CIVIC BALL**

Michael, Arabella, Laetitia and Diyana confirmed that they will be attending the Mayor's Ball on 9th March 2018.

8. **JEANNE WHITEHURST AWARD**

A discussion took place regarding this award. It was agreed that it would be suspended for this year. Members asked for this initiative to be reconsidered in October/November to see if a member would take the lead and asked Linda for this to be an agenda item later in the year. It was suggested that it may be better if this project is not run every year so that nominations are different than previous years.

9. **YOUTH COMMITTEE BANK ACCOUNT**

It was reported that the balance is £548.92.

10. **YOUTH COMMITTEE MEMBERS ITEMS**

Town Council Meeting

Linda reminded members that the next Town Council Meeting is on Thursday 1st March at 7 p.m. and encouraged members to attend.

11. **DATE OF NEXT MEETING**

Monday 9th April 2018 - 10.30 a.m.

Michael Howell (Joint Chairman)