### **CONGLETON TOWN COUNCIL**

### MINUTES OF THE MEETING OF THE TOWN HALL COMMITTEE HELD ON THURSDAY, 13<sup>TH</sup> JUNE, 2013

PRESENT: Councillors D A Parker (Chairman in the Chair) Mrs D S Allen L D Barker P Bates G Baxendale J S Crowther G R Edwards G. P Hayes (Town Mayor) Mrs A M Martin Mrs J D Parry Mrs E Wardlaw

### 1. APOLOGIES

Apologies for absence were received from Councillor N.T Price. Apologies were also received from Councillor G.S Williams who is not a member of the committee.

#### 2. <u>MINUTES</u>

**THC/01/1314/RESOLVED-** That the minutes of the Meeting held on 14<sup>th</sup> March 2013 be approved and signed by the Chairman as a correct record.

### 3. DECLARATIONS OF INTEREST

Members are requested to declare both "pecuniary" and "non-pecuniary" interests as early in the meeting as they become known.

Cllr G.Baxendale declared a non-pecuniary interest into any matters related to Cheshire East Borough Council.

### 4. OUTSTANDING ACTIONS

There are no outstanding actions.

### 5. ACCESS TO THE REAR OF THE TOWN HALL

The Town Clerk provided an update on the slow progress being experienced to conclude a license access agreement with properties at the rear of the Town Hall.

**THC/02/1314 RESOLVED that** the owner of the property at the rear of the Town Hall to be issued with an invoice for the license, if this is not paid then access could become problematic.

# 6. <u>TOWN HALL ROOF</u>

The Committee considered the report on the recent repairs carried out to the Town Hall roof caused by storm damage and also considered repairs and upgrading to other parts of the roof which are being programmed in.

### THC/03/1314 RESOLVED that:-

- 1. That the report be received.
- 2. Tender documents to be produced to repair the smaller roof in the Town Hall and the main roof.

# 7. TOWN HALL OFFICES TO RENT

It was noted that as yet there has been no interest from any parties interested in renting the office accommodation at the rear of the Town Hall.

**THC/04/1314 RESOLVED that** the Town Clerk contact the Estate Agent to discuss whether the proposed rent is competitive and if incentives would help to rent the accommodation.

## 8. AGREEMENT WITH POSH NOSH PARTIES

The agreement to provide catering with Posh Nosh Parties was considered.

**THC/05/1314 RESOLVED that** a Task and Finish Group be formed to examine this issue. Interested members of the Committee to put their names forward to the Chairman and the Town Clerk.

## 9. TOWN HALL AND CHARGES AND LETTING POLICY

The Town Hall and Letting Policy was discussed by the members.

**THC/06/1314 RESOLVED that** the Town Clerk produce a survey of charges levied by other organisations and Town Halls for comparative purposes.

## 10. TOWN HALL TRADING ACCOUNT

The Town Hall Trading Account was presented to members for consideration.

THC/07/1314 RESOLVED that the Town Hall Trading Account be received.

## D A PARKER (CHAIRMAN IN THE CHAIR)