

9th September 2009

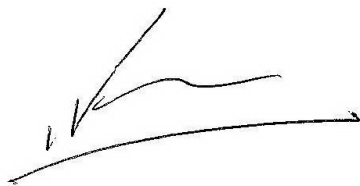
Dear Councillor,

Town Hall Committee – Tuesday 15th September 2009

You are requested to attend a meeting of the Town Hall Committee, to be held in the Town Hall, High Street, Congleton **on Tuesday 15th September 2009 at 7.15pm**

Members who are unable to attend are reminded of the need to give apologies in advance with the reason for non-attendance.

Yours sincerely,



TOWN CLERK

AGENDA

1. Apologies for absence.

2. Minutes

To confirm the minutes of the Meeting held on 28th May 2009 as a correct record (enclosed)

3. Outstanding Actions

THC 5: 28.5.08 Town Hall Car Parking.

4. Project Plan

To consider updated actions on the Project Plan. (enclosed)

5. Progress on Capital Works Contracts

To consider a report by the Architectural Consultant on Congleton Town Hall current Capital Works, DDA Works and Planned maintenance, Repair and Improvement.

6. Marriage/Civil Partnership Ceremonies-Fees

To consider a letter dated 25th August 2009 Cheshire East Council (enclosed)

7. Open Day and Display of Town Treasures

To receive a verbal report on the proposed arrangements for this event to be held on Tuesday 20th October 2009.

8. Resolution to exclude the Public and Press (if necessary)

To consider passing a resolution in accordance with the Public Bodies (Admission to Meetings) Act 1960, that public and press be excluded from the meeting for the matters set out below on the grounds that it could involve the likely disclosure of private and confidential information or staff matters.

9. Revised Town Hall Hire Charges

To consider a report by the Change Management Consultant on the proposed revision of the approved Town Hall Hire Charges. (enclosed).

10. Town Hall Trading Account and Report

To consider a report by the Support Manager (enclosed).

11. Tender Report on Improvements to Congleton Town Hall

To consider a report from the Architectural Consultant (enclosed).

12. Loan Sanction Approval

To consider a report at the meeting on obtaining borrowing approval for the remaining Capital sum and submitting a loan application to the Public Works Loan Board.

To Members of the Town Hall Committee
ccs. Other members of the Council
Honorary Burgesses (6) for information
Press (3)