

Congleton Town Council

Minutes of the Personnel Committee meeting held on
Thursday, 21st June, 2012

PRESENT: Councillors D T Brown (Chairman)
Mrs D S Allen
L D Barker
R I Brightwell
J S Crowther
G R Edwards
G P Hayes
Mrs S A Holland
M J Hutton
Mrs S Martin
D A Parker
Mrs J D Parry
N T Price
G S Williams
Miss R K Williams

1. APOLOGIES

Apologies for absence were received from Councillor Mrs E Wardlaw and Miss R K Williams (Miss R K Williams joined the meeting when it reconvened at 8pm.)

2 MINUTES OF THE PREVIOUS MEETING

PERS/01/1213 RESOLVED –That the Minutes of the meeting held on 29th March, 2012 be approved and signed by the Chairman.

3 DECLARATIONS OF INTEREST

Members are requested to declare both “personal” and “personal and prejudicial” interests as early in the meeting as they become aware of it.

Mrs S Holland declared a personal interest in item 6.9

4 OUTSTANDING ACTIONS

None.

5 RESOLUTION TO EXCLUDE THE PUBLIC & PRESS

PERS/02/1213 RESOLVED –That in accordance with the Public Bodies (Admission to Meetings) Act 1960, public and press be excluded from the meeting for the matters set out below on the grounds that it could involve the likely disclosure of private and confidential information or staff matters.

MATTERS TO BE CONSIDERED WITH THE PUBLIC AND PRESS EXCLUDED

6 JOB EVALUATION

Chris Rolley Associates carried out a job evaluation exercise of a number of staff posts and produced a report and set of recommendations for the members to consider

Each of the recommendations in the report were discussed by the members in detail

PERS/03/1213 RESOLVED That:-

1. To receive the report from Chris Rolley Associates.
2. To approve the recommendations in the report with effect from 1st September 2012.
3. Future incremental pay increases would be subject to achievement of performance related objectives approved by the Chairman and Vice Chairman.
4. The Town Clerk to produce a report for the next meeting on the effect of the new pension regulations on staff members not currently in the Pension Scheme

The meeting commenced at 6.30pm and was suspended at 6.58pm to allow members to attend the Town Council meeting and was reconvened at 8pm

David Brown
Chairman