



Congleton Town Council

Historic market town

Chief Officer: David McGifford

7th March 2018

Dear Councillor,

Community, Environment and Services Committee – Thursday 15th March 2018

You are requested to attend a meeting of the Community, Environment & Services Committee, to be held in the Town Hall, High Street, Congleton on **Thursday 15th March 2018 at 7.00pm.**

The Public and Press are welcome to attend the meeting. There may be confidential items towards the end of the meeting which the law requires the Council to make a resolution to exclude the public and press.

Yours sincerely,

David McGifford
CHIEF OFFICER

AGENDA

1. **Apologies for absence**. (Members are reminded of the necessity to give apologies in Advance of the meeting and to give reasons for absence).

2. **Minutes of Last Meeting** (Enclosed)

To confirm the minutes of the meeting held on 1st February 2018 as a correct record.

3. **Declarations of Interest**

Members are requested to declare both "pecuniary" and "non pecuniary" interests as early in the meeting as they become known.

4. **Outstanding Actions**

None

5. **Cheshire Police** (Verbal Update)

To receive and consider a verbal report from a representative of Cheshire Police on Policing matters affecting Congleton.



Congleton
beartown
where friends are made

6. Floral Arrangement Working Group (Enclosed) JM

To receive the minutes of the Floral Arrangement Working Group held on 15th February

7. Anti Social Behaviour Working Group (Enclosed) JM

To receive the minutes from the Anti Social Behaviour working group held on 15th November 2017 and the draft minutes from the 14 February 2018

8. Working Groups (Enclosed) DM

To receive a proposal to create Councillor led working Groups to:-

1. Investigate the Town Councils role with regards to Congleton Market.DM
2. Review the CCTV provision for Congleton based on increased Anti Social Behaviour in the Park and the Community Gardens RB
3. Review the impact of the removal of the Street Sweeping service at weekends currently provided by Ansa RB_

9. Public Realm (Enclosed with further update on the day)

To receive an update from the Town Centre and Marketing Manager

10. Makers Market (Enclosed)

To receive a proposal from the Town Centre and Marketing Manager with regards to the introduction of the Makers Market to Congleton

11. Sprint Triathlon Update (Verbal)

To receive a verbal update on the progress of the Sprint Triathlon

12. Bill and Ben Skips (enclosed)

To receive an update on environmental concerns at Bill and Ben Skips

13. 700 Years of Mayoralty (Enclosed)

To receive an update on plans for the 700 Years of Mayoralty from the Town Centre and Marketing Manager

14. Paddling Pool (enclosed)_

To receive an update on the Paddling Pool and dates of operation

To: Members of the Community, Environment and Services Committee

CIIs: Mrs S A Holland (Chairman), C H Booth (Vice Chairman)
Mrs A L Armitt, Mrs D S Allen R Boston, P Broom, G P Hayes, Mrs A M Martin,

Mrs J Parry, G S Williams

Ex-Officio Members: Cllrs D T Brown (Town Mayor) and G R Edwards

Ccs: Appointed Members - Mr G Baxendale (Honorary Burgess)
Mr E Clarke (Honorary Burgess)
Mr D Murphy (Honorary Burgess)

Other members of the Council and Honorary Burgesses (2) for Information; Press (2)
Congleton Library, Congleton Tourist Information Centre.

CONGLETON TOWN COUNCIL

MINUTES OF THE MEETING OF THE COMMUNITY, ENVIRONMENT AND SERVICES COMMITTEE HELD ON THURSDAY 1st FEBRUARY 2018

Please note These are draft minutes and will not be ratified until the next meeting of the C, E & S Committee

PRESENT:

Councillors

Committee member

Mrs D S Allen
C H Booth (Town Mayor and Vice Chairman)
Mrs A L Armitt
G R Edwards
Mrs J D Parry
G S Williams
A Martin
R Boston

M Walker and DT Brown (Non- Committee member)

1. Apologies for absence.

Apologies for absence (Members are respectfully reminded of the necessity to submit any apology for absence in advance and to give a reason for non-attendance).

Apologies were received from Councillors Mrs S A Holland, Mr G Hayes, Mrs S A Smith, Mrs A Morrison

2. Minutes

CES/32/1718 Resolved that the minutes of the meeting held on 9th November 2017 be confirmed as a correct record and signed by the Vice Chairman

3. Declarations of Interest

Members are requested to declare both "pecuniary" and "non pecuniary" interests as early in the meeting as they become known.

Clrs G S Williams and D T Brown declared a non- pecuniary interest in any matters related to Cheshire East Council

4. Outstanding Actions

There are no outstanding actions.

5. Cheshire Police

To receive relevant updates and reports from Cheshire Police

See report from Cheshire Police in appendix 1, additional points raised by councillors below

- DT Brown – ASB in the Summer holidays - PSCO Amie Gillet looking into activities for the youth of Congleton.
- A Martin – West Road Driveway access onto the main road Highways Act Section 184 breach.
- D Allen – Initiative in other area opportunities, Buglawton, Lower Heath

6. Fenton Close

To Review correspondence from Mrs S Munroe relating to access and parking Issues on Fenton Close

Mrs S Munroe outlined the specific issues raised by cars parking on Fenton Close, which included

- Cars being parked on the grass verge
 - Request for no parking signage on the verge or some form of barrier / bollard
 - Considered that some of the parking was causing an obstruction and creating access issues for residents and emergency vehicles
- Cllr Williams advised
- Parking is not illegal unless parking restrictions are in force or causing an obstruction
 - Officer from CTC and CEC Highways have been observing and visiting area, observations are that vehicles have not been parking illegally or causing an obstruction
 - Formal signage cannot be erected due to the area being an adopted highway.

Action Cllr G Williams to provide further feedback to Cheshire Police and Cheshire East Council and agreed to continual monitoring of the area

7. Floral arrangement Working Group

To receive the minutes of the Floral Arrangement Working Group held on the 20th December 2017

CES/33/1718 Resolved to receive the update from the Town Centre and Marketing Manager.

8. Public Realm Update

To receive an update from the Town Centre and Marketing Manager on the progress of the Public Realm Improvements.

CES/34/1718 Resolved to receive and consider the update from the Town Centre and Marketing Manager

CES/35 /1718 Resolved to install the image projection unit and delegated the authority to the Town Centre and Marketing Manager for its location.

Councillors also raised concerns re the following

- Bench on a lean, bench to made level by Cheshire East, TC&MM to look into progress on this issue
- Blocked drains still in place to be looked into and added to snag list

- Tactile marking and drop kerb crossing points.

9. **Royal Visit Review**

- **CES 36/1718 Resolved** to receive the update from the Chief Officer which included Correspondence, letters of thanks from Lord Lieutenant and the Royal Household.
- Chief Officer formally thanking staff and councillors for their support in the lead up to the event and on the actual day.

10. **Congleton Park Incident**

To receive a report from the Chief Officer with regards to an incident in the park on the 19th / 20th January 2018

CES/37/1718 Resolved to receive the update from the Chief Officer with support from the Streetscape Development Manager

11. **Public Space Protection Order**

To receive an update on the Public Space Protection order from the Town Centre and Marketing Manager

CES/38/1718 Resolved to receive the update from the Town Centre and Marketing Manager

12. **Shop Front Improvement Grants**

To note the progress of the Shop Front Improvement Grant Scheme from the Town Centre and Marketing Manager

CES/38/1718 Resolved to receive the update from the Town Centre and Marketing Manager- review in 6 months to look into further improvements.

13. **700 Years of Mayoralty**

To receive an update on plans for the 700 years of mayoralty from the Town Centre and Marketing Manager

CES/39/1718 Resolved to receive the update from the Town Centre and Marketing Manager

14. **Sprint Triathlon Update**

To receive an update on plans for the 2018 Sprint Triathlon from the Town Centre and Marketing Manager

CES/40/1718 Resolved to receive the update from the Town Centre and Marketing Manager

Chairman

Appendix 1

ASB

- ASB in the Market Square/Princess St area has increased – Beat team are paying extra attention to disperse and deter behavior continuing (worth asking about the PSPO update)
- Drug dealing activity in and around Brunswick St flats/Community Gardens area – again Beat team are paying extra attention to ID offenders, disperse and deter behavior continuing

DRUGS

- Beat Team executed a Warrant executed on Vaudrey Crescent – large amount of cash recovered
- Covert drug operation been undertaken re Cross border drugs team affecting the Congleton area resulting in several warrants and arrests conducted today across Liverpool and Congleton – hope to provide more of an update at the next meeting

31/01/18 – Number of drugs warrants conducted in Congleton and OOF- Merseyside. Multiple arrests made and investigation now ongoing – unable to expand further at this time.

BURGLARIES

- There had been a recent spate of dwelling burglaries in the West Heath area during January – at this moment we are not sure if it is local or travelling offenders committing these offences but does seem to have stopped over the last week or so after more visible patrolling been conducted in that area by the Beat team

VEHICLE CRIME

- No significant increase or patterns – Beat team continue to monitor

RURAL CRIME

- Op.Sentry been conducted to target poaching/theft of machinery within the rural area's – this was a joint operation involving Cheshire/Derbyshire/Staffordshire forces – it was successful in that no patterns of offences reported or noted and will be regular event to provide visibility and re-assurance to the remote and rural communities of the Parish

EVENTS

- On 31/1/18 The Beat team in conjunction with Plus Dane, council and CFB have conducted a neighborhood street-a-week initiative in the Bradwell Grove/Barton Road/Coronation Rd area of Bromley Farm to ID any patterns of ASB or housing issues. The residents spoken to welcomed the visits as such this will be a regular event to provide re-assurance and improve community issues throughout Congleton.

Royal Visit – Positive feedback from members of the public.

FUTURE OPERATIONS

Traffic – TruCam operations

Licensing – Congleton west – partnership with CEC

Street a Week – Congleton West (potentially West Heath area)

FLORAL ARRANGEMENT WORKING GROUP

Thursday 15th February 2018 Spencer Suite, 9.00am

MINUTES

Attendees: David Brown- DB, Patti Pinto- PP, Bob Edwards- BE, Amanda Martin- AMartin, Glen Williams- GW, Ruth Burgess- RB, Martha Hayes- MH, Jackie MacArthur- JMac

Apologies for Absence: Members are respectfully reminded of the necessity to submit any apology for absence in advance and to give a reason for non- attendance.

Anna Morrison- AMorrison, Margaret Gartside- MG

1. **Minutes of the Last Meeting:** To approve the Notes of the meeting held on the 20th December as a correct record.
 - Approved.
2. **Declarations of Interest:** Members are requested to declare both "pecuniary" and "non-pecuniary" interests as early in the meeting as they become known.
 - No declarations.
3. **British in bloom seminar and our BIB judges –**
 - a. **National judging likely to be 2 or 3 August-** Now a 3-hour tour. Five new discretionary awards that you have to apply for. We are up against 8 other large towns.
 - b. **Bib awards on 19 Oct in Belfast-** 5 tickets for the group- decide nearer to the time who is going.
 - c. **Press release for BIB-** This has been sent and published in the Chronicle. PP also spoke on BBC Radio Stoke about In Bloom.
 - d. **Information on the Judges-** to grow lupins by the river, as one of the judges is particularly fond of lupins.
4. **Action Plan Update-** RB to update and send out with the minutes. Anything that needs adding as an action, please inform RB.
 - Deadline of end of March to enter into the Community Pride Awards- not part of In Bloom, but the team do usually enter. All agreed to enter the competition- ACTION JMac.
 - PP- St. Peter's will be putting on a flower festival in the church- Streetscape will be working on the church graveyard.
 - PP could be entering Tatton herself- nothing required from the Town.
 - DB will speak to the gardener at the Queens Head in February to ask if they will be entering In Bloom again.
 - 3 new interpretation boards in Congleton Park- Victorian gardens, play areas and another.
 - Congleton Park Bandstand- to make this more floral- troughs to the railings and potentially hanging baskets- RB to look into- PP to send RB a picture of Belpur Bandstand.
 - Hanging Basket letters to go out w/c: 19th February.
 - JMac/ RB/ MH- to design and print roundabout stickers.
 - JMac/ RB/ MH- to get some stickers made for the shop windows.
 - Town Entry Sign- Sandbach Road- CHSchool- needs to be moved so it can be read again.
 - Waggon & Horses RB- costings done for this project will be completed via CTC capitol and In Bloom budget. RB send design to DB.
 - 2 Bears roundabout- the bears will be thinned out and a wheel barrow with flowers to be added. PP showed a picture of the bears roundabout from 2004 with a stone path- due to restrictions of working on the roundabout, RB will look into what practically can be done and potential costs.
5. **Town Centre Walk-about Update-** BE, JMac, PP & RB walked through the Town Centre to look at new ideas for planting- update sheet attached.
 - Railings across from B&M- troughs to be added- added to the side. DB suggested to not have liners, as these will be easy for people to remove.

- All agreed to the proposals on the sheet
- PP- Suggested to continue the pole baskets from the pedestrian area along to the top of Lawton Street- ACTION RB- to put together some comparison pictures for the next meeting and make a decision.
- Big Planters- decisions on the type of planting: proposal 1- sustainable planting, proposal 2- summer bedding (will be changed twice a year) or proposal 3- mixture of both- ACTION RB- get in touch with Four Oakes to get some suggestions on this.

6. Volunteer Sites- Updated Spreadsheet attached.

Old Saw Mill- potential to be an IYN 2018- PP to speak to Peter Aston about putting together a volunteer group to work on the area.

7. Big British Spring Clean- 3rd-4th March- the main aim here will not be litter picking as this is not particularly needed in the town- although if someone asks to do this, we wouldn't turn them away.

Buglawton in Bloom is already putting on cleaning events in Buglawton 2-4pm on both days of that weekend. Possible other sites could be; Old Saw Mill, Tesco new Orchard area, West Street.

For this weekend, send out email to all IYN & volunteer groups to see what they are doing and to start working on their areas. To launch the event, have the Congleton In Bloom team set up in the Community Garden on the Saturday morning, 10am-12noon and get people to work in the garden or go off litter picking.

Press request- to ask the public to send in any grot spots they can identify in the town and get them to send them in. Also to send out the details of the event launch and Spring Clean in the Community Garden- Saturday 3rd March, 10am – 12noon.

8. Back to back gardens project- PP has sent out the invites and has 8 gardens booked already. The community polytunnel will be re-sheeted (Tesco Grant) in March. The side of this polytunnel will have the side area blocked paved by CEC- enhances the area, room for planting in and outside the polytunnel.

9. IYN & Business Meeting and Support- Meet with the neighbourhood groups to see what their plans are for 2018 and what support they need. Meet the groups separately instead of meeting as one big group. This is to go through the questionnaire and talk to the groups and pick up on any issues.

ACTION RB- to organise 2 half days in March- can also help to fill out the application forms for entering NW in Bloom- these need to be in by 31st March.

10. Budgets - £12K plus any sponsorship- currently no sponsorship in.

- JMac has spoken to the PR agency that works for Seddons about potential sponsorship.
- RB to email CEC to see if we are allowed to let the roundabouts out for sponsorship.
- JMac & RB to put packages together, with possible help from David McGifford, including roundabouts, flower tiers etc. Once the packages are together, send over the details to Phil at Congleton High School to design and print a 2018 sponsorship leaflet and send out to businesses.
- Committee will be requesting an increase in the In-Bloom budget of £3,000 to make it up to £15,000.
- All agreed that we should try to make Congleton in Bloom a constituted group to create its own bank account and able to apply for money as a group.

11. AOB

- **Congleton Library Hanging Baskets-** budget would be £165- (MH)- this would only allow for 10 baskets- is there any other funds that we can look into to make sure the Library has the full 24 baskets. Suggested for the Library to have a fundraiser to make up the rest of the funds- ACTION JMac to speak to Jenny Norton.
- **Bradwell Court – New Project Idea,** agreement to be made by committee (AMorrison & PP)- Residential Care Home on Bromley Farm- RHS grant with communities and working intergenerational- applied for on behalf of CIB and Bromley Farm. It will improve and secure the garden area. Also links in with greening grey Britain.
- **Litter & Dog Fouling Campaigns-** with schools etc (GW & RB)
- **Tesco bags of help grant Update-** got the money and waiting on the poly tunnel to be re-sheeted in March.
- **Photo competition/calendar for 2019 Update-JM-** RB put together a press release, not published as the nature of the competition will need to be changed so that all pictures will be in by the middle of July for

calendars to be made and to go on sale in September. Advertising for this will go out with the next Bear Necessities.

- **Bear Necessities**– April and July -JM- to have an article with the judging dates and a message for a final push on this.
- **Dementia Group**- asking if there can be a forget-me-not bed in Congleton Park to represent the dementia movement in Congleton- either forget-me-not plants or in the shape of a forget-me-not and plant up using similar colours.
- **Park Pavilion Beds**- instead of having this as two patches of grass on either side of the steps, these will be beds representing the 700 Years of Mayoralty.
- **Vehicles driving on grassed edges and causing damage**- Is there anything we can do to reduce this damage or to clear up the damage caused already.
- **Chamber of Commerce Awards**- DMcG is considering putting forward Congleton In Bloom for a community involvement award. Group all agreed to this- good profile or the group.
- **From the Town Centre walk about**- JMac has sent a list of areas that need looking at to CEC.
- **Plastic Awareness**- If the CIB group take ownership of helping to clear up plastic and to reduce using it, this would be a good idea and push to help the environment. CIB could start a local campaign.
- **Judging Dates**- ACTION PP & JMac- to see if the BiB judging can be 10 days after the NW in Bloom judging- time to make changes, also the flower festival should still be ongoing at St. Peter's Church- also to try and avoid a Monday if possible.

Dates to remember –

Linking in with other events –Makers Markets?

- Project work for national gardening week (30 April to 6 May)
- Flower festival at St Peter's in July
- U3A flower garden trail 2-3 June
- MAD4 Congleton 7 April with Charles Booth
- Easter Treats- Tuesday 3rd April
- Congleton Carnival- 7th July

12. Date of Next Meeting: TBC- RB to inform the group.

Anti-Social Behaviour Working Group- 15th November 2017

Spencer Suite 9am

Minutes of the Meeting

Present: Cllr Sally Holland- Chairman- SH
Sgt. Keith Graham- KG
Inspector Cath Mitchell

Cllr Amanda Martin
Cllr Paul Bates PB
Cllr Glen Williams- GW
Cllr Jean Parry – JP
David McGifford- DM
Jackie MacArthur JMAC

Apologies: Julia Pestell Hassell – Cheshire East Council, Ruth Burgess RB, Cllr Harvey Richards HR,

Richard Christopherson from Cheshire East was invited as a guest, but unable to attend

1. Minutes of the meeting held on 6th September 2017 signed off

2. Public Space Protection Order

This is being progressed. The consultation finishes on the 20th November. Before implementation of any order there will be communications so that everyone is clear and understand what the order means. Cheshire East will be issuing a press release ahead of the launch, providing that the consultation is supportive and the legal orders can be made. If successful the order is likely to be implemented early in 2018.

Test Buying – recent testing of shops to see if they would sell alcohol to under-age people was successful and all shops passed.

3. Drug and Alcohol Abuse / Anti-Social Behaviour

Areas mentioned:

Congleton Park – around the back of St Stephen's church and around the Skate Park. Police aware .

Westlands – Police working with the school to address some concerns raised about a property nearby.

Tommy's Lane – concern about anti social behaviour, groups of people hanging around and possible concern of dog walkers.

4. ANY OTHER BUSINESS

Some concerns about an application for an alcohol/ extended premises licence for Pudding Face in Duke Street. The premises has asked for a licence until 3am. Other licensed properties are 2am. Group of the opinion no need to extend beyond 2am.

Hankinson's Field – concern about a part of the fencing around the car park that had been cut down – ACTION – to report to Cheshire East as could be someone looking to gain access to the field for vehicles. Not aware of any other areas where damage caused.

Reporting Crime – Police asked for help in encouraging people to ring 101 or Crime Stoppers about suspicious behaviour or suspected drug dealing. Although they may not see immediate action, it really helps to build an evidence base for potential action. This is more helpful for the Police than publishing statements on social media. Leafleting in particular roads where reported an issue to give factual information and explain processes.

DATE OF NEXT MEETING – WEDNESDAY 17th January 9am - 10.15am

Anti-Social Behaviour Working Group- 14th February 2018

Spencer Suite 9am

DRAFT Minutes of the Meeting

Present: Cllr Sally Holland- Chairman- SH
Inspector Penny Jones
Cllr Amanda Martin
Cllr Glen Williams- GW
Cllr Jean Parry – JP
Jackie MacArthur JMAC

Apologies: Julia Pestell Hassell – Cheshire East Council, Ruth Burgess RB, Cllr Harvey Richards HR, Cllr Paul Bates PB

Richard Christopherson from Cheshire East was invited as a guest, but unable to attend

1. **Minutes** of the meeting held on 15th November 2017 signed off - noted that the date of the Next meeting changed from the 15th January to 14th February and may have led to the reduced attendance at this meeting.

2. Public Space Protection Order

Noted that this Order is being progressed by Cheshire East Council and is expected to be signed off on the 1st April 2018. Cheshire East will put a communication in plan about the new order. Glen to send JMacA a copy of the advert. JMacA to get a copy of the signage plan.

Inspector Penny Jones introduced herself. Explained that Congleton needed a greater focus and that she would be driving the campaign against Anti-Social Behaviour in the town.

3. Drug and Alcohol Abuse

Areas mentioned:

- Community Gardens, Lawton Street - increased activity. On the Police Radar
- Congleton Park - Police aware
- Edinburgh Road to the Park - subject to a recent 'Street a Week' enhanced multi-agency focus to offer support and speak to local residents.

Actions discussed:

- Work with Youth Forum to carry out anti-drug messages to young people – check when next meeting is happening.
- Encourage shops and businesses to report concerns to 101
- Multi group summer activity programme to keep youngsters busy
- Repeat the street a week activity in other areas of Congleton – reassurance from the Police and opportunity to ask questions
- Town Council to help promote Police surgeries via Bear Necessities and social media
- Police will be taking tough action over the next few weeks - drug dealers not welcome in Congleton.

4. Anti-Social Behaviour

- Slight increase in ASB in the Market Area – PSPO should help when introduced later in the Spring
- Monitoring the increase in later licensing – Salty Dog in the pedestrian area granted a licence to 3am. Expectation that others will be looking to also be open until 3am.
- Damage to Congleton Park following a car chase

5. Any Other Business

1. CCTV – report into quarter 2 usage. Request to look at CCTV for the Community Garden. Would also like to see CCTV in the Market Area and at the entrance to Barn Road. JMacA to get an idea of costs from Cheshire East CCTV.
2. Question raised about whether CTC could work with the Police to raise awareness with of what to do if you suspect drugs are being grown or sold in your neighbourhood and how to recognise the signs – possible article for Bear Necessities or the Chronicle

6. Date of Next Meeting

Wednesday 28th March 9.30am Congleton Town Hall

CONGLETON TOWN COUNCIL

COMMITTEE REPORTS AND UPDATES

COMMITTEE:	Community and Environment		
MEETING DATE AND TIME	15 th March 2018 7.00pm	LOCATION	Congleton Town Hall
REPORT FROM	Chief Officer / Streetscape Development Manager		
AGENDA ITEM REPORT TITLE	8. Working Groups		
Background	Officers wish to make councillors aware that there are three issues that we have recently become aware of and it is thought that there needs to be small individual working groups to look into each of these issues and to initially report back their findings to the Community Environment and Services Committee		
1. Congleton Market	<p>We have received via Cheshire East Council a petition with 2,000 signatures which was originally sent to them by Market Traders and supporters of the Market. The request is for the Town Council to take over the responsibility of managing Congleton Market. There are many areas that need investigation which include</p> <ul style="list-style-type: none"> • The Legal position ,as there is currently a lease between Cheshire East Council and City Markets who manage the market and have done so for many years • What the Town Council needs to consider in terms of what the potential implications could be in terms of finance and resource should it be possible for them to manage the market in its current location • The implications of the proposed development of the Bridestones area on the market <p>It is proposed that the working group should consist of</p> <p>Lead councillor Support councillors 1/2 Officers 1/2</p>		
2. CCTV provision	<p>The current provision of CCTV cameras consist of –</p> <p>Congleton Park – 1x Congleton Park – shows the rugby pitches/ play area/ Pavilion 1x Congleton Park – shows the polytunnels/ Pavilion/ entrances to the Park</p> <p>Congleton Town Centre 1x Swan Bank/ Duke Street – located near Peacocks 1x Pedestrian Area – located outside B&M 1x Market Street – located near Enterprise cars 1x Lawton Street 1x Bromley Farm</p> <p>On first impressions there appears to be a shortage of cameras, which capture the area of High Street especially outside, Raphs Night Club, Hot Spot takeaway, Congleton Town Hall, Community Gardens. We have also noticed, and have discussed with the police, an increase in Drug and Alcohol activity within the Community Garden.</p> <p>It is proposed that a working group should be developed to review-</p> <ul style="list-style-type: none"> • Quality of current CCTV provision (images) • Understanding what images can be used for and our access to them • Review of current locations – are they still suitable and of the right quality • Thoughts for new locations • Cost implications 		

	<p>It is proposed that the working group should consist of:-</p> <p>Lead councillor Support councillors 1/2 Officers 1/2</p>
<p>3. Street sweeping service changes</p>	<p>Mini Sweeper We have recently had a meeting with ANSA Environmental Services regarding a decrease in sweeping in Congleton, from this we have learnt the following</p> <ul style="list-style-type: none"> - ANSA are going to be changing the driver, there will be a new driver taking over the Congleton Route who should be then arriving in Congleton for a 6:30pm start. - Weekend sweeping has ceased in all Towns and Parishes in Cheshire East, due to a movement clause with the new depot at Cledford, ANSA have advised that they could with prior notice and cost carry out a sweep before an event at the weekend, but they would have to park the sweeper at their Macclesfield Depot (West Park) as they are able to move in and out of the depot in Macclesfield at a weekend. - Annual Leave / Sickness - When the current driver has annual leave for more than a week it is covered by another member of the Ansa team, Can we look into cover for any time off not just a week or longer? Before the devolution of the Streetscape service to the town council, when the driver was on annual leave, one of the streetscape staff who now works for CTC covered his position so the sweeping never decreased with the staff being based with the current driver. <p>The Large Sweeper The Sweeper use to come every Tuesday to Congleton, but we have not noticed him at all over the last couple of months. From this question we have learnt the following from ANSA:</p> <ul style="list-style-type: none"> - Ansa are currently working on a re-routing exercise regarding the large sweepers, which we have offered CTC services on this project as we have a better understanding and knowledge to where the requirements are for the large sweepers. - Currently the Two large sweepers which use to carry out sweeping in Congleton: <p>Operative 1 = Estates Operative 2 = Main Roads</p> <p>These roles have changed they both have had the former Congleton Borough Area split in half and one member of staff covers all one half both main roads and estates and the other operative carries out the remaining half. However, the split is through Congleton so we have two different drivers carrying out different parts of Congleton and at probably different speeds and consistency.</p> <ul style="list-style-type: none"> - Over the next few weeks both operatives will be coming off Leaf fall routes and back on to normal routes so we should notice more of a difference regarding large sweepers. <p>A working group is required, so we can look into the future of sweeping in Congleton and how we can get it increased and not decreased as the months go on and budgets get tighter.</p> <p>It is proposed that the working group should consist of:-</p> <p>Lead councillor Support councillors 1/2 Officers 1/2</p> <p>And at the appropriate time engage with representatives from Ansa</p>

CONGLETON TOWN COUNCIL

COMMITTEE REPORTS AND UPDATES

COMMITTEE:	Community Environment and Services		
MEETING DATE AND TIME	15 th March 2018 7.00pm	LOCATION	Congleton Town Hall
REPORT FROM	Jackie MacArthur - Town Centre and Marketing Manager		
AGENDA ITEM REPORT TITLE	9. Congleton Public Realm Update		
Background	<p>At February's Community, Environment and Services Committee the Town Centre and Marketing Manager gave an update on the Public Realm works. From the ensuing discussion there were a number of issues raised. This paper is to update members on those issues and to take on board further issues that have come to members' attention.</p> <p>The works are expected to be completed at the end of March. Cheshire East Highways will be doing a full safety audit of the works and street furniture and a check of standards before signing off the work. The contractors will be liable for any failures of the work due to poor workmanship for 12 months.</p> <p>In addition there will a snagging meeting with Cheshire East Highways ahead of the CES committee on the 15th March and further issues raised will be reported verbally at the meeting</p>		
Issues Raised at the committee	<p>Projector – option of installing the projector on the CCTV camera by Woolies Wall and projecting safety messages about pedestrian area and loading/unloading only was rejected by CEC on the basis of they couldn't change the location as no budget to sort it or the consultation out. After discussions with Boots Manager the option to install the camera on this property was clearly not an option. CTC is left with the option of accepting it in the location planned or rejecting the projector. As with the decision at the last meeting work is planned to accept the projector and a new pole is on order. This may be installed at a slightly later date.</p> <p>Bench on a lean – the bench by both Woolies Wall and B&M have been programmed to be levelled and the new footings are being powder coated. Installation will be later this month.</p> <p>Block drains – These have been reported. All gullies through the area of work are due to be cleansed in the next couple of weeks to make sure everything is running clear.</p> <p>Tactile Paving and markings - Tactile brass studs have been installed at the dropped kerb areas. Cheshire East agreed the best way forward with a disability advisor who came to the site.</p>		
Other issues	<p>Other issues raised with Cheshire East Highways:</p> <ul style="list-style-type: none">• New bollard on order by CEH to replace the one damaged at the top of the pedestrian area – damaged by a vehicle.		

- New lamp post top on order by CEH for damaged post by B&M
- Request for other street furniture to also be levelled being considered and priced (planters, bins)
- Electrical supply for Christmas tree - plug area needs sorting (with CEH lighting)
- Trees in planters need staking – this will be left for CTC
- New Kerb stones on order and will be installed by contractors
- Two lamp posts in Victoria Street are not due to have the same tops as the other lamp posts – CTC has requested a price
- Posts at Swan Bank end will be painted black to the top – not just half way as currently – contractors.
- Failing parts of the road will be repaired - Moody Street, High Street, Mill Street and Swan Bank.
- Collection of debris by the kerb by Peacocks side of the entrance from the Duke Street to Swan Bank can't be helped as the nature of soak away water, so will need to be picked up by street cleansing.
- The missing Town Crest on the top of the finger post at the Mill Street end of the pedestrian area was not in the contractor store. Believe it must have been taken when the finger post was taken out. CTC will need to look at replacing as our asset.
- The bin by British Heart Foundation will be moved – suggesting to near the Dog Pooh Bag dispenser on Mill Street – to agree
- The bin by the CCTV camera by Woolies Wall to be moved – suggested to near the Dog Pooh Bag dispenser on Market Street – to agree
- The bin by Royal Bank of Scotland to be levelled or moved – CEH suggest moving would be best – need to agree suitable location
- The benches in Victoria Street are a mis-match. The Town Trust and Douglas Parker who donated the two benches nearest the market are happy for them to be relocated within Congleton, and then could be replaced with two of the spare new benches.

**Decision
Requested**

To note this report and to agree locations of the bins that need re-siting

CONGLETON TOWN COUNCIL

COMMITTEE REPORTS AND UPDATES

COMMITTEE:	Community Environment and Services		
MEETING DATE AND TIME	15 th March 2018 7.00pm	LOCATION	Congleton Town Hall
REPORT FROM	Jackie MacArthur - Town Centre and Marketing Manager		
AGENDA ITEM REPORT TITLE	10. Bringing the Makers Market to Congleton		
Background	<p>With the success of the Food and Drink Festival and the Christmas Market there has been a desire to hold a regular monthly artisan markets in Congleton for some time. City Markets, who manage the retail market in Congleton, held Sunday Artisan Market from April 2014 to November 2015. Unfortunately for a number of reasons City Markets were not able to make the markets financially viable.</p> <p>The Makers Market hold monthly artisan markets in 14 locations including Knutsford and Sandbach in Cheshire East. They believe that they could deliver a very good artisan market in Congleton. They specialise in Artisan Markets rather than retail markets and have a huge database of traders that want to attend their events.</p> <p>The director of the Makers Market, Victoria Crane, presented to Congleton's Community and Environment Committee on the 6th July 2017 about bringing such a market to Congleton. This was received positively, but the timing was wrong due to the Public Realm works which were about to start. With the works coming to end consultation with other traders has started to work out the best dates to bring an Artisan Market to Congleton.</p> <p>This paper sets out the findings of the consultation and looks for agreement from the Town Council on moving forward with an agreed monthly date.</p>		
Current Position	<p>The Makers Market is happy to deliver the event on a Saturday or Sunday as they are confident that their event will attract a large following. After the director of The Makers Market visited businesses in the town centre she has concluded that Saturday is the preferred local choice. 37 businesses in the High Street or Pedestrian area spared time to talk with her. All were keen to see an artisan market introduced.</p> <ul style="list-style-type: none">• 21 wanted a Saturday (16 of which were on the pedestrian area, 5 on the High Street)• 16 wanted a Sunday (5 on the pedestrian area and 11 on the High Street)• 5 were happy for either day. <p>City Markets would rather the market was held on a Sunday.</p> <p>The Makers Market would initially be contained within the pedestrian area and will seek permissions to expand if this became necessary.</p>		

	<p>The Makers Market believes the best time for Congleton would be on the last Saturday of the month. They have taken into consideration that Macclesfield holds the treacle market on the last Sunday, but believes there is sufficient people, traders and separate catchments to accommodate both markets.</p> <p>If the Town Council is in agreement the Makers Market will look to organise the first market on Saturday 28th April. Market and there afterwards on the last Saturday of the month for a trial basis.</p>
Decision Requested	To give the Town Council's approval for the Makers Market to go ahead and get the permissions needed to hold a regular artisan market on Congleton's Pedestrian Area on the last Saturday of the month.

CONGLETON TOWN COUNCIL

COMMITTEE REPORTS AND UPDATES

COMMITTEE:	Community Environment & Services		
MEETING DATE AND TIME	15 th March 2018 7.00pm	LOCATION	Congleton Town Hall
REPORT FROM	Chief Officer		
AGENDA ITEM REPORT TITLE	12. Bill and Ben Skips update		
Background	<p>There are on-going concerns from local residents about the negative impact the Bill and Ben Skips is having on the local environment in terms of mud on the road and dust coming from the yard, this report is to update councillors on the-</p> <ul style="list-style-type: none"> • current road sweeping activity, • CEC Enforcement feedback • Highways comments 		
Current Sweeping	<p>ANSA Environmental Services sweeps the road channels only along Brook Street, this is done on a daily basis Monday to Friday</p> <p>ANSA will also enter into the yard twice a week and sweep the road entrance.</p>		
CEC Enforcement communication feedback	<p>John Lindsay – CEC Enforcement Officer, Has visited Bill and Ben yard numerous times throughout last year, and from this we have received the following feedback :</p> <p>13.4.2017 “ <i>Bill and Ben skips are complying with their dust management condition, by damping down the site and keeping records of when and who did this</i></p> <p><i>The road sweeper is now employed as I understand it, every day to sweep the road. In all the years I received complaints regarding dust and mud I made numerous site visits (even in the height of summer) I have never seen dust coming from the site to the extent that was alleged by a particular resident”.</i></p> <p><i>The issue with mud & debris on the road is a highways issue, although there are some planning concerns at the site that are presently being dealt with, but none that involves dust or mud. I do feel that Bill & Ben Skips are making every effort to minimise the dust and the mud, and are not in breach of their dust management condition.”</i></p> <p>Further correspondence 23.3.2017 from John Lindsay= <i>I have recently spoken to the manager of the Bill & Ben Site who have made me aware that due to the works required to implement their application, they have a stockpile of soil that requires removal.</i></p> <p><i>They are presently waiting for a licence/permit to remove this from the site, as soon they have permission it will be removed within days.</i></p> <p><i>When I first informed you of the implementation of their planning permission I did inform you and the local residents that there maybe some disruption with regards to the works on the site. I have been in regular contact with the site operators and they are trying to manage the site so that there is little disruption. Once the works have been completed there will hopefully be big improvements at the site which will address yours and the residents present issues.”</i></p>		
Residents	<p>There was a follow up meeting with residents on Tuesday 6.3.2018 evening to discuss on-going issues with Cllr G Williams and Cllr P Bates</p>		

CONGLETON TOWN COUNCIL

COMMITTEE REPORTS AND UPDATES

COMMITTEE:	Community Environment and Services		
MEETING DATE AND TIME	15 th March 2018 7.00pm	LOCATION	Congleton Town Hall
REPORT FROM	Jackie MacArthur - Town Centre and Marketing Manager		
AGENDA ITEM REPORT TITLE	13. 700 Years of Mayoralty - Update		
Background	This paper is to update Members of the progress of the 700 years of Mayoralty Activities		
Current Position	<p>700 word short story writing competition – this was launched on the 24th January and runs through to the 9th April. There are three age groups, Primary Schools, Secondary Schools and over 16s with prizes for the 1st, 2nd and 3rd places in each category. Stories to be judged by a panel including four published authors. Prizes will be presented at the Triathlon on the 22nd April.</p> <p>Medieval Banquet – after some discussion this has been put back to the 22nd September to be one of the final events in the Congleton Heritage and Antiques Festival and marketed as part of the festival. As part of the Heritage and Antiques festival the Town Council will also hold a two or three day exhibition from Sunday 16th September until 17th or 18th September with information about town treasures, town mayors and possibly a schools heritage arts competition.</p> <p>Web information about Mayors - all Mayor's photos have been scanned before being added to the Grand Hall Balcony. These will be uploaded to the website on a new page about former Mayors and Mayoralty.</p> <p>700 Year Matt and cardboard Cut out of the Mayor - a 700 years of Mayoralty mat and a cardboard cut out of a Mayor have been made to help promote Mayoralty at outside functions.</p>		
Decision Requested	To note this report		

CONGLETON TOWN COUNCIL
COMMITTEE REPORTS AND UPDATES

COMMITTEE:	Community Environment and Services		
MEETING DATE AND TIME	8th March 2018 7.00pm	LOCATION	Congleton Town Hall
REPORT FROM	Chief Officer		
AGENDA ITEM	14. Congleton Paddling Pool Updates		
Background	<p>The Finance and Policy Committee received a proposal on the 15th of February 2018 to replace the Automatic Computerised Chemical Dosing System and Water Pump for the paddling pool. This was approved subject to further investigation into an additional supplier and the capacity of the proposed pump, authority was delegated to the Chief Officer to investigate and to work within the budget envelope of £5118.50 Plus vat for the 2 individual items</p>		
Updates	<p>Following the review we have placed orders against the originally proposed items based on costs and specification.</p> <p>The dates for the Commencement of the Paddling Pool Season will be on the 26th of May through to the 9th of September 2018</p>		
Recommendation	To receive the update for the Paddling Pool.		