

## CONGLETON TOWN COUNCIL

### MINUTES OF THE MEETING OF THE TOWN HALL COMMITTEE HELD ON THURSDAY, 15<sup>TH</sup> MARCH, 2012

PRESENT:                      Councillors    Mrs E Wardlaw (Vice-Chairman in the Chair)  
   Mrs D S Allen  
   L D Barker  
   G R Edwards  
   G P Hayes

#### 1.     **APOLOGIES**

Apologies for absence were received from Councillors D Fletcher, Mrs S A Holland, M J Hutton, Mrs A M Martin, D A Parker, G S Williams and Miss R K Williams.

#### 2.     **MINUTES**

**THC/14/1112/RESOLVED-** That the minutes of the Meeting held on 29<sup>th</sup> September, 2011 be approved and signed by the Chairman as a correct record.

#### 3.     **DECLARATIONS OF INTEREST**

Members are requested to declare both “personal” and “personal and preducial” interests as early in the meeting as they become known.

There were no declarations of interest.

#### 4.     **OUTSTANDING ACTIONS**

There were no outstanding actions.

#### 5.     **TOWN HALL OCCUPANCY**

A report produced by Alexander Coenen the Danish placement student on Town Hall Occupancy was considered. The notion of using professional magazines and possibly using an agent were considered.

#### **THC/15/1112 RESOLVED-**

That the report be received and consideration given to promotion and use of an agent for bookings.

#### 6.     **TOWN HALL HIRE**

The Town Hall hire charges were reviewed and considered for 2012-13.

**THC/16/1112 RESOLVED –** That the hire charges for rooms in the Town Hall be increased by approximately 5%, effective from 1<sup>st</sup> April, 2012.

**7. TOWN HALL WEDDING AND BRIDAL FAYRE**

A report on the first Wedding Fayre held in the Town Hall on the 4<sup>th</sup> March, 2012 was considered by the committee.

It was noted that the event was very successful and will be held again in October of this year.

**THC/17/1112 RESOLVED** – That the report be received.

**8. CARBON FOOTPRINT**

The Town Clerk presented the carbon footprint calculation for the Town Hall for 2011. It was noted that there is an increase in fossil fuel usage on site, but, this is entirely down to the use of the kitchens by Posh Nosh which came on stream in 2011.

**THC/18/1112/RESOLVED-** That the report be received.

**9. FAMILIARISATION TOUR**

It has been suggested that De Lacey's and the Town Council should hold a familiarisation Town Hall awareness day whereby local businesses and organisations are invited in to view the facilities and catering options.

**THC/19/1112 RESOLVED** – That the Town Council in partnership with De Lacey's hold a Familiarisation Day in early July 2012.

**10. FOOD STANDARDS INSPECTION REPORT/CHECK**

It was noted that the Food Standards Agency had carried out an inspection of the Tapas Bar in February and the Inspector had found that all standards were good.

**THC/20/1112 RESOLVED** – That the report be received and noted.

**11. RESOLUTION TO EXCLUDE THE PUBLIC AND PRESS (IF NECESSARY)**

**THC/21/1112 RESOLVED** – That in accordance with the Public Bodies (Admission to Meetings) Act 1960, that the public and press be excluded from the meeting for the matters set out below on the grounds that it could involve the likely disclosure of private and confidential information or staff matters.

**12. TOWN HALL TRADING ACCOUNT**

The Town Clerk presented the Town Hall trading account for the period April – January 2012.

**THC/22/RESOLVED** – That the report be received.

**13. A.O.B.**

- i) Councillor R Edwards asked for clarification of the programme for refurbishing the kitchen and bar and the impact this might have on the Food and Drink Festival.
- ii) Councillor Allen reported that English Heritage were prepared to pay for the replacement of the two worn statues that were located outside the Town Hall.

**THC/23/1112 RECOMMENDED** – That the Town Clerk identify some old photographs of the statues from the Museum or Chronicle to facilitate the process of applying for a grant from English Heritage.

MRS E WARDLAW  
(VICE CHAIRMAN IN THE CHAIR)