

24th September 2015

Dear Councillor,

**Community, Environment and Services Committee – Thursday 1<sup>st</sup> October 2015**

You are requested to attend a meeting of the Community, Environment & Services Committee, to be held in the Town Hall, High Street, Congleton on **Thursday 1<sup>st</sup> October 2015 at 7.00pm**.

**The Public and Press are welcome to attend the meeting.** There may be confidential items towards the end of the meeting which the law requires the Council to make a resolution to exclude the public and press.

Yours sincerely,



TOWN CLERK

**AGENDA**

1. Apologies for absence. (Members are reminded of the necessity to give apologies in Advance of the meeting and to give reasons for absence).

2. Minutes of Last Meeting (Enclosed)

To confirm the minutes of the meeting held on the 27<sup>th</sup> August 2015 as a correct.

3. Declarations of Interest

Members are requested to declare both "pecuniary" and "non pecuniary" interests as early in the meeting as they become known.

4. Outstanding Actions

5. Cheshire Police

To receive and consider a verbal report from a representative of Cheshire Police on Policing matters affecting Congleton.

6. Floral Arrangement Working Group (Enclosed)

To receive the minutes of the Floral Arrangement Working Group held on 15th September 2015.

7. Floral Bedding (Enclosed)

To receive a letter from a member of the public complimenting the Council for its floral displays.

8. Environmental Mitigation Work M6 J16-19 (Enclosed)

To consider the correspondence from Highways England concerning Environmental Mitigation Assessment on the M6 between junctions 16-19.

9. Buglawton Post Office (Enclosed)

To receive correspondence from the Post Office concerning changes to the Post Office at Buglawton.

10. Luncheon Club

To receive and consider a report on the options available for the Luncheon Club

**To:** Members of the Community, Environment and Services Committee

**Cllrs:**

Mrs S A Holland (Chairman), P Broom (Vice Chairman)  
N Adams, Mrs A L Armitt, C Booth, G P Hayes, Mrs A M Martin, Mrs A E Morrison,  
Mrs J Parry, G S Williams

**Ccs:**

Appointed Members - Mr G Baxendale (Honorary Burgess)  
Mr E Clarke (Honorary Burgess)

Other members of the Council and Honorary Burgesses (3) for Information; Press (2)  
Congleton Library, Congleton Tourist Information Centre.

Report to Community, Environment and Services Committee

1st October 2015

Fellowship House Luncheon Club

The Luncheon club has been operating for over 25 years in Congleton at Fellowship House. Currently the club meets two times per week, Wednesday and Friday lunch time, with an average attendance of 60 members per week.

For many members the club is the only social interaction they are able to enjoy as it provides a warm safe welcoming environment where they are able to meet with friends old and new.

Until about 4 years ago the Luncheon Club was operated and paid for by Cheshire East who advised the members and the Town Council that they would no longer be providing the service. When CEC did provide the service they did in fact pay for a cook and an assistant cook.

To date the Luncheon Club at Fellowship house has a cook supplied and financed by the Town Council, but, at the heart of providing this service are the core of volunteers who help provide the service and play a major part in assisting in preparing the food, waiting on the tables and helping to clear up, once the lunch is complete.

The club previously had a core of around 6 volunteers supported by a member from the Women's Royal Volunteer Service, but, recently for a number of reasons these people are mostly no longer available.

Whilst the cook takes on the responsibility for controlling the operation, which includes ensuring that all staff are properly trained, the appropriate food and hygiene regulations are adhered to, ordering provisions and generally ensuring the smooth running and wellbeing of the facility, for the Luncheon Club to continue and to thrive more volunteers are urgently needed to assist in keeping this fantastic facility going.

For the past two years or more the facility has struggled to find volunteers as those who previously helped out have moved on for a variety of reasons. Adverts have been placed in the Chronicle on 3 occasions in the last two years with no success, we have tried advertising with the CVS and contacted other organisations in Congleton in an attempt to attract volunteers and have only managed to recruit a couple.

The current complement is now down on some occasions to just the cook, which is unmanageable, thus the options to consider are:-

1. Identifying a more effective method of recruiting volunteers to help out on a Wednesday and Friday morning from about 9.30am to 1.30pm, to assist with preparing food, waiting on tables or generally just clearing up.
2. Pay for an assistant cook to help out Yvonne, cost about £4,000 p.a.
3. If option 1 and 2 is unviable consider the future of the Luncheon Club.

Current operating costs

	£
Staff costs	4558
Power	800
Janitorial	250
Maintenance	1000
Central overheads	452
Total Cost	7060
Income	1000
Net cost	6060

Brian Hogan

23.09.15