



Congleton Town Council

Historic market town

Chief Officer: David McGifford

22nd February 2018

Dear Councillor,

Town Council Meeting – Thursday 1st March 2018

You are summoned to attend a meeting of the Council, to be held in the Town Hall, Congleton on **Thursday 1st March 2018** commencing at **7.00pm**.

The Public and Press are welcome to attend the meeting. There may be confidential items towards the end of the meeting which the law requires the Council to make a resolution to exclude the public and press.

Yours sincerely,

D McGifford
Chief Officer

AGENDA

1. **Apologies** for absence. (Members are respectfully reminded of the necessity to submit any apologies for absence in advance and to give a reason for non attendance).

2. **Minutes** (enclosed)

To approve the Minutes of the meeting held on 18th January 2018.

3. **Declarations of Disclosable Pecuniary Interest**

Members are requested to declare both “non pecuniary” and “pecuniary” interests as early in the meeting as they become aware of it.

Congleton
beartown
where friends are made

Congleton Town Council, Town Hall, High Street, Congleton, Cheshire CW12 1BN

Tel: 01260 270350 Fax: 01260 280357

Email: info@congletontowncouncil.co.uk www.congleton-tc.gov.uk

4. Outstanding Actions

None

5. Questions from Members of the Public

To receive any questions from Members of the Public at the meeting and, notified in advance in writing.

From Mr M Proctor

Dear Mr McGifford.

In November 2015, this council gave a planning recommendation for the approval of the new units at the west heath shopping centre, subject to the provision of 1 public toilet.

In the Cheshire east planning inspectors report and approval, at no point other than where they are obliged to state the town council's approval, gave any response to the aforementioned condition. The units have now been built and occupied, without any public toilets.

My question to the council is three fold.

Firstly, have they written to Cheshire East, as to why no response or explanation as to why the planning committee's condition was not

a) met

b) given a response in the report as to why it was not included as a condition.

If they haven't written, or no response was given, could the council outline its plan to ensure that Cheshire East at least gives a reply to its recommendations in the future.

Secondly, will they write to Cheshire East to impress upon them the importance of adopting a public convenience strategy? Public convenience strategies are used to ensure local authorities use the full extent of their powers to maximise provision, including using the full extent of their planning powers. It's likely that the existence of such a plan would have secured toilets as a planning condition at west heath. Publishing of such plans is considered best practice in England, and is now a statutory requirement across Wales. The absence of such a strategy is clearly damaging for Congleton residents.

Thirdly, will the town council meet with the appropriate representatives from Cheshire East, the development owners, and current lessees to find a solution to the lack of provision at the west heath precinct. I personally believe there still exists plenty of carrot and stick available to Cheshire east and the town council which is currently underutilised.

From Mr R Walton

In the same way as is the case with Macclesfield Town Council along with Cheshire East Council, could the official Congleton Town Council web site be amended to show each Councilors attendance statistics for all their meetings?

If the Council are unwilling to do this could they please justify their reasoning?

6. Mayor's Announcements (enclosed)

To receive any announcements by the Town Mayor and to receive a list of the Mayor's Engagements.

7 Public Questions constitutional clarification

To provide clarification for Councillors and members of the public with regards to raising questions at Council and Committee meetings.

8. Planning Committee (enclosed)

To receive the minutes of the meetings held on the 4th January 2018

9. Finance & Policy Committee (enclosed)

To receive the minutes of the meeting held on 11th January 2018

10. Community Environment and Services (enclosed)

To receive the minutes of the meeting held on the 9th of November 2017

11. Urgent Items

Members may raise urgent items but no discussion or decisions may be taken at the meeting.

12. Cheshire East Councillors' Reports

To suspend Standing Orders to allow Councillors from the principal authority to report on relevant issues and to receive questions from members.

13 Youth Committee (enclosed)

- a) To receive the minutes of the Youth Committee meeting held on 7th December 2017.
- b) To deal with Questions from Members of the Youth Committee present at the meeting.

To: All Members of the Town Council,

CC: Press 2, Burgesses (5), Mayor's Chaplain,
Members of the Youth Committee
MP, Cheshire East Councillors (1), Library, Congleton Tourist Information Centre.

Congleton Town Council

Minutes of the Meeting of the Council held on Thursday 18th January 2018
Town Hall Congleton.

Please note- These are draft minutes and will not be ratified until the next meeting of the Council

PRESENT: Councillors

Mrs S A Smith (Deputy Mayor)
Mrs D S Allen
Mrs A L Armit
J G Baggott
L D Barker
P Bates
R Boston
C H Booth (Town Mayor)
G R Edwards
Mrs S A Holland
Mrs A M Martin
Mrs J D Parry
H Richards
M Walker
Mrs E Wardlaw
G S Williams

1. APOLOGIES

Apologies for absence. (Members are respectfully reminded of the necessity to submit any apologies in advance and to give a reason for non-attendance).

Apologies were received from Cllrs, D T Brown, G P Hayes Mrs A E Morrison, P Broom and

2. MINUTES

To approve the Minutes of the Council meeting held on 7th December 2017.

CTC/31/1718 RESOLVED that the Minutes of the meeting held on 7th December 2017 be approved and signed by the Mayor.

3. DECLARATIONS OF DISCLOSIBLE PECUNIARY INTERESTS

Members are requested to declare both "non pecuniary" and "pecuniary" interests as early in the meeting as they become aware of it.

Cllrs J G Baggott, P Bates, Mrs E Wardlaw and GS Williams declared a non-pecuniary interest in any matters relating to Cheshire East Council

4. OUTSTANDING ACTIONS

None

5. QUESTIONS FROM MEMBERS OF THE PUBLIC

The Chief Officer advised that there had been 3 questions received from members of the public and he had agreed with each individual to defer the questions to the next Council meeting on the 1st March 2018

6. MAYORS ANNOUNCEMENTS

The Town Mayor drew attention primarily to the forthcoming Royal Visit on the 24th January 2018

7. PLANNING COMMITTEE

CTC/37/1718 RESOLVED that the minutes of the meeting held on the 16th of November 2017 be received and the recommendations therein be adopted.

8. FINANCE AND POLICY COMMITTEE

CTC/38/1718 RESOLVED that the minutes of the meeting held on 23rd November 2017 be received and the recommendations therein be adopted.

9. URGENT ITEMS

The Chief Officer advised that both the Planning and the Town Hall Committee meetings planned for the 25th January would now be scheduled for the 8th of February.

12. CHESHIRE EAST COUNCILLOR'S REPORTS

Updates were received from CEC members, P Bates, G Williams and Mrs E Wardlaw

13. YOUTH COMMITTEE

- a) To receive the Minutes of the Youth Committee meeting held on the 7th December 2017
- b) To deal with Questions from Members of the Youth Committee present at the meeting.

There were no members of the Youth Committee able to attend this meeting

**C H Booth
Town Mayor**

TOWN MAYOR'S ENGAGEMENTS

2018

20 th January	A.T.C. Presentation Evening
24 th January	Royal Visit of Their Royal Highnesses The Prince of Wales & The Duchess of Cornwall
2 nd February	Heath Farm Event
6 th February	Siemens Roller Coaster Challenge
10 th February	Congleton Unplugged Promotion
14 th February	Letters of War Project – Town Hall
16 th February	Congleton Pentecostal Church
24 th February	Macclesfield Charity Ball

CONGLETON TOWN COUNCIL

COMMITTEE REPORTS AND UPDATES

COMMITTEE:	Council		
MEETING DATE AND TIME	1 st March 2018	LOCATION	Congleton Town Hall
REPORT FROM	Chief Officer		
AGENDA ITEM REPORT TITLE	Public Questions - Constitutional Clarification		
Background	<p>There have been recent enquiries made about how questions can be asked at both Council and Committee meetings. Whilst questions have been asked or statements made at committee meetings in relation to matters arising on the agenda, members of the public have generally been advised to ensure a question is heard and answered in Council that it should be submitted 7 days before the meeting.</p> <p>On the agenda for a Council meeting it states</p> <p>5. <u>Questions from Members of the Public</u></p> <p>To receive any questions from Members of the Public at the meeting and, notified in advance in writing.</p> <p>On the agenda for committee meetings there is no provision to receive questions however it is not uncommon for members of the public to raise questions or make comments on items that are relevant to the agenda.</p>		
Constitution	<p>The relevant sections of the constitution are attached which outline the opportunities for members of the public to ask questions at Council or Committee meetings both verbally and in writing via the Clerk / Chief Officer.</p> <p>Please note that the constitution currently states - Section 73 it states 10 minutes is allocated for public questions Section 73 (i) it states 15 minutes is allocated for public questions</p>		
Proposal	<p>The Constitution provides adequate guidance for members of the public to ask questions at both Council and Committee meetings however there does need to be clarification on the agendas.</p> <p>1. <u>On both the Council and Committee agendas it will read as follows</u></p> <p><u>Questions from members of the public</u></p> <p>To receive any questions from Members of the Public that have been:-</p> <ul style="list-style-type: none">➤ Received in writing prior to the meeting (7 days)➤ To be raised at the meeting <p>All questions to follow the Town Council's constitutional guidelines (as attached)</p> <p>2. <u>Constitutional Amendment</u></p> <p>That section 73 is amended to show "a total of 15 minutes is allocated for members of the public to address the " rather than 10 minutes as stated in the constitution.</p>		

Pages 14-17 of the Constitution

ADMISSION OF THE PUBLIC AND PRESS TO MEETINGS

71a. The public shall be admitted to all meetings of the Council and its committees and sub-committees but not working parties, which may, however, temporarily exclude the public by means of the following resolutions:-
“That the Council/Committee resolve to exclude the press and public under the Public Bodies (Admission to Meetings) Act 1960, from the matters set out below on the grounds that it could involve the likely disclosure of private and confidential information or staff matters”.

71b. The Council shall state the special reason for exclusion.

72a. At all meetings of the Council the Chairman may at their discretion and at a convenient time in the transaction of business, adjourn the meeting so as to allow any members of the public to address the meeting in relation to the business to be transacted at that meeting.

72b. At all meetings of the Council, the Chairman shall adjourn the meeting so as to allow any members of the public to address the meeting in relation to the relevant business to be transacted at that meeting where Council invite a Member having a personal and prejudicial interest in the subject matter under debate to remain only for the purpose of making representations, answering questions or giving evidence relating to the business, in accordance with Order 22 (r) and 63b.

73. The Council have a public question session at ordinary meetings of full Council and a total of 10 minutes is allocated for members of the public to address the Council on any matter relevant to the work of the Council, questions will be asked and answered without discussion. It may introduce a public question session at any of its other meetings. The following operational rules will apply:

a. General

Individual members of the public may speak for up to 5 minutes, but, the Chairman (Mayor) will decide how the period of time is allocated for public speaking and it will be apportioned where there are a number of speakers. The Council or Member responding to the question may answer the question, may decline to do so, may agree to reply at a later date or may refer the question to an appropriate committee. Questions will be asked and answered without discussion. It is not required to give notice of the intention to make use of public speaking provision but, as a matter of courtesy, a period of 24 hours notice is encouraged. Members of the public requiring a response, may also ask questions of the Chairman (Mayor) of Council, at any ordinary meeting of that body by giving the requisite notice.

b. Order of questions

Questions will be asked in the order that notice of them was received, except that the person presiding may group together similar questions.

c. Notice of questions

If a question is submitted to the Town Clerk, in writing or by electronic mail, no later than midday 7 working days before the day of the meeting, the question will be responded to at the meeting. Each question must give the name and address of the questioner and must clearly identify the Member of the Council to whom it is to be put.

d. Number of questions

At any one meeting no person may submit more than one question and no more than one such question may be asked on behalf of any one organisation.

e. Scope of questions

The Town Clerk may reject a proposed question if it:

- ☐ is not about a matter for which the Council has a responsibility or which affects the Town.
- ☐ is defamatory, frivolous or offensive.
- ☐ is substantially the same as a question which has, in the past six months, been put at a meeting of Council or any Committee or sub-Committee.
- ☐ requires the disclosure of confidential information.

7 relates to a planning application or any matter of a personal nature.

7 discloses no question.

f. Asking the question at the meeting

The chairman of the meeting will invite the questioner to put the question to the Member named in the notice. If a questioner who has submitted a written question is unable to be present, they may ask the chairman to put the question on their behalf. The chairman may ask the question on the questioner's behalf, indicate that a written reply will be given or decide, in the absence of the questioner, that the question will not be dealt with.

g. Response

An answer may take the form of:

(a) a direct oral answer;

(b) where the desired information is in a publication of the Council or other published work, a reference to that publication; or

(c) where the reply cannot conveniently be given orally, a written answer circulated later to the questioner.

Any question which cannot be dealt with during public question time, either because of lack of time or because of the non-attendance of the Member to whom it was to be put, will be dealt with by a written answer.

h. Supplementary question

An elector asking a question may ask one supplementary question without notice to the Member to whom the first question was asked. The supplementary question must arise directly out of the original question or the reply. The Member to whom the supplementary question is asked may deal with it in accordance with **g above**.

i. Time for electors' questions

The period allowed for putting questions shall be fifteen minutes in total, commencing immediately following the confirmation of the minutes of the previous meeting.

74. The Council have introduced a Public Speaking Session at ordinary meetings of **Planning Committee**, which Council has the right to suspend or discontinue at its discretion. Public speaking will only apply in relation to planning applications on which the Council is consulted. Interested parties will be able to make statements to Committee, but not ask questions of Committee or of any other party. It will not apply when Committee is considering its response to consultation or planning policy, such as the Local Development Framework, Regional Strategic Planning or supplementary planning guidance.

The operational rules for Public Speaking at Planning Committee, will be as approved by that Committee and set out in the Members Planning Guide

CONGLETON TOWN COUNCIL
MINUTES OF THE MEETING OF THE PLANNING COMMITTEE
HELD ON 4th JANUARY 2018

PRESENT

Councillor L D Barker - Chairman
Mrs S Akers Smith
Mrs A L Armitt
J G Baggott
P Bates
R Boston
C H Booth
D T Brown
G R Edwards
G P Hayes
Mrs S A Holland
Mrs A M Martin
Mrs A E Morrison
Mrs J D Parry
M Walker
G S Williams

1. APOLOGIES

Apologies for absence were submitted from Councillors H Richards and Mrs E Wardlaw.

2. MINUTES

PLN/51/1718 RESOLVED: That the Minutes of the Meeting of the Committee held on 16th November 2017 be approved and signed by the Chairman as a correct record.

3. DECLARATIONS OF INTEREST

Members were reminded to declare both "non pecuniary" and "pecuniary" interests as early in the meeting as they become known.

Councillors Bates, Baggott, Brown, Hayes and Williams declared a "non pecuniary" interest due to their membership of Cheshire East Council.

4. OUTSTANDING ITEMS

No outstanding actions

5. PLANNING APPLICATIONS

PLN/52/1718 RESOLVED: That the following comments be made to Cheshire East Borough Council:

Weekly List 6th November 2017

17/5742C Rear 134 Canal Road, Congleton, CW12 3AT **REFER TO**
CHESHIRE EAST FOR DETERMINATION

Weekly List 13th November 2017

17/5681C 29B Trinity Place, Congleton, CW12 3JB **NO OBJECTION**
17/5928C 1 A West Street, Congleton, CW12 1JN **NO OBJECTION**
SUBJECT TO - suitable sound insulation being incorporated
Councillors Akers Smith, Bates and Hayes declared a "non pecuniary" interest in application 17/5928C
17/5895T 25 Isis Close, Congleton, CW12 3RT **Refer to Cheshire**
East Landscape Officer (A Donkin) for advice
17/5898C Land at Forge Mill, Forge Lane, Congleton, CW12 **REFUSE due to the**
following –

- **Impact on highways**
- **Encroachment on Forge Wood**
- **Trees being removed**
- **Location of the pumping station and substation in wildlife area**

Weekly List 20th November 2017

17/5940C 19 Southlands Road, Congleton, CW12 3JY **NO OBJECTION**
17/6012C Overlands, Cherry Lane, Congleton, CW12 3QU **REFUSE –**
Inappropriate in green belt. The proposed bungalow is to be built on an adjacent area not on the existing site
Councillors Hayes and Holland declared a "non pecuniary" interest in application 17/6012C
17/6035S Land at Eaton Cottage, Moss Lane, Congleton, CW12 **NO COMMENT**
17/5982C 6 – 8 Swan Bank, Congleton, CW12 1AH **NO COMMENT –**
lack of information
Councillors Akers Smith, Bates and Hayes declared a "non pecuniary" interest in application 17/5982C
17/5885C 112 Broadhurst Lane, Congleton, CW12 1LA **NO OBJECTION**

Weekly List 27th November 2017

17/6020C 37 Bailey Crescent, Congleton, CW12 2EN **NO OBJECTION**
17/6066C Siemens House, Varey Road, Congleton, CW12 1PH **NO OBJECTION**
17/6081C 88 Waggs Road, Congleton, CW12 4BU **NO OBJECTION**

Weekly List 4th December 2017

17/6197C 37 Longdown Road, Congleton, CW12 4QH **NO OBJECTION**
17/6212D Astbury Mere Country Park, Sandy Lane, Congleton
Condition 3 – Refer to Cheshire East Officer Report
Condition 6 - Refer to Cheshire East Officer Report
Condition 7 - Refer back to Cheshire East Officer Report

17/6230T	15 Woburn Drive, Congleton, CW12 3SS	REFER TO
CHESHIRE EAST Landscape Officer (A Donkin) due to lack of information		
17/6174C	28, 28A & 28B Biddulph Road, Congleton, CW12 3LG	NO OBJECTION
17/6157C	42 Daven Road, Congleton, CW12 3RB	NO OBJECTION

Weekly List 4th & 11th December 2017

17/6218C	Robin Hood, Buxton Road, Congleton, CW12 3PE	NO OBJECTION
Councillors Bates and Hayes declared a "non pecuniary" interest in application 17/6218C		
17/6258T	Astbury Mere Trust, Sandy Lane, Congleton	REFER TO
CHESHIRE East Landscape Officer (A Donkin) to advise		

Weekly List 11th December 2017

17/6341C	Lamberts Lane Stables, Lamberts Lane, Congleton	REFER TO
CHESHIRE EAST for expert determination for a development in the green belt		
17/6325C	35 Buxton Road, Congleton, CW12 2DU	NO OBJECTION
Councillor Bates declared a "non pecuniary" interest in application 17/6325C		
17/6306C	35 Harvey Road, Congleton, CW12 2BU	NO OBJECTION
17/6270D	Land East of Meadow Avenue, Congleton, CW12	
17/6271D	Land East of Meadow Avenue, Congleton, CW12	
Applications 17/6270D and 17/6271D were discussed together -		REFER TO
CHESHIRE EAST to determine whether all the conditions have been met		
17/6295C	Land North of Sprink Lane, Congleton, CW12 3PY	NO OBJECTION
Councillor Barker declared a "non pecuniary" interest in application 17/6295C		

Weekly List 11th & 18th December 2017

17/6387C	Pathways, Bankyfields, Congleton, CW12 4BZ	REFER TO
CHESHIRE EAST due to insufficient information		
17/6388C	Land North Sprink Lane, Congleton, CW12	NO COMMENT
Councillor Barker declared a "pecuniary" interest in application 17/6388C – he left the room and did not participate in the debate or vote on this item. The Vice Chairman took the chair for this application		
Councillors Akers Smith, Bates, Hayes and Parry declared a "non pecuniary" interest in application 17/6388C		
17/6322C	Unit 1 Holland Business Park, Riverdane Road, Congleton	NO OBJECTION

Weekly List 18th December 2017

17/6353D	Land Off Astbury Mere, Newcastle Road, Astbury	NO OBJECTION
17/6343C	Agricultural Building, Peover Lane, Congleton	REFER TO
CHESHIRE EAST to determine whether suitable in the green belt		
Councillor Hayes declared a "non pecuniary" interest in application 17/6343C		
17/6450C	47 Moss Road, Congleton, CW12 3BN	NO OBJECTION

6. PLANNING APPEALS

None to report

L D Barker – Chairman

CONGLETON TOWN COUNCIL

MINUTES OF THE MEETING OF THE FINANCE & POLICY COMMITTEE HELD ON THURSDAY 11th January 2018

PRESENT - Councillors

Mrs S Akers Smith
Mrs D Allen
G Baggott
P Bates
R Boston
G R Edwards (Chairman)
Mrs. S A Holland
Mrs A Morrison
Mrs J D Parry
M Walker
Mrs E Wardlaw

1. Apologies

Apologies for absence were received from non-committee members Cllrs D Brown and G Williams.

2. Minutes

FAP/42/1718 RESOLVED that the Minutes of the Meeting of the Committee held on 23rd November 2017 be approved and signed by the chairman.

3. Declarations of Interest

Members are requested to declare both "pecuniary" and "non pecuniary" interests as early in the meeting as they become known.

Cllrs G Baggott, P Bates, Mrs E Wardlaw and declared a non-pecuniary interest in any matters relating to Cheshire East Council.

Cllr P Bates declared a non-pecuniary interest in item 6 GR10/1718 Congleton Unplugged.

4. Outstanding Actions

There were no outstanding actions.

5. Grant Approvals and Commitments 2017-18

A summary of grant approvals and commitments was considered by the committee and it was noted that £12,289.10 was remaining for grants for 2017/18.

FAP/43/1718 RESOLVED that the grant summary be received and that the £250 that was awarded to the Talking Newspaper in June 2016 be written back if no longer required, and the suggestion made to them to submit another grant application if needed.

6. New Applications for Financial Assistance

FAP/44/1718 RESOLVED that the following grants be awarded:-

GR10/1718 – Congleton Unplugged £500 towards the March 18 event.

GR07/1718 – Jessica Shore PCSO £415. This was a resubmission towards DNA testing kits to be used for both East and West wards.

7. New Grant Activities Monitoring Forms

FAP/45/1718 RESOLVED that grant activities monitoring form be received from Congleton Musical Theatre (application GR04/1718 refers)

8. Management Accounts to 30th November 2017

FAP/46/1718 RESOLVED to receive the management accounts to 30th November 2017.

9. Bank Reconciliation

FAP/47/1718 RESOLVED to receive and consider the bank reconciliation as at 30th November 2017.

10. List of Payments

FAP/48/1718 RESOLVED to receive and consider the Payments List between 1st November 2017 – 30th November 2017.

11. Streetscape Van Leasing

FAP/49/1718 RESOLVED to receive and approve the recommendation to lease the Streetscape vehicles from West Wallasey subject to the Streetscape Development Manager contacting ANSA to establish any benefits of working together for vehicle leasing.

12. Town Hall oven replacement

FAP/50/1718 RESOLVED that the proposal to replace the oven in the kitchen be approved.

13. Appointment of External Auditor

FAP/51/1718 RESOLVED that the notification be received from SAAA appointing PKF Littlejohn LLP as the external auditor from 2018 to 2022.

**Cllr G R Edwards
(Chairman)**

CONGLETON TOWN COUNCIL

MINUTES OF THE MEETING OF THE COMMUNITY, ENVIRONMENT AND SERVICES COMMITTEE HELD ON THURSDAY 9th November 2017

PRESENT:

Councillors

Mrs D S Allen
Mrs S Akers Smith (Deputy Town Mayor)
L D Barker
C H Booth (Town Mayor and Vice Chair)
R Boston
D T Brown
G R Edwards
G P Hayes
Mrs S A Holland (Chairman)
Mrs A Martin
Mrs J D Parry
G S Williams

1. Apologies for absence.

Apologies for absence were received from committee members Mrs A L Armitt and non-Committee members P Bates and H Richards.

2. Minutes of Last Meeting

CES/25/1718 Resolved that the minutes of the meeting held on 5th October 2017 be confirmed as a correct record and signed by the Chairman.

3. Declarations of Interest

Members are requested to declare both "pecuniary" and "non-pecuniary" interests as early in the meeting as they become known.

Cllrs G S Williams and GP Hayes declared a non-pecuniary interest in any matters related to Cheshire East Council.

4. Outstanding Actions

None

5. Cheshire Police

To receive and consider a verbal report from a representative of Cheshire Police.

Main points raised as follows

- Main incidents are around vehicle crime and burglaries

- With regards to drug issues there have been 2 warrants served and there is proactive patrolling of known areas
- Traffic matters – police will be targeting motorists in the lead up to Christmas

6. Proposed Public Space Protection Order (PSPO) Consultation

To receive a report from the Town Centre and Marketing Manager on the current consultation on a proposed PSPO for Congleton and to agree a response.

CES/26/1718 Resolved that Congleton Town Council should respond to the Public Consultation via a letter rather than the survey monkey. The response should include: In broad agreement with the order and the items suggested in the order but believe that ball games and skateboarding are only a problem if reckless or ruthless and causes a threat to others. Scooters and Bikes should also be included. That the part of the pedestrian area should be removed as it is a thoroughfare linking the two main areas of the evening economy - Lawton Street and Swan Bank - and many people under the influence of intoxicating substances pass through this area. That fines should be used as a last resort would prefer to see behaviour courses or community work offered first and fines if the offender does not turn up. The Town Council also wanted to make sure the Scarborough Development, the likely future landlord of the area, had been consulted.

7. Public Realm and Highway Improvements Update

To receive a verbal update/presentation on the progress of the Public Realm Scheme.

CES/27/1718 Resolved to receive the verbal update from the Town Centre and Marketing Manager

8. Congleton In Bloom

To receive an update from the Town Centre and Marketing Manager on the 2017 campaign and an update for 2018.

CES/28/1718 Resolved to receive the update from the Town Centre and Marketing Manager

9. Update on Congleton Triathlon, Closed Cycling Event and the Cycling Legacy

To receive a report and updates on the above cycle related activities.

CES/29/1718 Resolved to receive the update on Congleton Triathlon, Closed Cycling Event and the Cycling Legacy

10. Active Cheshire – A Blueprint to tackle physical inactivity in Cheshire and Warrington

To receive a report and discuss a potential response.

CES/30/1718 Resolved to Welcome the report and organise a Strategy Working Group to look in more detail about how Congleton could turn some of the great principles in the strategy into an action plan for the town.

11. Christmas Lights Switch On

To receive a progress report from the Town Centre and Marketing Manager on the Christmas lights switch on event.

CES/31/1718 Resolved to receive the progress report from the Town Centre and Marketing Manager on the Christmas lights switch on event.

12. Treo Statue

To receive a report from the Town Centre and Marketing Manager now that the statue is in situ.

CES/32/1718 Resolved to note the report

**Cllr Mrs S A Holland
(Chairman)**

Congleton Town Council

Minutes of the meeting of the Youth Committee held on Thursday 19th February 2018 in the Town Hall, Congleton

PRESENT Youth Councillor Michael Howell – Joint Chairman
Arabella Holland
Laetitia Eichinger
Diyana Nikolova

Councillor Sally Holland

Linda Minshull

1. APOLOGIES

Apologies were received from Thomas Minshull and Councillor Charles Booth

2. MINUTES OF LAST MEETING

RESOLVED – That the Minutes of the Meeting of the Committee held on the 7th December 2017 were signed by the Chairman as a correct record.

3. MEMBERSHIP

Linda has had contact with Eaton Bank and arranged with them to meet with their Senate. A possible date is 9th March but this is to be confirmed.

Arabella stated that it may be best, to not be too concerned about official membership numbers, as work was being done with young people on an informal basis.

4. M.A.D. FOR CONGLETON

Charles was unable to attend the meeting but had forwarded an update on the project to Linda.

There is a facebook page – MAD for Congleton Day
There is also paperwork available for individuals and sponsors to sign up and consent forms. Jeff from New Life Church is promoting the event in Congleton High School and elsewhere.

Members discussed the arrangements and asked Linda to feedback to Charles the following –

It was suggested that an Instagram page be set up in addition to Facebook

Members would like to support Charles and Jeff with the promotion, particularly in Congleton High. They wondered if Jeff was also going into Eaton Bank.

5. YOUTH CINEMA PROJECT

Members discussed this project and it was agreed that Linda would get the contact at Daneside Theatre. They would like to arrange a meeting to discuss whether film nights could be arranged for young people.

6. PROJECTS

It was agreed that members would like to focus on the problems of drugs and would like to support any Substance Awareness days in the High Schools. Arabella reported that she had discussed with past member Maddy Summerfield, the previous survey and report carried out by the Committee. Arabella would like to run a similar survey and compare the results.

Sally suggested we invite the new Police Inspector and Glen Williams to our next Youth Committee meeting.

Linda reported that at the meeting with Congleton High School, Dave Brown had suggested arranging a joint school Council meeting with both High Schools and Town Councillors to discuss issues.

Members will arrange an informal meeting to discuss this project in more detail prior to the next formal Youth Committee meeting.

7. MAYOR'S CIVIC BALL

Michael, Arabella, Laetitia and Diyana confirmed that they will be attending the Mayor's Ball on 9th March 2018.

8. JEANNE WHITEHURST AWARD

A discussion took place regarding this award. It was agreed that it would be suspended for this year. Members asked for this initiative to be reconsidered in October/November to see if a member would take the lead and asked Linda for this to be an agenda item later in the year. It was suggested that it may be better if this project is not run every year so that nominations are different than previous years.

9. **YOUTH COMMITTEE BANK ACCOUNT**

It was reported that the balance is £548.92.

10. **YOUTH COMMITTEE MEMBERS ITEMS**

Town Council Meeting

Linda reminded members that the next Town Council Meeting is on Thursday 1st March at 7 p.m. and encouraged members to attend.

11. **DATE OF NEXT MEETING**

Monday 9th April 2018 - 10.30 a.m.

Michael Howell (Joint Chairman)