

1st May, 2012

Dear Councillor,

Special Town Hall Committee – Wednesday 9th May, 2012

You are requested to attend a meeting of the Town Hall Committee, to be held in the Town Hall, High Street, Congleton on **Wednesday 9th May 2012 at 2.00pm.**

Members who are unable to attend are reminded of the need to give apologies in advance with the reason for non-attendance.

Yours sincerely,



TOWN CLERK

AGENDA

1. Apologies for absence.
2. Minutes
To confirm the minutes of the Meeting held on 15th March, 2012 as a correct record.
3. Declarations of Interest
Members are requested to declare both “personal” and “personal and prejudicial” interests as early in the meeting as they become known.
4. Outstanding Actions
There are no outstanding actions.
5. Kitchen and Bar Extension
To receive and consider a report on the proposed Kitchen and Bar extension. (enclosed)
6. Resolution to exclude the Public and Press (if necessary)
To consider passing a resolution in accordance with the Public Bodies (Admission to Meetings) Act 1960, that public and press be excluded from the meeting for the matters set

out below on the grounds that it could involve the likely disclosure of private and confidential information or staff matters.

To Members of the Town Hall Committee
ccs. Other members of the Council
Honorary Burgesses (4) for information
Press (3)