CONGLETON TOWN COUNCIL

MINUTES OF THE MEETING OF THE TOWN HALL COMMITTEE HELD ON 16TH DECEMBER 2009

PRESENT: Councillors D Martin

D Parker

Mrs J Whitehurst

E Clarke (Mayor)

1. APOLOGIES

Apologies for absence were received from Councillors Mrs L Bossons, D Brown (Deputy Mayor), N Bayley and P Mason.

2. MINUTES

THC/32/0910/RESOLVED: That the Minutes of the Meeting of the Committee held on 25th November 2009 be approved and signed by the Chairman as a correct record.

3. DECLARATIONS OF INTEREST

There were none.

4. **OUTSTANDING ACTIONS**

The committee noted that item THC 4: 20.09.09 had been actioned with Dave Dingle obtaining quotes for the acoustic survey.

However, the items noted below are still outstanding:-

THC 5: 28.5.08	Town Hall Car Parking
THC 5: 24.09.09	Proposals for interior design
THC 6: 26.09.09	Lease for Museum
THC 10: 28.09.09	Security Alarm be monitored
THC 10: 29.09.09	Quotations for future monitoring and maintenance of alarm
	system
THC 10: 30.09.09	Quotations for call out service for fire and security alarms

5. RESOLUTION TO EXCLUDE THE PUBLIC AND PRESS

THC/33/0910 RESOLVED: That the Committee resolve to exclude the press and public under the Public Bodies (Admission to Meetings) Act 1960, from the matters set out below on the grounds that it could involve the likely disclosure of private and confidential information or staff matters.

PART TWO -ITEMS CONSIDERED IN THE ABSENCE OF THE PRESS AND PUBLIC

6. <u>DE LACEY'S CAFÉ BAR</u>

The committee noted that Cheshire East Councillors are pressing Cheshire East to make an early decision on matters which impact on the installation of De Lacey's Café Bar. The committee also noted that it would be very beneficial to extend the size of the bar in the Town Hall.

THC/34/0910/RESOLVED: That the alterations to incorporate De Lacey's Café Bar be progressed with urgency.

7. BOOKING POLICY AND CHARGES

A report on Lettings Policy and Charges for 2010 for hiring of the Town Hall facilities was considered by the Committee. A number of changes were noted which included changing the hire of the Town Hall to an hourly rate and the inclusion of a £20.00 charge for the hire of the bar.

THC/35/0910/RESOLVED: That the recommendations contained in the report be approved and adopted which are:

- Revised Town Hall Lettings Policy
- 2. Revised charges for 2010
- 3. Revised Hire Conditions

8. TOWN HALL TRADING ACCOUNT

The Trading Account from April to November 09 was presented to the Committee. It was noted that in terms of expenditure the account was pretty was much on target, staff costs are slightly below budget as is gas and property maintenance costs. But rental income is down due to the delay from De Lacey's renting the bar, nonetheless income from the Main Hall hire is on target.

THC/36/0910/RESOLVED: That the Town Hall Trading Account be received and noted.

N J BAYLEY Chairman